

REMINDER-I

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT- (III)
B WING, 7TH LEVEL, DELHI SECRETARIAT,
NEW DELHI : 110001**

F.3 (3)/2/PPS PROM./S.III/2020 / 63-65

Dated: 07/01/2021

To

All the concerned Head of Departments,
Govt. of NCT of Delhi,
Delhi/New Delhi.

Subject: Preparation of the panel of Private Secretary (Sr.PA) for promotion to the post of Principal Private Secretary (PPS).

Sir/Madam,

Please refer to this office letter of even number dated 02.12.2020 on the subject cited above vide which it was informed that this department is in the process of preparing a panel of Private Secretary (Sr.PA) for consideration of their names for promotion to the post of Principal Private Secretary (PPS) and requested to forward the requisite documents i.e. ACRs/APARs folder for the period 2015-16 to 2019-20, Integrity certificate, Vigilance clearance report, Statement of penalties for the last 10 year (No penalty certificate) and detail of court cases pending in respect of the officers as per list enclosed therewith. But the required information as per list enclosed is still awaited.

It is, therefore, again requested to kindly forward the **requisite documents/information strictly in the prescribed proforma (enclosed)** in respect of the officers mentioned in attached list. In case the requisite **ACRs/APARs has not been written, a non-reporting certificate along with all the available ACRs/APARs** may kindly be sent to this department.

It may please be noted that only those officers will be considered for empanelment in respect of whom all the records are made available and in case any other officer is not considered for promotion due to non-furnishing of requisite information/ documents by the concerned department, the onus shall rest with the concerned department only.

This may be given TOP PRIORITY and necessary documents/information may be furnished to this department before 29.01.2021.

Yours faithfully,

Encl.: As above


(BHAIRAB DUTT)
DEPUTY SECRETARY (SERVICES)

F.3 (3)/2/PPS PROM./S.III/2020 / 63-65

Dated: 07/01/2021

Copy forwarded for information and necessary action to:

1. The Assistant Director(Vigilance), Dte. of Vigilance, GNCT of Delhi w.r.t. this office earlier letter of even no. dated 02/12/2020 with the request to kindly forward the Vigilance Clearance certificate of the 135 officers as per list enclosed for further necessary action.
2. The SO (Services-IV), APAR Cell, with the request to provide the required ACRs/APARs of the officers as per list enclosed.


(BHAIRAB DUTT)
DEPUTY SECRETARY (SERVICES)

Mr Shanki

7/1/21

ANNEXURE-A

LIST OF THE PRIVATE SECRETARY TO BE CONSIDERED FOR PROMOTION TO THE POST OF PRINCIPAL PRIVATE SECRETARY.

