

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI

SERVICES DEPARTMENT: SERVICES-I BRANCH

DELHI SECRETARIAT: 5TH LEVEL: B-WING

I.P. ESTATE: NEW DELHI-110002

MOST IMMEDIATE

F.No.30/01/2025/S.I./ 1375-1377

Dated: 24/04/2025

To,

All Principal Secretaries/Secretaries
Head of Departments,
Local/Autonomous Bodies,
Government of NCT of Delhi.

Sub.: Placement of eligible Entry Grade officers of DANICS in the scale of pay of Rs 56100-177500/- (Pay Level matrix - 10) - list of 31 eligible officers - reg.

Sir/Madam,

I am directed to refer to letter no. 14016/13/2023-UTS -II dated 02.01.2025 forwarded by this office letter dated 28.01.2025 (copy enclosed) on the subject cited above along with a list of officers in the Entry Grade of DANICS who have completed the requisite four years of approved service in DANICS to become eligible for placement in the scale of Rs. 56100-177500/- (Pay level Matrix - 10).

Accordingly, the Ministry has desired the following documents in respect of eligible officers for placing them in Pay Matrix Level-10:

- I. Vigilance Clearance Certificate on date.
- II. Integrity Certificate as on date.
- III. Information as to whether they are undergoing any penalty as on date.
- IV. To intimate the name of eligible officers, if any, not figuring in the list.
- V. To provide details of any kind of leave taken by eligible officers, which can affect their length of service.

In this regard, it is informed that Directorate of Vigilance, GNCT of Delhi has requested to provide the duly filled vigilance proforma for vigilance status of the eligible officers.

Accordingly, it is requested to provide the **duly filled proforma (copy enclosed)** in respect of eligible officer/s posted in your Department urgently for onward transmission to DOV, GNCTD. Further, it is requested to provide the requisite documents (i to v) as mentioned above immediately for onward transmission to MHA, GoI. A status of receiving of documents is attached herewith for ready reference.

Encl.: as above.

Yours faithfully,

(BHAIRAB DUTT)

DEPUTY SECRETARY (SERVICES)

Dated: 24/04/2025

F.No.30/01/2025/S.I./ 1375-1377

Copy to:-

1. The Deputy Director (Vigilance), Dte. of Vigilance, GNCT of Delhi, Delhi Sectt., New Delhi
2. The Section Officer (Coordination), Services Department, with the request to upload the aforesaid letter with all enclosures on the website of Services Department, immediately.

(BHAIRAB DUTT)

DEPUTY SECRETARY (SERVICES)

