

Government of National Capital Territory of Delhi
Services Department (Vacancy Cell)
5th level, 'B' Wing, Delhi Secretariat
I.P. Estate, New Delhi - 110002.

No.F.10 (496)/Coord/CS/2022/081695832/84-90

Dated:- 25/01/23

MEETING NOTICE

A meeting is scheduled to be held under the Chairmanship of the Special Secretary (Services) on **30.01.2023 at 3.30 P.M.** at Conference Room No.2, 2nd Floor, Delhi Secretariat, IP Estate New Delhi regarding non furnishing of requisite information in the matter of recruitment for various posts (both Direct Recruitment & Promotion) which have sent to the UPSC and DSSSB & pending with the departments as requisitioned vide this office letter of even number dated 17.01.2023 and its subsequent reminder mail dated 23.01.2023.

All HODs of concerned departments of Govt. of NCT of Delhi/Autonomous /Local Bodies (List Enclosed) are hereby requested to ensure that an officer not below the rank of Section Officer well conversant with the matter may be deputed to attend the meeting on scheduled date and time along with duly signed and authenticated requisite information, **strictly as per the prescribed proforma** circulated vide this Department letters referred to above.

Therefore, all concerned are hereby requested to make it convenient to attend the meeting as per scheduled date and time along with the requisite information/reply in respect of their respective department.



(AMITABH JOSHI)
DEPUTY SECRETARY (SERVICES)

No.F.10 (496)/Coord/CS/2022/081695832/84-90

Dated:- 25/01/23

Copy for information to :-

01. The Staff Officer, Office of the Chief Secretary, Delhi.
02. PS to the Secretary (Services), Services Department, GNCTD
03. PA to the Spl. Secretary (Services), Services Department, GNCTD.
04. The Section Officer (Monitoring Cell) Service Department with the request to attend the meeting as per scheduled dates and time and ensure the presence of their staff at venue. Further, it is also requested to inform all the departments telephonically to ensure their presence in the meeting(s).
05. The Section Officer (Co-ordination), Coordination Branch, Services Department, GNCTD with the request to upload the same in the official website of the department.
06. The Section Officer (CTB), Services Department with the request to arrange for the booking of aforesaid venue for the proposed meetings.
07. Guard file.



(AMITABH JOSHI)
DEPUTY SECRETARY (SERVICES)

| S.No. | NAME OF THE DEPARTMENT | SHORT |
|-------|--|--------|
| | | |
| ✓ 1 | ADMINISTRATIVE REFORMS DEPARTMENT | AR |
| 2 | AMBEDEKAR INSTITUTE OF ADVANCED COMMUNICATION TECHNOLOGIES & RESEARCH (old name AMBEDKAR INSTITUTE OF TECHNOLOGY) | BSC |
| ✓ 3 | Archaeology | |
| 4 | ART, CULTURE & LANGUAGE DEPARTMENT | ACL |
| ✓ 5 | Central (Tihar) Jail/ Director General of Prisons | CJAIL |
| ✗ 6 | CHIT FUND DEPARTMENT | CFUND |
| ✗ 7 | College of Art | COA |
| ✗ 8 | Ch. Brahm Prakash Govt. Engineering College, Jaffarpur | |
| ✓ 9 | Delhi Lotteries | |
| ✓ 10 | Delhi Subordinate Services Selection Board (DSSSB) | DSSSB |
| ✓ 11 | Development | DEV |
| ✓ 12 | Delhi Dialogue Commission | DDC |
| ✓ 13 | Environment Department | ENV |
| ✓ 14 | Excise, Entertainment & Luxury Tax | EXCISE |
| ✓ 15 | Family Welfare (Dte. of) | DFW |
| ✓ 16 | Forests & Wild Life | DFAW |
| ✓ 17 | Directorate of Health Services | DHS |
| ✓ 18 | Lt. Governor's Secretariat | LGS |
| ✓ 19 | Prosecution | DPROS |
| ✓ 20 | Registrar of Cooperative Societies | RCS |
| ✓ 21 | Social Welfare | DSW |

