

MOST IMMEDIATE

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT: SERVICES-I BRANCH
DELHI SECRETARIAT: 5TH LEVEL: B-WING
I.P. ESTATE: NEW DELHI-110002

F.No.30/02/2025/S.I./ 1467-1469

Dated: 30/04/2025

To,

All Principal Secretaries/Secretaries
Head of Departments,
Local/Autonomous Bodies,
Government of NCT of Delhi.

Sub.: Placement of eligible Entry Grade officers of DANICS in the scale of pay of Rs 56100-177500/- (Pay Level matrix - 10) w.e.f. 01.07.2025- reg.

Sir/Madam,

I am directed to refer to MHA letter no. 14016/05/2025-UTS-II dated 02.01.2025 and forwarded vide this office letter dated 16.01.2025 (copy enclosed) on the subject cited above along with a list of officers in the Entry Grade of DANICS who have completed the requisite four years of approved service in DANICS to become eligible for placement in the scale of Rs. 56100-177500/- (Pay level Matrix - 10) w.e.f. 01.07.2025.

Accordingly, the Ministry has desired the following documents in respect of eligible officers for placing them in Pay Matrix Level-10:

- i. Vigilance Clearance Certificate on date.
- ii. Integrity Certificate as on date.
- iii. Information as to whether they are undergoing any penalty as on date.
- iv. To intimate the name of eligible officers, if any, not figuring in the list.
- v. To provide details of any kind of leave taken by eligible officers, which can affect their length of service.

In this regard, it is informed that Directorate of Vigilance, GNCT of Delhi has requested to provide the duly filled vigilance proforma for vigilance status of the eligible officers.

Accordingly, it is requested to provide the **duly filled proforma (copy enclosed)** in respect of eligible officer/s posted in your Department urgently for onward transmission to DOV, GNCTD. Further, it is requested to provide the requisite documents (i to v) as mentioned above immediately for onward transmission to MHA,GoI. A status of receiving of documents is attached herewith for ready reference.

Encl.: as above.

Yours faithfully,

(BHAIRAB DUTT)

DEPUTY SECRETARY (SERVICES)

F.No.30/02/2025/S.I./ 1467-1469
Copy to:-

Dated: 30/04/2025

1. The Assistant Director (Vigilance), Dte. of Vigilance, GNCT of Delhi, Delhi Secttt, New Delhi
2. The Section Officer (Coordination), Services Department, with the request to upload the aforesaid letter with all enclosures on the website of Services Department, immediately.

(BHAIRAB DUTT)

DEPUTY SECRETARY (SERVICES)

MOST IMMEDIATE
Time Bound

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT: SERVICES-I BRANCH
DELHI SECRETARIAT: 5TH LEVEL: B-WING
I.P. ESTATE: NEW DELHI-110002

F.No.30/02/2025/S.I./181

Dated: 16/01/2025

To,

✓ All ACS/Principal Secretaries/Secretaries
Head of Departments,
Local/Autonomous Bodies,
Government of NCT of Delhi.

Sub.: Placement of eligible Entry Grade officers of DANICS in the scale of pay of Rs 56100-177500/- (Pay Level matrix - 10) w.e.f. 01.07.2025 - Reg.

Sir/Madam,

I am directed to refer to letter no. 14016/05/2025—UTS-II dated 02.01.2025 (copy enclosed) of Ministry of Home Affairs, Govt. of India on the subject cited above along with a list of officers in the Entry Grade of DANICS who have completed the requisite four years of approved service on in DANICS to become eligible for placement in the scale of Rs. 56100-177500/- (Pay level Matrix - 10) w.e.f. 01.07.2025.

