

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT: SERVICES-I BRANCH
DELHI SECRETARIAT: 7TH LEVEL: B-WING
I.P. ESTATE: NEW DELHI
<http://services.delhigovt.nic.in>
Tel:011 - 23392038

F.8/28/98/S.I/

ORDER No: 609

Dated: 09/12/2019

The Competent Authority is pleased to grant 01 day casual leave to Ms. Manisha Saxena, IAS (AGMUT:1996), Secretary (UD) & Director (Local Bodies) holding additional charges of Secretary (Tourism) & Secretary (Art, Culture & Language) for 09.12.2019 (prefixing 07.12.2019 & 08.12.2019 being Saturday/ Sunday) to visit Goa on personal ground with permission to leave station from 07.12.2019 to 09.12.2019.

Further, the Hon'ble Lt. Governor, Delhi is also pleased to order that Shri H. Rajesh Prasad, IAS (AGMUT:1995), Commissioner (T&T) shall look after the charge of Secretary (Art, Culture & Language) and Secretary (Tourism) during the leave period of Ms. Manisha Saxena, IAS.



(AJAY KUMAR CHAWLA)
DEPUTY SECRETARY-II (SERVICES)

F.8/28/98/S.I/

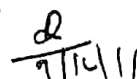
Dated: 09/12/2019

Copy to the :

1. Principal Secretary to Lt. Governor, Delhi.
2. Additional Secretary to Chief Minister, Govt. of NCT of Delhi.
3. Secretary to Dy. Chief Minister, Govt. of NCT of Delhi.
4. Secretary to Speaker, Delhi Vidhan Sabha, Delhi.
5. Secretary to Deputy Speaker, Delhi Vidhan Sabha.
6. Secretaries to all Ministers, Govt. of NCT of Delhi.
7. OSD to Leader of Opposition, Govt. of NCT of Delhi.
8. OSD to Chief Secretary, Govt. of NCT of Delhi.
9. Shri H. Rajesh Prasad, IAS, Commissioner (T&T), Govt. of NCT of Delhi.
10. Ms. Manisha Saxena, IAS, Secretary (UD) & Director (Local Bodies), Govt. of NCT of Delhi.
11. Ms. Padmini Singla, IAS, Secretary (Power), Govt. of NCT of Delhi- Link officer of Secretary (UD).
12. All Pr. Secretaries/Secretaries /Spl. Secretaries/Addl. Secretaries, GNCTD, Delhi.
13. All HODs/Local Bodies/Public Undertakings, Govt. of NCT of Delhi, Delhi.
14. Special Secretary (UD), Govt. of NCT of Delhi.
15. Special Secretary (Tourism), Govt. of NCT of Delhi.
16. Special Secretary (Art, Culture & Language), Govt. of NCT of Delhi.
17. Deputy Secretary (Legislative Assembly), Govt. of NCT of Delhi.
18. P.A to Secretary/Special Secretary/Dy. Secretary (Services), GNCTD.
- ✓ 19. Section Officer, Services Department, Govt. of NCT of Delhi- *with the direction to upload this order on the website of Services Department.*
20. Section Officer, Confidential Cell, Services Department, Govt. of NCT of Delhi.
21. PAO VI/ PAO concerned, Govt. of NCT of Delhi, Delhi.
22. Guard file/Personal file.

Copy forwarded to the :

1. Under Secretary (UTS-I), Govt. of India, Ministry of Home Affairs, North Block, New Delhi.
2. Research Officer, Career Management Division, Govt. of India, Department of Personnel and Training [Room No. 215], North Block, New Delhi.



(AJAY KUMAR CHAWLA)
DEPUTY SECRETARY-II (SERVICES)

