

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
SERVICES DEPARTMENT (III)  
7<sup>TH</sup> LEVEL, B WING, DELHI SECRETARIAT  
I.P. ESTATE, NEW DELHI-110 113.

(Website: <http://services.delhigovt.nic.in>; Ph.No.: 23392239; Fax No.:23392150)

No.F.14(3)/2/2018/TT/S-III/2126-2127

Dated:- 21/09/2021

To

The All Head of offices,  
Govt. of NCT of Delhi  
Delhi/New Delhi

**Sub: Schedule of Typewriting/Shorthand Test (Hindi/English) for the year 2019.**

Sir/Madam,

With reference to the subject cited above, Directorate of Training and Technical Education, GNCT of Delhi vide their letter No. F. 20(66)/53/Trg.(E)/53/2021/557 dated 25/08/2021 have forwarded Schedule of Typewriting / Shorthand Test(Hindi / English) for the year 2021 which is scheduled as under :-

S.No.	Date of Type/Shorthand (English/Hindi)	Venue of the Examination	Commencement Time
1.	03.10.2021 (Sunday)	Government ITI, H.J. Bhabha, Mayur Vihar, Phase-1, Delhi-110091	9.30 A.M.

Further, it is requested to forward the application forms of the officials to this department, if any, appointed on compassionate grounds/ promoted/ absorbed /redeployed etc. to the post of Grade-IV (DASS)/Junior Assistant & Stenographer by 27.09.2021 positively, so that their names may be forwarded to the Department of Training and Technical Education well in time.

The application form may also be obtained from the website of Services Department.

Yours faithfully,

(BHAIRAB DUTT)

DEPUTY SECRETARY (SERVICES)

Dated:- 21/09/2021

No.F.14(3)/2/2018/TT/S-III/2126-2127

Copy forwarded to the Section Officer (Co-ord.), Services Department with the request to upload this letter on the official website of Services Department.

(BHAIRAB DUTT)

DEPUTY SECRETARY (SERVICES)