

MOST IMMEDIATE

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT: SERVICES-I BRANCH
DELHI SECRETARIAT: 5TH LEVEL: B-WING
I.P. ESTATE: NEW DELHI-110002 (O):011-23392038

F.No.30/29/2024/SI/3134

Dated: 01/11/2024

To

- (i) The Additional Chief Secretary(GAD), Govt. of NCT of Delhi.
- (ii) The Pr. Secretary-cum-Commissioner, Industries Department, GNCTD
- (iii) The Pr. Secretary, Urban Development Department, GNCTD
- (iv) The Pr. Secretary(Revenue)-cum-Divisional Commissioner, Revenue Department, GNCTD.
- (v) The Pr. Secretary (Land & Building), GNCTD
- (vi) The Pr. Secretary-cum-Commissioner, Development Department, GNCTD
- (vii) The Pr. Secretary (Environment & Forest), GNCTD
- (viii) The Pr. Secretary to Lt. Governor, GNCTD
- (ix) The Chief Electoral Officer, Delhi, Delhi.
- (x) The Pr. Secretary (Admn Reforms), GNCTD
- (xi) Chairman, DSSSB
- (xii) The Secretary (Tourism), Govt. of NCT of Delhi.
- (xiii) Secretary, H&FW, GNCTD
- (xiv) The Addl. Inspector General, Prisons Department, GNCTD.
- (xv) The Commissioner (Excise), GNCTD
- (xvi) The Secretary (Employment/Labour), Govt. of NCT of Delhi
- (xvii) CEO, Disaster Management, GNCTD
- (xviii) The Commissioner (State Election Commission), Delhi.
- (xix) The Secretary (LAS), Legislative Assembly Secretariat, GNCTD.
- (xx) The CEO (PMBI), Department of Pharmaceuticals, Ministry of Chemicals & Fertilizers, Govt. of India.

Sub.: Preparation of Select List for promotion of SCS officers to the IAS of AGMUT Cadre (UT Segment) for the Select List of 2024-reg.

Sir/Madam,

This is in continuation of this office another letter on the subject cited above. In this regard, I am directed to forward herewith a copy of letter bearing No.14016/05/2024.UTS-I dated 22.10.2024 received from Ministry of Home Affairs, Government of India vide which a copy of provisional Common Eligibility List **(CEL) (Annexure- I** copy enclosed) of SCS officers (PCS and DANICS) figuring in the zone of consideration for promotion to the IAS of Joint AGMUT Cadre (UT segments) for the Select List of 2024 has

been forwarded to this office and the same may be brought to the notice of all concerned officers. The details of eligible officers are as under:-

Sl. No	Name of the officer (Shri/Smt/Ms)	Source	DOB	Year of Examination	Date of Joining	Present posting
1.	O.P. Mishra	DANICS	23.01.65	Inducted	07.04.1995	Secretary To Minister (Health, Industries, Home, UD, I&FC & Water) , GAD
2.	Raj Kumar	DANICS	28.08.66	1994	01.05.1996	Secretary (LAS) – Under suspension
3.	R.P. Meena	DANICS	10.07.65	1995	17.06.1996	Special Development Commissioner
4.	Ravi Dadhich	DANICS	15.04.72	1995	01.05.1997	CEO (PMBI), Ministry of Chemical and Fertilizer, GoI, on deputation (Parent Department GAD)
5.	Gurpal Singh	DANICS	03.06.68	1995	01.05.1997	Secretary To Minister (Law, Justice & Legislative Affairs, Transport, Administrative Reforms, Information & Technology, Revenue, Finance, Planning, Home & All Other Departments Not Specifically Allotted To Any Minister), GAD
6.	Ranjana Deswal	DANICS	01.07.68	1995	01.05.1997	Not Posted in GNCTD
7.	Mohd. Ahsan Abid	DANICS	06.09.68	1995	01.05.1997	Spl. Secretary (Tourism)
8.	Pritarshny P.	PCS	27.03.72	1995	31.03.1997	Does not pertain to GNCTD.
9.	Sanjeev Kumar	DANICS	05.03.68	1995	01.05.1997	Awaiting Posting (Parent Department Revenue)
10.	Rajesh Kumar	DANICS	15.06.71	1995	01.05.1997	Special CEO, Delhi
11.	Satnam Singh	DANICS	01.03.71	1995	01.05.1997	Secretary (DSSSB) Transferred to Lakshadweep vide MHA Order dated 12.09.2024. Officer yet to be relieved.
12.	Rajesh Chopra	DANICS	19.01.70	1996	01.05.1998	DIG (Prison) Transferred to A&NI vide MHA Order dated 12.09.2024. Officer yet to be relieved.
13.	Manish Garg	DANICS	07.03.73	1996	01.05.1998	Director, Indian Cyber Crime Coordination Centre, MHA on deputation, (Parent department GAD)
14.	Sonika Singh	DANICS	01.10.74	1996	05.06.1998	Private Secretary (In The Rank Of Special Secretary) To Hon'ble Lt. Governor, Delhi
15.	Sandeep Kumar Mishra	DANICS	30.06.69	1996	01.05.1998	Not posted in GNCTD
16.	Dr. Anil Agarwal	DANICS	20.09.68	1996	01.05.1998	Not posted in GNCTD
17.	Anil Banka	DANICS	05.02.73	1996	01.05.1998	NDMC, (Parent

