

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**SERVICES DEPARTMENT- (III)**  
**B WING, 5<sup>TH</sup> LEVEL, DELHI SECRETARIAT,**  
**NEW DELHI 110002**

F.3/(3)/2/PROM./S.III/2023/ 690-699

Date: 26-5-2025

**ORDER No. 104**

1. On the recommendations of Departmental Promotion Committee, the Chief Secretary, Delhi, is pleased to appoint the following Personal Assistants to the post of Private Secretary (Gazetted - Non-Ministerial-Group 'B') on promotion on regular basis, in the Pay Level 8: Rs.47600-151100 (Pre-revised PB -2: Rs.9300-34800 plus Grade Pay Rs.4800/-) as per Rule 6 & 7 of Delhi Stenographers Service Rules, 2008 and amendment in 2011 and the Government of National Capital Territory of Delhi Stenographers Service Rules, 2022, notionally with effect from the date mentioned against their names and actually with effect from the date of assumption of duties of Private Secretary (PS), as per details given below:-

S. No.	Snty No.	Name of the official	Cat.	DOB	DOA as PA	Present Deptt.	Notional date of Promotion
1	311 -A	Chetan Swaroop	UR	27.04.68	01.10.03	EDN	16.12.2011
2	464	Dinesh Kumar	UR	21.06.67	29.08. 08	DSW	16.03.2020
3	586	Jyoti	UR	13.04.69	29.08. 08	EDN	24.07.2024
4	643	Sukita Devi	SC	22.05.70	13.04.10	EDN	24.07.2024
5	646	Mamta Rani	SC	07.10.66	13.04.10	DRUGS	24.07.2024

2. However, above promoted officials will not be entitled to the payment of pay and allowances for the period for which they have not have actually worked as Private Secretary. The benefits will be admissible with effect from the actual date of their joining to the post of Private Secretary. They will avail benefits of promotion on joining their duty in the departments in which they have been posted on promotion to the post of Private Secretary.

3. Consequent upon their promotion, the Private Secretaries whose names are mentioned above are hereby transferred/posted as under:-

S. No.	Snty. No.	Name of the Officer	DOB	Present Department	Transferred to
1	311 -A	Chetan Swaroop	27.04.68	EDN	EDN
2	464	Dinesh Kumar	21.06.67	DSW	DSW
3	586	Jyoti	13.04.69	EDN	EDN
4	643	Sukita Devi	22.05.70	EDN	EDN
5	646	Mamta Rani	07.10.66	DRUGS	DRUGS (Div. from DHS)

4. The promotion shall remain subject to outcome of SLP( C ) No.30621/2011, SLP( C ) No. 6915/2014, SLP(C) No. 31288/2017 & connected SLPs pending before the Hon'ble Supreme Court.



5. The above mentioned officers may exercise their option with regard to fixation of pay, if any, as per FR-22 within one month of issue of this order.

6. The concerned Head of Departments should ensure that no disciplinary proceedings are pending against any of the above mentioned officers, before relieving them to take up their new assignment on promotion. If any officer, out of the above, is not clear from vigilance angle, as on date, or has resigned/relieved/ expired etc., the same should be brought to the notice of this Department immediately.



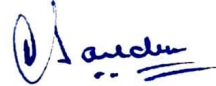
(RAJESH SACHDEVA)  
DY. SECRETARY (SERVICES)

F.3/(3)/2/PROM./S.III/2023/ 690-699

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Copy forwarded to the following for information & necessary action:-

1. S.O. to Chief Secretary, Delhi, GNCT Delhi.
2. All concerned Head of Departments, GNCT Delhi.
3. P.S. to Pr. Secretary (Services), Services Department, GNCT Delhi.
4. P.A.s to Spl. Secretary /Dy. Secretary (Services), Services Department, GNCT Delhi.
5. PAO concerned through concerned HOD.
6. The SO (Co-ord.), Services Deptt., GNCTD with the request to upload the order on the official website of Services Department.
7. Officers concerned through HODs concerned.
8. Guard File/Register.



(RAJESH SACHDEVA)  
DY. SECRETARY (SERVICES)