

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT: SERVICES-I BRANCH
DELHI SECRETARIAT: 7TH LEVEL: B-WING
I.P. ESTATE: NEW DELHI - 110002.
<http://services.delhigovt.nic.in> :
Tel:011 - 23392038

F.8/25/2010/S.I/

Dated:19.11.2020

ORDER No.: 427

The following Link Officer arrangement for Principal Secretaries/ Secretaries/Head of Department level posts in GNCTD will come into force with immediate effect, in supersession of this Department's all previous Orders issued in this regard:-

Sl. No.	Name of post	1. First Link Officer	2. 2 nd Link Officer (If 1 st Link Officer is not available)
APEX SCALE POSTS			
1	Chief Secretary	As directed by Hon'ble Lt. Governor from time to time	
2	Financial Commissioner		
3	Principal Secretary (Home)	Principal Secretary (Vigilance)	Principal Secretary (Services)
PRINCIPAL SECRETARIES / SECRETARIES			
4	Principal Secretary (Services)	Principal Secretary (Vigilance)	Principal Secretary (UD)
5	Principal Secretary (Finance)	Principal Secretary (GAD)	Principal Secretary (UD)
6	Principal Secretary (Planning)	Principal Secretary (GAD)	Principal Secretary (UD)
7	Principal Secretary (Vigilance)	Principal Secretary (Home)	Principal Secretary (Services)
8	Principal Secretary (GAD)	Principal Secretary (Services)	Principal Secretary (Environment & Forest)
9	Principal Secretary (LJ & LA)	Principal Secretary (Home)	Principal Secretary (GAD)
10	Principal Secretary (Power)	Principal Secretary (PWD)	Principal Secretary (H&FW)
11	Principal Secretary (PWD)	Principal Secretary (UD)	Principal Secretary (Environment)
12	Principal Secretary (UD)	Principal Secretary (Power)	Principal Secretary (L&B)
13	Principal Secretary (H&FW)	Principal Secretary (PWD)	Principal Secretary (Power)
14	Principal Secretary (Education)	Principal Secretary (WCD)	Principal Secretary (SC/ST/OBC/Minorities)
15	Principal Secretary (Higher Education)	Principal Secretary (SW)	Principal Secretary (SC/ST/OBC/Minorities)
16	Principal Secretary (L&B)	Principal Secretary (Revenue)	Principal Secretary (Development)
17	Principal Secretary (SW)	Principal Secretary (WCD)	Principal Secretary (SC/ST/OBC/Minorities)
18	Principal Secretary (WCD)	Principal Secretary (SW)	Principal Secretary (SC/ST/OBC/Minorities)

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19	Principal Secretary (Environment & Forests)	Principal Secretary (UD)	Principal Secretary (PWD)
20	Principal Secretary (SC/ST/OBC/Minorities)	Principal Secretary (SW)	Commissioner (T&T)
21	Principal Secretary (Transport)	Principal Secretary (Development)	Principal Secretary (Revenue)
22	Principal Secretary-cum- Commissioner (Development)	Principal Secretary (Transport)	Principal Secretary (Revenue)
23	Principal Secretary/Secretary (I&FC)	Principal Secretary-cum- Commissioner (Development)	Principal Secretary (Revenue)-cum-Divisional Commissioner
24	Chairman (DSSSB)	Principal Secretary (Industries)	Principal Secretary (Services)
25	Principal Secretary (TTE)	Principal Secretary (Education)	Principal Secretary (Development)
26	Principal Secretary cum Commissioner (F&S)	Principal Secretary (ST/ST/OBC/Minorities)	Commissioner (T&T)
27	Commissioner (T&T)	Secretary cum Commissioner (F&S)	Principal Secretary (ST/ST/OBC/Minorities)
28	Principal Secretary-cum- Commissioner (Labour)	Principal Secretary (Revenue)	Principal Secretary-cum- Commissioner (Development)
29	Principal Secretary (Revenue)	Commissioner (Transport)	Principal Secretary-cum- Commissioner (Development)
30	Commissioner (Excise)	Commissioner (T&T)	Principal Secretary- cum- Commissioner (F&S)
31	Principal Secretary (Art & Culture)	Principal Secretary (AR)	Principal Secretary (Tourism)
32	Principal Secretary (Language)	Principal Secretary (Tourism)	Principal Secretary (AR)
33	Principal Secretary cum Commissioner (Industries)	Commissioner (Excise)	Principal Secretary (Cooperation)
34	Principal Secretary (IT)	Principal Secretary (Health)	Principal Secretary (Services)
35	Principal Secretary (AR)	Principal Secretary (Health)	Principal Secretary (Services)
36	Principal Secretary (Tourism)	Principal Secretary (Art & Culture)	Principal Secretary (Education)
37	Principal Secretary (Information & Publicity)	Principal Secretary (Tourism)	Principal Secretary (Education)
38	Secretary (Cooperation)	Commissioner (F&S)	Commissioner (T&T)
39	Registrar (Cooperative Societies)	Commissioner (F&S)	Commissioner (T&T)
LOCAL BODIES			
40	Commissioner (North DMC)	Commissioner (South DMC)	Commissioner (East DMC)
41	Commissioner (East DMC)	Commissioner (North DMC)	Commissioner (South DMC)
42	Commissioner (South DMC)	Commissioner (North DMC)	Commissioner (East DMC)