As per list, the following Entry Grade officers in DANICS are presently posted with GNCTD: -

S.N.	Name of Officer (Sh./Smt.)	Source of Rectt.	DOB	Date of Commence ment of approved service	Dated of Completion of four year approved service	Presently posted with
1	SHELLY	DR	10.08.1994	28.03.2022	30.06.2025	SDM (Kapsheera), Revenue Dept.
2	NEELAM VENKATACHAL AM	P	28.06.1970	29.08.2024	30.06.2025	Asst. Commissioner, Excise
3	RAJVIR SINGH	P	01.07.1966	29.08.2024	30.06.2025	Dy. Director, DUSIB (On Deputation)
4	AMAN SINGH LOHAN	DR	09.07.1992	28.03.2022	30.06.2025	SDM (Alipur), Revenue Dept.
5	BISHAMBER NATH	P	23.01.1969	29.08.2024	30.06.2025	SDM (HQ), Revenue Dept.
6	DEBASIS BISWAL	P	30.09.1970	29.08.2024	30.06.2025	BDO (NW), Development
7	DINESH	P	30.06.1970	29.08.2024	30.06.2025	ARCS, Cooperatives

8	KSHITISH KUMAR MISHRA	P	23.01.1968	29.08.2024	30.06.2025	Admn. Officer, DHS
9	OM PRAKASH PANDEY	P	23.10.167	29.08.2024	30.06.2025	SDM (Chanakyapuri), Revenue Dept.
10	SANDEEP YADAV	P	20.08.1967	29.08.2024	30.06.2025	SDM (Preet Vihar), Revenue
11	TANUJ BHANOT	P	11.09.1969	29.08.2024	30.06.2025	BDO (South), Development
12	PRAVEEN SINGH DHAMA	P	10.01.1971	29.08.2024	30.06.2025	SDM (HQ) East, Revenue Dept.
13	KULVENDRA YADAV	P	14.03.1972	29.08.2024	30.06.2025	Asst. Director, DoV
14	NITESH SINGH RAWAT	DR	12.06.1989	06.06.2022	30.06.2025	SDM (Seelampur), Revnue Dept.
15	KRISHNA SHARMA	P	05.07.1972	29.08.2024	30.06.2025	ACEO/SDM Election, CEO
16	ANITA YADAV	DR	23.07.1990	28.03.2022	30.06.2025	SDM (Saket), Revenue Dept.
17	RAJESH RANJAN	P	30.03.1971	29.08.2024	30.06.2025	Dy. Secretary, LGS
18	RAJENDRA KUMAR	P	23.11.1971	29.08.2024	30.06.2025	Dy. Director, Social Welfare
19	GOKAL CHAND MEENA	P	16.04.1968	29.08.2024	30.06.2025	Dy. Director, Education
20	MAHIMA TOMAR	DR	25.08.1995	28.03.2022	30.06.2025	SDM (Narela), Revenue Dept.

Further, it is, requested that the particulars of the officers as mentioned in the list may be checked and discrepancy, if any, may be brought to the notice of this office, immediately.

It is, therefore, requested to provide the following requisite documents/information, as required by MHA, which are mentioned below:

- Vigilance Clearance Certificate on date.
- Integrity Certificate as on date.
- Information as to whether they are underdoing any penalty as on date.
- To intimate the name of eligible officers, if any, not figuring in the list.



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- v. To provide details of any kind of leave taken by eligible officers, which can affect their length of service.

The requisite information may be furnished at the earliest for onward transmission to the MHA.

Encl.: as above.

Yours faithfully,


(BHAIRAB DUTT)

DEPUTY SECRETARY (SERVICES)

F.No.30/02/2025/S.I./

Dated:

Copy to:-

1. The Under Secretary (UTS-II), Ministry of Home Affairs, Govt. of India, for information.
2. The Assistant Director (Vigilance), Dte. of Vigilance, Government of NCT of Delhi, Delhi Secretariat, New Delhi with the request to provide the vigilance status report in respect of the aforementioned officers, for the purpose of placement in the scale of pay of Rs. 56100 -177500/- (Pay Level matrix - 10) w.e.f. 01.07.2025.


(BHAIRAB DUTT)

DEPUTY SECRETARY (SERVICES)

By Speed Post/Email

No.14016/05/2025-UTS-II
Government of India (Bharat Sarkar)
Ministry of Home Affairs (Grih Mantralaya)
{UT Division}

North Block, New Delhi-110001

Dated: 01.01.2025

To,

1. The Chief Secretary, GNCTD, Delhi Secretariat, I.P. Estate, New Delhi.
2. The Chief Secretary, A&N Administration, Port Blair.
3. The Advisor to the Administrator, Lakshadweep Administration, Kavaratti.
4. The Advisor to the Administrator, DNH&DD Administration, Moti Daman.
5. The Director, Directorate of Training, Union Territory Civil Services (UTCS), GNCTD, Institutional Area, Vishwas Nagar, Shahdara, Delhi.

