

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT: SERVICES-I BRANCH
DELHI SECRETARIAT: 5TH LEVEL: B-WING
I.P. ESTATE: NEW DELHI-110002

Dated: 17/06/2025

F.No.30/02/2025/S.I./2164-2167

To,
All ACS/Principal Secretaries/Secretaries
Head of Departments,
Local/Autonomous Bodies,
Government of NCT of Delhi.

Sub.: Placement of eligible Entry Grade officers of DANICS in the scale of pay of Rs 56100-177500/- (Pay Level matrix - 10) w.e.f. 01.07.2025 - Reg.

Sir/Madam,

I am directed to refer to this office letter dated 16.01.2025 followed by reminder dated 30.04.2025, on the subject cited above, whereby a list of officers in the Entry Grade of DANICS who have completed the requisite four years of approved service on in DANICS to become eligible for placement in the scale of Rs. 56100-177500/- (Pay level Matrix - 10) w.e.f. 01.07.2025 has been circulated.

The Ministry has desired the following documents:

- Vigilance Clearance Certificate on date.
- Integrity Certificate as on date.
- Information as to whether they are underdoing any penalty as on date.
- To intimate the name of eligible officers, if any, not figuring in the list.
- To provide details of any kind of leave taken by eligible officers, which can affect their length of service

This office vide reminder dated 30.04.2025 has also informed that Directorate of Vigilance, GNCT of Delhi has requested to provide the duly filled vigilance proforma for vigilance status of the eligible officers. Still after it is informed that even after circulation of the letter of Ministry dated 02.01.2025 (copy enclosed) vide this office letter dated 16.01.2025 & reminder dated 30.04.2025 this office has not received complete information/documents in respect of all eligible officers. Complete status of documents in respect of all eligible officers posted in GNCTD is annexed below for kind reference and providing the pending documents immediately.

S.N.	Name of Officer (Sh./Smt.)	Source of Rectt.	DOB	Date of Commencement of approved service	Dated of Completion of four year approved service	Presently posted with	Status of IC/VC/Penalty/Leave details/Vigilance proforma
1	SHELLY	DR	10.08.1994	28.03.2022	30.06.2025	Joint Secretary to Chief Minister	All information received from concerned deptt.

2	NEELAM VENKATACHALAM	P	28.06.1970	29.08.2024	30.06.2025	Asst. Commissioner, Excise	Proforma for Vigilance is awaited from concerned deptt.
3	RAJVIR SINGH	P	01.07.1966	29.08.2024	30.06.2025	Dy. Director, DUSIB (On Deputation)	IC & Proforma for Vigilance is awaited from concerned deptt.
4	AMAN SINGH LOHAN	DR	09.07.1992	28.03.2022	30.06.2025	OSD to Minister Sh. Pravesh Sahib Singh (Previous deptt.- Revenue Dept.)	Penalty, Leave details & proforma for vigilance is awaited from concerned deptt.
5	BISHAMBER NATH	P	23.01.1969	29.08.2024	30.06.2025	SDM (HQ), Revenue Dept.	All information is awaited from concerned deptt.
6	DEBASIS BISWAL	P	30.09.1970	29.08.2024	30.06.2025	BDO (NW), Development	All information is awaited from concerned deptt.
7	DINESH	P	30.06.1970	29.08.2024	30.06.2025	ARCS, Cooperatives	All information is awaited from concerned deptt.
8	RUCHI JAIN	DR	15.08.1997	06.06.2022	30.06.2025	H&FW/T&T	All information is awaited from concerned deptt.
9	KSHITISH KUMAR MISHRA	P	23.01.1968	29.08.2024	30.06.2025	OSD to O/o CM/Camp Office of CM (Previous deptt.- Admn. Officer, DHS)	Proforma for Vigilance is awaited from concerned deptt.
10	OM PRAKASH PANDEY	P	23.10.1967	29.08.2024	30.06.2025	SDM (Chanakyaपुरी), Revenue Dept.	Proforma for Vigilance is awaited from concerned deptt.
11	SANDEEP YADAV	P	20.08.1967	29.08.2024	30.06.2025	SDM (Preet Vihar), Revenue	All information is awaited from concerned deptt.
12	TANUJ BHANOT	P	11.09.1969	29.08.2024	30.06.2025	BDO (South), Development	All information received from concerned deptt.
13	PRAVEEN SINGH DHAMA	P	10.01.1971	29.08.2024	30.06.2025	SDM (HQ) East, Revenue Dept.	All information is awaited from concerned deptt.
14	KULVENDRA YADAV	P	14.03.1972	29.08.2024	30.06.2025	Asst. Director, DoV	All information received from concerned deptt.
15	NITESH SINGH RAWAT	DR	12.06.1989	06.06.2022	30.06.2025	SDM (Seelampur), Revenue Dept.	All information received from concerned deptt.
16	KRISHNA SHARMA	P	05.07.1972	29.08.2024	30.06.2025	ACEO/SDM Election, CEO	All information received from concerned deptt..
17	ANITA YADAV	DR	23.07.1990	28.03.2022	30.06.2025	SDM (Saket), Revenue Dept.	Leave details & Proforma for Vigilance is awaited from concerned deptt.