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43	Chairman, NDMC	Commissioner (South DMC)	Commissioner (North DMC)
AUTONOMOUS BODIES/ COMMISSION / CORPORATIONS			
44	CMD (DFC)	CMD (DSFDC)	CMD (DCHFC)
45	CMD (DTC)	CMD (DSI IDC)	CMD (DSCSC)
46	CMD (DSCSC)	MD (DKVIB)	MD (DCHFC)
47	CMD (DSI IDC)	CMD (DTC)	CMD (DSCSC)
48	MD (DSFDC)	CMD (DFC)	CMD (DSCSC)
49	MD (DT&TDC)	MD (DKVIB)	MD (DCHFC)
50	MD (DCHFC)	MD (DT&TDC)	MD (DKVIB)
51	MD (DKVIB)	MD (DT&TDC)	MD (DCHFC)
52	CEO (DJB)	Pr. Secretary (UD)	Pr. Secretary (PWD)
53	CEO (DUSIB)	Commissioner (F&S)	Commissioner (T&T)
54	Secretary (PGC)	Secretary (Delhi Minorities Commission)	Secretary (OBC Commission)
55	Secretary (Delhi Minorities Commission)	Secretary (OBC Commission)	Secretary (PGC)
56	Secretary (OBC Commission)	Secretary (PGC)	Secretary (Delhi Minorities Commission)
57	MD (SRDC)	Special Secretary (Admn.) (PWD)	Special Secretary (Admn.) (UD)
58	MD (Geospatial Delhi Ltd.)	Pr. Secretary/Secretary (Health)	Pr. Secretary/Secretary (Services)
59	Member Secretary (Delhi Commission for Women)	Principal Secretary (ST/ST/OBC/Minorities)	Pr. Secretary (Education)
60	Secretary (Sahitya Kala Parishad)	Special Secretary (ACL)	Special Secretary (Tourism)
61	Project Director (Delhi State Aids Control Society)	Special Secretary (UD)	Special Secretary (PWD)
62	Project Director (CATS)	Special Secretary (UD)	Special Secretary (PWD)
63	Member Secretary (DDCD)	Special Secretary (Planning)	Special Secretary (Finance)
64	Member Secretary (DPCC)	Special Secretary (UD)	Special Secretary (GAD)
DIRECTORS			
65	Director (Information & Publicity)	Director (Agricultural Marketing)	Director (Education)
66	Director (Education)	Director (Higher Education)	Director (TTE)
67	Director (Higher Education)	Director (Education)	Director (TTE)
68	Director (Social Welfare)	Director (Women & Child Development)	Director (Higher Education)
69	Director (Women & Child Development)	Director (Social Welfare)	Director (Higher Education)
70	Director (Vigilance)	Special Secretary (Vigilance)	Special Secretary (Services)
71	Director (Agricultural Marketing)	Director (Information & Publicity)	Director (Higher Education)
72	Director (TTE)	Director (Higher Education)	Director (Agricultural Marketing)
73	Director (UTCS)	Commissioner (Industries)	Secretary (DSSSB)
74	Controller (W&M)	Special Commissioner (F&S)	Special Commissioner

