

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
ACP CELL (SERVICES DEPARTMENT)
5TH LEVEL, A-WING, DELHI SECRETARIAT,
I.P.ESTATE, NEW DELHI-110002
(<http://services.delhigovt.nic.in>)

No. F.1(25)/2015 /NFSG/Services/Gr.III(Steno0/Vol.2/589-591 Dated : 23/12/2024

To,

All the concerned Head of Departments,
Govt. of NCT of Delhi,
Delhi/New Delhi

Sub: Preparation of panel of eligible Grade III Stenographer for considering grant of Non-Functional Selection Grade (NFSG) - seeking requisite documents in respect of eligible officials for consideration by Internal Screening Committee reg.

Sir,

Please refer to this office letter No.F.1(25)/2015 /NFSG/Services/Gr.III(Steno0/Vol.2/486-489 dated 22.10.2024 (Copy enclosed) vide which it was requested to provide APARs of the officials, pertaining to the preceding 05 years with reference to the eligibility date mentioned in the Annexure alongwith duly filled enclosed proforma so that their NFSG case may be placed before Internal Screening Committee.

The above details(i.e Proforma) of 40 officials are still awaited(Copy enclosed). Furthermore, APARs for the period 2022-23(Online) in respect of 104 officials is still awaited from ACR Cell/Services-IV whose eligibility w.e.f 01.01.2024 (Sl.No.1 to 88 off annexure) and 01.07.2024 (Sl.No.1 to 16 of Annexure). Moreover, officials whose eligibility w.e.f 01.07.2024 (S.N.1 to 16) APARs for the period 2023-24 also still awaited from Services-IV/ACR Cell. It is, therefore, once again requested to provide same at the earliest.

If the particulars of the official/officials have already been sent, therefore need not to send again.

Yours faithfully,

Encl: As above.

(Bhairab Dutt)

Deputy Secretary (Services)

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Copy to:

1. Section Officer (Coordination), Services Department, Govt. of NCT of Delhi with request to upload the Letter/Annexure on the website of Services Department, Govt. of NCT of Delhi.
2. Section Officer(S-IV) , Services Department, Govt. of NCT of Delhi with the request to forward the APARs grading(Online 2022-23&2023-24) in r/o the remaining 104 officials as per Annexure to SO(ACP Cell).

(Bhairab Dutt)

Dy. Secretary (Services)

List of Gr.III Stenographer officials whose Proforma for Vigilance/Integrity Report required

S.N.	Name	Post	Department	Date of Birth
1	SATYAM CHAUHAN	Grade III	DCO	22-03-1986
2	HARPREET KAUR	Grade III	BSAMC&H	07-01-1984
3	ARCHANA	Grade III	DSCDRC (DIV. FROM EDN)	11-05-1985
4	JOGENDER	Grade III	DCO	05-01-1993
5	ASHISH ARORA	Grade III	CSO (DIV. FROM F&S)	20-08-1989
6	PRASHANT KUMAR	Grade III	DCO	07-01-1994
7	REENA KUMARI	Grade III	EDN	05-02-1983
8	JYOTI	Grade III	I&FC	18-07-1991
9	JITENDER SINGH	Grade III	I&FC	25-06-1985
10	LALIT	Grade III	FINANCE (DIV. FROM DSW)	05-06-1994
11	ABHISHEK MANN	Grade III	LGS (DIV. FROM DHS)	06-02-1995
12	ANITA MEENA	Grade III	DSW	28-02-1992
13	HEMANT KUMAR	Grade III	PROSE	06-07-1989
14	SWATI RAWAT	Grade III	AUD (DIV. FROM T&T)	08-08-1991
15	RIMJHIM GARG	Grade III	DSCDRC	17-07-1992
16	Hitesh Sharma	Grade III	DSCDRC (DIV. FROM F&S)	14-06-1994
17	Chander Mani Dixit	Grade III	DCO	24-02-1993
18	Sumit Kumar Devani	Grade III	DOV (DIV. FROM DSW)	08-12-1994
19	Achal Tyagi	Grade III	EDN	18-05-1992
20	Nishant Singla	Grade III	EDN	12-06-1996
21	Kavita Kumari Anhal	Grade III	DSW	19-11-1992
22	Rupesh Kumar Malakar	Grade III	DCO	20-05-1991
23	Tajinder Kaur	Grade III	TPT	22-02-1986
24	Annu Kumari	Grade III	CJAIL	05-03-1991
25	Himanshu Kumar	Grade III	EDN	01-04-1993
26	Kajal Tomar	Grade III	DSCDRC	20-02-1994
27	Ajay Singh	Grade III	F&S	24-05-1993
28	Tannu Sharma	Grade III	DCO	06-07-1990
29	Suresh	Grade III	T&T	19-11-1988
30	Vibhuti Kumar Bhushan	Grade III	CMO (DIV. FROM EDN)	20-02-1991



31	Vipalava Sharma	Grade III	TPT	09-05-1996
32	Shikha Singh	Grade III	DSCDRC	13-05-1993
33	Pardeep Kumar	Grade III	DSCDRC	25-07-1992
34	Anup	Grade III	GAD (DIV. FROM EDN)	08-05-1991
35	Rohit Sharma	Grade III	TPT	08-02-1994
36	Shubham Mishra	Grade III	PCA (DIV. FROM TPT)	19-12-1996
37	Pramod Kumar	Grade III	DCO	27-03-1995
38	Sunny Kumar	Grade III	DCO	18-11-1994
39	Sachin Kumar	Grade III	LGS (DIV. FROM EDN)	10-07-1994
40	Vikas	Grade III	DCO	30-08-1993

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16/C

PROFORMA FOR VIGILANCE/INTEGRITY REPORT
FOR GRANT OF NON FUNCTIONAL SELECTION GRADE (NFSG)

1. Name of the official (in capital letters) :
2. Date of Birth :
3. Date of initial appointment as Grade III Stenographer :
4. Category (UR/SC/ST/OBC/PH) :
5. Whether integrity certified (YES/NO) :
6. Date of completion of 05 years approved service as Gr.III Stenographer :
7. Period of non qualifying service, if any. (i.e. EOL on private affairs/Dies. Non etc.) :
8. Whether MACP/ACP benefits is granted, if so, details thereof along with copy of relevant orders. :
9. **VIGILANCE STATUS AS ON DATE OF ELIGIBILITY** :
 - (i) Whether any vigilance case is pending/ contemplated against the official? (YES/NO). If yes, details thereof along with copy of relevant orders. :
 - (ii) Whether any charge sheet is issued under CCS(CCA) Rules 1965 ? (YES/NO). If yes, details thereof along with copy of relevant orders. :
 - (iii) Whether any penalty in operation/ imposed? (YES/NO). If yes, details thereof along with copy of relevant orders. :
 - (iv) Whether any criminal case is pending against the official? (YES/NO). If yes, details thereof along with copy of relevant orders. :
10. Any other information :
11. Office Phone No. & Mobile No. of official :

Signature of Head of Office:

Name of HOO with seal:

Department: