

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT (III)
B WING, 7TH LEVEL, DELHI SECRETARIAT, I.P. ESTATE,
NEW DELHI 110002

F.3 (3)/4/S.III/2017/1670-1678

Date: 29.06.2018

ORDER No. 69

On the recommendations of Departmental Promotion Committee, Chief Secretary, Delhi, is pleased to order promotion of the following Personal Assistants (erstwhile Stenographers Gr-II) to the grade of Private Secretary (erstwhile Sr.P.A.) in the pay matrix level 8 of Rs.47600-151100 [i.e. pre-revised scale of Rs.9300-34800 plus Grade Pay of Rs.4800/-] on regular basis, as detailed below.

S.No	Snty. No.	Name of the official (Sh./Smt./Kum.)	DOB	Category	Department	Remarks
1	337-1A	Saroj Bala Dagar	01.01.67	UR	F&S	Promoted as Private Secretary w.e.f. 18.05.16 (Notionally)
2	359-B	Neelam Kumari Bhatti	23.10.66	UR	TTE	Promoted as Private Secretary w.e.f. 01.01.17 (Notionally)
3	406	Savita Suri	07.05.63	UR	IND	Promoted as Private Secretary w.e.f. 01.01.17 (Notionally)

Consequent upon their promotion, Chief Secretary, Delhi is pleased to order the transfer/posting of the following officials against the vacant posts of Private Secretary Grade (Sr.P.A.) in departments as mentioned against their names, with immediate effect, as given below:-

S.No	Snty. No.	Name of the official (Sh./Smt./Kum.)	DOB	Present Department	Transferred to
1	337-1A	Saroj Bala Dagar	01.01.67	F&S	Prohibition
2	359-B	Neelam Kumari Bhatti	23.10.66	TTE	NCC
3	406	Savita Suri	07.05.63	IND	CDHG

The official may exercise option with regard to fixation of pay, if any, as per FR-22 within one month of issue of this order.

The Head of Departments concerned should ensure that above mentioned officials are clear from vigilance angle before relieving them to take up their new assignment. If any of the officials out of the above is not clear from vigilance angle or has resigned/relieved/expired etc., the same should be brought to the notice of this department immediately.

Further, all HODs are also requested to follow the provision of DoPT Govt. of India O.M. dated 20.03.1995, stipulating therein to fix responsibility on Controlling Authority for relieving of Government Servant on his/her promotion within a period of three months, in any case.

(RANJEET SINGH)
 ADDITIONAL SECRETARY (SERVICES)
 Date: 29.06.2018

F.3 (3)/4/S.III/2017/1670-1678

Copy forwarded to the following for information & necessary action:-

1. All concerned Head of Departments, GNCT Delhi with the request to intimate relieving/joining of the officials.
2. O.S.D. to Chief Secretary, Delhi, GNCT Delhi.
3. PAO concerned through concerned HOD.
4. P.A. to Pr. Secretary (Services), Services Department, GNCT Delhi.
5. P.A. to Addl. Secretary/Dy. Secretary-I/II (Services), Services Department, GNCT Delhi.
- ✓ 6. Sec. Officer (Co-ord.), Service Deptt., Delhi Sectt., New Delhi (to upload the Order to official website).
7. Officials concerned through respective Head of Department.
8. Sh./Smt./Ms. _____
9. Guard File/Register.

(RANJEET SINGH)
 ADDITIONAL SECRETARY (SERVICES)