18	RAJESH RANJAN	P	30.03.1971	29.08.2024	30.06.2025	Dy. Secretary, LGS	All information received from concerned deptt.
19	RAJENDRA KUMAR	P	23.11.1971	29.08.2024	30.06.2025	Dy. Director, Social Welfare	All information is awaited from concerned deptt.
20	GOKAL CHAND MEENA	P	16.04.1968	29.08.2024	30.06.2025	Dy. Director, Education	Proforma for Vigilance is awaited from concerned deptt.
21	MAHIMA TOMAR	DR	25.08.1995	28.03.2022	30.06.2025	SDM (Narela), Revenue Dept.	Penalty, Leave details & Proforma for Vigilance is awaited from concerned deptt.

Accordingly, it is again requested to provide all requisite information/documents as stated above at point no. i to v along with duly filled vigilance proforma (copy enclosed) in respect of eligible officers posted in your department urgently for onward transmission to MHA, GoI

Encl.: as above.

Yours faithfully,

(BHAIRAB DUTT)

DEPUTY SECRETARY (SERVICES)

F.No.30/02/2025/S.I./2164-2167

Dated: 17/06/2025

Copy to:-

1. The Under Secretary (UTS-II), Ministry of Home Affairs, Govt. of India, for information.
2. The Deputy Director (Vigilance), Dte. of Vigilance, Government of NCT of Delhi, Delhi Secretariat, New Delhi with the request to provide the vigilance status report in respect of the aforementioned officers, for the purpose of placement in the scale of pay of Rs. 56100 -177500/- (Pay Level matrix - 10) w.e.f. 01.07.2025, vigilance proforma received till date in r/o officers are also enclosed (in original).
3. The Section Officer (Coordination), Services Department, Govt. of NCT of Delhi with the direction to upload the letters along with its enclosures on the website of Services Department, immediately.

(BHAIRAB DUTT)

DEPUTY SECRETARY (SERVICES)

By Speed Post/Email

No.14016/05/2025-UTS-II
Government of India (Bharat Sarkar)
Ministry of Home Affairs (Grih Mantralaya)
{UT Division}

North Block, New Delhi-110001

Dated: 01.01.2025

To,

1. The Chief Secretary, GNCTD, Delhi Secretariat, I.P. Estate, New Delhi.
2. The Chief Secretary, A&N Administration, Port Blair.
3. The Advisor to the Administrator, Lakshadweep Administration, Kavaratti.
4. The Advisor to the Administrator, DNH&DD Administration, Moti Daman.
5. The Director, Directorate of Training, Union Territory Civil Services (UTCS), GNCTD, Institutional Area, Vishwas Nagar, Shahdara, Delhi.

Sub: Placement of eligible Entry Grade Officers of DANICS in the scale of pay of Rs. 56100-177500/- (Pay Level Matrix-10) w.e.f. 01.07.2025- reg.

