File No: E-12/16/2017-SeMT-Secy(IT)/ 64-66   **Date:** 10/01/2018

CIRCULAR

Delhi e-Governance Society (DeGS) is organizing a **04 days residential training program on "PRINCE II – Project Management"** in association with National Institute of Smart Government. The details of the training program are as follows: -

Date: **25th January 2018 (Morning) to 28th January 2018 (Afternoon)**

Venue: **Bhubaneshwar (Bhuvanēśvar), Odisha**

Nominations are invited from senior and middle level officers working in Government Departments/agencies. DeGS, GNCTD will bear the expenditure related to the training (boarding and lodging). The travel cost to training venue shall be borne by the participant.

Participant should preferably be involved in implementing or monitoring the eGovernance initiatives of GNCTD.

It is requested to forward the nomination form after due approval from Competent Authority/HoD of respective department as per enclosed format (Annexure–I). Approved nomination form shall also be uploaded on http://degs.org.in/cdp latest by 20th January 2018 after registering on website.

For any queries related to programme, you may contact **Sh. Anish Sinha, Program Management Consultant (SeMT-GNCTD) at Mobile No: +919971212400** or email at '**anish.sinha@semt.gov.in**'.

(Subodh Agrawal)
Head SeMT, GNCTD

To

1. All Principal Secretaries/Secretaries/HoDs/Heads of Autonomous Bodies & Agencies

Copy to:-

1. System Analyst (IT) for uploading circular on the website of DIT, GNCTD
2. NISG for making necessary arrangements.

Nomination Form

a.) Individual Details	
Name of the Officer	
Designation of Officer	
Cadre & Pay Scale of Officer	
Department Name	
Office Location	
Email ID:	
Mobile No. & other contact details	
b.) Work Function Details	
Present job assignment including involvement in IT/eGovernance/Project Management initiatives.	

Signature of Participant/Officer

Name & Signature of Competent Authority