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|-----|---|--------|
| ✓22 | Trade & Taxes Department | DT&T |
| ✓23 | Transport Department | TPT |
| ✓24 | Urban Development | UD |
| ✓25 | Vigilance (Dte. of) | DOV |
| ✓26 | State Election Commission | SEC |
| ✓27 | Services Department | SER |
| ✓28 | Delhi Transport Corporation | DTC |
| ✓29 | Planning | |
| ✓30 | Home Department | |
| ✓31 | Power | |
| ✓32 | MCD | |
| ✓33 | NDMC | |
| ✓34 | Khadi (Delhi khadi & village Ind. Board) | |
| ✓35 | Delhi State Industrial and Infrastructure Development Corporation Ltd | DSIIDC |
| ✓36 | DTTDC | |
| ✓37 | Finance Department | |
| ✓38 | PWD | |
| ✓39 | Delhi Finance Corporation | |
| ✓40 | Delhi Minorities Commission | |

MOST URGENT
TIME BOUND

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT: VACANCY CELL
DELHI SECRETARIAT, 5TH LEVEL, 'B' WING
I.P. ESTATE, NEW DELHI-110002

Dated: 17-01-2023

F.10(496)/Coord./CS/2022/081695832/ 74-79

To
All Head of the Department,
Govt. of NCT of Delhi/Autonomous/Local Bodies,
Delhi/ New Delhi.

Sub: Regarding furnishing of information in respect of recruitment for various posts (both Direct Recruitment & Promotion) which have sent to the UPSC & DSSSB and pending with the departments.

Madam/Sir,

Kindly refer to this office letter of even number dated 24.05.2022 (copy enclosed) vide which reference was made to point 2.3 of minutes of the meeting of the Senior Officers taken by the Chief Secretary, Delhi on 20.05.2022 on the subject cited above and it was requested to provide category wise information in the prescribed proforma, followed by directions of the Chief Secretary, Delhi on the subject issued vide this office orders of even number dated 12.08.2022(copies enclosed).

In this connection, I am directed to request you to provide category wise information in respect of recruitment for various posts (both Direct Recruitment & Promotion) which have been sent to the UPSC & DSSSB and pending with your department dully authenticated and updated upto **31.12.2022** in the prescribed proforma enclosed at Annexure-I,II,III & IV by **5.00 P.M of 20.01.2023** through email on monitoringcellservices@gmail.com as well as through **SPECIAL MESSENGER**, within the stipulated time for perusal of the Chief Secretary, Delhi. This may please be accorded **TOP PRIORITY.**

This issues with the prior approval of the competent authority.

Yours faithfully,

Encl:As above


(Amitabh Joshi)


Dy. Secretary (Services)

Dated: 17-01-2023

F.10(496)/Coord./CS/2022/081695832/ 74-79

Copy to :-

1. The Staff Officer to The Chief Secretary Delhi.
2. PS to Secretary (Services)
3. PA to Special Secretary-I (Services)
4. The Section Officer (Monitoring Cell) Services, with the directions to compile the data on day to day basis and ensure that the requisite information are sent by the departments to services department within the stipulated time.
5. The S.O.(Co-ordination), Co-ordination Branch, Services Department with the request to upload the letter on the website of the department.
6. Guard File.


(Amitabh Joshi)
Dy. Secretary (Services)

"ANNEXURE-I"

Name of the Department:

[illegible]

***DR : Direct Recruitment**
DP : Departmental promotion

"ANNEXURE-11"

Name of the Department:

[illegible]

***DR : Direct Recruitment**
DP : Departmental promotion

“ANNEXURE-II”

*DR : Direct Recruitment
DP : Departmental promotion

Annexure IV

ANNEXURE-IV

GOVT. OF NCT OF DELHI

Information regarding proposals for promotion submitted to UPSC

Name of the Department:

| S.No. | Name of the Post | Method of Recruitment Direct/Promotion | No. of the post for which proposal made | Letter no. and date of the proposal | Present status |
|-------|------------------|---|---|-------------------------------------|----------------|
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