

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
(SERVICES DEPARTMENT, BRANCH-IV)  
DELHI SECRETARIAT, 5TH LEVEL, B-WING,  
I.P. ESTATE, NEW DELHI-110002**

No. F.2(17)/RRs/2026/S.IV/ 114-119

Dated: 16/03/2026

To,

All Addl. Chief Secretaries/Principal Secretaries/Secretaries/HODs, GNCT of Delhi.

**Sub: Regarding review of posting of officers/officials of GNCTDSS Cadre on diverted capacity.**

Sir/Madam,

With reference to the subject cited above, I am directed to inform that the issue of posting of officers/officials of DSS Cadre on diverted capacity in various department of GNCTD is under consideration for review in this department since long. The posting of staff on diverted capacity can be a temporary administrative measure but not a permanent staffing solution.

Services Department has the mandate to provide DSS Cadre officers/officials to various departments of GNCTD as per their sanctioned posts vis-à-vis availability of officers/officials in different grades. However, it has been observed that some of the departments of GNCTD are functioning without having the required sanctioned strength of officers/officials in different grades, though, their functioning / work is emergent in nature and inevitable. Moreover, there is a huge shortage of staff in all grades of DSS Cadre, as such, Services Department is unable to post the officials to each department on full strength.

This constraint compels this department to provide the requisite number of officers/officials to various departments of GNCTD in diverted capacity over and above the sanctioned strength. Further, Services Department has to post such officers/officials in other departments for pay purpose only where major number of vacancies is available. This diversion not only affects badly the day-to-day functioning of the parent departments but also cause harassment to the officials as they have to visit their parent departments for submission of medical bills, TA bills, Children Education Allowance, Income Tax documents, etc.. In short, this leads to operational insufficiencies, employee dissatisfaction and governance issue.

To resolve this issue, it requires creation of adequate number of posts at different level in all the departments of GNCT of Delhi who is functioning without sanctioned strength or having less number of sanctioned strength in different grades compared to their functional requirement. This process will not only restrict the diverted culture & streamline the posting of DSS cadre officials but also pave way for future recruitment/employment.

Accordingly, it is requested to assess the functional requirement of the officers/officials at various stages/grades vis-à-vis the sanctioned posts in different grades

and submit a detailed proposal in Administrative Reforms Department, GNCTD with the request to carry out work study for creation of additional post, if any, to avoid requirement of officers/official at any level in diverted capacity. This exercise should be completed within a period of three months, failing which, excess staff would be withdrawn and such department(s) will have to function with the officers/official posted there against the sanctioned posts only.

This issue with the approval of the Competent Authority.



(Dr. AJAY KUMAR BISHT)  
SPECIAL SECRETARY (SERVICES)

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Copy for information to:

1. P.S. to Pr. Secretary to Lt. Governor, GNCT of Delhi.
2. S.O. to Chief Secretary, GNCT of Delhi.
3. PS to Pr. Secretary (Services), Services Department, GNCT of Delhi.
4. PA to Special Secretary, (Services), Services Department, GNCT of Delhi.
5. S.O. Coordination, Services Department with request to upload it on website of Services Department for information of all concerned.



(Dr. AJAY KUMAR BISHT)  
SPECIAL SECRETARY (SERVICES)