

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT: BRANCH-III
DELHI SECRETARIAT, 7th LEVEL: B-WING, I.P. ESTATE, NEW DELHI
(<http://services.delhigovt.nic.in>)

No.F.16(3) (e)/DSSSB/2017-S.III/5238

Date:30.11.2017

Office Memorandum

Sub: Action plan for filling up of all the vacant posts under promotional quota in the Govt. of NCT of Delhi

The Hon'ble Lt. Governor, Delhi has taken a serious view on the issue of existence of large number of vacancies in the departments /organizations /agencies of Govt. of NCT of Delhi and directed to issue instructions to the Departments/Autonomous Organizations of GNCTD to fill up all the vacant posts under promotional quota in the departments/Organizations/Agency concerned in a time bound manner.

Accordingly, on the basis of feedback received from the departments in response to meetings held on 30/10/2017, 09.11.2017 and 13.11.2017, following instructions to fill up all the vacant posts under promotional quota are being issued:-

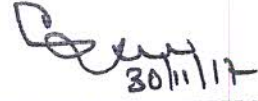
- a) Departments should convene the DPC for considering the eligible officials for promotion and issue the promotion orders on or before 31st, March, 2018.
- b) Wherever the process of promotion is held-up due to the reason of non-availability/pendency of amendment of Recruitment Rules, the department should complete the process of framing/amendment of recruitment rules and issue the notification on or before 31st January, 2018. In cases, where consultation with UPSC is necessary, notification should be issued on or before 31st March, 2018.
- c) Departments should review the sealed cover cases in a regular manner as per the DoPT guidelines and departments may also explore the possibility of granting ad-hoc promotion as per DoPT guidelines wherever permissible as per the extant guidelines of DoPT.
- d) Departments may review the pending disciplinary proceedings in a regular manner so that they are completed in a time bound manner.
- e) Wherever no eligible ST official as per RR is available in the feeder cadre for promotion, the departments may de-reserve the vacancies as per DoPT guidelines.
- f) Wherever, the seniority list is not finalized, the department should finalize the seniority list on or before 31st, December, 2017.
- g) The department should review the pending court cases in a regular manner so as to speed up the process of promotion.

All the Head of Departments/Autonomous Organization should follow the above instructions in letter-and-spirit. Action taken in this regard be regularly/ periodically reviewed and a monthly progress report indicating

[Signature]
30/11/17

the status should be sent to Services Department on the first working day of every month.

This issues with the approval of the Hon'ble Lt. Governor, Delhi


30/11/17

(D.KARTHIKEYAN)
DEPUTY SECRETARY (SERVICES)

To

Head of Department/Autonomous Organizations/Agencies, Govt. of NCT of Delhi/New Delhi.

No.F.16(3) (e)/DSSSB/2017-S.III/5238

Date: 30.11.2017

Copy to:

1. The Principal Secretary to Hon'ble Lt. Governor, Delhi, Raj Niwas, Delhi
2. The Special Secretary to Hon'ble Chief Minister of Delhi, 3rd Level, Delhi Secretariat, New Delhi
3. The SO to Chief Secretary, Delhi, Govt. of NCT of Delhi, 6th Level, Delhi Secretariat, Delhi.
4. The P.S. to Secretary (Services) Govt. of N.C.T. of Delhi, Delhi Secretariat I.P.Estate, New Delhi.
5. The P.A. to Spl. Secretary (Services) / Deputy Secretary (Services) (I/II), Govt. of N.C.T. of Delhi, Delhi Sectt. I.P.Estate, New Delhi.
6. The Section Officer (Co-ordination) , Services Department, GNCTD with the direction to upload the OM on the website of the Services Department.
7. The Section Officer, all the branches of Services Department, GNCTD.
8. Guard file