

**REMINDER-II/ FINAL REMINDER
MOST URGENT/TIME BOUND**

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT- (III)
B WING, 7TH LEVEL, DELHI SECRETARIAT,
NEW DELHI 110002**

No.F.14 (1)/1/Class-IV/Promotion/2021/S-III / 287-288 Date: 21/02/2022

To

All the concerned Head of Departments,
Govt. of NCT of Delhi,
Delhi/New Delhi.

Sub: **Promotion to the post of Grade-IV (DASS)/Junior Assistant – Furnishing
Vigilance Clearance Report/ Integrity Certificate in respect of regular
Class-IV/Group 'C' (erstwhile Group D) employees-reg.**

Sir/Madam,

I am directed to invite your attention towards this department letter no. F.14(1)/1/class-IV/promotion/2021/S-III/2710-2711 dated 24.11.2021 and no. F.14(1)/1/class-IV/promotion/2021/S-III/68-69 dated 07.01.2022 on the above mentioned subject vide which it was request to provide IC/VC, along with Willingness/Un-willingness, and employee details proforma in respect of regular Class-IV/Group 'D' [now Group 'C'] employees of your department (as per the list) for considering them promotion to the post of Grade-IV(DASS)/Junior Assistant. However, even after lapse of a considerable time period requisite documents in respect of a number of officials have not been received from various departments.

It is therefore, once again requested to provide the requisite documents mentioned against the name of Class-IV/Group 'D' [now Group 'C'] employees of your department (as per Annexure 'A') latest by **10.03.2022** positively, failing which the official concerned may not be considered for promotion and responsibility for the same will rest with the concerned department only. It may also be brought to the notice of the concerned official that option of willingness/un-willingness once exercised cannot be changed at any stage.

Further, if any of the Group 'C' (erstwhile Group 'D') employees mentioned in the attached list had promoted/retired/resigned/expired, their names may also be sent to this department with complete details.

Yours faithfully

(BHAIRAB DUTT)
DEPUTY SECRETARY (SERVICES)

Encls:- as above.

No.F.14 (1)/1/Class-IV/Promotion/2021/S-III / 287-288 Date: 21/02/2022

Copy for information and necessary action to:

1. Section Officer (Coordination.), Services Department with the request to upload the letter on the department's website.

(BHAIRAB DUTT)
DEPUTY SECRETARY (SERVICES)

Annexure - A

REMINDER II

Sl. No.	Snty No.	Name of the official	CAT.	Designation	DOB	Date of Apptt. as Group-D	Present Deptt.	Documents received
1	2670	BUA KANT JHA	UR	BELDAR	01.03.67	01.10.03	I&FC	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10 th certificate.
2	2676	KESHRI PRASAD	SC	LAB ATT.	15.08.71	08.10.03	DCE(DTU)	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10 th certificate.
3	2681	SUBHASH	UR	MALI	30.04.66	17.10.03	DCE(DTU)	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10 th certificate.
4	2704 A	AJIT SINGH	UR	BELDAR	15.05.65	20.11.03	I&FC	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10 th certificate.
5	2705	UDAI CHAND	SC	BELDAR	06.06.65	27.11.03	I&FC	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10 th certificate.
6	2707	RAKESH KUMAR	SC	N.O.	01.02.71	09.12.03	AAAH	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10 th certificate.
7	2708	PRAMOD KUMAR	OBC	PEON	01.06.74	09.12.03	AAAH	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10 th certificate.
8	2709	PRAVEEN KUMAR	UR	N.O.	21.10.76	09.12.03	AAAH	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10 th certificate.
9	2711	MUKESH KUMAR	ST	N.O.	25.12.78	09.12.03	AAAH	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10 th certificate.
10	2712	HIMMAT SINGH	UR	N.O.	14.01.79	09.12.03	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10 th certificate.
11	2714	NEELAM RANI	UR	N.O.	05.06.79	09.12.03	AAAH	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10 th certificate.
12	2715	REKHA RANI	SC	N.O.	28.05.80	09.12.03	AAAH	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10 th certificate.
13	2717	DEEPAK KUMAR DABAS	OBC	N.O.	29.05.81	09.12.03	AAAH	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10 th certificate.
14	2718	AMIT KUMAR DIXIT	UR	N.O.	28.04.82	09.12.03	AAAH	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of

