

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
SERVICES DEPARTMENT (SERVICES-IV BRANCH)  
DELHI SECRETARIAT, 5<sup>TH</sup> LEVEL, 'A'-WING  
I.P. ESTATE, NEW DELHI-110002**

F.10(58)/S-IV/Advice/OM Endorsement/2024/280-283

Date: 10/03/2025

**ENDORSEMENT**

The copy of under mentioned OM is forwarded herewith for your information and necessary action please:-

1. Pr. Secy to Hon'ble LG.
2. All ACS/ Pr. Secy's/ Secretaries/ HoDs Govt. of NCT of Delhi.
3. Finance Department, GNCT of Delhi.
4. Section Officer (Coordination), Services Department with the request to upload the same of website of Services Department and all the departments are requested to download the same from website of Services Department (No hardcopy of enclosures will be dispatched to any organisation/department).
5. Guard File.

  
(BHAIRAB DUTT)

**DY. SECRETARY (SERVICES)**

List of paper forwarded:

S. No.	OM No. and date	Subject
1.	F No.7(1)/E.Coord-I/2017 Dated 5 <sup>th</sup> January, 2024	Compendium of instructions for Creation, Revival, Continuation, Conversion, Transfer, Up-gradation, Down-gradation and Abolition of posts under Central Government.