

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT (III)
B WING, 5TH LEVEL, DELHI SECRETARIAT, I.P. ESTATE, NEW DELHI 110002.

F.3 (3)/2/ PROM./S.III/2023/412-417

Date: 08/03/2024

ORDER No. 19

1. On the recommendations of Departmental Promotion Committee, the Chief Secretary, Delhi, is pleased to appoint the following Personal Assistant to the post of Private Secretary (Gazetted - Non-Ministerial-Group 'B') on promotion on regular basis, in the Pay Level 8: Rs.47600-151100 (Pre-revised PB -2: Rs.9300-34800 plus Grade Pay Rs.4800/-) as per Rule 7 of the Government of National Capital Territory of Delhi Stenographers Service Rules, 2022, as detailed below, with effect from 22.11.2023 (notionally):-

S.No	Snty. No.	Name of the official (Sh./Smt./Kum.)	DOB	Category	Department
1	634-A	Sneh Lata Jain	11.08.68	UR/VH	EDN

2. However, Smt. Sneh Lata Jain (UR/VH) will not be entitled to the payment of pay and allowances for the period for which she would not have actually worked as Private Secretary. The benefits will be admissible with effect from the actual date of her joining to the post of Private Secretary. She will avail benefits of promotion on her joining duty in the department in which she has been posted on promotion to the post of Private Secretary.

3. Consequent upon promotion of Smt. Sneh Lata Jain (UR/VH) to the post of Private Secretary is hereby transferred/posted as under:-

S.No	Snty. No.	Name of the official (Sh./Smt./Kum.)	DOB	Present Department	Transferred to
1	2	3	4	5	6
1	634-A	Sneh Lata Jain	11.08.68	EDN	EDN

4. The promotion shall remain subject to outcome of SLP(C) No.30621/2011, SLP(C) No. 6915/2014, SLP(C) No. 31288/2017 & connected SLPs pending before the Hon'ble Supreme Court.

5. The above mentioned officer may exercise her option with regard to fixation of pay, if any, as per FR-22 within one month of issue of this order.



6. The concerned Head of Departments should ensure that no disciplinary proceedings are pending against any of the above mentioned officer, before relieving her to take up new assignment on promotion. If the officer is not clear from vigilance angle, as on date, or has resigned/relieved/ expired etc., the same should be brought to the notice of this Department immediately.



8/3/24

(BHAIRAB DUTT)
DY. SECRETARY (SERVICES)

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Copy forwarded to the following for information & necessary action:-

1. S.O. to Chief Secretary, Delhi, GNCT Delhi.
2. All concerned Head of Departments, GNCT Delhi.
3. P.S. to Principal Secretary (Services), Services Department, GNCT Delhi.
4. P.A.s to Spl. Secretary/Dy. Secretary (Services), Services Department, GNCT Delhi.
5. PAO concerned through concerned HOD.
6. The SO (Co-ord.), Services Deptt., GNCTD with the request to upload the order on the official website of Services Department.
7. Officers concerned through HOD concerned.
8. Guard File/Register.



8/3/24

(BHAIRAB DUTT)
DY. SECRETARY (SERVICES)