

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**(SERVICES DEPARTMENT: BRANCH-II)**  
**(Delhi Secretariat, 5th Level: A-Wing, I.P. Estate, New Delhi)**  
**(<http://services.delhigovt.nic.in>)**

No.F.4/5/2023/S.II/ 2484-2490

Date: 25/10/2023

To

The Head of Department concerned,  
Govt. of NCT of Delhi,  
Delhi/New Delhi.

**Sub: Promotion to the post of Grade III (GNCTDSS)-Left out cases-regarding.**

Sir/Madam,

Kindly refer letter dated 24/01/23 wherein it was requested to forward the Integrity Certificate, Vigilance Clearance Report, Type Test Report & Annual Confidential Reports of Grade-IV (GNCTDSS) officials for consideration of their promotion to the post of Grade-III (GNCTDSS).

Further, attention is invited to circular vide F.No.3(1)/(3)/2021/S-II/884-85 dated 22/03/2022 that has been issued by this department stressing about timely furnishing of service particulars of left out cases & detailing about the procedure of quarterly review DPC and furnishing of requisite documents before 06 months of retirement in case of retiring officials.

In this regard, I am directed to state that the lapse/omission on the part of the competent authority in issuance of IC/VC in time has deprived otherwise eligible officials from getting promotion to the next higher grade.

Moreover, it is intimated that in the absence of requisite service particulars/ACRs/APARs, it has become a near impossible task for this department to consider the cases of officials for promotion. As result, this department is being flooded with RTI applications/ litigations. Besides, providing of service particulars of an official, such as IC/VC/ACRs/APARs, is exclusively the subject matter of administrative department concerned.

However, despite best of efforts put in by the Services Department, the requisite information/documents in respect of these officials are yet to be received from the concerned administrative department.

Hence, list of Grade IV (GNCTDSS)/Jr. Assistant whose cases were deferred/placed in sealed cover by the earlier DPC/Screening Committee is being circulated for want of requisite documents alongwith supporting/relevant documents (where applicable) as mentioned against each in the attached Annexure-A.

Therefore, it is once again requested that to provide the service particulars in respect of officials mentioned in the attached Annexure-A, i.e., Integrity & Vigilance certificate( Annexure-C), Type Test Report & service particulars proforma(Annexure-B) alongwith Vigilance Clearance & No penalty certificate(Annexure-D) as on date of their notional promotion or penalty completion certificate within 03 weeks of issue of this letter for considering their cases for promotion to the post of Grade-III (GNCTDSS)/Sr. Assistant.

If any of the official(s) has expired/resigned/removed from service or appointed to higher grade, the necessary information may be provided to this Department immediately.

Further, All the HOD's are requested to check the GNCTDSS cadre data in their department in respect of where about not known officials (WNK) (as per list attached) and provide a certificate to this Department within 03 weeks regarding where about not known officials (WNK) are working/not working in their department.

This may be accorded Top Priority.

This issues with the approval of the Competent Authority.

Yours faithfully,



(BHAIRAB DUTT)

DY. SECRETARY (SERVICES)

Encl: As above

No.F.4/5/2023/S.II/ 2484 - 2490

Date: 25/10/2023

Copy forwarded for information and necessary action to the: -

1. P~~S~~ to the Pr. Secretary (Services)/Spl. Secy. (Services).
2. Section Officer(S-IV), Services Department, Govt. of NCT of Delhi, Delhi with the request to provide the ACRs/APARs folder in respect of aforementioned officials.
3. Section Officer (Coordination), Services Department, Govt. of NCT of Delhi, Delhi with the request to upload this letter on the website of Services Department.
4. Section Officer (Monitoring Cell) Services Department, Govt. of NCT of Delhi, Delhi with the request to take up the matter with the Concerned Department to send the requisite documents of the officials.
5. Section Officer (S-III), Services Department for information please.
6. Guard file.