18.	Y.L.N. Reddy	PCS	04.09.72	1997	06.01.1999	Department Revenue) Does not pertain to GNCTD
19.	Mohamed Mansoor. L	PCS	26.04.73	1998	17.01.2000	Does not pertain to GNCTD
20.	Ravideep Singh Chahar	PCS	03.11.75	1999	30.01.2001	Does not pertain to GNCTD
21.	Rudra Goud P.T.	PCS	28.04.75	2000	21.12.2001	Does not pertain to GNCTD
22.	Raajesh Goyal	DANICS	09.04.76	2000	28.01.2002	Not posted in GNCTD
23.	Vivek Kumar Tripathi	DANICS	25.09.71	2000	28.01.2002	Secretary To Minister (Development, GAD, Labour, Employment , Environment, Forest & Wildlife)
24.	Shailendra Singh Parihar	DANICS	10.05.77	2000	28.01.2002	Not posted in GNCTD Officer yet to join GNCTD
25.	Vishwendra	DANICS	27.05.77	2000	28.01.2002	Not posted in GNCTD Officer yet to join GNCTD
26.	Sarvan Bagaria	DANICS	30.08.76	2000	09.08.2002	Special Secretary (Environment & Forest)
27.	K.C. Surrender	DANICS	10.02.74	2000	28.01.2002	Special Director, Admn. Reforms
28.	Anand Kumar Tiwari	DANICS	31.12.74	2001	01.01.2003	Deputy Commissioner, Excise (Under Suspension)
29.	Sushil Singh	DANICS	19.09.76	2001	01.01.2003	Special CEO, Disaster Management
30.	Sivakumar A.S.	PCS	20.04.74	2001	06.06.2003	Does not pertain to GNCTD
31.	M.T. Kom	DANICS	01.02.75	2001	01.01.2003	Not posted in GNCTD
32.	Rajeev Shukla	DANICS	31.07.73	2002	01.01.2004	Special Secretary, Land & Building
33.	Ranjeet Singh	DANICS	01.07.74	2002	01.01.2004	Special Commissioner, Industries
34.	Richa	DANICS	25.06.74	2002	09.02.2004	Controller of Examination, DSSSB Transferred to A&NI vide MHA Order dated 12.09.2024. Officer yet to be relieved.
35.	Manoj Kumar Dwivedi	DANICS	01.01.75	2002	09.02.2004	Not posted in GNCTD
36.	Ashish Mohan	DANICS	12.01.74	2002	09.02.2004	Not posted in GNCTD
37.	Ajay Kumar	DANICS	25.11.77	2003	24.05.2005	Dy. Commissioner (North East), Revenue Dept.
38.	Pravesh Ranjan Jha	DANICS	04.04.75	2003	24.05.2005	Not posted in GNCTD
39.	Shamim Akhtar Tamanna	DANICS	07.04.70	1996	01.05.1997	Addl. Secretary (Urban Development) – Under suspension
40.	Kuldeep Singh	DANICS	10.02.71	2005	01.03.2007	Addl. Secretary (H&FW) – Under suspension
41.	Kuldeep Singh Thakur	DANICS	27.04.68	Inducted	16.05.2007	Not posted in GNCTD
42.	Rajeev Singh	DANICS	16.11.72	2005	01.03.2007	DIG (Prisons)
43.	Pranjal J. Hazarika	DANICS	09.03.76	2005	22.11.2010	ADM (South), Revenue Dept.

