

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT: BRANCH-III
DELHI SECRETARIAT, 7th LEVEL: B-WING, I.P. ESTATE, NEW DELHI
(<http://services.delhigovt.nic.in>)

No.F.16(3) (e)/DSSSB/2017-S.III/ 5241

Date: 30.11.2017.

To

The Head of Department,
Govt. of NCT of Delhi,
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Sub: Action plan for filling up the vacant posts in GNCTD in a time bound manner- regarding.

Sir/Madam,

I am directed to inform that in pursuance of the directions of the Hon'ble Lt. Governor, Delhi, the Services Department has submitted a comprehensive action plan indicating there-in the proposed steps to be taken up for filling up of the vacant posts in a time bound manner.

While according his kind approval to the action plan(s), Hon'ble Lt. Governor, Delhi has directed the Services Department to submit a progress report vis-a-vis the action plan in the first week of every month.

All the Head of Departments are, therefore, requested to submit a monthly report in prescribed format (Annexure-'A') to this department on first working day of the every month with-out fail. The Head of Department(s) concerned shall personally ensure that prescribed time-line for filling up the vacant posts is adhered to, for effective implementation of the action plan. The action plan approved by the Hon'ble Lt. Governor, Delhi is being issued separately.

This issues with the approval of Competent Authority.

Encl. As above.

Yours faithfully,


(D.KARTHIKEYAN)

DEPUTY SECRETARY (SERVICES)

Ph:23392447

No.F.16(3) (e)/DSSSB/2017-S.III/

Date:

Copy to:

1. The Principal Secretary to Hon'ble Lt. Governor, Delhi, Raj Niwas, Delhi.
2. The SO to Chief Secretary, Govt. of NCT of Delhi **with the request to make it a permanent agenda item for the discussion at the HODs meeting convened under the chairmanship of Chief Secretary, Delhi.**
3. The PS to Secretary (Services)/PA to Special Secretary (Services), Services Department, GNCTD.


(D.KARTHIKEYAN)

DEPUTY SECRETARY (SERVICES)

*Please upload this letter to the
website of Service Deptt.*

So (forward.)

PROGRESS REPORT FOR THE MONTH

NAME OF THE DEPARTMENT:-

a) Status of the recruitment Rules, in case framing/amendment of RRs is pending:-

S.No.	Name of the post	Status of the Recruitment Rules the last date of the reporting month	Remarks
1.	2.	3.	4.

b) Detail of action taken during the reporting month to fill up the vacancies in direct recruitment quota:-

S.No.	Name of the post	No. of vacancies as on the last date of the month preceding reporting month	No. of vacancies on the last date of the reporting month	Action taken by the Department during the reporting month to fill up vacant posts in direct recruitment quota	Remarks, if any
1.	2.	3.	4.	5.	6.

c) Details of action taken during the reporting month to fill up the vacancies in promotional quota:-

S.No.	Name of the post	No. of vacancies as on the last date of the month preceding reporting month	No. of vacancies on the last date of the reporting month	Action taken by the Department during the reporting month to fill up vacant posts in promotional quota	Remarks, if any
1.	2.	3.	4.	5.	6.

d) Details of action taken during the reporting month to fill up the vacancies through for other mode of recruitment (viz., Deputation/Absorption/Re-employment/Short-term contract):-

S.No.	Name of the post	No. of vacancies as on the last date of the month preceding reporting month	No. of vacancies on the last date of the reporting month	Action taken by the Department during reporting month to fill up vacant posts through other mode of recruitment	Remarks, if any
1.	2.	3.	4.	5.	6.

Signature of the Head of Department

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Phone & email