STATUS OF DOCUMENTS - NFSG

S.No.	Name of the officer	Source of Rectt.	DOB	Date of Commencement of approved service	Date of Completion of four year approved service	Presently posted with	IC	VC	PENALTY	LEAVE DETAILS
1	BIJENDER SINGH*	P	22-11-1967	29.08.2024	30.06.2024	Dy. Secretary, DSSSB	RECEIVED	RECEIVED	RECEIVED	RECEIVED
2	ADESHWAR KANT	P	21-12-1968	29.08.2024	30.06.2024	Dy. Secretary, State Election Commission	RECEIVED	RECEIVED	RECEIVED	RECEIVED
3	SATENDRA KUMAR	P	20-01-1965	29.08.2024	30.06.2024	Election officer, O/o CEO	RECEIVED	RECEIVED	RECEIVED	RECEIVED
4	MALA SOOD	P	16-11-1968	29.08.2024	30.06.2024	Dy. Secretary, DBOCWMB	RECEIVED	RECEIVED		
5	RAVINDER KUMAR	P	31-03-1969	29.08.2024	30.06.2024	Dy. Secretary, Finance (GAD)	RECEIVED	RECEIVED	RECEIVED	RECEIVED
6	VIJAY KUMAR JAIN	P	20-04-1968	29.08.2024	30.06.2024	SREO, Employment	RECEIVED	RECEIVED	RECEIVED	RECEIVED
7	RITA KAUSHIK	P	04-04-1968	29.08.2024	30.06.2024	Election officer, O/o CEO	RECEIVED	RECEIVED	RECEIVED	RECEIVED
8	ANIL SIROHI	P	13-01-1965	29.08.2024	30.06.2024	Dy. Secretary, CM Office	RECEIVED	RECEIVED	RECEIVED	RECEIVED
9	RAJESH KUMAR AHUJA	P	04-12-1965	29.08.2024	30.06.2024	STO, T&T				
10	PRADEEP TAYAL	P	26-03-1969	29.08.2024	30.06.2024	Dy. Secretary, GAD	RECEIVED	RECEIVED	RECEIVED	RECEIVED
11	RAM PHOOL	P	08-05-1969	29.08.2024	30.06.2024	Admn. Officer, Higher Education				
12	SWADESH CHANDRA VASHISHTHA	P	09-11-1967	29.08.2024	30.06.2024	SDM (HQ) North East, Revenue Dept.				
13	MANJU HANDA	P	29-05-1966	29.08.2024	30.06.2024	Dy. Director, TTE	RECEIVED	RECEIVED	RECEIVED	RECEIVED
14	ALOK GARG	P	20-04-1968	29.08.2024	30.06.2024	ARCS, Cooperatives	RECEIVED	RECEIVED	RECEIVED	RECEIVED
15	VIJAY SINGH MALIK	P	01-04-1967	29.08.2024	30.06.2024	Asst. Commissioner, Excise Dept.				
16	HUCKAM CHAND	P	08-05-1965	29.08.2024	30.06.2024	ARCS, Cooperatives	RECEIVED	RECEIVED	RECEIVED	RECEIVED
17	SAVITA/SARITA SABHARWAL*	P	20-08-1966	29.08.2024	30.06.2024	Dy. Director, Dept. of SC/ST/OBC	RECEIVED	RECEIVED	RECEIVED	RECEIVED
18	RAKESH KUMAR	P	30-04-1968	29.08.2024	30.06.2024	Dy. Secretary, RERA	RECEIVED	RECEIVED		
19	JITENDER KUMAR SINGH	P	17-01-1970	29.08.2024	30.06.2024	BDO (East), Development				
20	R.K. MEENA	P	02-10-1971	29.08.2024	30.06.2024	Admn Officer, GNEC				
21	TONNINGTHANG MISAD	P	10-03-1973	29.08.2024	30.06.2024	Election officer, O/o CEO	RECEIVED	RECEIVED	RECEIVED	RECEIVED
22	JOSEPH BAXLIA	P	05-07-1972	29.08.2024	30.06.2024	SDM (HQ) North West, Revenue Dept.				
23	S.G.S. SISODIA*	P	15-07-1970	29.08.2024	30.06.2024	Dy. Director, Education	RECEIVED	RECEIVED	RECEIVED	RECEIVED
24	JAIPAL YADAV*	P	10-10-1965	29.08.2024	30.06.2024	Dy. Director, Education	RECEIVED	RECEIVED	RECEIVED	RECEIVED
25	DALJEET SINGH	P	20-02-1966	29.08.2024	30.06.2024	Election officer, O/o CEO		RECEIVED		
26	SANJAY KUMAR AMBASTA	P	17-10-1969	29.08.2024	30.06.2025	SDM (Mayur Vihar), Revenue Dept.				

S.No.	Name of the officer	Source of Rectt.	DOB	Date of Commencement of approved service	Date of Completion of four year approved service	Presently posted with	IC	VC	PENALTY	LEAVE DETAILS
27	MANISH CHANDRA VERMA	P	21-08-1969	29.08.2024	30.06.2025	SDM (Rohini), Revenue Dept.				
28	PAWAN KUMAR	P	30-09-1970	29.08.2024	30.06.2025	SDM (HQ), South Dist., Revenue Dept.				

*** Proforma for seeking Vigilance Status Report from DOV received**

Proforma for seeking Vigilance Status Report from DOV

[In case of DANICS/Adhoc DANICS / Grade-I (DASS)/ Sr. P.A.]