2. In this regard, it is requested that the following declarations (original signed copy) be provided from the above-mentioned officers for its onward transmission to the Ministry for further appropriate action:-

- (i) Unconditional willingness for appointment to the IAS.
- (ii) Declaration of having only one spouse living.
- (iii) Consent for termination of lien in the State Civil Service after their substantive appointment to IAS.

3. In addition to above, it is also requested to provide the following information/documents in respect of above mentioned officers:-

- I. The name and date of birth of the officers as per service book/record.
- II. Date of appointment in the Service.
- III. Date of confirmation in the Service.
- IV. Whether SC/ST/OBC.
- V. Information in the prescribed proforma enclosed as **Annexure 3.1.**
- VI. Details of disciplinary proceedings and criminal proceedings pending against him (Information may be provided in the requisite proforma enclosed **(Annexure 4).**
- VII. Details of penalties imposed on the officer during the last 10 years (Information may be provided in the requisite **proforma enclosed(Annexure 4.2).**
- VIII. Integrity Certificate in respect of the officer **(Annexure-5).**
- IX. Certificate regarding communication of adverse remarks in respect of the officer [Information may be provided in the requisite **proforma enclosed (Annexure 6)].**
- X. Details of court cases and court orders having bearing on the Select List [Information may be provided in the requisite **proforma enclosed (Annexure 8)].**

4. *The ministry has observed that in some cases, the required information at times is being provided in several proformas in respect of eligible officers. It has therefore been requested to furnish only one*

proforma for each annexure as mentioned above at para - 3 and enclosed herewith.

5. Further, it is also requested to inform if anything adverse against any of the eligible officer has come to the notice of the concerned department.

6. It is requested that the requisite information/documents in respect of the above officers may please be furnished to this office at the earliest to facilitate onward transmission to the Govt. of India, Ministry of Home Affairs for further action.

7. It is, therefore, requested to upload the aforesaid letter dated 22.10.2024 received from MHA alongwith annexures on your website and circulate the same among the concerned officers working under your control.

Encl. as above.

Yours faithfully,



(BHAIRAB DUTT)

DEPUTY SECRETARY (SERVICES)

F.No.30/29/2024/S.I./3134

Dated: 01/11/2024

Copy to :-

1. The Special Secretary (Vigilance), Dte. of Vigilance, Government of NCT of Delhi with the request to provide the vigilance status in respect of the above officers to this office for onward transmission to the Ministry of Home Affairs, GoI for further action.
2. The Under Secretary (UTS-I), Ministry of Home Affairs, Government of India, North Block, Delhi w.r.t. letter mentioned above.
3. Officer concerned with the request to pursue the matter for forwarding of requisite documents/information to this office at the earliest.
4. Copy to the Section Officer (APAR Desk), Services - I branch, GNCTD along with Ministry of Home Affairs, GoI aforesaid letter dated 22.10.2024 and with request to forward Statement of ACR in