Sir,

I am directed to forward herewith a list of officers working in the Entry Grade of DANICS who will complete the requisite four years of approved service in DANICS to become eligible for placement in the scale of Rs. 56100-177500/- (Pay Level Matrix-10) w.e.f. 01.07.2025.

2. It is requested that the particulars of the officers as mentioned in the list (**enclosed**) may be checked and discrepancy, if any, may be brought to the notice of the Ministry. Further, it is requested to provide following documents in respect of eligible officers for placing them in Pay Matrix Level-10:

- (i) Vigilance Clearance Certificate on date.
- (ii) Integrity Certificate as on date.
- (iii) Information as to whether they are undergoing any penalty as on date.
- (iv) To intimate the name of eligible officers, if any, not figuring in the list.
- (v) To provide details of any kind of leave taken by eligible officers, which can affect their length of service.

Yours faithfully,

Encl: As above.

(C.P. Vinod Kumar)

Under Secretary to the Government of India

Tel: 011-23093608

Details of Entry Grade officers of DANICS who will be eligible for placement in the scale of Rs. 56100-177500/- (Pay Matrix Level-10) w.e.f. 01.07.2025:

Sl. No	Name of the Officer (Sh/Shri/Smt.)	Source of Recruitment	Date of Birth	Date of commencement of approved service	Date of completion of four years approved service	Presently posted with
1.	Sunabh Singh (OBC)	DR	29.08.93	06.03.20	30.06.2023	DNH&DD
2.	Shelly	DR	10.08.94	28.03.22	30.06.2025	GNCTD
3.	Neelam Venkatachalam	P	28.06.70	29.08.24	30.06.2025	GNCTD
4.	Rajvir Singh	P	01.07.66	29.08.24	30.06.2025	GNCTD
5.	Aman Singh Lohan	DR	09.07.92	28.03.22	30.06.2025	GNCTD
6.	Bishamber Nath	P	23.01.69	29.08.24	30.06.2025	GNCTD
7.	Debasis Biswal	P	30.09.70	29.08.24	30.06.2025	GNCTD
8.	Ruchi Jain	DR	15.08.97	06.06.22	30.06.2025	UTCS
9.	Dinesh	P	30.06.70	29.08.24	30.06.2025	GNCTD
10.	Kshitish Kumar Mishra	P	23.01.68	29.08.24	30.06.2025	GNCTD
11.	Jagtap Kalyani Rajendra	DR	18.12.93	06.06.22	30.06.2025	A&NI
12.	Om Prakash Pandey	P	23.10.67	29.08.24	30.06.2025	GNCTD
13.	Sandeep Yadav	P	20.08.67	29.08.24	30.06.2025	GNCTD
14.	Aarti Agarwal	DR	04.01.92	06.06.22	30.06.2025	DNH&DD
15.	Tanuj Bhanot	P	11.09.69	29.08.24	30.06.2025	GNCTD
16.	Praveen Singh Dhama	P	10.01.71	29.08.24	30.06.2025	GNCTD
17.	Kulvendra Yadav	P	14.03.72	29.08.24	30.06.2025	GNCTD
18.	Nitesh Singh Rawat	DR	12.06.89	06.06.22	30.06.2025	GNCTD
19.	Krishna Sharma	P	05.07.72	29.08.24	30.06.2025	GNCTD
20.	Anita Yadav	DR	23.07.90	28.03.22	30.06.2025	GNCTD
21.	Rajesh Ranjan	P	30.03.71	29.08.24	30.06.2025	GNCTD
22.	D.R. Damania	P	29.04.67	29.08.24	30.06.2025	DNH&DD
23.	Atul Soni	DR	21.06.93	28.03.22	30.06.2025	A&NI
24.	Rajendra Kumar	P	23.11.71	29.08.24	30.06.2025	GNCTD
25.	Vikash Kumar	DR	07.06.94	06.06.22	30.06.2025	A&NI
26.	Gokal Chand Meena	P	16.04.68	29.08.24	30.06.2025	GNCTD
27.	Mahima Tomar	DR	25.08.95	28.03.22	30.06.2025	GNCTD
28.	Ravinder Kumar	DR	01.01.91	28.03.22	30.06.2025	Lakshadweep