Sl. No.	Name of the official(Mr/Mrs/Ms)	Date of Birth	Category (UR/SC/ST/PH)	Snty. No.	Present Deptt.	Status	Documents required
1	Kamlesh Kumari	10.10.60	SC	110	GAD	VRS w.e.f January 2019	IC/VC/NPC/CC/APARs Req.
2	Sharda Mehta	26.07.63	UR(PH)	111	LAB	Adhoc PPS	APARs Req.
3	Kanchan Sondhi	08.01.56	UR	112	GTBH	Retired	IC/VC/NPC/CC/APARs Req.
4	Neeta Mittal	25.09.57	UR	113	DHS	Retired	IC/VC/NPC/CC/APARs Req.
5	Girish Dhir	24.07.56	UR	114	H.EDN	Retired	IC/VC/NPC/CC/APARs Req.
6	Ashwani Kumar	31.01.58	UR	115	LGS	Retired	IC/VC/NPC/CC/APARs Req.
7	Saroj Kumari	13.11.57	UR	116	T&T	Retired	NPC/CC/APARs Req.
8	Karan Singh	04.01.54	UR	117	DCO	Retired	IC/VC/NPC/CC/APARs Req.
9	Supriya Nag	19.07.56	UR	118	DDUH	Retired	IC/VC/NPC/CC/APARs Req.
10	C.B. Narayana Swami	25.05.54	UR	119	GAD	Retired	IC/VC/NPC/CC/APARs Req.
11	Daljeet Kaur	14.08.53	UR	120	COOP	Retired	IC/VC/NPC/CC/APARs Req.
12	Renu Sharma	10.07.59	UR	121	GAD	Retired	IC/VC/NPC/CC/APARs Req.
13	Poonam Tuteja	24.09.55	UR	122	BMH	Retired	IC/VC/NPC/CC/APARs Req.
14	D.C. Sabharwal	01.09.56	UR	123	MAMC	Retired	IC/VC/NPC/CC/APARs Req.
15	Reeta Chadha	24.03.57	UR	124	DFS	Retired	IC/VC/NPC/CC/APARs Req.
16	Laila Basheer	20.01.53	UR	125	GBPH	Retired	IC/VC/NPC/CC/APARs Req.
17	K. Prema	25.12.57	UR	126	TTE	Retired	IC/VC/NPC/CC/APARs Req.
18	Vinita Khosla/Srivastava	05.11.57	UR	127	T&T	Retired	NPC/CC/APARs Req.
19	Saroj Bala Sharma/Menon	13.04.59	UR	128	GAD	Retired	IC/VC/NPC/CC/APARs Req.
20	Neelima Sharma	28.02.58	UR	129	H&FW	Retired	IC/VC/NPC/CC/APARs Req.
21	S.K. Naik	23.05.55	UR	130	TPT	Retired	IC/VC/NPC/CC/APARs Req.
22	Rajni Bala Gilani/Baroota	31.07.60	UR	131	GAD	Retired	IC/VC/NPC/CC/APARs Req.
23	Savita Sahi/Dhawan	21.01.60	UR	132	GAD	Retired	IC/VC/NPC/CC/APARs Req.
24	Dharamvir	14.06.54	UR	133	GAD	Retired	IC/VC/NPC/CC/APARs Req.
25	Anoop Sardana	21.3.57	UR	134	UD	Retired	IC/VC/NPC/CC/APARs Req.
26	Baljeet Kaur Khurana	20.01.56	UR	135	GAD	Retired	IC/VC/NPC/CC/APARs Req.
27	Balwant Kaur	18.06.55	UR	136	MAMC	Retired	IC/VC/NPC/CC/APARs Req.
28	Rajinder Kaur	02.03.59	UR	137	GAD (Div in EDN)	Retired	IC/VC/NPC/CC/APARs Req.
29	Lalit Bhatnagar	04.12.57	UR	138	DSSSB	Retired	IC/VC/NPC/CC/APARs Req.
30	Sunita Sabharwal	09.09.58	UR	139	GAD	Retired	IC/VC/NPC/CC/APARs Req.
31	Asha Rani Aggarwal	30.12.56	UR	140	EMP	Retired	IC/VC/NPC/CC/APARs Req.
32	Jacob John	25.11.55	UR	141	LNH	Retired	IC/VC/NPC/CC/APARs Req.