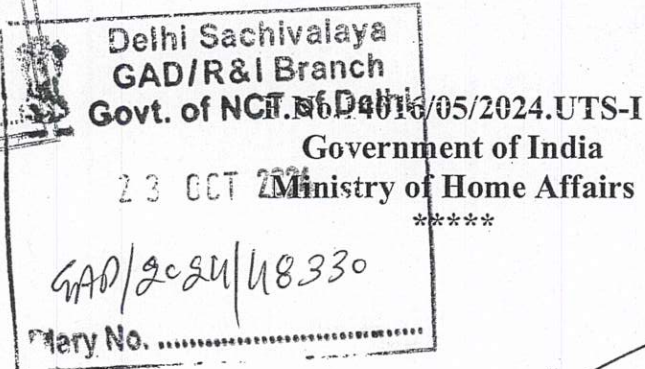
respect of the officer [Information may be provided in the requisite **proforma enclosed (Annexure-7)**]. Besides this, it has been also requested that the requisite information/documents and pending ACRs, if any, as on 01.11.2024 in respect of all the eligible officers may please be furnished to the Ministry directly, preferably in one lot.

5. The Section Officer (Coordination), Services Department, Govt. of NCT of Delhi, Delhi with the direction to upload this letter on the website of Services Department.



(BHAIRAB DUTT)

DEPUTY SECRETARY (SERVICES)



By Fax/E-Mail/Speed Post

North Block, New Delhi
Dated the 22 October, 2024

To

- ✓ 1. The Chief Secretary, Govt. of NCT of Delhi, Delhi Secretariat, New Delhi.
2. The Chief Secretary, Govt. of Puducherry, Puducherry.
3. The Chief Secretary, Andaman & Nicobar Islands Administration, Port Blair.
4. The Advisor to Administrator, UT of Lakshadweep, UT of Lakshadweep, Kavaratti.
5. The Advisor to Administrator, DD&DNH Admn. Moti Daman.

Sub: Preparation of Select List for promotion of SCS officers to the IAS of Joint AGMUT Cadre (UT Segment) for the Select List of 2024 - reg.

23.10.24
2 secy (ser.)
Sir,

I am directed to refer to the subject mentioned above and to enclose a copy of the **provisional Common Eligibility List (Annexure-I)** of SCS officers (PCS and DANICS) figuring in the zone of consideration for promotion to the IAS of Joint AGMUT Cadre (UT segments) for the Select List of 2024

2. It is, therefore, requested that the following declarations (**original signed copy**) may be obtained from the aforesaid officers and forwarded to this Ministry for further appropriate action: -

- 23.10.24
2 secy (ser.)
i. Unconditional willingness for appointment to the IAS.
ii. Declaration of having only one spouse living.
iii. Consent for termination of lien in the State Civil Service after his substantive appointment to IAS.

3. In addition, the following information in respect of the above officers may also be provided: -

- DS I
23.10.24
2 secy (ser.)
i. The name and date of birth of the officer as per service book/record.
ii. Date of Appointment in the Service.
iii. Date of confirmation in the Service.
iv. Whether SC/ST/OBC.
v. Information in the prescribed proforma enclosed as **Annexure 3.1**.
Details of disciplinary proceedings and criminal proceedings pending against the officer [information may be provided in the requisite **proforma enclosed (Annexure 4)**].

Contd...

- vii. Details of penalties imposed on the officer during the last 10 years [information may be provided in the requisite **proforma enclosed (Annexure 4.2)**].
- viii. Integrity certificate in respect of the officers (**Annexure-5**).
- ix. Certificate regarding communication of adverse remarks in respect of the officer [information may be provided in the requisite **proforma enclosed (Annexure 6)**].
- x. Statement of ACRS in respect of the officers [information may be provided in the requisite **proforma enclosed (Annexure-7)**].
- xi. Details of Court cases and Court orders having bearing on the Select List [information may be provided in the requisite **proforma enclosed (Annexure 8)**].

4. It has been observed that some UT Segments furnish required information in several proformas in respect of eligible officers. It is, therefore, requested to furnish only one proforma for each annexure as mentioned in para 3 above in respect of eligible officers.

5. If anything adverse against any officer is in the notice of the UT Administrations concerned, the same may be informed to this Ministry.

