

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI

SERVICES DEPARTMENT: SERVICES-I BRANCH

DELHI SECRETARIAT: 5TH LEVEL: B-WING

I.P. ESTATE: NEW DELHI-110002

F.No.30/01/2025/S.I./ 2159-2162

Dated: 17/06/2025

To,

All ACS/Principal Secretaries/Secretaries
Head of Departments,
Local/Autonomous Bodies,
Government of NCT of Delhi.

Sub.: Placement of eligible Entry Grade officers of DANICS in the scale of pay of Rs 56100-177500/- (Pay Level matrix - 10)- Reg.

Sir/Madam,

I am directed to refer to this office letter dated 28.01.2025 followed by reminder dated 07.04.2025 and 24.04.2025, on the subject cited above, whereby a list of officers in the Entry Grade of DANICS who have completed the requisite four years of approved service on in DANICS to become eligible for placement in the scale of Rs. 56100-177500/- (Pay level Matrix - 10) has been circulated.

The Ministry has desired the following documents:

- Vigilance Clearance Certificate on date.
- Integrity Certificate as on date.
- Information as to whether they are underdoing any penalty as on date.
- To intimate the name of eligible officers, if any, not figuring in the list.
- To provide details of any kind of leave taken by eligible officers, which can affect their length of service

This office vide reminder dated 24.04.2025 has also informed that Directorate of Vigilance, GNCT of Delhi has requested to provide the duly filled vigilance proforma for vigilance status of the eligible officers. Still after it is informed that even after circulation of the letter of Ministry dated 02.01.2025 (copy enclosed) vide this office letter dated 28.01.2025 & reminder dated 07.04.2025 & 24.04.2025 this office has not received complete information/documents in respect of all eligible officers. Complete status of documents in respect of all eligible officers posted in GNCTD is annexed below for kind reference and providing the pending documents immediately.

S.N.	Name of Officer (Sh./Smt.)	Source of Rectt.	DOB	Date of Commence ment of approved service	Dated of Completion of four year approved service	Presently posted with	Status of IC/VC/Penalty / Leave details/Vigilan ce proforma
1	BIJENDER SINGH	P	22-11-1967	29.08.2024	30.06.2024	Superintend ent, Prisons (Previous deptt.- Dy. Secretary, DSSSB)	All information received from concerned deptt.

2	ADESHWAR KANT	P	21-12-1968	29.08.2024	30.06.2024	OSD to O/o CM/Camp Office of CM (Previous deptt.-Dy. Secretary, State Election Commission)	Proforma for Vigilance is awaited from concerned deptt.
3	SATENDRA KUMAR	p	20-01-1965	29.08.2024	30.06.2024	Election officer, O/o CEO (Retd.)	All information received from concerned deptt.
4	MALA SOOD	P	16-11-1968	29.08.2024	30.06.2024	Dy. Secretary, DBOCWWB	All information received from concerned deptt.
5	RAVINDER KUMAR	P	31-03-1969	29.08.2024	30.06.2024	Dy. Secretary, Finance (GAD)	All information received from concerned deptt.
6	VIJAY KUMAR JAIN	P	20-04-1968	29.08.2024	30.06.2024	SREO, Employment	Proforma for Vigilance is awaited from concerned deptt.
7	RITA KAUSHIK	P	04-04-1968	29.08.2024	30.06.2024	Election officer, O/o CEO	All information received from concerned deptt.
8	ANIL SIROHI	P	13-01-1965	29.08.2024	30.06.2024	Dy. Secretary, CM Office (Retd.)	Proforma for Vigilance is awaited from concerned deptt.
9	RAJESH KUMAR AHUJA	P	04-12-1965	29.08.2024	30.06.2024	STO, T&T	All information is awaited from concerned deptt.
10	PRADEEP TAYAL	P	26-03-1969	29.08.2024	30.06.2024	Dy. Secretary, GAD	All information received from concerned deptt.
11	RAM PHOOL	P	08-05-1969	29.08.2024	30.06.2024	Admn. Officer, Higher Education	All information received from concerned deptt.
12	SWADESH CHANDRA VASHISHTHA	P	09-11-1967	29.08.2024	30.06.2024	SDM (HQ) North East, Revenue Dept.	All information received from concerned deptt.
13	MANJU HANDA	P	29-05-1966	29.08.2024	30.06.2024	Dy. Director, TTE	All information received from concerned deptt.
14	ALOK GARG	p	20-04-1968	29.08.2024	30.06.2024	ARCS, Cooperatives	All information received from concerned deptt.