								10th certificate.
15	2719	BABITA RANI	UR	N.O.	24.06.82	09.12.03	AAAH	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
16	2720	PREM LATA	SC	N.O.	23.04.74	10.12.03	AAAH	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
17	2721	KAMALJIT SINGH	UR	N.O.	7.12.76	10.12.03	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
18	2722	KIRAN PAL TANWAR	OBC	N.O.	07.10.80	15.12.03	AAAH	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
19	2734	KULDEEP SINGH	SC	S.K.	01.01.78	18.12.03	MAMC	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
20	2736	UMA SHANKAR	SC	N.O.	15.07.74	19.12.03	AAAH	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
21	2740	HEMANT SHARMA	UR	DRESSE R	28.01.83	19.12.03	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
22	2741	VINOD KUMAR-V	UR (PH)	N.O.	01.07.72	20.12.03	DDUH	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
23	2747	NEERAJ GANDHI	UR	N.O.	12.12.80	20.12.03	DDUH	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
24	2750	ANITA RANI	SC	MTS	12.07.74	22.12.03	LABOUR	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
25	2776	RAJ KUMARI	SC	S.K.	20.08.73	05.01.04	MAMC	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
26	2777	ANIL KUMAR-I	SC	S.K.	13.04.79	06.01.04	MAMC	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
27	2779	AJENDER	SC	ATTEND ANT	03.09.72	07.01.04	MAMC	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
28	2781	NEERAJ KUMAR	UR	ATTEND ANT	05.09.78	07.01.04	MAMC	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
29	2786	ASHU	SC	S.K.	11.12.81	09.01.04	MAMC	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.

								10th certificate.
30	2787	NEETU SINGH	SC	S.K.	27.12.82	09.01.04	MAMC	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
31	2788	AMAN SHARMA	UR	ATTENDANT	01.06.84	09.01.04	MAMC	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
32	2745	SHRI KRISHAN-II	UR	N.O.	20.10.78	20.12.03	DDUH	The documents provided by the department does not match with the details of official.
33	2813	ANIL KUMAR	SC	S.K.	06.05.72	09.02.04	MAMC	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
34	2816	NEERAJ YADAV	OBC	WARD BOY	15.10.82	13.02.04	SVBPH	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
35	2827	JAGDEEP	OBC	NO	18.10.72	16.02.04	H&FW	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
36	2834	JITENDER KUMAR	OBC	NO	27.03.77	16.02.04	ABGH	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
37	2836	JAI BHAGWAN	OBC	PEON	16.06.78	16.02.04	H&FW	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
38	2840	NAVEEN KUMAR	OBC	NO	09.08.81	16.02.04	RTRMH	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
39	2851	RAM MILAN	OBC	NO	10.07.78	19.02.04	ABGH	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
40	2856	KARAN SINGH	OBC	DRESSER	15.06.80	19.02.04	SVBPH	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
41	2865	SANJAY KUMAR	SC (PH)	N.O.	18.08.75	21.02.04	GGSGH	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
42	2866	NARENDER PAL SINGH	OBC	N.O.	02.08.76	21.02.04	H&FW	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
43	2867	RAJEEV KUMAR PAL	OBC	N.O.	01.03.78	21.02.04	AAAH	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
44	2869	KASIM KHAN	OBC	N.O.	08.03.80	21.02.04	H&FW	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.