6. It is, therefore, requested that the requisite information/documents and pending ACRs, if any, as on **01.11.2024** in respect of all the eligible officers may please be furnished to this Ministry, preferably in one lot.

Yours faithfully,

Encl: As above.

RK
22.10.24

(Rakesh Kumar Singh)

Under Secretary to the Government of India

Ph: 2309 2688

Copy to: -

1. Section Officer, UTS-II Section, MHA for similar action.

Annexure-I**Ministry of Home Affairs
(UT Division)**

Common Eligibility List of DANICS and Puducherry Civil Services (PCS) officers whose names are under Zone of consideration for promotion to IAS of Joint AGMUT Cadre (UT Segment) as on 01.01.2024 for the Select List Year 2024.

Sl. No.	Name of the Officers (Shri/Smt./Ms.)	Source	D.O.B.	Year of Exam	Date of Joining
1.	O.P. Mishra	DANICS	23.01.65	Inducted	07.04.1995
2.	Raj Kumar	DANICS	28.08.66	1994	01.05.1996
3.	R.P. Meena	DANICS	10.07.65	1995	17.06.1996
4.	Ravi Dadhich	DANICS	15.04.72	1995	01.05.1997
5.	Gurpal Singh	DANICS	03.06.68	1995	01.05.1997
6.	Ranjana Deswal	DANICS	01.07.68	1995	01.05.1997
7.	Mohammed Ahsan Abid	DANICS	06.09.68	1995	01.05.1997
8.	Priytarshny. P	PCS	27.03.72	1995	31.03.1997
9.	Sanjeev Kumar	DANICS	05.03.68	1995	01.05.1997
10.	Rajesh Kumar	DANICS	15.06.71	1995	01.05.1997
11.	Satnam Singh	DANICS	01.03.71	1995	01.05.1997
12.	Rajesh Chopra	DANICS	19.01.70	1996	01.05.1998
13.	Manish Garg	DANICS	07.03.73	1996	01.05.1998
14.	Sonika Singh	DANICS	05.10.74	1996	05.06.1998
15.	Sandeep Kumar Mishra	DANICS	30.06.69	1996	01.05.1998
16.	Dr. Anil Agarwal	DANICS	20.09.68	1996	01.05.1998
17.	Anil Banka	DANICS	05.02.73	1996	01.05.1998
18.	Y.L.N. Reddy	PCS	04.09.72	1997	06.01.1999
19.	Mohamed Mansoor. L	PCS	26.04.73	1998	17.01.2000
20.	Ravideep Singh Chahar	PCS	03.11.75	1999	30.01.2001
21.	Rudra Goud. P.T	PCS	28.04.75	2000	21.12.2001
22.	Raajesh Goyal	DANICS	09.04.76	2000	28.01.2002
23.	Vivek Kumar Tripathi	DANICS	25.09.71	2000	28.01.2002

24.	Shailendra Singh Parihar	DANICS	10.05.77	2000	28.01.2002
25.	Vishwendra	DANICS	27.05.77	2000	28.01.2002
26.	Sarvan Bagaria	DANICS	30.08.76	2000	09.08.2002
27.	K.C. Surender	DANICS	10.02.74	2000	28.01.2002
28.	Anand Kumar Tiwari	DANICS	31.12.74	2001	01.01.2003
29.	Sushil Singh	DANICS	19.09.76	2001	01.01.2003
30.	Sivakumar. A.S.	PCS	20.04.74	2001	06.06.2003
31.	M.T. Kom	DANICS	01.02.75	2001	01.01.2003
32.	Rajeev Shukla	DANICS	31.07.73	2002	01.01.2004
33.	Ranjeet Singh	DANICS	01.07.74	2002	01.01.2004
34.	Richa	DANICS	25.06.74	2002	09.02.2004
35.	Manoj Kumar Dwivedi	DANICS	01.01.75	2002	09.02.2004
36.	Ashish Mohan	DANICS	12.01.74	2002	09.02.2004
37.	Ajay Kumar	DANICS	25.11.77	2003	24.05.2005
38.	Pravesh Ranjan Jha	DANICS	04.04.75	2003	24.05.2005
39.	Shamim Akhtar Tamanna	DANICS	07.04.70	1996	01.05.1997
40.	Kuldeep Singh	DANICS	10.02.71	2005	01.03.2007
41.	Kuldeep Singh Thakur	DANICS	27.04.68	Inducted	16.05.2007
42.	Rajeev Singh	DANICS	16.11.72	2005	01.03.2007
43.	Pranjal J. Hazarika	DANICS	09.03.76	2005	22.11.2010

