

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**SERVICES DEPARTMENT: BRANCH II**  
(Delhi Secretariat, 5<sup>th</sup> Level, A-Wing, I.P.Estate, New Delhi)  
(<http://services.delhi.gov.in>)

No. F.4/6/2019/S-II/ 2004-13

Dated: 11/08/2020

**ORDER NO.: 80**

The transfer/posting of the following Gr.III (DASS) / Senior Assistant official is hereby ordered as under with immediate effect:-

Sl. No	Name of the official	Date of Birth	Present Department	Transferred to
1.	Ms. Motika Sinha	14/02/75	F&S	NCC

This issues with the prior approval of Competent Authority.

  
**(BHAIRAB DUTT)**  
**DY. SECRETARY (SERVICES)**

No. F.4/6/2019/S-II/ 2004-13

Dated: 11/08/2020

Copy forwarded for information and necessary action to: -

1. PS to Addl. Chief Secretary (Services), Services Department, Govt. of NCT of Delhi, Delhi Secretariat, I.P. Estate, New Delhi.
2. The Commissioner, Food & Supplies Department, GNCT of Delhi with the request to upload the details of the above mentioned official at HRIS portal. As due to non-updated status of the official on the portal, Services Department is unable to issue transfer order through HRIS module.
3. PA to Spl. Secretary-I/II & Dy. Secretary-I/II/III, Services Department, Govt. of NCT of Delhi, Delhi Secretariat, I. P. Estate, New Delhi.
4. The Section Officer (Co-ordination), Services Department, Govt. of NCT of Delhi, Delhi Secretariat, I. P. Estate, New Delhi with the direction to upload this order on the website of Services Department.
5. The official concerned for strict compliance.
6. Guard File/Office Order register.

  
**(BHAIRAB DUTT)**  
**DY. SECRETARY (SERVICES)**