(BHAIRAB DUTT)

DY. SECRETARY(SERVICES)



**ANNEXURE-A****LIST OF GRADE-IV(GNCTDSS) OFFICIALS (LEFT OUT CASES) 01/10/2023**

S.No.	Present Deptt.	Snty No	Name DOB	CAT	Info/Doc Still awaited
1.	DMC	10079	DALVINDER KAUR 11/08/66	UR	Proforma/IC/VC & ACR-2009-10 to 2011-12 Vigilance clearance & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
2.	W&CD	10907	RAJESH KUMAR 15/03/69	SC	Proforma/IC/VC/TTR & ACRs 01/96-03/96, 96-97 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
3.	EDN	10937	CHAMAN LAL 12/12/66	SC	Proforma/IC/VC/TTR/ACR-92-93 TO 96-97, Vigilance clearance & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
4.	TTE	11366	G.VENKATA REDDY 19/04/71	PH	Proforma/IC/VC/TTR/ACR-10-11 to 14-15 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
5.	LAB	11897	SHARDANAND DOBHAL 10/07/68	UR	Proforma/IC/VC/TTR/ACRs-4/10/2000- 31/3/2001 TO 03-04 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
6.	EDN	12346	PROMILA MONGA SHARMA 02/09/70	UR	Proforma/IC/VC/TTR/ACR-99-2000 & Decision of adverse remarks in ACR-2000-01 and Vigilance clearance & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
7.	EDN	12391	VINOD KUMAR 01/09/69	UR	Proforma/IC/VC/TTR/ACRs-99-00 TO 03-04 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
8.	GAD	12913	SANJAY KUMAR DHANKHAR 08/01/72	UR	Proforma/IC/VC/TTR & ACR-01-02 to 05- 06, Vigilance clearance & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
9.	EDN	12954	RAJEEV KUMAR SACHDEV 03/03/69	UR	Proforma/IC/VC/TTR, Vigilance clearance & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)



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10.	IND	13000	RAJ BHUSHAN CHAUHAN 20/01/71	UR	Proforma/IC/VC/TTR , Vigilance clearance & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
11.	W&CD	13116	SANGEETA BHADAN 23/04/71	SC	Proforma/IC/VC/TTR & ACR-99-2000 TO 2003-04, Vigilance clearance & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
12.	MBH	13308	NARENDER SINGH 04/08/72	UR	Proforma/IC/VC/TTR & ACR-2001-02 TO 2005-06 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
13.	WNK	13397	TARUNA CHAND 17/02/71	UR	Proforma/IC/VC/TTR & ACR-2001-02 to 2005-06 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
14.	L&B	13562	JITENDER KUMAR 30/10/65	SC	Proforma/IC/VC/TTR/ACR-02-03 to 04-05, Outcome of chargesheet issued to the official by PGC Vigilance clearance & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
15.	MBH	13658	RAKESH KUMAR SHARMA 18/05/64	UR	Proforma/IC/VC/TTR & ACRs 02-03 to 05-06, 04/06-12/06, Vigilance clearance & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
16.	PROSE	13711	TILAK CHAND 10/04/77 (SEALED COVER)	UR	Proforma/IC/VC/TTR , Vigilance clearance & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
17.	EDN	13723A	ARJUN SINGH 15/06/70	UR	IC/VC/TTR & ACR 09/03-12/03 TO 2006-07 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
18.	L&B	13745	ASHOK KUMAR 01/08/74	UR	Proforma/IC/VC/TTR & decision of adverse remarks in ACRs-2003-04, 04-05, 04/05-08/05 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)