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			(Admn.) (T&T)
75	Commissioner (Food Safety)	Principal Secretary (ST/ST/OBC/Minorities)	Pr. Secretary (SW)
76	Director (DIHRM)	Deputy Commissioner (South -West)	Deputy Commissioner (South -East)
DEPUTY COMMISSIONERS (REVENUE DEPARTMENT)			
77	Dy. Commissioner (North East)	Dy. Commissioner (Shahdara)	Dy. Commissioner (East)
78	Dy. Commissioner (Shahdara)	Dy. Commissioner (North East)	Dy. Commissioner (East)
79	Dy. Commissioner (East)	Dy. Commissioner (Shahdara)	Dy. Commissioner (North East)
80	Dy. Commissioner (North)	Dy. Commissioner (Central)	Dy. Commissioner (North East)
81	Dy. Commissioner (North West)	Dy. Commissioner (North)	Dy. Commissioner (West)
82	Dy. Commissioner (West)	Dy. Commissioner (North West)	Dy. Commissioner (South West)
83	Dy. Commissioner (Central)	Dy. Commissioner (East)	Dy. Commissioner (New Delhi)
84	Dy. Commissioner (South West)	Dy. Commissioner (South)	Dy. Commissioner (West)
85	Dy. Commissioner (South)	Dy. Commissioner (South West)	Dy. Commissioner (South East)
86	Dy. Commissioner (South East)	Dy. Commissioner (New Delhi)	Dy. Commissioner (East)
87	Dy. Commissioner (New Delhi)	Dy. Commissioner (South-East)	Dy. Commissioner (Central)
SPECIAL SECRETARIES			
88	Special Secretary (Vigilance)	Special Secretary (GAD)	Special Secretary (Finance)
89	Special Secretary (Services)	Special Secretary (IT)	Special Secretary (Home)

- The above link officer arrangement shall come into operation whenever an officer proceeds on leave, training etc. unless separate orders have been issued by the Competent Authority in any particular case.
- Above arrangement will also be applicable, even if the department is headed by an officer of Secretary Level.
- The Link Officer shall perform all functions of the officer on leave, training etc. and no separate orders shall be issued.
- All the officers who will function as Link Officers will not be entitled to any additional remuneration.
- If the department has both, Pr. Secretary and Secretary, each one will be the link officer for the other and the above tabled link arrangement will not be applicable.
- Only in the absence of both Pr. Secretary and Secretary, within a department, the above tabled link arrangement will apply.

8. If both, the Pr. Secretary and the Secretary are available in the link department, the equivalent officer will be the link officer.
9. All Principal Secretaries/Secretaries/Head of Departments shall make similar Link Officer Arrangements in respect of officers (up to level of Dy. Secretary/Dy. Director and above) working under their control and issue standing orders, accordingly.
10. The Link Officer Arrangement in respect of the post of Special Secretary (Services) shall be applicable only when, there is only one Special Secretary (Services) and in the event of there being posted two Special Secretaries or any other officers of the rank of Additional Secretary (Services) or Joint Secretary (Services) at a given point of time, they shall be Link Officer to each other.
11. This issues with the approval of Hon'ble Lt. Governor, Delhi.


(ANJU MANGLA)

DEPUTY SECRETARY (SERVICES)

Dated: 19.11.2020

No.F.8/25/2010/S.I/

Copy to:

1. Secretary to Lt. Governor, Govt. of NCT of Delhi.
2. Additional Secretary to Chief Minister, Govt. of NCT of Delhi.
3. Secretary to Speaker, Delhi Vidhan Sabha, Delhi.
4. Secretary to Deputy Speaker, Delhi Vidhan Sabha, Delhi.
5. Secretary to Dy. Chief Minister, Govt. of NCT of Delhi.
6. Secretaries to all Ministers, Govt. of NCT of Delhi.
7. OSD to Leader of opposition, Delhi Vidhan Sabha, Delhi.
8. All Principal Secretaries / Secretaries / Special Secretaries / Additional / Secretaries / HODs / Local Bodies/Public Undertakings, Govt. of NCT of Delhi.
9. OSD to Chief Secretary, Govt. of NCT of Delhi.
10. PS to ACS (Services)/PA to Spl. Secretary (Services)/Dy. Secretary (Services), Govt. of NCT of Delhi.
11. Section Officer (Coordination), Services Department, Govt. of NCT of Delhi with ***the request to upload this order on website of Services Department.***
12. PAO concerned.
13. All branches of Services Department.
14. Guard file.


(ANJU MANGLA)
DEPUTY SECRETARY (SERVICES)