33	Harish Chander	21.10.62	UR	142	GAD	Adhoc PPS	IC/VC/NPC/CC/APARs Req.
34	Nirmala Kumari Grover	02.02.61	UR	143	CJAIL.	Adhoc PPS	IC/VC/NPC/CC/APARs Req.
35	S.C.Bhatia	15.11.56	UR	144	GBPH	Retired	IC/VC/NPC/CC/APARs Req.
36	Sanjay Singhal	27.09.60	UR	145	EDN (Div in LGS)	Retired	IC/VC/NPC/CC/APARs Req.
37	Chander Bhan Virmani	01.01.57	UR	146	A&UTCH	Retired	IC/VC/NPC/CC/APARs Req.
38	Bhagwanti	14.09.61	UR	146-A	F&WL	Adhoc PPS	IC/VC/NPC/CC/APARs Req.
39	Sushma Duggal	09.10.63	UR	147	ENV.	Adhoc PPS	NPC/CC/APARs Req.
40	Jagjeet Kaur	14.09.58	UR	148	GBPH	Retired	IC/VC/NPC/CC/APARs Req.
41	S.P. Singh	15.01.60	UR	149	DCO	Retired	IC/VC/NPC/CC/APARs Req.
42	Sushma Rani Arora	01.03.60	UR	150	DCO	Retired	IC/VC/NPC/CC/APARs Req.
43	Meena Sharma	24.06.60	UR	151	F&S	Retired	IC/VC/NPC/CC/APARs Req.
44	Suman Bala Asija	09.11.60	UR	152	TTE (Div. In SGMH)	Retired	IC/VC/NPC/CC/APARs Req.
45	Veena Rani Kalra	23.07.61	UR	153	GBPH	Adhoc PPS	IC/VC/NPC/CC/APARs Req.
46	Madhu Bala Sobti	12.05.62	UR	154	T&T (Div. In SSH JANAKPURI)	Adhoc PPS	IC/VC/NPC/CC/APARs Req.
47	Sumitra Jain	19.11.62	UR	155	EXCISE	Adhoc PPS	IC/VC/NPC/CC/APARs Req.
48	Pankaj Tiwari	02.04.57	UR	156	COA	Retired	IC/VC/NPC/CC/APARs Req.
49	Veena Rani Dua/Chakravarty	20.03.60	UR	157	LNH	Retired	IC/VC/NPC/CC/APARs Req.
50	Manju Gandhi/Dutt	21.03.60	UR	158	F&S	Retired	IC/VC/NPC/CC/APARs Req.
51	Bhagwanti Taneja	02.03.61	UR	159	DHEDN	Adhoc PPS	IC/VC/NPC/CC/APARs Req.
52	Bhor Singh Gola	11.07.58	UR	160	GAD	Retired	IC/VC/NPC/CC/APARs Req.
53	Karuna Sharma	25.11.61	UR	161	LGS	Adhoc PPS	IC/VC/NPC/CC/APARs Req.
54	Amrit Devi Malik	17.03.60	UR	162	DHS	Retired	IC/VC/NPC/CC/APARs Req.
55	Hemant Kumar V.V	08.08.60	UR	163	LOKAYUKTA	Retired	IC/VC/NPC/CC/APARs Req.
56	Sunila Khanna	27.10.60	UR	164	UD	Retired	IC/VC/NPC/CC/APARs Req.
57	Ashok Mehta	05.12.60	UR	165	JPCH	Adhoc PPS	IC/VC/NPC/CC/APARs Req.
58	Gopal Krishna Aggarwal	01.01.61	UR	166	LGS	Adhoc PPS	IC/VC/NPC/CC/APARs Req.
59	Meera Pant	27.01.63	UR	167	MAMC	VRS	IC/VC/NPC/CC/APARs Req.
60	Sunita Bajaj/Arya	01.02.64	UR	168	PCA	Adhoc PPS	CC/APARs Req.
61	Inderjeet Kaur Suri	26.06.60	UR	169	DCO	Retired	IC/VC/NPC/CC/APARs Req.
62	Bharti Sharma	30.09.57	UR	170	PAO	Retired	IC/VC/NPC/CC/APARs Req.
63	Rawinder Singh	14.11.62	UR	170-A	PCA	Adhoc PPS	CC/APARs Req.
64	Deepika Sain	23.11.60	UR	171	DHG (Div. In ABH)	Retired	APARs Req.
65	Madhu Bhatt	14.08.58	UR	172	MAMC	V.R.S from 31.10.2017	IC/VC/NPC/CC/APARs Req.

