

URGENT

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT (BRANCH-III)
5TH LEVEL, 'B' WING, DELHI SECRETARIAT
I. P. ESTATE, NEW DELHI-110002.**

F.No.14(1)/1/CL-IV/ELIGIBILITY/2025/S-III/I/141927/2026 Date:10-03-2026

To

Head of Office,
Dr. Hedgewar Arogya Sansthan
Govt. of NCT of Delhi,
F.18, East Arjun Nagar,
Arjun Gali, Karkardooma,
Shahdara, New Delhi, Delhi, 110032

Sub: Inclusion of name in the eligibility list of regular Class-IV employees working in various department of GNCTD who had been appointed w.e.f. 01.01.2021 to 31.12.2024 and having matriculation or equivalent from recognized Board/Institution.

Sir,

In reference to your office letter No. 1/129/2019/Promotion/Class-IV/DHAS/Estt./Vol-II/1078 dated 22.01.2026 on the subject cited above, it is informed that after scrutiny of the documents, the following discrepancies are noticed/found against the name of the official:

S. NO.	Name	Designation	Date of Birth	Present Department	Deficiency	Documents Required
1	SUNIL KUMAR	Nursing orderly	26.04.1981	DR. HEDGEWAR AROGYA SANSTHAN	Name is different in Proforma, OBC Certificate (i.e. Sunil Kumar) and in 10 th , 12 th Certificate (i.e. Suneel Kumar)	Certificate from Administrative Department to the effect that both are same person

In this connection, it is requested to furnish the requisite/corrected documents as mentioned above in respect of official, so that his name could be included in the eligibility list by this department.

It may please be noted that only those class-IV employees will be considered for eligibility list whose documents are complete. In case any of the officials is not considered for their eligibility number due to non-furnishing of information/requisite documents by the concerned departments, the onus shall rest with the departments only.

This may be given top priority and necessary documents may be furnished in this department latest by **20.03.2026**.

Yours faithfully,

Digitally signed by
(**HARISH KUMAR SHARMA**)
SECTION OFFICER (SERVICES-III)
17:03:41

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Copy for information and necessary action to: -

1. Section Officer (Coordination) with the direction to upload the list of the department's website.
2. Guard file.

(HARISH KUMAR SHARMA)
SECTION OFFICER (SERVICES-III)