Name of the Department:

S.No.	Name & Designation of the Officer (Sh./Smt./Ms.)	Date of Birth	Purpose of Vigilance Status	Details of any Vigilance matter/disciplinary proceedings pending or contemplated against the Officer	Details of Penalties imposed, if any	Details of the previous posting(s) on Gazetted posts (As per service book & duration record)	Any other relevant information
						Deptt. Duration	

It is certified that above information is as per Service Book and personal file(s) and is true and correct.

Name & Signature of the Authorised Officer
with Seal & Date

Placement of eligible EG of DANICS in the scale of pay of Rs. 56100-177500/- (Pay Level Matrix-10)-reg.

From : Gopal Sharma <souts2@mha.gov.in>

Thu, Jan 02, 2025 05:02 PM

Subject : Placement of eligible EG of DANICS in the scale of pay of Rs. 56100-177500/- (Pay Level Matrix-10)-reg.

1 attachment

To : Shri Dharmendra <csdelhi@nic.in>, Dr. Chandra Bhushan Kumar IAS <cs-andaman@nic.in>

Cc : Gaurav Kumar <gaurav.kumar9133@gov.in>

Sir/Madam,

Please find enclosed the letter dated 02.01.2025 in respect of subject captioned above for further necessary action at your end.

Regards

Gopal Sharma, Section Officer (UTS-II),
UT Division, Ministry of Home Affairs,
North Block, New Delhi Tel:011-23094301



MX-M356NV_20250102_194926.pdf
748 KB

175/c
2/c

By Speed Post/Email

No.14016/13/2023-UTS-II
Government of India (Bharat Sarkar)
Ministry of Home Affairs (Grih Mantralaya)
{UT Division}

North Block, New Delhi-110001

Dated: 02.01.2025

To,

1. The Chief Secretary, GNCTD, Delhi Secretariat, I.P. Estate, New Delhi.
2. The Chief Secretary, A&N Administration, Port Blair.

Sub: Placement of eligible Entry Grade Officers of DANICS in the scale of pay of Rs. 56100-177500/- (Pay Level Matrix-10) - reg.

Sir,

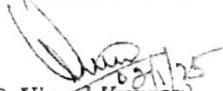
I am directed to forward herewith a list of officers working in the Entry Grade of DANICS who have completed the requisite four years of approved service in DANICS to become eligible for placement in the scale of Rs. 56100-177500/- (Pay Level Matrix-10).

2. It is requested that the particulars of the officers as mentioned in the list (**enclosed**) may be checked and discrepancy, if any, may be brought to the notice of the Ministry. Further, it is requested to provide following documents in respect of eligible officers for placing them in Pay Matrix Level-10:

- (i) Vigilance Clearance Certificate on date.
- (ii) Integrity Certificate as on date.
- (iii) Information as to whether they are undergoing any penalty as on date.
- (iv) To intimate the name of eligible officers, if any, not figuring in the list.
- (v) To provide details of any kind of leave taken by eligible officers, which can affect their length of service.

Encl: As above.

Yours faithfully,


(C.P. Vinod Kumar)

Under Secretary to the Government of India
Tel: 011-23093608

175/c
2/c

Details of Entry Grade officers of DANICS who are eligible for placement in the scale of Rs. 56100-177500/- (Pay Matrix Level-10):

