

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI

**SERVICES DEPARTMENT: SERVICES-I BRANCH**

DELHI SECRETARIAT: 5TH LEVEL: B-WING

I.P. ESTATE: NEW DELHI-110002

F. No. 30/22/2025/SI/2914-2922

Dated: 10/09/2025

To,

1. The Secretary (H&FW), Health & Family Welfare Department, Level-9, Wing-A, Delhi Secretariat, I.P. Estate, New Delhi-110002
2. The Secretary (UD), Urban Development Department, 9th & 10th Level, Delhi Secretariat, I.P. Estate, Delhi-110002
3. The Secretary (GAD), General Administration Department, Level-2, A-Wing, Delhi Secretariat, I.P. Estate, New Delhi-110002
4. The Chairman (DSSSB), Delhi Subordinate Services Selection Board, FC-18, Institutional Area, Karkardooma, Delhi-110092
5. The Secretary (Cooperation), Registrar Cooperative Society, Sansad Marg, Old Court Building, Janpath, New Delhi - 110001

**Sub: Proposal for DPC to consider eligible Junior Administrative Grade - II of DANICS for promotion to Junior Administrative Grade - I of service against the vacancies pertaining to the year 2026- regarding.**

Sir,

I am directed to refer to letter No. 14016/01/2026-UTS-II dated 08.09.2025 (copy enclosed) of Ministry of Home Affairs, Government of India vide which it has been informed that following Junior Administrative Grade -II of DANICS posted in GNCTD are found eligible for their promotion to the Junior Administrative Grade - I of the service against the vacancy year 2026 :-

S.No.	Name of the officer (S/Sh./Smt.)	Date of Birth	Year of approved Service	Present Posting
1	Shamin Akhtar Tamanna	07.04.1970	1996	Additional Secretary, Urban Development Department, GNCTD (Under Suspension)
2	Kuldeep Singh	10.02.1971	2006	Additional Secretary, Health & Family Welfare Department, GNCTD (Under Suspension)
3	Marathe Onkar Gopal	18.05.1979	2008	<b>Not posted in GNCTD</b>
4	Anoop Thakur	24.04.1981	2008	Secretary to Minister Sh. Ashish Sood/GAD, GNCTD
5	Saumyaketu Mishra	18.01.1981	2008	Additional Secretary, Home Department, GNCTD
6	Dharmendra Kumar	22.01.1976	2008	Additional Secretary to Hon'ble Chief Minister/GAD, GNCTD
7	Lekhraj	27.06.1973	2008	Additional Registrar, Cooperative
8	Suresh Chand Meena	10.07.1974	2008	Secretary, DSSSB, GNCTD

It is, therefore, requested that following documents (as mentioned below at S.No. v & vi) in respect of the officers working in your Department may be provided immediately, for onward transmission to Ministry of Home Affairs, Government of India: -

- i Certificate to the effect that no below 'benchmark' (Very Good) ACR/APAR.
- ii Certificate to the effect that all the ACRs/APRs have been disclosed to the officer concerned in terms of the DoP&T's OM. 14.5.2009; and
- iii No representation from any of these officers regarding their ACR/APAR grading is pending.
- iv Vigilance clearance from Directorate of Vigilance, GNCTD.
- v **Major/minor penalty statement for last 10 years.**
- vi **Details of periods, if any, not to be counted as Qualifying Service.**

Yours faithfully,

(BHAIRAB DUTT)

DEPUTY SECRETARY (SERVICES)

Encl.: as above.

Dated: 10/09/2025

F. No. 30/22/2025/SI/2914-2922  
Copy to:

1. The Deputy Director, Directorate of Vigilance, GNCTD with the request to furnish Vigilance Status Report in respect of the aforesaid officers.
2. The Section Officer, Services - I (APAR Cell) Department, along with aforesaid letter dated 08.09.2025 with the request to forward the ACRs/APARs of the above mentioned officers and requisite certificate as mentioned at s.no. (i) to (iii) above.
3. The officers concerned with the request to pursue the matter with your department regarding forwarding the aforesaid information/documents on priority basis to this department.
4. The Section Officer (Coordination), Services Department, Govt. of NCT of Delhi, with the direction to upload this order on the website of Services Department

(BHAIRAB DUTT)

DEPUTY SECRETARY (SERVICES)

No.14016/01/2026-UTS-II

Government of India  
Ministry of Home Affairs

\*\*\*

Kartavya Bhawan-3, New Delhi  
Dated the 08.09.2025

To,

1. The Chief Secretary, Government of NCT of Delhi, Delhi Secretariat, I.P. Estate, New Delhi.
2. The Advisor to the Administrator, DNH&DD Administration, Moti, Daman.

**Subject: Proposal for DPC to consider the eligible Junior Administrative Grade-II officers of DANICS for promotion to Junior Administrative Grade-I of service against the vacancies pertaining to the year 2026 -reg.**

Sir,

I am directed to refer to the subject mentioned above and to say that the following JAG-II officers of DANICS is found to be eligible for consideration for promotion to the JAG-I of the service against the vacancy year 2026:

Sl. No.	Name of the officers (S/Sh./Smt.)	Date of Birth	Year of approved service	Present posting
1.	Shamin Akhtar Tamanna	07.04.70	1996	GNCTD
2.	Kuldeep Singh	10.02.71	2006	GNCTD
3.	Marathe Onkar Gopal	18.05.79	2008	DNH&DD
4.	Anoop Thakur	24.04.81	2008	GNCTD
5.	Saumyaketu Mishra	18.01.81	2008	GNCTD
6.	Dharmendra Kumar	22.01.76	2008	GNCTD
7.	Lekhraj	27.06.73	2008	GNCTD
8.	Suresh Chand Meena	10.07.74	2008	GNCTD

2. The following documents in respect of the aforesaid officers, are required for convening the DPC: -
  - (i) Certificate to the effect that no below 'benchmark' (Very Good) ACR/APAR.
  - (ii) Certificate to the effect that all the ACRs/APRs have been disclosed to the officer concerned in terms of the DoP&T's O.M. 14.5.2009; and
  - (iii) No representation from any of these officers regarding their ACR/APAR grading is pending.
  - (iv) Vigilance clearance from Directorate of Vigilance, GNCTD or concerned UT.
  - (v) Major/minor penalty statement for last 10 years.
  - (vi) Details of periods, if any, not to be counted as Qualifying Service.
3. It is therefore, requested that the requisite information/documents may be provided to this Ministry so that the same may be sent to UPSC to convene the DPC.

Yours faithfully,

(C.P. Vinod Kumar)

Under Secretary/Consultant (UTS-II)

10/09/2025  
SP(S-I)  
Subdy