ANNEXURE-3.1**A. Particulars of State Civil Service Officers who are eligible for consideration for promotion to the IAS in their order of seniority as on 1st January 2024 (Select List 2024):**

Sl. No.	Name of Officers (Shri/Smt./Ms.)	Whether SC/ ST/ OBC	D.O.B.	Whether the officer is below 56 years of age as on 1 st Jan of the year for which SL is to be prepared?	Whether the officer is available on 31 st of Dec. of the year for which SL is to be prepared?	Date of Appointment in the State Civil Service	Date of Confirmation in the State Civil Service	Date of continuous officiation in the post Dy. Collector or Equivalent	Remarks
1	2	3	4	5	6	7	8	9	10

Note 1: Details of officers excluded in the Eligibility List but his/their names figure in the Seniority List alongwith the reason of exclusion.

Sl. No.	Name of the Officers (Shri/Smt./Ms.)	Whether SC/ ST/ OBC	D.O.B.	Whether the officer is below 56 years of age as on 1 st Jan of the year for which SL is to be prepared	Whether the officer is available on 31 st of Dec. of the year for which SL is to be prepared	Date of Appointment in State Civil Service	Date of Confirmation in the State Civil Service	Date of continuous officiation in the post Dy. Collector or Equivalent	Remarks

Note 2: Similarly, in case any officer is being included in the Eligibility List but his name does not figure in the Seniority List, the reasons for his inclusion may also be indicated.

B. Certificate to be signed by an officer not below the rank of Secretary in the State Government

It is certified that the Eligibility list includes the name of only such officers who have not attained the age of 56 years as on 1st January of Select List year and were available in service as on 31st December of Select List year.

Signature

Name.....
Designation.....

Annexure 4**A. Details of disciplinary proceedings pending against eligible officers.**

Sl. No.	Name of the officers (S/Sh.)	Date of issue of charge sheet to the officers	Brief facts and nature of charges	Present status

B. Details of criminal proceedings pending against eligible officers.

Sl. No.	Name of the officers (S/Sh.)	Date of filing of charge sheet before the Court	Brief facts and nature of charges	Present status

Note: The Proceedings are deemed to be pending only if a charge sheet has already been served upon the officer/filed in a Court of Law as laid down in the Promotion Regulations [Explanation under Proviso to Reg. 5(5)]

Signature

Name.....

Designation.....

Annexure 4.2**(A) Details of penalties imposed on eligible officers during the last 10 years**

Sl. No.	Name of the officers (S/Sh.)	Year in which offence is committed	Date of Issue charge sheet	Date on which Penalty imposed	Nature of Penalty	Period of Currency of the penalty and the date when the currency of penalty will be over	Whether any appeal has been filed and if so whether there is any interim stay/stay	Remarks

Signature

Name.....
Designation.....

Annexure 5**A. FORMAT FOR CERTIFYING THE INTEGRITY CERTIFICATE**

Dated:

INTEGRITY CERTIFICATE

The State Government certifies the integrity of following officers with reference to the entries in his/their Annual Confidential Reports: -

Sl.No.	Name of the Officers (Shri/Smt./Ms.)

Chief Secretary to the Government

B. FORMAT FOR WITHHOLDING THE INTEGRITY CERTIFICATE

Dated:

INTEGRITY CERTIFICATE

The State Government withholds the integrity of following officer(s) for the reasons indicated against each: -

Sl. No.	Name of the officers (S/Shri)	Reasons (in brief) for withholding the integrity certificate

Chief Secretary to the Government

Note: (i) Please refer to Govt's instruction No.14/23/65-AIS(III) dated 28.07.1966, No.17/3/70-AIS(III) dated 26.05.1970, No.14015/18/99-AIS dated 27.10.1999 & F.14015/18/99-AIS(I) dated 27.10.2001.

