

**GOVERNMENT OF NCT OF DELHI  
SERVICES DEPARTMENT (ADMN. BRANCH)  
5TH LEVEL, B -WING, DELHI SECRETARIAT,  
I.P. ESTATE, NEW DELHI-110002**

**No.F.11 (201)/Admn/Services /2023/ 610**

**Dated:- 06/07/2023**

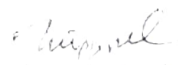
**Sub: Invitation of the comments of the stakeholder on draft Recruitment Rules for the post of Multi Tasking Staff (MTS)**

This department is in process of finalizing the Recruitment Rules for the post of Multi Tasking Staff (MTS).

The draft Recruitment Rules/Service Rules for the post of Multi Tasking Staff (MTS) has been uploaded on the web portal of Services Department (<https://services.delhi.gov.in>).

All the stakeholders may see the detail draft Recruitment Rules for the post of Multi Tasking Staff (MTS) and may submit their comments (if any), through email address ([ds-services2@delhi.gov.in](mailto:ds-services2@delhi.gov.in)) with subject **"Comments on the Recruitment Rules for the post of Multi Tasking Staff (MTS)"** within 30 days of issue of this circular/uploading so that Recruitment Rules may be notified at the earliest.

The email/comments must mention the subject **"Comments on the Recruitment Rules for the post of Multi Tasking Staff (MTS)"** for necessary action.

  
(Amitabh Joshi)

Deputy Secretary (Admn)

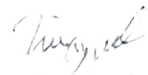
Tel.No.011-23392237

To

All Stake Holders

Copy to following for information:-

1. PS to the Pr. Secretary (Services), Services Department.
2. PA to the Spl. Secretary (Services), Services Department.
3. PA to All Deputy Secretaries, Services Department.
4. The Section Officer (S-I/II/III/IV)/S.O.(Legal)/S.O.(MACP)/SO(IT), Services Deptt.
5. The S.O.(Co-Ordination), Co-ordination Branch, Services Department with the request to upload this letter on the main page of website of the Services Department.
6. Guard file.

  
(Amitabh Joshi)

Deputy Secretary (Admn)

(TO BE PUBLISHED IN PART-IV OF DELHI GAZETTE EXTRAORDINARY)  
GOVERNMENT OF THE NATIONAL CAPITAL TERRITORY OF DELHI  
**SERVICES DEPARTMENT**  
DELHI SECRETARIAT, NEW DELHI-110002

No. F.11(201)/Admn /Services/2023/

Dated: the ...

2023

**NOTIFICATION**

**No.F.11(201)/Admn/Services/2023/** :- In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, read with the Government of India, Ministry of Home Affairs Notification No. F.27/59-Him. (i) dated, the 13<sup>th</sup> July, 1959, the Lt. Governor of the National Capital Territory of Delhi is pleased to make rules regulating the method of recruitment to the post of '**Multi Tasking Staff**' (MTS) in Services Department, Government of National Capital Territory of Delhi as following, namely:

1. **Short title and commencement.** – (i) These rules may be called the Services Department, **Multi Tasking Staff**, Recruitment Rules, 2023.

(ii) They shall come into force with effect from the date of their publication in the Delhi Gazette.

2. **Number of Posts, Classification and Scale of Pay** - The number of the said posts, their classification and the scale of pay attached thereto shall be as specified in column (2) to (4) of the Schedule annexed to these rules.

3. **Method of recruitment, age-limit, qualification etc.** – The method of recruitment to the said posts, age limit, qualifications and other matters connected therewith, shall be as specified in column (5) to (13) of the said schedule.

4. **Disqualifications.** – No person, -

(a) Who has entered into or contracted a marriage with a person having a spouse living, or

(b) Who having a spouse living, has entered into or contracted a marriage with a person,

Shall be eligible for appointment to the said post:

Provided that the Government may, if satisfied, that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing exempt any person from the operation of this rule.

5. **Power to relax.** – Where the Government is of the opinion that it is necessary expedient so to do, it may by order, and for reasons to be recorded in writing, relax any of the provisions of this rule with respect of any class or category of persons.

6. **Saving.** – Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Ex-servicemen or any other special category of persons in accordance with the orders issued by the Government from time to time in this regard.

### **SCHEDULE**

1. Name of Post	Multi Tasking Staff
2. Number of posts	09* (2023) *Subject to variation dependent on workload.
3. Classification	General Central Service, Non Ministerial, Non Gazetted Group 'C'
4. Level in the Pay Matrix	Level-1 (Rs.18000-56900) of the Pay Matrix.
5. Whether Selection /Non Selection Post	Not applicable.
6. Age Limits for Direct Recruits	<p>Between 18-25 years* (Relaxable for Departmental Candidates upto forty (40) years in accordance with the instructions or orders issued by the Central Government)</p> <p><b>Note:</b> The crucial date for determining the age limit shall be as advertised by DSSSB/ Competent Authority</p> <p>* In case of post being filled up by all-India Open competition, the age limit would be between 18 years and 27 years.</p>

7. Educational and other Qualification required for direct recruits	Matriculation or its equivalent pass from Recognized Board/ University
8. Whether age & educational qualifications prescribed for Direct Recruits will apply in the case of promotees	Not Applicable
9. Period of Probation if any	Two years
10. Method of Recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	By Direct Recruitment
11. In case of recruitment by Promotion/Deputation/Absorption, grades from which Promotion/Deputation/Absorption to be made.	Not applicable
12. If a Departmental Promotion Committee exists, what is its composition	<p>Group 'C' Departmental Confirmation Committee (for considering confirmation):-</p> <ol style="list-style-type: none"> <li>1. Principal Secretary/Secretary (PWD) - Chairman</li> <li>2. Secretary (Services) - Member</li> <li>3. Dy. Secretary (UD) - Member</li> </ol> <p><b>Note:-</b> Senior most member of the Departmental Confirmation Committee shall act as Chairperson in case the notified Chairperson of the Departmental Confirmation Committee happens to be junior to another member of the Departmental Confirmation Committee</p>
13. Circumstances in which UPSC to be consulted in making recruitment.	Not applicable

By order and in the name of the Lt. Governor  
of the National Capital Territory of Delhi

(Amitabh Joshi)  
Deputy Secretary (Services)

Copy forwarded for information and necessary action to: -

1. The Pr. Secretary (Services), GNCT of Delhi with reference to his UO letter No.F.11(201)/Admn/Services/2023/926 dated 20.06.2023
2. The Secretary to the Lt. Governor, Delhi.
3. The OSD to Chief Secretary, Delhi.
4. The Dy. Director (Language), Language, Department, Govt. of NCT of Delhi.
5. The Under Secretary (Law), Law Department, Govt. of NCT of Delhi.
6. The P.S. to Chief Secretary, Delhi Administration, Delhi.
7. The Dy. Secretary, GAD, GNCT of Delhi, Delhi Sachivalaya, I.P.Estate, Delhi (in duplicate) for publication in Delhi Gazette, Part-IV (extra ordinary) 05 copies of the gazette may please be supplied to this Department and Services – II Department separately for office use.
8. Office order file.

(Amitabh Joshi)  
Deputy Secretary (Services)