

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT (SERVICES-I BRANCH)
DELHI SECRETARIAT, 5TH LEVEL, 'B' WING
I.P. ESTATE, NEW DELHI- 110002
<http://services.delhigovt.nic.in>

C/Misc/282/2011/S-I/360-361

Dated: 05/02/2024

To,

**All Addl. Chief Secretaries/Pr. Secretaries/
Secretaries/Special Secretaries/ HODs/
Local/Autonomous Bodies,
Government of NCT of Delhi,
New Delhi/Delhi.**

Sub: Online submission of Immovable Property Return (IPR) statement for the year 2023 (as on 01.01.2024) by IAS officers of joint AGMUT cadre-reg.

Sir/Madam,

I am directed to invite attention to DoPT D.O. No.6(4)/2022-EO(PR) dated 18th December, 2023 (Copy enclosed) on the subject cited above, whereby DoPT has issued following instructions for online filing of IPR:

- I. Rule 16(2) of AIS (Conduct) Rules, 1968 provides that every member of the Service shall submit an annual return in such form as may be prescribed by the Government in this regard, giving full particulars regarding the immovable property inherited by him or owned or acquired by him or held by him on lease or mortgage, either in his own name or in the name of any member of his family or in the name of any other person.
- II. In terms of the instructions vide OM No.8/9/60-AIS(III) dated 16.02.1960 and OM No.11017/74/93-AIS(III) dated 04.01.1994 issued under above mentioned Rule, every member of the service is required to submit annual immovable property return by 31st January of the next year. Failure on the part of the members of the Service to comply with the requirements of the aforesaid provisions constitutes good and sufficient reason for institution of disciplinary proceedings, among other things vide this Department's OM No.104/33/2005-AVD-I dated 29.10.2007 and 07.09.2011, against them. Further, vide notification dated 30.12.2021, Rule 3(1) of IAS (Pay) Rules, 2016 has been amended to make filing of IPR mandatory for being considered for appointment to the next level of pay matrix.

Contd. ..

- III. Further, DoPT vide DO No.6(1)/2014-EO(PR) dated 22.12.2016 had introduced online filling of IPR in respect of IAS officers w.e.f. 1st January, 2017 through the Module designed for the purpose. Through this Module, the officers can submit the IPR either electronically or upload scanned copy of the manually filled in IPR. This online Module closes automatically after the prescribed timeline of 31st January, 2024 in respect of the calendar year 2023. The officers need not send a hard copy either to their Cadre or to DoPT.

It is, therefore, requested to bring the above instructions to the knowledge of concerned IAS officers with further direction to submit the Statement of Immovable Property Returns (IPRs) online in the IPR Module for the year 2023 (as on 01.01.2024), within the prescribed timeline of **31st January, 2024 positively.**

Yours faithfully,

Encl: As above.



(AMITABH JOSHI)
DEPUTY SECRETARY (SERVICES)

C/Misc/282/2011/S-I/360-361

Dated: 05/02/2024

Copy to Section Officer (Co-ordination Branch), Services Department, Govt. of NCT of Delhi with the request to upload this letter on website of Services Department.



(AMITABH JOSHI)
DEPUTY SECRETARY (SERVICES)

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उमाशंकर, भा.प्र.से.
UMASHANKAR, IAS
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 ESTABLISHMENT OFFICER &
 ADDITIONAL SECRETARY
 Tel.: 23092370, Fax: 23093142
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UTS-I Desk/MHA
 Dy. No. 9223
 Date 27/12/23
 आज़ादी का
 अमृत महोत्सव

भारत सरकार
 कर्मिक और प्रशिक्षण विभाग
 कर्मिक, लोक शिकायत तथा पेंशन मंत्रालय
 नॉर्थ ब्लॉक, नई दिल्ली-110001
 GOVERNMENT OF INDIA
 DEPARTMENT OF PERSONNEL & TRAINING
 MINISTRY OF PERSONNEL, PUBLIC
 GRIEVANCES AND PENSIONS
 NORTH BLOCK NEW DELHI-110001

DO No. 6(2)/2023-EO(PR)
 Dated, the 18 December, 2023

Dear Sir/Madam,

As you are aware, Rule 16(2) of AIS (Conduct) Rules, 1968 provides that every member of the Service shall submit an annual return in such form as may be prescribed by the Government in this regard, giving full particulars regarding the immovable property inherited by him or owned or acquired by him or held by him on lease or mortgage, either in his own name or in the name of any member of his family or in the name of any other person.

In terms of the instructions issued vide OM No.8/9/60-AIS(III) dated 16.02.1960 and OM No.11017/74/93-AIS(III) dated 04.01.1994 under this Rule, every member of the service is required to submit annual immovable property return by 31st January of the next year. Failure on part of the members of the Service to comply with the requirements of the aforesaid provisions constitutes good and sufficient reason for institution of disciplinary proceedings, among other things vide this Department's OM No.104/33/2005-AVD-I dated 29.10.2007 and 07.09.2011, against them. Further, vide notification dated 30.12.2021, Rule 3(1) of IAS (Pay) Rules, 2016 has been amended to make filing of IPR mandatory for being considered for appointment to the next level of pay matrix.

This Department had vide DO No.6(1)/2014-EO(PR) dated 22.12.2016 introduced online filing of IPR in respect of IAS officers w.e.f. 1st January, 2017 through the Module designed for the purpose. Through this Module, the officers can submit the IPR either electronically or upload scanned copy of the manually filled-in IPR. This online Module will close automatically after the prescribed timeline of 31st January, 2024 in respect of the calendar year 2023. The officers need not send a hard copy either to their Cadre or to DoPT.

I would, therefore, be grateful if you would issue necessary instructions to all IAS officers working in your Ministry/Department and its various organizations, to ensure that they submit their IPRs online in the IPR Module for the year 2023 (as on 01.01.2024), as per the prescribed timeline.

With regards,

Yours Sincerely,

Deepti

(Deepti Umashankar)



सूचना Secretaries to the Govt. of India
 का अधिकार (As per standard list)

<http://dopt.gov.in>