

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT (SERVICES-I BRANCH)
DELHI SECRETARIAT, 5TH LEVEL, 'B' WING
I.P. ESTATE, NEW DELHI- 110002
<http://services.delhigovt.nic.in>

C/Misc/282/2011/S-I/294

Dated: 27/01/2024

To,

**All Addl. Chief Secretaries/Pr. Secretaries/
Secretaries/Special Secretaries/ HODs/
Local/Autonomous Bodies,
Government of NCT of Delhi,
New Delhi/Delhi.**

**Sub: Online submission of Immovable Property Return (IPR) statement
for the year 2024 (as on 01.01.2025) by IAS officers of joint
AGMUT cadre-reg.**

Sir/Madam,

I am directed to invite attention to DoPT D.O. No.6(2)/2024-EO(PR) dated 19th December, 2024 (Copy enclosed) on the subject cited above, whereby DoPT has issued following instructions for online filing of IPR:

- I. *Rule 16(2) of AIS (Conduct) Rules, 1968 and the instructions issued vide OM's dated 16.02.1960 and 04.01.1994 under this Rule provides that every member of the Indian Administrative Services (IAS) is required to submit annual immovable Property Return (IPR) by 31st January of the next year. Failure on part of the members of the Service to comply with the requirements of the aforesaid provisions constitutes good and sufficient reason for, inter-alia, institution of disciplinary proceedings, against them vide the Department's OM No. 104/33/2005-AVD-I dated 29.10.2007 and 07.09.2011. Further, vide notification dated 30.12.2021, Rule 3(1) of IAS (Pay) Rules, 2016 has been amended to make timely filling of IPR mandatory for being considered for appointment to the next level of pay matrix.*
- II. *The Department had vide DO No.6(1)/2014-EO(PR) dated 22.12.2016 successfully introduced online filling of IPR in respect of IAS officers w.e.f. 1st January, 2017 through the SPARRROW Module. It is indeed a matter of immense satisfaction that the officers are submitting their IPR either electronically or uploading scanned copy of the manually filled-in IPR, over the years. **This online Module will close automatically after the prescribed timeline of 31st January, 2025 in respect of the calendar year 2024. The officers need not send a hard copy either to their Cadre or to DoPT.***



III. Further, it is noticed that there are some cases where the officers fill their details online on the IPR SPARROW Portal but are not able to eSign the filled IPR. Such IPRs remain unsubmitted, causing unnecessary difficulty to the concerned officers. Therefore, the IAS Officers may be suitably sensitized to complete the process by eSigning the IPR.

It is, therefore, requested to bring the above instructions to the knowledge of concerned IAS officers with further direction to submit the Statement of Immovable Property Returns (IPRs) online in the IPR Module for the year 2024 (as on 01.01.2025), within the prescribed timeline **from 1st January, 2025 to 31st January, 2025.**

Encl: As above.

Yours faithfully,


(BHAIRAB DUTT)

DEPUTY SECRETARY (SERVICES)

C/Misc/282/2011/S-I/

Dated:

Copy to Section Officer (Co-ordination Branch), Services Department, Govt. of NCT of Delhi with the request to upload this letter on website of Services Department.


((BHAIRAB DUTT)

DEPUTY SECRETARY (SERVICES)

मानिका सक्सेना, भा.प्र.से.
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भारत सरकार
कार्मिक और प्रशिक्षण विभाग
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय
नॉर्थ ब्लॉक, नई दिल्ली-११०००१
GOVERNMENT OF INDIA
DEPARTMENT OF PERSONNEL & TRAINING
MINISTRY OF PERSONNEL, PUBLIC
GRIEVANCES AND PENSIONS
NORTH BLOCK, NEW DELHI-110001

DO No. 6(2)/2024-EO(PR)
Dated, the 14th December, 2024

Respected Chief Secretary,

As you are aware, in terms of Rule 16(2) of AIS (Conduct) Rules, 1968 and the instructions issued vide OMs dated 16.02.1960 and 04.01.1994 under this Rule, every member of the Indian Administrative Service (IAS) is required to submit annual Immovable Property Return (IPR) by 31st January of the next year. Failure on part of the members of the Service to comply with the requirements of the aforesaid provisions constitutes good and sufficient reason for, inter-alia, institution of disciplinary proceedings, against them vide this Department's OM No.104/33/2005-AVD-I dated 29.10.2007 and 07.09.2011. Further, vide notification dated 30.12.2021, Rule 3(1) of IAS (Pay) Rules, 2016 has been amended to make timely filing of IPR mandatory for being considered for appointment to the next level of pay matrix.

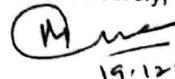
This Department vide DO No.6(1)/2014-EO(PR) dated 22.12.2016 successfully introduced online filing of IPR in respect of IAS officers w.e.f. 1st January, 2017 through the SPARROW Module. It is indeed a matter of immense satisfaction that the officers are submitting their IPR either electronically or uploading scanned copy of the manually filled-in IPR, over the years.

This online Module will close automatically after the prescribed timeline i.e. 31st January, 2025 in respect of the calendar year 2024. The officers need not send a hard copy either to their Cadre or to DoPT. Further, it is noticed that there are some cases where the officers fill their details online on the IPR SPARROW Portal but are not able to eSign the filled IPR. Such IPRs remain unsubmitted, causing unnecessary difficulty to the concerned officers. Therefore, the IAS Officers may be suitably sensitized to complete the process by eSigning the IPR.

In view of aforesaid background, I shall be grateful if you would issue necessary instructions to all IAS officers working in your Government and its various departments, to ensure that they submit their IPRs for the year 2024 (as on 01.01.2025) online in the IPR Module, within the prescribed timeline i.e. from 1st January, 2025 to 31st January, 2025.

With warm regards,

Yours Sincerely,


19.12.2024
(Manisha Saxena)

Chief Secretaries of the States
(As per standard list)



<http://dopt.gov.in>