

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
SERVICES DEPARTMENT: SERVICES-I BRANCH  
DELHI SECRETARIAT: 7<sup>TH</sup> LEVEL: B-WING  
I.P. ESTATE: NEW DELHI  
<http://services.delhigovt.nic.in>  
Tel:011 - 23392038

F.8/25/98/S.1/

ORDER No: 637

Dated: 21/12/19

The Competent Authority is pleased to grant 05 days Earned Leave to Ms. Renu Sharma, IAS (AGMUT:1988), Additional Chief Secretary (Transport) and Chief Nodal Officer w.e.f. 23.12.2019 to 27.12.2019 (prefixing 21.12.2019 & 22.12.2019 and suffixing 28.12.2019 & 29.12.2019 being Saturdays/Sundays) on personal grounds.

Further, the Competent Authority is pleased to order that Principal Secretary (Revenue) shall look after the charge of Principal Secretary (Transport) w.e.f. 21.12.2019 to 23.12.2019 and the Secretary (Development) shall look after the charge of Principal Secretary (Transport) w.e.f. 24.12.2019 to 29.12.2019.

(C. UDAYA KUMAR)  
SPECIAL SECRETARY (SERVICES)  
Dated: 21/12/19

F.8/25/98/S.1/

Copy to the :

1. Principal Secretary to Lt. Governor, Delhi.
2. Additional Secretary to Chief Minister, Govt. of NCT of Delhi.
3. Secretary to Dy. Chief Minister, Govt. of NCT of Delhi.
4. Secretary to Speaker, Delhi Vidhan Sabha, Delhi.
5. Secretary to Deputy Speaker, Delhi Vidhan Sabha.
6. Secretaries to all Ministers, Govt. of NCT of Delhi.
7. OSD to Leader of Opposition, Govt. of NCT of Delhi.
8. OSD to Chief Secretary, Govt. of NCT of Delhi.
9. Additional Chief Secretary (Home/L&B), Govt. of NCT of Delhi.
10. Ms. Renu Sharma, IAS, Additional Chief Secretary (Transport), Govt. of NCT of Delhi.
11. Principal Secretary (Revenue)-cum-Divisional Commissioner, Govt. of NCT of Delhi - link officer of Pr. Secretary (Transport).
12. Secretary-cum-Commissioner (Development), Govt. of NCT of Delhi- link officer of Pr. Secretary (Transport).
13. All Pr. Secretaries/Secretaries /Spl. Secretaries/Addl. Secretaries, GNCTD, Delhi.
14. All HODs/Local Bodies/Public Undertakings, Govt. of NCT of Delhi, Delhi.
15. P.A to Secretary/Special Secretary/Dy. Secretary (Services), Govt. of NCT of Delhi.
- ✓ 16. Section Officer, Services Department, Govt. of NCT of Delhi- *with the direction to upload this order on the website of Services Department.*
17. Section Officer, Confidential Cell, Services Department, Govt. of NCT of Delhi.
18. PAO VI/ PAO concerned, Govt. of NCT of Delhi, Delhi.
19. Guard file/Personal file.

Copy forwarded to the :

1. Under Secretary (UTS-I), Govt. of India, Ministry of Home Affairs, North Block, New Delhi.
2. Research Officer, Career Management Division, Govt. of India, Department of Personnel and Training [Room No. 215], North Block, New Delhi.

(C. UDAYA KUMAR)  
SPECIAL SECRETARY (SERVICES)