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19.	F&S	13789	ANINDITADEY 30/05/75	UR	Proforma/IC/VC/TTR & ACRs-2013-14 TO 2017-18, Vigilance clearance & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
20.	WNK	13877	SRILATHA VALLURU 26/12/71	UR	Proforma/IC/VC/TTR & ACRs-2002-03 TO 2006-07 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
21.	UD/DCO	14327	BANWARI LAL KUMAWAT 01/06/71	UR	Proforma/IC/VC/TTR & ACRs-2002-03 TO 2006-07 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any))
22.	LAW	14462	SURINDER SINGH 22/04/71	UR	Proforma/IC/VC/TTR ACRs-01/03-03/03, 01/04-03/04, 04/05-09/05, Vigilance clearance & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
23.	WNK	14629	NAVEEN KUMAR 25/05/75	PH	Proforma/IC/VC/TTR & ACRs-2002-03 TO 2006-07 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
24.	W&CD	14678	MUNISH MAAN 11/07/79	UR	Proforma/IC/VC/TTR & ACR-2004-05 TO 08-09 Vigilance clearance & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
25.	DRUGS	14709	NARESH KUMAR-I 10/03/65	UR	Proforma/IC/VC/TTR ACR-10/04-03/05, 05-06 TO 08-09 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
26.	EDN	14792	RAKESH KUMAR TOKAS 24/02/77	UR	Proforma/IC/VC/TTR/ ACR-04-05 TO 08-09 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
27.	LAB	14830	RAJEEV KUMAR 09/07/71	UR	Proforma/IC/VC/TTR, complete ACRs folder & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
28.	LAB	14831	TEJINDER GAHLAUT 01/08/68	UR	IC/VC/TTR/ACR- 08-09 to 12-13 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)

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29.	TPT	14918	SUDHIR KUMAR 10/07/65	UR	Proforma/IC/VC/TTR & ACRs-2004-2005 TO 2008-2009 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
30.	UD (Diverted in SEC)	15036	OM PRAKASH 05/06/66	UR	Proforma/IC/VC/TTR/ACR-2004-05 TO 08-09 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
31.	WNK	15175	SAMIR KISHORE 05/01/78	UR	Proforma/IC/VC/TTR ACR 2008-09 TO 2012-13 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
32.	WNK	15224	RAJIV RANJAN 01/03/77	UR	Proforma/IC/VC/TTR ACR 2008-09 TO 2012-13 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
33.	LNH	15235	JITENDRA KUMAR PANDIYA 14/08/77	UR	Proforma/IC/VC/TTR ACR 2008-09 TO 2011-12 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
34.	EDN	15254	GIAN PRAKASH 12/07/74 (SEALED COVER)	UR	Proforma/IC/VC/TTR/ACR-08-09 to 12-13 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
35.	PANCH	15381	SUBHASH CHANDRA 15/10/63 (SEALED COVER)	UR	Proforma/IC/VC/TTR & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
36.	WNK	15466	SATISH KUMAR 20/08/73	SC	Proforma/IC/VC/TTR/ACR- 13-14 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
37.	FSD	15479	MAYANK BAHADUR 16/11/80	UR	Proforma/IC/VC/TTR & ACR-2009-10 TO 2013-14 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
38.	EDN	15507	VISHAL SUMAN 09/02/81	UR	Proforma/IC/VC/TTR/ACR-09-10 to 13-14 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)



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9.	EDN	15524	SUDHANSHU KUMAR 09/12/78	UR	Proforma/IC/VC/TTR/ACR-09-10 to 13-14 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
40.	DCO	15803	ROSHAN TIWARI 11/03/79	UR	Proforma/IC/VC/TTR/ APAR-14-15 onwards & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
41.	WNK	15863	VINOD KUMAR SHAH 10/01/65	UR	Proforma/IC/VC/TTR/ACR-10-11 TO 14-15 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
42.	EDN	15971	AMBUJ SINGH RANABAT 01/07/87	UR	Proforma/IC/VC/TTR/ACR-14-15 TO 18-19 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
43.	LNH	15999	RAJESH DAHIYA 10/07/81 (SEALED COVER)	UR	Proforma/IC/VC/ACR-2011-12 to 2015-16 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
44.	DCO	16026	SULINDER 05/02/80	UR	Proforma/IC/VC/TTR/ACR-11-12 TO 15-16 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
45.	DCO/EDN	16091	GAURAV GARG 25/05/82	UR	Proforma/IC/VC/TTR/ACR-11-12 TO 15-16 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
46.	COOP	16155	SUNIL KUMAR 21/07/79	UR	Proforma/IC/VC/TTR & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
47.	EDN	16247	AMIT KUMAR 09/03/86	UR	Proforma/IC/VC/TTR/ ACR-13-14 TO 17-18 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
48.	NCC	16322	NAND KISHORE 04/01/68	UR	Proforma/IC/VC/TTR/APAR-12-13 TO 16-17 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)