66	Harkesh Kumar Kalra	14.02.56	UR	173	DSW	Retired	IC/VC/NPC/CC/APARs Req.
67	Manju Kalra	26.02.56	UR	174	MCJH	Retired	IC/VC/NPC/CC/APARs Req.
68	Annamma Verghese	10.11.54	UR	175	LNH	Retired	IC/VC/NPC/CC/APARs Req.
69	Sushma Kumari Chauhan	28.03.62	UR	177	FSD	Adhoc PPS	IC/VC/NPC/CC/APARs Req.
70	Anjana Gupta/Mittal	03.04.62	UR	178	GAD (Div. In BSAH)	Adhoc PPS	IC/VC/NPC/CC/APARs Req.
71	Saroj Kinger	15.08.62	UR	179	IND/H&FW	Adhoc PPS	IC/VC/NPC/CC/APARs Req.
72	Anju Bala Panwar	08.11.62	UR	180	GAD	Adhoc PPS	IC/VC/NPC/CC/APARs Req.
73	Anita Rani	01.01.63	UR	181	TPT	Adhoc PPS	IC/VC/NPC/CC/APARs Req.
74	S.K. Raj	04.01.63	UR	182	EDN (Div. In LGS)	Adhoc PPS	IC/VC/NPC/CC/APARs Req.
75	Rakesh Kumar Savita	10.04.63	UR	183	TPT	Adhoc PPS	IC/VC/NPC/CC/APARs Req.
76	Veena Arora	09.06.65	UR	184	ACL	Adhoc PPS	VC/NPC/CC/APARs Req.
77	Kalawati Bhutani	08.06.63	UR	185	CEO	Adhoc PPS	IC/VC/NPC/CC/APARs Req.
78	Daya Shankar	06.08.56	UR	186	DIPSAR	Retired	IC/VC/NPC/CC/APARs Req.
79	Bhagwan Chandwani	24.08.58	UR	187	T&T	Retired	IC/VC/NPC/CC/APARs Req.
80	Raja Ram Sharma (R.R. Sharma)	15.05.63	UR	188	T&T (Div. In MIN.)	Adhoc PPS	IC/VC/NPC/CC/APARs Req.
81	Haril Pal	02.06.63	UR	189	GAD (Div. In MAMC)	Adhoc PPS	IC/VC/NPC/CC/APARs Req.
82	Dev Karan	01.07.63	UR	190	LAS	Adhoc PPS	NPC/CC/APARs Req.
83	Varsha Rani Chopra	26.09.64	UR	191	CFPWD	Adhoc PPS	IC/VC/NPC/CC/APARs Req.
84	Saroj Chugh	03.04.59	UR	192	CEO	Retired	IC/VC/NPC/CC/APARs Req.
85	Chander Kanta Nagpal	15.06.60	UR	193	I&FC	Retired	IC/VC/NPC/CC/APARs Req.
86	Madhu Aggarwal/Gupta	13.11.61	UR	194	GAD (Div. In BMH)	Adhoc PPS	IC/VC/NPC/CC/APARs Req.
87	Parvesh Kumar	06.03.63	UR	195	DEV	Adhoc PPS	APARs Req.
88	Har Dayal	30.06.60	UR	196	GAD	Retired	IC/VC/NPC/CC/APARs Req.
89	Balwant Singh	14.03.61	UR	197	PGC	Adhoc PPS	CC/APARs Req.
90	Mahesh Chander Joshi	29.03.63	UR	198	PLG	Adhoc PPS	CC/APARs Req.
91	Vinod Kumar	04.05.63	UR	199	DSSSB	Adhoc PPS	APARs Req.
92	Darshna Kumari (Girdhar)	03.05.60	UR	200	RTRH	Retired	IC/VC/NPC/CC/APARs Req.
93	Sunder Singh	07.10.64	UR	201	TPT		IC/VC/NPC/CC/APARs Req.
94	Anupam Saxena	01.07.60	UR	202	IND	Retired	IC/VC/NPC/CC/APARs Req.
95	Raju Sharma	25.06.61	UR	203	UD		CC/APARs Req.
96	Usha Chabra	20.09.61	UR (VH)	204	MAMC		APARs Req.
97	Rajesh Devi Sharma	15.06.66	UR	205	TTE		IC/VC/NPC/CC/APARs Req.
98	Neelam Kumari Juneja	18.08.66	UR	206	AYUSH		CC/APARs Req.