15	VIJAY SINGH MALIK	P	01-04-1967	29.08.2024	30.06.2024	Asst. Commission er, Excise Dept.	All information received from concerned deptt.
16	HUCKAM CHAND	P	08-05-1965	29.08.2024	30.06.2024	ARCS, Cooperatives (Retd.)	All information received from concerned deptt.
17	SAVITA/SARITA SABHARWAL	P	20-08-1966	29.08.2024	30.06.2024	Dy. Director, Dept. of welfare of SC/ST/OBC	All information received from concerned deptt.
18	RAKESH KUMAR	P	30-04-1968	29.08.2024	30.06.2024	Dy. Secretary, RERA	All information received from concerned deptt.
19	JITENDER KUMAR SINGH	P	17-01-1970	29.08.2024	30.06.2024	BDO (East), Developmen t	All information is awaited from concerned deptt.
20	R.K. MEENA	P	02-10-1971	29.08.2024	30.06.2024	Admn Officer, GNEC	Vigilance status from concerned deptt.is awaited.
21	TONMINGTHAN G MISAD	P	10-03-1973	29.08.2024	30.06.2024	Election officer, O/o CEO	All information received from concerned deptt.
22	JOSEPH BAXLA	P	05-07-1972	29.08.2024	30.06.2024	SDM (HQ) North West, Revenue Dept.	All information is awaited from concerned deptt.
23	S.G.S. SISODIA	P	15-07-1970	29.08.2024	30.06.2024	Dy. Director, Education	All information received from concerned deptt.
24	JAIPAL YADAV	P	10-10-1965	29.08.2024	30.06.2024	Dy. Director, Education	All information received from concerned deptt.
25	DALJEET SINGH	P	20-02-1966	29.08.2024	30.06.2024	Election officer, O/o CEO	All information received from concerned deptt.
26	Sanjay Kumar Ambasta	P	17-10-1969	29.08.2024	30.06.2025	SDM (Mayur Vihar), Revenue Dept.	All information is awaited from concerned deptt.
27	Manish Chandra Verma	P	21-08-1969	29.08.2024	30.06.2025	SDM (Rohini), Revenue Dept.	All information is awaited from concerned deptt.

28	Pawan Kumar	P	30-09-1970	29.08.2024	30.06.2025	SDM (HQ), South Distt., Revenue Dept.	All information is awaited from concerned deptt.
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Accordingly, it is again requested to provide all requisite information/documents as stated above at point no. i to v along with duly filled vigilance proforma (copy enclosed) in respect of eligible officers posted in your department urgently for onward transmission to MHA, GoI.

Encl.: as above.

Yours faithfully,

(BHAIRAB DUTT)

DEPUTY SECRETARY (SERVICES)

F.No.30/01/2025/S.I./ 2159-2162

Dated: 17/06/2025

Copy to:-

1. The Under Secretary (UTS-II), Ministry of Home Affairs, Govt. of India, for information.
2. The Deputy Director (Vigilance), Dte. of Vigilance, Government of NCT of Delhi, Delhi Secretariat, New Delhi with the request to provide the vigilance status report in respect of the aforementioned officers, for the purpose of placement in the scale of pay of Rs. 56100 - 177500/- (Pay Level matrix - 10), vigilance proforma received till date in r/o officers are also enclosed (in original).
3. The Section Officer (Coordination), Services Department, Govt. of NCT of Delhi with the direction to upload the letters along with its enclosures on the website of Services Department, immediately.

(BHAIRAB DUTT)

DEPUTY SECRETARY (SERVICES)

3/c
Shri Dharmendra

Placement of eligible EG of DANICS in the scale of pay of Rs. 56100-177500/- (Pay Level Matrix-10)-reg.

From : Gopal Sharma <souts2@mha.gov.in>

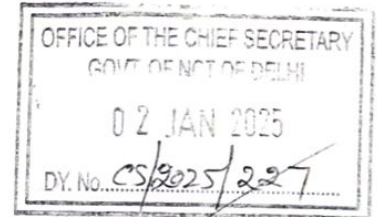
Thu, Jan 02, 2025 05:02 PM

Subject : Placement of eligible EG of DANICS in the scale of pay of Rs. 56100-177500/- (Pay Level Matrix-10)-reg.

1 attachment

To : Shri Dharmendra <csdelhi@nic.in>, Dr. Chandra Bhushan Kumar IAS <cs-andaman@nic.in>

Cc : Gaurav Kumar <gaurav.kumar9133@gov.in>



Sir/Madam,

Please find enclosed the letter dated 02.01.2025 in respect of subject captioned above for further necessary action at your end.

Regards

Gopal Sharma, Section Officer (UTS-II),
UT Division, Ministry of Home Affairs,
North Block, New Delhi Tel:011-23094301

02-01-25

Pr. Secy. (Sec.)



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By Speed Post/Email

**No.14016/13/2023-UTS-II
Government of India (Bharat Sarkar)
Ministry of Home Affairs (Grih Mantralaya)
{UT Division}**

North Block, New Delhi-110001
Dated: 02.01.2025

To,

1. The Chief Secretary, GNCTD, Delhi Secretariat, I.P. Estate, New Delhi.
2. The Chief Secretary, A&N Administration, Port Blair.