								10th certificate.
45	2871	RAJEEV KUMAR	OBC	N.O.	20.02.83	21.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
46	2875	SULTAN SINGH	SC		12.11.70	24.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
47	2876	MANGAL SINGH	SC	SCC	02.10.73	24.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
48	2877	SUNIL KUMAR	OBC	N.O.	15.06.75	24.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
49	2878	AWADESH KUMAR	OBC	N.O.	01.03.77	24.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
50	2879	DALIP KUMAR RAWAT	OBC	N.O.	15.05.78	24.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
51	2881	RAJNEESH SAINI	OBC		10.10.80	24.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
52	2882	SUNDAR SINGH	PH	N.O.	05.07.81	24.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
53	2883	PANKAJ SINGH	OBC	N.O.		24.02.04	H&FW	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
					21.09.82			
54	2884	SOHAN LAL	OBC		01.05.83	24.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
55	2885	TEJPAL	SC	DRESSE R	05.04.72	25.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
56	2886	ROSHAN LAL	SC	SCC	12.07.73	25.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
57	2888	RAJENDER KUMAR	SC	DRESSE R	05.05.74	25.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
58	2890	MUKESH HOODA	OBC	DRESSE R	02.05.75	25.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
59	2891	RAJENDER	SC	SCC	08.06.75	25.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.

60	2892	SHIV BHUWAN RAM	SC	DRESSE R	02.07.75	25.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
61	2893	RAJENDER KUMAR	SC	SCC	05.10.75	25.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
62	2894	BRIJ MOHAN	SC	DRESSE R	16.12.75	25.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
63	2896	RAKESH KUMAR	SC	SCC	05.02.78	25.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
64	2898	DEVI SINGH	SC	SCC	05.07.79	25.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
65	2900	POONAM	OBC	DRESSE R	04.07.81	25.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
66	2901	SANDEEP	SC	DRESSE R	04.08.81	25.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
67	2902	SANDEEP KR.	OBC	N.O.	09.11.82	25.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
68	2904	MUKESH THAKUR	OBC	DRESSE R	25.02.83	25.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
69	2906	SAVITA	SC	SCC	10.03.70	26.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
70	2909	RAKESH	OBC	N.O.	03.08.77	26.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
71	2912	HARINDER KUMAR	SC	SCC	06.03.82	26.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
72	2914	MANJEET	SC	SWEEPE R	14.09.83	26.02.04	ABGH	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
73	2915	SUNIL KUMAR NIGAM	PH	N.O.	05.07.73	27.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
74	2920	RAIS AHMED	OBC	N.O.	08.04.76	27.02.04	AAAH	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
75	2921	LALIT KUMAR	SC	DRESSE R	21.07.76	27.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of

								10th certificate.
76	2922	JOGINDER KUMAR	SC	SCC	12.09.76	27.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
77	2924	VIJAYPAL	SC	DRESSE R	05.01.81	27.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
78	2925	PRADEEP KUMAR	SC	SCC	01.04.82	27.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
79	2927	SATYA PRAKASH RAI	OBC	N.O.	21.03.84	27.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
80	2928	SANDEEP KUMAR	SC	SCC	21.07.80	28.02.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
81	2931	KAILASH KUMAR	SC		11.07.80	01.03.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
82	2932	SRI KANTA BEHERA	SC	DRESSE R	05.02.79	03.03.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
83	2933	UMESH KUMAR	OBC	N.O.	01.09.80	03.03.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
84	2937	GYAN PRAKASH	SC	SCC	02.03.75	04.03.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
85	2939	BHUPENDER	UR		01.05.79	05.03.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
86	2940	DEOASHISH KUMAR	SC	DRESSE R	10.03.83	05.03.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
87	2941	ANIL KUMAR MANJHI	SC	DRESSE R	15.02.71	08.03.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
88	2942	ANIL KUMAR	SC	SCC	18.05.72	08.03.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.
89	2943	JAI PRAKASH	SC	SCC	11.03.73	08.03.04	DHS	Willingness, IC/VC, Work conduct report, duly filled Proforma, attested copy of 10th certificate.