Annexure-6**Ministry of Home Affairs
(UT Division)****A. Certificate regarding communication of adverse remarks in respect of eligible officers for Select List 2024.**

- (i) Adverse remarks in the character rolls of the following eligible officers have not been communicated by the State Government to the officers concerned.

Sl. No.	Name (S/Shri)	Period

- (ii) Adverse entries in respect of the following eligible officers have been communicated but no representations have been so far received from the officers concerned but the time limit to represent is not yet over.

Sl. No.	Name (S/Shri)	Period

- (iii) Representations against adverse entries in respect of the following officers have been received within the stipulated time but the decision of the State Government is yet to be taken.

Sl. No.	Name (S/Shri)	Period

Note: All India Service Manual Part-II Edition (GoI instructions-8-page 58) may be referred.

Signature

Name.....

Designation.....

ANNEXURE-7**STATEMENT OF ACRS FURNISHED TO THE COMMISSION**

Sl No.	Name of the Officers (Shir/Smt.)	Period of ACR (Preceding 5 years) (Separate row for each part ACR) e.g. 2019-20, 2020-21, 2021-22, 2022-23, 2023-24.	Whether available?		Whether ACR is duly reported/reviewed/ accepted?		Whether the ACR is valid as per ACR Rules of State Govt.		If the ACR written in Regional Language, whether English translation (Including the self assessment) duly attested by an officer not below the rank of Secretary to State Govt. added in the dossier?		Remarks	
			If yes, mark (✓)	If no, whether No Report Certificate (NRC) with valid @ reasons added?								
					If yes, Mark (✓)	If no, indicate reasons	If yes mark (✓)	If no, indicate the deficiency with reasons e.g. not reviewed etc.	If yes, mark (✓)	If no, indicate reasons		If yes mark (✓)
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.	13.
1												
2.												

@ Valid reasons as per DOPT letter No.F.14015/7/88-AIS(I) dated 22.07.1988.

* The State Government is required to furnish the complete ACR dossier of the officer. The ACRs for preceding five years may be duly flagged. If some ACRs are not written and NRC added, preceding ACRs may be flagged and details furnished as above.

* No photocopy of ACR is accepted. In exceptional circumstances, if a photocopy is furnished, it should be duly attested and reasons for not sending the original ACR may be indicated.

* The ACRs furnished to the Commission should be minutely scrutinized and furnished to the Commission after rectifying the deficiencies.

* The validity of the ACRs furnished to the Commission may be checked by the State Government in terms of the ACR rules of the State Govt., if any. The validity of the UN Report/Special Report, etc., if any, as per ACR Rules of State Government may be indicated clearly.

(B) STATEMENT OF MISSING ACRS

S.No.	Name	Period	Reasons	Whether no report certificate indicating valid reasons added in the ACR dossier?

(C) CERTIFICATE REGARDING ACRS

(To be signed by an officer not below the rank of Secretary in the State Government)

It is certified that all orders/Communications issued by the State Government in respect of ACRs of eligible officers in pursuance of court directions or otherwise have been incorporated in the relevant ACRs/placed in the relevant ACRs.

Signature

Name.....

Designation.....

ANNEXURE-8**A Statement showing Court Case and Court orders having bearing on the Select List**

Sl. No.	Name of Applicant (S/SHRI)	Case No.	Name of Court	Date of Orders including Interim order(s) & Compliance Date	Directions (in brief)	Whether the order(s) has been complied with? If yes, details thereof. If not, reasons therefor.	Whether appeals have been filed and if so whether stay orders have been obtained?	Implications on the current select List	Whether a copy of the order(s) has been enclosed	Remarks
1.										
2.										
3.										

Signature

Name.....
Designation.....