

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**SERVICES DEPARTMENT- (III)**  
**B WING, 7<sup>TH</sup> LEVEL, DELHI SECRETARIAT,**  
**NEW DELHI 110002**  
(<http://services.delhigovt.nic.in>)

**OFFICE MEMORANDUM**

Sub:- Cases regarding correction of name in the Seniority List of Personal Assistant may be considered in meeting.

Sir,

A seniority list in respect of Private Secretary (Adhoc)/ Stenographer Grade-II appointed on regular basis for the period from 01.04.2006 to 31.03.2009 was issued vide this department letter No. F.3(3)/2/2009/S-III/2749-60 dated 24.08.2009. The above said seniority list, is modified to the following extent:-

Sl. No.	Name of the officer/officials Sh./Smt. /Ms.	Seniority No.	Remarks
1	Kiran (DOB-14.09.1967)	609	Correction of name from Kiran to Kiran Gupta.

This issues with the approval of the Competent Authority. The officer may please be informed accordingly.

  
(AMITABH JOSHI)  
DY.SECRETARY (SERVICES)

No3(3)/1/2009/S-III/ 1980- 1983

Date: 31/08/2021

Copy for information and necessary action to the:-

1. The Assistant Commissioner (HR), Department of Trade and Taxes, Govt. of NCT of Delhi, Vyapar Bhawan, New Delhi.
2. Section Officer (S-IV/II, MACP Cell).
3. Section Officer (Coordination) with the direction to upload the order on the department's website.
4. Guard file

  
(AMITABH JOSHI)  
DY.SECRETARY (SERVICES)