

GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
(SERVICES DEPARTMENT: BRANCH-II)
(Delhi Secretariat, 5th Level : A-Wing, I.P. Estate, New Delhi)
(<http://services.delhigovt.nic.in>)

No. F.3(1)/7/2024/S-II/2017-19

Dated-05/11/2024

To

The Dy. Labour Commissioner(Admn.)
Labour Department,
Govt. of NCT of Delhi
5, Sham Nath Marg,
Delhi-110054.

Sub:- Consideration for promotion to the post of Grade-II (DSS) in respect of Grade-III (DSS) official on assignment of seniority.

Sir,

With reference to the subject cited above, I am directed to inform that following Grade-III (DSS) official has been assigned Seniority No. mentioned against him vide letter dated 25/10/2024 as under:

S. NO.	Name of the Deptt.	Name of the official /DOB/CAT	Seniority No. Assigned
01	LAB	SUNIL PANWAR / 15/03/1986 / UR	U10874A

Subsequent to assignment of seniority, the official becomes eligible for consideration for promotion to the post of Grade-II (DSS) on regular basis in the ensuing DPC.

In view of above, it is requested to provide the service particulars, i.e., Integrity Certificate & Vigilance Clearance Certificate(Annexure-C), Service particulars proforma(Annexure-D) & APARs for the period 2017-18 to 2021-22 in respect of above mentioned official for considering his/her case for promotion to the post of Grade-II (DSS).

Yours faithfully,

Encl: Annexure - C & D.


(PURUSHOTTAM LAL)
SECTION OFFICER (S-II)

No. F.3(1)/7/2024/S-II/2017-19

Dated 05/11/2024

Copy forwarded for information and further necessary action to:

1. Section Officer, Services-IV Branch, Services Department with the request to provide APARs for the period 2017-18 to 2021-22 in respect of above mentioned Grade-III (DSS) official.
2. Section Officer(Co-ordination) with the request the direction to upload the letter on the official website of Services Department.


(PURUSHOTTAM LAL)
SECTION OFFICER (S-II)

INTEGRITY CERTIFICATE

The records of service of Sh./Ms./Smt.....
(DOB:.....) Grade-III (DSS)/Kanungo/Adhoc Grade-II(DSS) who is to be considered for promotion to the post of Grade-II (DSS) have been carefully scrutinized and it is certified that there is no doubt about his/her integrity.

**Signature of Head of Office
Name of HOO with seal**

.....

VIGILANCE CLEARANCE CERTIFICATE

On the basis of the records of service of Sh./Ms./Smt..... (DOB:)Grade-III (DSS)/Kanungo/Adhoc Grade-II(DSS) who is to be considered for promotion to the post of Grade-II (DSS), it is certified that no vigilance case or disciplinary proceeding or criminal proceeding is pending against the said Sh./Ms./Smt..... and he/she is clear* from vigilance angle in terms of the instructions issued by the DoPT, GOI vide OM dated 14/09/1992 and instructions issued in this regard from time to time.

**Signature of Head of Office
Name of HOO with seal**

***In case the official is not clear from the vigilance angle, then the details of the case shall be provided.**

**PROMOTION TO THE POST OF GRADE-II (DSS)
PROFORMA FOR VIGILANCE, INTEGRITY & OTHER SERVICE PARTICULARS**

1. Name of the official (in capital letters) :
2. Date of Birth :
3. Seniority No. in Gr.III (DSS)/Kanungo :
4. Qualification :
5. Category (Gen/SC/ST) :
6. PH Sub-Category (VH/DD/Ortho) :
7. Present Department (with date of joining):
8. Whether Integrity Certified (Yes/No) :
9. Details of suspension, if any :
10. Whether any Vigilance case is/was pending/contemplated against the official (Yes/No) If yes, details thereof :
11. Whether any charge sheet issued Under CCS(CCA) Rules, 1965 (Yes/No) If yes, details thereof :
12. Whether any penalty is/was in operation/imposed (Yes/No) If yes, details thereof :
13. (a) Whether any criminal case is/was pending against the official (Yes/No). If yes, details thereof. :
- (b). Whether charge sheet submitted in the said case in the court against the official(Yes/No). if yes, detail thereof. :
14. Previous Departments, since entry into Government Service (use separate sheet, if required)

S.No.	Departments	Designation	From (DD/MM/YY)	To (DD/MM/YY)
1.				
2.				
3.				
4.				

15. Present Residential address :
16. Telephone/Mobile Number :
17. E-mail address :
18. Any other information :

(Signature of Head of the Office)
Name of HOO with seal