Sub: Placement of eligible Entry Grade Officers of DANICS in the scale of pay of Rs. 56100-177500/- (Pay Level Matrix-10) w.e.f. 01.07.2025- reg.

Sir,

I am directed to forward herewith a list of officers working in the Entry Grade of DANICS who will complete the requisite four years of approved service in DANICS to become eligible for placement in the scale of Rs. 56100-177500/- (Pay Level Matrix-10) w.e.f. 01.07.2025.

2. It is requested that the particulars of the officers as mentioned in the list (enclosed) may be checked and discrepancy, if any, may be brought to the notice of the Ministry. Further, it is requested to provide following documents in respect of eligible officers for placing them in Pay Matrix Level-10:

- (i) Vigilance Clearance Certificate on date.
- (ii) Integrity Certificate as on date.
- (iii) Information as to whether they are undergoing any penalty as on date.
- (iv) To intimate the name of eligible officers, if any, not figuring in the list.
- (v) To provide details of any kind of leave taken by eligible officers, which can affect their length of service.

Yours faithfully,

Encl: As above.

(C.P. Vinod Kumar)
Under Secretary to the Government of India
Tel: 011-23093600

Details of Entry Grade officers of DANICS who will be eligible for placement in the scale of Rs. 56100-177500/- (Pay Matrix Level-10) w.e.f. 01.07.2025:

Sl. No	Name of the Officer (Sh/Shri/Smt.)	Source of Recruitment	Date of Birth	Date of commencement of approved service	Date of completion of four years approved service	Presently posted with
1.	Sunabh Singh (OBC)	DR	29.08.93	06.03.20	30.06.2023	DNH&DD
2.	Shelly	DR	10.08.94	28.03.22	30.06.2025	GNCTD
3.	Neelam Venkatachalam	P	28.06.70	29.08.24	30.06.2025	GNCTD
4.	Rajvir Singh	P	01.07.66	29.08.24	30.06.2025	GNCTD
5.	Aman Singh Lohan	DR	09.07.92	28.03.22	30.06.2025	GNCTD
6.	Bishamber Nath	P	23.01.69	29.08.24	30.06.2025	GNCTD
7.	Debasis Biswal	P	30.09.70	29.08.24	30.06.2025	GNCTD
8.	Ruchi Jain	DR	15.08.97	06.06.22	30.06.2025	UTCS
9.	Dinesh	P	30.06.70	29.08.24	30.06.2025	GNCTD
10.	Kshitish Kumar Mishra	P	23.01.68	29.08.24	30.06.2025	GNCTD
11.	Jagtap Kalyani Rajendra	DR	18.12.93	06.06.22	30.06.2025	A&NI
12.	Om Prakash Pandey	P	23.10.67	29.08.24	30.06.2025	GNCTD
13.	Sandeep Yadav	P	20.08.67	29.08.24	30.06.2025	GNCTD
14.	Aarti Agarwal	DR	04.01.92	06.06.22	30.06.2025	DNH&DD
15.	Tanuj Bhanot	P	11.09.69	29.08.24	30.06.2025	GNCTD
16.	Praveen Singh Dhama	P	10.01.71	29.08.24	30.06.2025	GNCTD
17.	Kulvendra Yadav	P	14.03.72	29.08.24	30.06.2025	GNCTD
18.	Nitesh Singh Rawat	DR	12.06.89	06.06.22	30.06.2025	GNCTD
19.	Krishna Sharma	P	05.07.72	29.08.24	30.06.2025	GNCTD
20.	Anita Yadav	DR	23.07.90	28.03.22	30.06.2025	GNCTD
21.	Rajesh Ranjan	P	30.03.71	29.08.24	30.06.2025	GNCTD
22.	D.R. Damania	P	29.04.67	29.08.24	30.06.2025	DNH&DD
23.	Atul Soni	DR	21.06.93	28.03.22	30.06.2025	A&NI
24.	Rajendra Kumar	P	23.11.71	29.08.24	30.06.2025	GNCTD
25.	Vikash Kumar	DR	07.06.94	06.06.22	30.06.2025	A&NI
26.	Gokal Chand Meena	P	16.04.68	29.08.24	30.06.2025	GNCTD
27.	Mahima Tomar	DR	25.08.95	28.03.22	30.06.2025	GNCTD
28.	Ravinder Kumar	DR	01.01.91	28.03.22	30.06.2025	Lakshadweep