Sub: Placement of eligible Entry Grade Officers of DANICS in the scale of pay of Rs. 56100-177500/- (Pay Level Matrix-10) - reg.

Sir,

I am directed to forward herewith a list of officers working in the Entry Grade of DANICS who have completed the requisite four years of approved service in DANICS to become eligible for placement in the scale of Rs. 56100-177500/- (**Pay Level Matrix-10**).

2. It is requested that the particulars of the officers as mentioned in the list (**enclosed**) may be checked and discrepancy, if any, may be brought to the notice of the Ministry. Further, it is requested to provide following documents in respect of eligible officers for placing them in Pay Matrix Level-10:

- (i) Vigilance Clearance Certificate on date.
- (ii) Integrity Certificate as on date.
- (iii) Information as to whether they are undergoing any penalty as on date.
- (iv) To intimate the name of eligible officers, if any, not figuring in the list.
- (v) To provide details of any kind of leave taken by eligible officers, which can affect their length of service.

Encl: As above.

Yours faithfully,


(C.P. Vinod Kumar)

Under Secretary to the Government of India
Tel: 011-23093608

Details of Entry Grade officers of DANICS who are eligible for placement in the scale of Rs. 56100-177500/- (Pay Matrix Level-10) :

Sl. No.	Name of the Officer (Shri/Smt.)	Source of Recruitment	Date of Birth	Date of commencement of approved service	Date of completion of four-year approved service	Presently posted with
1.	Bijender Singh	P	22.11.67	29.08.24	30.06.2024	GNCTD
2.	Adeshwar Kant	P	21.12.68	29.08.24	30.06.2024	GNCTD
3.	Satendra Kumar	P	20.01.65	29.08.24	30.06.2024	GNCTD
4.	Mala Sood	P	16.11.68	29.08.24	30.06.2024	GNCTD
✓ 5.	Ravinder Kumar	P	31.03.69	29.08.24	30.06.2024	GNCTD
✓ 6.	Vijay Kumar Jain	P	20.04.68	29.08.24	30.06.2024	GNCTD
✓ 7.	Rita Kaushik	P	04.04.68	29.08.24	30.06.2024	GNCTD
8.	Anil Sirohi	P	13.01.65	29.08.24	30.06.2024	GNCTD
✓ 9.	Rajesh Kumar Ahuja	P	04.12.65	29.08.24	30.06.2024	GNCTD
10.	Pradeep Tayal	P	26.03.69	29.08.24	30.06.2024	GNCTD
11.	Santosh Prakash	P	01.07.72	29.08.24	30.06.2024	A&NI
✓ 12.	Ram Phool	P	08.05.69	29.08.24	30.06.2024	GNCTD
✓ 13.	Swadesh Chandra Vashishtha	P	09.11.67	29.08.24	30.06.2024	GNCTD
✓ 14.	Manju Handa	P	29.05.66	29.08.24	30.06.2024	GNCTD
✓ 15.	Alok Garg	P	20.04.68	29.08.24	30.06.2024	GNCTD
✓ 16.	Vijay Singh Malik	P	01.04.67	29.08.24	30.06.2024	GNCTD
17.	Hukam Chand	P	08.05.65	29.08.24	30.06.2024	GNCTD
18.	Savita/Sarita Sabharwal	P	20.08.66	29.08.24	30.06.2024	GNCTD
19.	Rakesh Kumar	P	30.04.68	29.08.24	30.06.2024	GNCTD
20.	Jitender Kumar Singh	P	17.01.70	29.08.24	30.06.2024	GNCTD
21.	Muneer Ahmed	P	03.07.65	29.08.24	30.06.2024	A&NI
22.	R.K. Meena	P	02.10.71	29.08.24	30.06.2024	GNCTD
23.	Tonminthang Misad	P	10.03.73	29.08.24	30.06.2024	GNCTD
24.	Joseph Baxla	P	05.07.72	29.08.24	30.06.2024	GNCTD
25.	S.G.S. Sisodia	P	15.07.70	29.08.24	30.06.2024	GNCTD
26.	Jaipal Yadav	P	10.10.65	29.08.24	30.06.2024	GNCTD
27.	Daljeet Singh	P	20.02.66	29.08.24	30.06.2024	GNCTD
28.	Sanjay Kumar Ambasta	P	17.10.69	29.08.24	30.06.2025	GNCTD
29.	Manish Chandra Verma	P	21.08.69	29.08.24	30.06.2025	GNCTD
30.	S.Raju	P	14.01.65	29.08.24	30.06.2025	A&NI
31.	Pawan Kumar	P	30.09.70	29.08.24	30.06.2025	GNCTD

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