99	Renuka	03.04.61	UR	207	GBPH		NPC/CC/APARs Req.
100	Shashi Bala Sharma	24.04.63	UR	208	DCSK		CC/APARs Req.
101	Meeta Choudhary	14.03.64	UR	209	IND		IC/VC/NPC/CC/APARs Req.
102	Madhu Sharma	14.06.66	UR	210	DSSSB		APARs Req.
103	Sushma Puri	05.10.66	UR	211	T&T		IC/VC/NPC/CC/APARs Req.
104	Ajay Kumar Verma	07.11.67	UR	212	GTBH		APARs Req.
105	Rishi Raj Malik	28.03.68	UR	213	GAD		IC/VC/NPC/CC/APARs Req.
106	Neeta Pandita	03.06.68	UR	214	BJRH		APARs Req.
107	Satwanti Ansal	04.12.62	UR	215	DHS		IC/VC/NPC/CC/APARs Req.
108	Elkesh Maggoo	01.08.63	UR	216	LAS		NPC/CC/APARs Req.
109	Promilla Rani	17.07.64	UR	217	MAMC		APARs Req.
110	Suresh	07.09.64	UR	218	DSCST		IC/VC/NPC/CC/APARs Req.
111	Santosh Kumari	04.12.66	UR	219	BRSH		IC/VC/NPC/CC/APARs Req.
112	Naresh Kr. Verma	06.06.68	UR	220	MAMC		APARs Req.
113	Vinod Chandra Gupta	14.06.68	UR (VH)	221	MBH		IC/VC/NPC/CC/APARs Req.
114	Kanta Kishore	29.03.61	SC	222	GAD (Div. In LNH)	Adhoc PPS	IC/VC/NPC/CC/APARs Req.
115	Shashi Kanojia	24.04.68	SC	223	GAD	Adhoc PPS	IC/VC/NPC/CC/APARs Req.
116	Jaiwanti	30.03.61	SC	224	GAD (PNH)	Adhoc PPS	NPC/CC/APARs Req.
117	Rampal	01.05.66	SC	225	MAMC (Div. In H&FW)		APARs Req.
118	Ramesh Chand	10.10.65	SC	226	MIN (GAD)	Adhoc PPS	IC/VC/NPC/CC/APARs Req.
119	Ombir Singh	12.04.68	SC	227	DCO	Expired on 11.04.18	
120	Rekha Suman	03.10.67	SC	228	EDN (Div. In DMC)	Adhoc PPS	IC/VC/NPC/CC/APARs Req.
121	Parveen	13.02.63	SC	229	TTE	Adhoc PPS	IC/VC/NPC/CC/APARs Req.
122	Sunita Alloria	21.05.64	SC	230	POWER (LNH)	Adhoc PPS	IC/VC/NPC/CC/APARs Req.
123	Chander Prabha	20.01.68	SC	231	GAD	Adhoc PPS	IC/VC/NPC/CC/APARs Req.
124	Ram Lakhan Saroj	01.01.66	SC	232	PGC	Adhoc PPS	CC/APARs Req.
125	Ravinder Kumar Rathi	08.08.66	SC	233	DCO		IC/VC/NPC/CC/APARs Req.
126	Ved Pal	04.12.68	SC	234	UD		APARs Req.
127	Satish Kumar	17.11.66	SC	235	EDN.	Expired on 03.07.19	
128	Anand Gautam	13.02.69	SC	236	DES (Div. In Min.)		CC/APARs Req.
129	Nirmala Dhawan	03.05.67	SC	237	RD		IC/VC/NPC/CC/APARs Req.
130	Pradeep Mohan	06.04.65	SC	238	T&T		IC/VC/NPC/CC/APARs Req.
131	Sunita Gupta/Anand	00.08.61	UR	239	MAMC		APARs Req.
132	Rajesh Kumar Gautam	08.12.61	UR	240	UTCS		IC/NPC/CC/APARs Req.
133	Birendra Singh Gosain	18.12.61	UR	241	GBPH		NPC/CC/APARs Req.
134	Sunita Yadav	19.04.63	UR	242	GEC		APARs Req.
135	Kiran Bala/Chaudhary	24.04.63	UR	243	AR (Div. In NOV)		IC/APARs Req.