Sl. No.	Name of the Officer (Shri/Smt.)	Source of Recruitment	Date of Birth	Date of commencement of approved service	Date of completion of four-year approved service	Presently posted with
1.	Bijender Singh	P	22.11.67	29.08.24	30.06.2024	GNCTD
2.	Adeshwar Kant	P	21.12.68	29.08.24	30.06.2024	GNCTD
3.	Satendra Kumar	P	20.01.65	29.08.24	30.06.2024	GNCTD
4.	Mala Sood	P	16.11.68	29.08.24	30.06.2024	GNCTD
5.	Ravinder Kumar	F	31.03.69	29.08.24	30.06.2024	GNCTD
6.	Vijay Kumar Jain	P	20.04.68	29.08.24	30.06.2024	GNCTD
7.	Rita Kaushik	P	04.04.68	29.08.24	30.06.2024	GNCTD
8.	Anil Sirohi	P	13.01.65	29.08.24	30.06.2024	GNCTD
9.	Rajesh Kumar Ahuja	P	04.12.65	29.08.24	30.06.2024	GNCTD
10.	Pradeep Tayal	P	26.03.69	29.08.24	30.06.2024	GNCTD
11.	Santosh Prakash	P	01.07.72	29.08.24	30.06.2024	A&NI
12.	Ram Phool	P	08.05.69	29.08.24	30.06.2024	GNCTD
13.	Swadesh Chandra Vashishtha	P	09.11.67	29.08.24	30.06.2024	GNCTD
14.	Mamta Randa	P	29.03.66	29.08.24	30.06.2024	GNCTD
15.	Alok Carg	P	20.04.68	29.08.24	30.06.2024	GNCTD
16.	Vijay Singh Malik	P	01.04.67	29.08.24	30.06.2024	GNCTD
17.	Hukam Chand	P	08.05.65	29.08.24	30.06.2024	GNCTD
18.	Savita/Sarita Sabharwal	P	20.08.66	29.08.24	30.06.2024	GNCTD
19.	Rakesh Kumar	P	30.04.68	29.08.24	30.06.2024	GNCTD
20.	Jitender Kumar Singh	P	17.01.70	29.08.24	30.06.2024	GNCTD
21.	Muneer Ahmed	P	03.07.65	29.08.24	30.06.2024	A&NI
22.	R.K. Meena	P	02.10.71	29.08.24	30.06.2024	GNCTD
23.	Tonminthang Misad	P	10.03.73	29.08.24	30.06.2024	GNCTD
24.	Joseph Baxia	P	05.07.72	29.08.24	30.06.2024	GNCTD
25.	S.G.S. Sisodia	P	15.07.70	29.08.24	30.06.2024	GNCTD
26.	Jaipal Yadav	F	10.10.65	29.08.24	30.06.2024	GNCTD
27.	Daljeet Singh	P	20.02.66	29.08.24	30.06.2024	GNCTD
28.	Sanjay Kumar Ambasta	P	17.10.69	29.08.24	30.06.2025	GNCTD
29.	Manish Chandra Verma	P	21.08.69	29.08.24	30.06.2025	GNCTD
30.	S.Raju	P	14.01.65	29.08.24	30.06.2025	A&NI
31.	Pawan Kumar	P	30.09.70	29.08.24	30.06.2025	GNCTD

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT: SERVICES-I BRANCH
DELHI SECRETARIAT: 5TH LEVEL: B-WING
I.P. ESTATE: NEW DELHI-110002

F.No.30/01/2025/S.I./ **331-333**

Dated: **28/01/2025**

To,

All Principal Secretaries/Secretaries
Head of Departments,
Local/Autonomous Bodies,
Government of NCT of Delhi.

Sub.: Placement of eligible Entry Grade officers of DANICS in the scale of pay of Rs 56100-177500/- (Pay Level matrix - 10)- Reg.

Sir/Madam,

I am directed to refer to letter no. 14016/13/2023—UTS-II dated 02.01.2025 (copy enclosed) of Ministry of Home Affairs, Govt. of India on the subject cited above along with a list of officers in the Entry Grade of DANICS who have completed the requisite four years of approved service on in DANICS to become eligible for placement in the scale of Rs. 56100-177500/- (Pay level Matrix - 10).

As per list, the following Entry Grade officers in DANICS are presently posted with GNCTD: -

S.N.	Name of Officer (Sh./Smt./Ms.)	Source of Rectt.	DOB	Date of Commence ment of approved service	Dated of Completion of four year approved service	Presently posted with
1	BIJENDER SINGH	P	22-11-1967	29.08.2024	30.06.2024	Dy. Secretary, DSSSB
2	ADESHWAR KANT	P	21-12-1968	29.08.2024	30.06.2024	Dy. Secretary, State Election Commission
3	SATENDRA KUMAR	p	20-01-1965	29.08.2024	30.06.2024	Election officer, O/o CEO
4	MALA SOOD	P	16-11-1968	29.08.2024	30.06.2024	Dy. Secretary, DBOCWWB
5	RAVINDER KUMAR	P	31-03-1969	29.08.2024	30.06.2024	Dy. Secretary, Finance (GAD)
6	VIJAY KUMAR JAIN	P	20-04-1968	29.08.2024	30.06.2024	SREO, Employment
7	RITA KAUSHIK	P	04-04-1968	29.08.2024	30.06.2024	Election officer, O/o CEO
8	ANIL SIROHI	P	13-01-1965	29.08.2024	30.06.2024	Dy. Secretary, CM Office

