## \*GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI SERVICES DEPARTMENT: SERVICES-I BRANCH DELHI SECRETARIAT: 7<sup>TH</sup> LEVEL: B-WING I.P. ESTATE: NEW DELHI

http://services.delhigovt.nic.in
Tel:011 – 23392038

F.8/18/2007/S.I/

Dated: 16/12/2020

ORDER NO .: 478

The Competent Authority is pleased to grant 04 days Earned Leave to Ms. Garima Gupta. IAS (AGMUT 2004). Secretary (Social Welfare) holding additional charge of MD (SRDC) we f. 15.12.2020 to 18.12.2020 (suffixing 19<sup>th</sup> and 20<sup>th</sup> December 2020 being Saturday and Sunday) with permission to leave the station from w.e.f. 15.12.2020 to avail All India LTC for the block year 2018-19 (extended upto 31.12.2020).

DEPUTY SECRETARY(SERVICES)

F.8/18/2007/S.I/ Copy to the Dated: 16 /12/2020

- 1 Secretary to Lt. Governor, Delhi
- 2 Additional Secretary to Chief Minister, Govt. of NCT of Delhi.
- 3 Secretary to Dy. Chief Minister. Govt of NCT of Delhi.
- 4 Secretary to Speaker, Delhi Vidhan Sabha, Delhi.
- 5 Secretary to Deputy Speaker, Delhi Vidhan Sabha.
- 6 Secretaries to all Ministers. Govt of NCT of Delhi.
- 7 OSD to Leader of Opposition, Govt of NCT of Delhi.
- 8 OSD to Chief Secretary, Govt of NCT of Delhi.
- 9 Additional Chief Secretary (Services/Environment & Forest), GNCT of Delhi
- 10 Secretary (WCD). Govt. of NCT of Delhi-1<sup>st</sup> link officer of Secretary (SW).
- 11 Ms. Garima Gupta, IAS, Secretary (Social Welfare), GNCT of Delhi.
- 12 Special Secretary (Admn.) [PWD], Govt. of NCT of Delhi-1<sup>st</sup> link officer of MD (SRDC)
- 13. General Manager (SRDC), Govt of NCT of Delhi.
- 14 P.A to Addl Chief Secretary/Spl. Secretary/Dy. Secretary (Services), GNCT of Delhi.
- 15 Section Officer, Services Department, Govt. of NCT of Delhi- with the direction to upload this order on the website of Services Department
  - 16 Section Officer, Confidential Cell, Services Department, Govt. of NCT of Delhi
  - 17 PAO VI/ PAO concerned Govt of NCT of Delhi, Delhi.
  - 18 Guard file/Personal file

## Copy forwarded to the:

- 1. Under Secretary (UTS-I), Govt of India, Ministry of Home Affairs, North Block, New Delhi
- 2 Research Officer, Career Management Division, Govt. of India, Department of Personnel and Training [Room No. 215], North Block, New Delhi.

DEPUTY SECRETARY (SERVICES)

Mr Shortin