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49.	GBPH	16377	KUMAR JI MISHRA 15/07/67	UR	Proforma/IC/VC/TTR/APAR-11-12 TO 15-16 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
50.	DDUH	16425	VINOD KUMAR 20/05/66	UR	Proforma/IC/VC/TTR & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
51.	PAO	16428	RAMASHARYA SHA 10/08/64	UR	Proforma/IC/VC/TTR/APAR-12-13 TO 16-17 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
52.	NCC	16458	BIJENDER KUMAR 04/07/64	SC	Proforma/IC/VC/TTR/APAR-12-13 TO 16-17 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
53.	DCO/L&B	16543	NAVEEN KUMAR 26/08/82	SC	Proforma/IC/VC/TTR/APAR-2012-13 TO 2016-17 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
54.	DCO/MBH	16545	RIMPI GOEL 24/08/84	UR	Proforma/IC/VC/TTR/APAR-2012-13 TO 2016-17 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
55.	REHAB	16700	MUKESH KUMAR 16/05/83	UR	Proforma/IC/VC/TTR/APAR 2012-13 TO 2016-17 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
56.	W&CD	16754	DHARMENDR A SINGH 15/04/82	SC	Proforma/IC/VC/ACR-13-14 TO 17-18 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
57.	EDN	16825	PERVEEN KUMAR 20/04/78 (SEALED COVER)	SC	Proforma/IC/VC/VIG. STATUS & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
58.	SGMH	17058	YAGYADUTT 10/12/63	UR	Proforma/IC/VC/TTR/APARs-2014-15, 15-16, 04/16-01/17 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any))



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59.	DAM	17086	HUKUAM SINGH 12/06/64	UR	Proforma/IC/VC/TTR/APARs-2014-15 to 2018-19 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
60.	W&CD	17107	SEEMA AHMED 07/05/79	UR	Proforma/IC/VC/TTR & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any))
61.	GBPH/EDN	17167	HARMAYA SINGH 07/01/68	UR	Proforma/IC/VC/TTR & APARs 2016-17, 01/17-03/18 , 2021-22 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
62.	DAM	17176	KIRAN PAL SINGH 03/08/65	UR	Proforma/IC/VC/TTR & APARs-2016-17 TO 2021-22 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
63.	DDUH	17195	ANGREJ PAL 13/07/65	SC	Proforma/IC/VC/TTR & APARs-2016-17 TO 2021-22 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
64.	BH	17196	ASHOK KUMAR SHARMA 15/03/66	UR	Proforma/IC/VC/TTR & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
65.	CEO	17276	VIKRAM SINGH 02/11/65	UR	Proforma/IC/VC/TTR & APARs-2016-17 TO 2021-22 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
66.	DT&T	17277	AMIT KHATRI 06/07/92	UR	Proforma/IC/VC/TTR & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
67.	DSCST	17305	SONU KHATRI 01/08/89	UR	Proforma/IC/VC/TTR APARs-10/07-03/18, 04/18-11/18, 11/19-03/20 & 07/21-03/22 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
68.	GAD	17314	NEERAJ MALIK 10/12/86	UR	Proforma/IC/VC/TTR & APARs-2016-17 TO 2021-22 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)