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9	RAJESH KUMAR AHUJA	P	04-12-1965	29.08.2024	30.06.2024	STO, T&T
10	PRADEEP TAYAL	P	26-03-1969	29.08.2024	30.06.2024	Dy. Secretary, GAD
11	RAM PHOOL	P	08-05-1969	29.08.2024	30.06.2024	Admn. Officer, Higher Education
12	SWADESH CHANDRA VASHISHTHA	P	09-11-1967	29.08.2024	30.06.2024	SDM (HQ) North East, Revenue Dept.
13	MANJU HANDA	P	29-05-1966	29.08.2024	30.06.2024	Dy. Director, TTE
14	ALOK GARG	p	20-04-1968	29.08.2024	30.06.2024	ARCS, Cooperatives
15	VIJAY SINGH MALIK	P	01-04-1967	29.08.2024	30.06.2024	Asst. Commissioner, Excise Dept.
16	HUCKAM CHAND	P	08-05-1965	29.08.2024	30.06.2024	ARCS, Cooperatives
17	SAVITA/SARITA SABHARWAL	P	20-08-1966	29.08.2024	30.06.2024	Dy. Director, Dept. of SC/ST/OBC
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21	TONMINGTHANG MISAD	P	10-03-1973	29.08.2024	30.06.2024	Election officer, O/o CEO
22	JOSEPH BAXLA	P	05-07-1972	29.08.2024	30.06.2024	SDM (HQ) North West, Revenue Dept.
23	S.G.S. SISODIA	P	15-07-1970	29.08.2024	30.06.2024	Dy. Director, Education
24	JAIPAL YADAV	P	10-10-1965	29.08.2024	30.06.2024	Dy. Director, Education
25	DALJEET SINGH	P	20-02-1966	29.08.2024	30.06.2024	Election officer, O/o CEO
26	Sanjay Kumar Ambasta	P	17-10-1969	29.08.2024	30.06.2025	SDM (Mayur Vihar), Revenue Dept.
27	Manish Chandra Verma	P	21-08-1969	29.08.2024	30.06.2025	SDM (Rohini), Revenue Dept.

28	Pawan Kumar	P	30-09-1970	29.08.2024	30.06.2025	SDM (HQ), South Distt., Revenue Dept.
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It is, therefore, requested to issue necessary direction to provide the requisite documents/information, as required by MHA, which are mentioned below:

- i. Vigilance Clearance Certificate on date.
- ii. Integrity Certificate as on date.
- iii. Information as to whether they are undergoing any penalty as on date.
- iv. To intimate the name of eligible officers, if any, not figuring in the list.
- v. To provide details of any kind of leave taken by eligible officers, which can affect their length of service.

The requisite information may be furnished at the earliest for onward transmission to the MHA.

Encl.: as above.

Yours faithfully,

(BHAIRAB DUTT)

DEPUTY SECRETARY (SERVICES)

F.No.30/01/2025/S.I./ 331-333
Copy to:-

Dated: 28/01/2025

1. The Under Secretary (UTS-II), Ministry of Home Affairs, Govt. of India, for information.
2. The Dy. Director (Vigilance), Dte. of Vigilance, Government of NCT of Delhi, Delhi Secretariat, New Delhi with the request to provide the vigilance status report in respect of the aforementioned officers, for the purpose of placement in the scale of pay of Rs. 56100 - 177500/- (Pay Level matrix - 10).

(BHAIRAB DUTT)

DEPUTY SECRETARY (SERVICES)