

SERVICES DEPARTMENT (ACP CELL)  
5<sup>TH</sup> LEVEL, A-WING, DELHI SECRETARIAT  
I.P. ESTATE, NEW DELHI - 110002  
(<http://services.delhigovt.nic.in>)

No. F.9(5)/2003/ACP Cell/Services/Pt.File II/ 514-517

Dated: 12/11/2024

To

All the Heads of Department  
Govt. of NCT of Delhi  
New Delhi

**Sub: Regarding grant of 3<sup>rd</sup> financial upgradation under MACP Scheme to Adhoc DANICS**

Sir,

I am directed to inform you that after going through the available records provided by respective Administrative Department and ACR Cell, Services Department, the documents as mentioned in respect of following Adhoc DANICS are required to process their MACP cases :

S. NO.	Name of the official	DOB	Department	Documents Required
1	Vinod Kumar, Adhoc Danics (Retd.)	20.01.70	Education	Integrity Certificate and Vigilance Status from Administrative Department along with all relevant documents regarding Departmental Proceedings.
2	Som Dutt Sharma, Adhoc DANICS	27.06.65	RCS	Integrity Certificate and Vigilance Status from Administrative Department and filled in Proforma to obtain VC from DOV
3	Jai Prakash Sharma, Adhoc DANICS, Expired	31.07.66	DT&T	Integrity Certificate and Vigilance Certificate from Administrative Department along with all relevant documents regarding Departmental Proceedings. Copy of Death Certificate.

As the meeting of Screening Committee is going to be held shortly, it is requested that above mentioned documents may be provided immediately so that their ACP/MACP cases can be processed accordingly.

This issues with the prior approval of Competent Authority.

Encl : Proforma for seeking  
Vigilance Status from DOV



(Padam Singh)  
Section Officer (ACP Cell)

No. F.9(5)/2003/ACP Cell/Services/Pt.File II/ 514-517

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Section Officer (Co-ordination) with request to upload on the official website of Services Department, GNCT of Delhi



(Padam Singh)  
Section Officer (ACP Cell)

**Proforma for seeking Vigilance Status Report from DOV**  
**[In case of DANICS /Adhoc DANICS/ Grade I(DASS)/Sr. P.A.]**

**Name of the Department :**

S.No.	Name & Designation of the Officer (Sh./Smt./Ms.)	Date of Birth	Details of any Vigilance matter/ disciplinary proceedings pending or contemplated against the Officer*	Details of Penalties imposed, if any*	Details of the previous posting(s) on Gazetted posts (As per Service Book and duration record/posting period)		Any other relevant information
					Department	Duration	

**Note :** \* Please mention Nil/No instead of N.A./Not applicable.

It is certified that above information is as per Service Book and personal file(s) and is true and correct.

**Name & Signature of the Authorised Officer**  
**With Seal & Date**