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69.	H&FW	17326	SUMIT RANA 14/03/90	UR	Proforma/IC/VC/TTR & APARs-2016-17 TO 2021-22 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
70.	DT&T	17446	VIPIN KUMAR MANN 09/09/89	UR	Proforma/IC/VC/TTR & APAR-2021-22 & No penalty certificate as on DONP/Current status of Chargesheet/ Suspension period / disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
71.	DSSSB	17473	SHIVA ADHIKARI 22/02/91	UR	Proforma/IC/VC/TTR & APARs-2018-19 TO 2021-22 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
72.	DT&T	17479	RAJENDRA KUMAR 01/07/65	SC	Proforma/IC/VC/TTR & APARs-2016-17 TO 09/2021 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
73.	W&CD	17604	ABHISHEK KUMAR 26/07/93	UR	Status of qualifying service period (treatment of Extraordinary Leave) and Proforma/IC/VC/TTR & & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
74.	I&FC	17641	ASHWANI RANA 25/04/90	UR	Proforma/IC/VC/TTR & APARs-2017-18 TO 2021-22 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
75.	IND	17662	HEMANT KUMAR HOODA 26/05/93	UR	Proforma/IC/VC/TTR & APARs-2016-17 TO 2021-22 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
76.	DSCST	17678	AASHISH DABAS 25/07/92	UR	Proforma/IC/VC/TTR & APARs-2017-18 TO 2021-22 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
77.	DSSSB	17823	DEEPAK 01/01/85	UR	Proforma/IC/VC/TTR & APARs -2016-17 TO 2021-22 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
78.	DHS	17825	ANSHUL BHATT 02/10/89	UR	Proforma/IC/VC/TTR & APARs -2016-17 TO 2021-22 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)



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79.	DHS	17878	GAJENDRA SINGH 16/05/67	SC	Proforma/IC/VC/TTR APARs-2017-18 & 2021-22 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
80.	GBPH	17881	IKRAR 07/03/89	UR	Proforma/IC/VC/TTR & APARs-2018-19 TO 2021-22 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
81.	DSCST	17902	VIMAL KUMAR 25/09/87	SC	Proforma/IC/VC/TTR and APARs-2016-2017 TO 2021-2022 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
82.	EDN	17908	RAJNEESH KUMAR 29/05/85	SC	Proforma/IC/VC/TTR and APARs-11/19-03/20, 04/20-09/20 & 2021-22 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
83.	EDN	17922	NEELAM RANI 02/02/87	UR	Proforma/IC/VC/TTR and APARs-2016-2017 TO 2021-2022 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
84.	CFORE	17976	RAJ KUMAR 15/12/67	SC	Proforma/IC/VC/TTR & APARs-2016-2017 TO 2021-2022 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
85.	DSSSB	18150	MONIS AHMEDDI 04/05/89	UR	Proforma/IC/VC/TTR, APARs-2019-2020 TO 2021-2022 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
86.	DSW	18273	RAKESH 02/11/89	UR	Proforma/IC/VC/TTR & APARs-2016-17 TO 2021-22 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
87.	EDN	18278	VIKAS KUMAR 04/09/84 (SEALED COVER)	UR	Proforma/IC/VC/TTR & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
88.	EDN	18357	HARISH 03/01/91	UR	Proforma/IC/VC/TTR and APARs-2016-2017 TO 2021-2022 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)

S.No.	Present Deptt.	Snty No	Name DOB	CAT	Info/Doc Still awaited
89.	EDN	18363	PANKAJ DABAS 30/10/82	UR	Proforma/IC/VC/TTR & APARs-2018-2019 TO 2021-2022 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
90.	EDN	18476	DEEPAK KUMAR PANWAR 18/12/75	UR/ PH( OH)	Proforma/IC/VC/TTR & APARs-2016-2017 TO 2021-2022 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)
91.	CJAIL	18489	LALITA RANI 07/11/86	SC	Proforma/IC/VC/TTR & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or Penalty completion Certificate (if any)

**\* Note : DATE OF NOTIONAL PROMOTION IS SUBJECT TO OUTCOME OF VIGILANCE CASE AGAINST THE OFFICIAL (IF ANY) AND PASSING/EXEMPTION TYPE TEST REPORT.**

- \* TTR – Type Test Report
- \* DONP – Date of Notional Promotion
- \* IC – Integrity Certificate
- \* VC- Vigilance Clearance



**PROMOTION TO THE POST OF GRADE-III (GNCTDSS)  
PROFORMA FOR VIGILANCE, INTEGRITY & OTHER SERVICE PARTICULARS**

1.	Name of the official <b>(in Capital Letters)</b>	:		
2.	Date of Birth	:		
3.	Seniority No. in Gr.IV (GNCTDSS)	:		
4.	Category (GEN/SC/ST)	:		
5.	Whether belongs to PH Category If yes, specify the details <b>(HH/VH/OH)</b>	:		
6.	Mode of Recruitment (DSSSB/ Compassionate / Redeployment / Promotion / Absorption)	:		
7.	Education Qualification	:		
8.	Present Department (with Date of Joining)	:		
9.	Whether Integrity Certified (Yes/No) <b>(Please attach the Integrity Certificate)</b>	:		
10.	Whether any Vigilance case is pending/ Contemplated against the official (Yes/No). If yes, details thereof <b>(Enclose copy of the Order)</b>	:		
11.	Whether any charge sheet is issued under CCS(CCA) Rules, 1965 (Yes/No).If yes, details thereof	:		
12.	Whether any penalty in operation/ imposed (Yes/No) If yes, details thereof <b>(Enclose copy of the Order)</b>	:		
13 (a)	Whether any criminal case is pending against the official (Yes/No). If yes, details thereof	:		
13 (b)	Whether charge sheet submitted in the said case, in the court against the official (Yes/No). If yes, details thereof	:		
14.	Type Test (Passed / Exempted), Give Letter No. & Date. Exemption granted w.e.f. _____ <b>(Enclose attested copy of the order)</b>	:		
15.	Period of regular service rendered as Gr.IV (GNCTDSS)	:		
16.	Details of Previous Postings, since appointment (use separate sheet, if required)	:		
	Name of the Departments		From (DD/MM/YYYY)	To (DD/MM/YY YY)
17.	Present Residential address	:		
18.	Mobile Number	:		
19.	E-mail id	:		
20.	Any other information if relevant	:		

**(Signature of Official)**

**(Signature of Head of the Office)  
Name of HOO with seal**

## **INTEGRITY CERTIFICATE**

The records of service of Sh./Ms./Smt \_\_\_\_\_, Grade-IV (GNCTDSS) who is to be considered for promotion to the post of Grade-III (GNCTDSS) have been carefully scrutinized and it is certified that there is no doubt about his/her integrity.

**Signature of Head of Office  
Name of HOO with seal**

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## **VIGILANCE CLEARANCE CERTIFICATE**

On the basis of the records of service of Sh./Ms./Smt \_\_\_\_\_, Grade-IV (GNCTDSS) who is to be considered for promotion to the post of Grade-III (GNCTDSS), it is certified that no vigilance case or disciplinary proceeding or criminal proceeding is pending against the said Sh./Ms./Smt \_\_\_\_\_ and he/she is clear\* from vigilance angle in terms of the instructions issued by the DoPT, GOI vide OM dated 14/09/1992 and instructions issued in this regard from time to time.

**Signature of Head of Office  
Name of HOO with seal**

**\*In case the official is not clear from the vigilance angle, then the details of the case shall be provided.**



**VIGILANCE CLEARANCE/NO PENALTY CERTIFICATE FOR PROMOTION IN  
CASE OF LEFT OUT CASES OF PREVIOUS DPC**

On the basis of the service record of  
Ms./Mrs./Sh. \_\_\_\_\_ DOB \_\_\_\_\_ -  
\_\_\_\_\_, Grade-IV (GNCTDSS), who is to considered for promotion to the post of  
Grade-III (GNCTDSS) (erstwhile DASS), it is certified that the official was clear  
from vigilance angle in terms of the instructions issued by the DoPT OM dated  
14.09.1992 & 02.11.2012 and no penalty was in operation on the date of his/her  
notional promotion(i.e. \_\_\_\_\_).

**Signature of Head of Office  
Name of HOO with seal**