Proforma for seeking Vigilance Status Report from DOV

[In case of DANICS/Adhoc DANICS / Grade-I (DASS)/ Sr. P.A]

Name of the Department:

S.No.	Name & Designation of the Officer (Sh./Smt./Ms.)	Date of Birth	Purpose of Vigilance Status	Details of any Vigilance matter/disciplinary proceedings pending or contemplated against the Officer	Details of Penalties imposed, if any	Details of the previous posting(s) on Gazetted posts (As per service book & duration record)	Any other relevant information
						Deptt. Duration	

It is certified that above information is as per Service Book and personal file(s) and is true and correct.

Name & Signature of the Authorised Officer
with Seal & Date

NFSG w.e.f.01.07.2025

S.No.	Name of the officer	Source of Rectt.	DoB	Date of Commencement of approved service	Date of Completion of four year approved service	Presently posted with	IC	VC	PENALTY	LEAVE DETAILS
1	SHELLY	DR	10.08.1994	28.03.2022	30.06.2025	Joint Secretary to CM	RECEIVED	RECEIVED	RECEIVED	
2	NEELAM VENKATACHALAM	P	28.06.1970	29.08.2024	30.06.2025	Asst. Commissioner, Excise	RECEIVED	RECEIVED	RECEIVED	RECEIVED
3	RAJVIR SINGH	P	01.07.1966	29.08.2024	30.06.2025	Dy. Director, DUSIB (On Deputation)				
4	AMAN SINGH LOHAN	DR	09.07.1992	28.03.2022	30.06.2025	SDM (Alipur), Revenue Dept.				
5	BISHAMBER NATH	P	23.01.1969	29.08.2024	30.06.2025	SDM (HQ), Revenue Dept.				
6	DEBASIS BISWAL	P	30.09.1970	29.08.2024	30.06.2025	BDO (NW), Development				
7	DINESH	P	30.06.1970	29.08.2024	30.06.2025	ARCS, Cooperatives				
8	KSHITISH KUMAR MISHRA	P	23.01.1968	29.08.2024	30.06.2025	Admn. Officer, DHS				
9	OM PRAKASH PANDEY	P	23.10.1967	29.08.2024	30.06.2025	SDM (Chanakypur), Revenue Dept.	RECEIVED	RECEIVED	RECEIVED	RECEIVED
10	SANDEEP YADAV	P	20.08.1967	29.08.2024	30.06.2025	SDM (Preet Vihar), Revenue				
11	TANUJ BHANOT	P	11.09.1969	29.08.2024	30.06.2025	BDO (South), Development	RECEIVED	RECEIVED	RECEIVED	RECEIVED
12	PRAVEEN SINGH DHAMA	P	10.01.1971	29.08.2024	30.06.2025	SDM (HQ) East, Revenue Dept.				
13	KULVENDRA YADAV	P	14.03.1972	29.08.2024	30.06.2025	Asst. Director, DoV				
14	NITESH SINGH RAWAT	DR	12.06.1989	06.06.2022	30.06.2025	SDM (Seelampur), Revenue Dept.				
15	KRISHNA SHARMA	P	05.07.1972	29.08.2024	30.06.2025	ACEO/SDM Election, CEO		RECEIVED		
16	ANITA YADAV	DR	23.07.1990	28.03.2022	30.06.2025	SDM (Saket), Revenue Dept.	RECEIVED	RECEIVED	RECEIVED	RECEIVED
17	RAJESH RANJAN	P	30.03.1971	29.08.2024	30.06.2025	Dy. Secretary, LGS				
18	RAJENDRA KUMAR	P	23.11.1971	29.08.2024	30.06.2025	Dy. Director, Social Welfare				
19	GOKAL CHAND MEENA	P	16.04.1968	29.08.2024	30.06.2025	Dy. Director, Education				
20	MAHIMA TOMAR	DR	25.08.1995	28.03.2022	30.06.2025	SDM (Narela), Revenue Dept.				