

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
**SERVICES DEPARTMENT (SERVICES-I BRANCH)**  
DELHI SECRETARIAT, 5<sup>TH</sup> LEVEL, 'B' WING  
I.P. ESTATE, NEW DELHI- 110002  
<http://services.delhigovt.nic.in>

C/Misc/17/IPR-DANICS/2020/S-I/ 45-46

Dated: 02/01/2026

To,

**All Addl. Chief Secretaries/ Pr. Secretaries/  
Secretaries/Special Secretaries/ HODs/  
Local/Autonomous Bodies,  
Government of NCT of Delhi,  
New Delhi/Delhi.**

Sub: Submission of IPR for the year 2025 under CCS (Conduct) Rules, 1964 in respect of DANICS officers.

Sir/Madam,

I am directed to invite attention to Rule 18(1)(ii) of CCS (Conduct) Rules, 1964 which provides that "every Government servant belonging to any service or holding any post included in Group 'A' and Group 'B' shall submit an Annual Return in such form as may be prescribed by the Govt. in this regard, giving full particulars regarding the immovable property inherited by him or owned or acquired by him or held by him on lease or mortgage, either in his own name or in the name of the any member of his family or in the name of any other person".

Further vide letter No. 14016/12/2018-UTS-II dated 13.12.2019 MHA had introduced online filing of IPR in respect of DANICS Officers w.e.f. 1<sup>st</sup> January, 2020. For online submission of Immovable Property Returns (IPR), the IPR Module developed in the SPARROW Portal for DANICS Officers, can be accessed through weblink URL <https://sparrow-danics-danips.eoffice.gov.in>. **The User ID and password for the SPARROW would be same as is used for operating the NIC/Govt. E-mail ID of the individual officers.** As per instructions issued by Ministry of Home Affairs, IPR for the year 2019 onwards is required to be filed online through SPARROW Module only and no IPR will be accepted manually.

It is, therefore, requested to bring the above instructions to the knowledge of DANICS Officers working under your administrative control with further direction to submit the Statement of **Immovable Property Returns (IPRs) for the year ending on 31<sup>st</sup> December, 2025 online in the IPR Module within the prescribed timeline of 31<sup>st</sup> January, 2026 positively.**

Yours faithfully,

  
(BHAIRAB DUTT)

DEPUTY SECRETARY (SERVICES)

C/Misc/17/IPR-DANICS/2020/S-I/ 45-46

Dated: 02/01/2026

Copy to Section officer (Co-ordination Branch), Services Department, Govt. of NCT of Delhi with the request to upload this letter on website of Services Department.

  
(BHAIRAB DUTT)

DEPUTY SECRETARY (SERVICES)