

(VACANCY CIRCULAR) Filling up of the posts of Secretaries of Punjabi Academy, Hindi Academy, Urdu Academy, Sanskrit Academy, Sindhi Academy & Maithili Bhojpuri Academy and Sahitya Kala Parishad on Deputation (including short Term Contract) (ISTC) basis, regarding.

Deputy Secretary < dysecyacl@gmail.com >

Tue, 27 Jan 2026 3:09:32 PM +0530

To "RCS"<rcoop@nic.in>,"Commissioner F & S"<ps2cfs@gmail.com>,"Pr Secretary Home GNCTD"<pshome@nic.in>,"ShriPraveen Kumar Gupta"<sgad@nic.in>,"VIKRAM DEV DUTT"<secservices@nic.in>,"pspwd"<pspwd@nic.in>,"Sanjeev Khirwar"<senv@nic.in>,"Rajendra Kumar"<psud@nic.in>,"Chairperson, DSSSB"<chairmandsssb.delhi@nic.in>,"Punya S Srivastava"<secyedu@nic.in>,"Divisional Commissioner"<divcom@nic.in>,"ceodelhi.djb"<ceodelhi.djb@nic.in>,"COMMISSIONER(VAT/ST)"<ctt.delhi@nic.in>,"DUSIB Delhi"<delhishelter@gmail.com>,"Sanjeev"<cexcise@nic.in>,"commtpt"<commtpt@nic.in>,"LABOUR COMMISSIONER"<labcomm.delhi@gmail.com>,"Development Commissioner"<cdevelop@nic.in>,"DAM"<dagri@sansad.nic.in>,"Land Building"<buildingland222@gmail.com>,"Director -Delhi Fire Service"<director.dfire@nic.in>,"Director Education"<diredu@nic.in>,"COMMISSIONER (Food Safety, Delhi)"<cfss.delhi@nic.in>,"dvigil"<dvigil@nic.in>,"dutcs"<dutcs@nic.in>,"slaw"<slaw@nic.in>,"Sandeep Kumar"<psfin@nic.in>,"dsw"<dsw@nic.in>,"dirtte.delhi"<dirtte.delhi@nic.in>,"Commissioner"<comind@sansad.nic.in>,"SANDEEP KUMAR"<secyit@nic.in>,"Secy(SW&WCD)"<pssw@nic.in>,"Pr. Secretary DSCST"<scstsecretary@gmail.com>,"Director WCD"<wcd@nic.in>,"commissioner-sdmc"<commissioner-sdmc@mcd.gov.in>,"commissioner-edmc"<commissioner-edmc@mcd.gov.in>,"commissioner-ndmc"<commissioner-ndmc@mcd.gov.in>,"mddsiidc"<mddsiidc@gmail.com>,"DA MB"<ambdl@nic.in>,"MDnCEO"<md@delhitourism.gov.in>,"SECRETARY TTE GNCTD"<pstechedu@nic.in>,"PlanningDepartment"<jdplg@nic.in>,"pwdhqdelhi"<pwdhqdelhi@gmail.com>,"TOURISM DEPARTMENT"<tourism.gnctd@gmail.com>,"DeputySecretary"<dysecyacl@gmail.com>,"commissioner-sdmc"<commissioner-sdmc@mcd.nic.in>,"dgmdfc.delhi"<dgmdfc.delhi@nic.in>,"emd"<emd@dtc.nic.in>,"Anita Joshi"<hindiofficer2012@gmail.com>,"eoadmindelhi"<eoadmindelhi@gmail.com>,"schbranch"<schbranch@hotmail.com>,"Scst Department"<scstdepartment@gmail.com>,"Urdu Academy"<urduacademydelhi@gmail.com>,"JAWAHAR DHAWAN"<secretarypunjabiacademy@gmail.com>,"Kamla devi"<kamladevi1008@gmail.com>,"dsfexp5.delhi"<dsfexp5.delhi@nic.in>,"comntpt"<comntpt@nic.in>,"dcplgtpt"<dcplgtpt@gmil.com>,"Power Department"<departmentpower@gmail.com>,"rati.singh16"<rati.singh16@gov.in>,"Dr Rati Singh"<ratiphogat@gmail.com>,"Vijaypal Singh"<vijaypal.dusib@gmail.com>,"prodjb115"<prodjb115@gmail.com>,"law_gnctd"<law_gnctd@delhi.gov.in>,"Prachya Vidya Pratishthanam"<drgglsppvpratishthanam@gmail.com>,"obcdelhi"<obcdelhi@gmail.com>,"Forensic Science Laboratory govt of nct of delhi"<forensicdelhi@gmail.com>,"Hindi Academy"<hindiacademydelhi@gmail.com>,"gkjacademydelhi"<gkjacademydelhi@gmial.com>,"dghome"<dghome@nic.in>,"webupdate"<webupdate@nic.in>,"surya.sk"<surya.sk@gov.in>,"nand lal"<nandlalos1@gmail.com>,"cepddelhibp2b2"<cepddelhibp2b2@gmail.com>,"cepwddelhiop"<cepwddelhiop@gmail.com>,"ddarchive"<ddarchive@nic.in>,"Dr. Dilraj Kaur"<cfood@nic.in>,"ceifcd"<ceifcd@gmail.com>,"aobbranchifcd"

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1 Attachment(s)

ACL 3010.pdf

1.3 MB

Government of National Capital Territory of Delhi
Art, Culture & Language Department
7th Level, C-Wing, Delhi Secretariat, New Delhi-110002

ACL-Admn0Ad13/1/2025/282425/ 3010-3015

Dated : 22/01/2026

VACANCY CIRCULAR

Filling up of the posts of Secretaries of Punjabi Academy, Hindi Academy, Urdu Academy, Sanskrit Academy, Sindhi Academy & Maithili Bhojpuri Academy and Sahitya Kala Parishad on Deputation (including short Term Contract) (ISTC) basis, regarding.

Sir,

1. It is proposed to fill up the following category 'A' posts on on Deputation (including short-term contract) basis in the respective academies of Delhi (**Punjabi Academy, Hindi Academy, Urdu Academy, Sanskrit Academy, Sindhi Academy & Maithili Bhojpuri Academy**) and **Sahitya Kala Parishad** under administrative control of the **Department of Art, Culture & Languages, Govt. of NCT of Delhi :-**

Post Code	Name of the Post	Number of Posts	Classification	Pay Level	Age Limit
3/25	Secretaries one in each academy of NCT of Delhi:- (a) Punjabi Academy. (b) Hindi Academy. (c) Urdu Academy. (d) Sanskrit Academy (e) Sindhi Academy. (f) Maithili-Bhojpuri Academy.	06	Category 'A' (Non-Ministerial)	Level-11 (Rs. 67,700 - 2,08,700)	The maximum age limit for appointment by transfer on deputation (including short-term contract) / transfer shall be not exceeding 56 years as on the closing date of the receipt of applications & period of deputation including period of deputation in another ex-cadre post held or some other
4/25	Secretary, Sahitya Kala Parishad, Delhi	01	Category 'A'	Level - 12 (Rs. 78,800 - 2,09,200/-)	organization/department of the Central Govt. shall ordinary not to exceed 4 years.

2. Applications are invited from officers from the Central Government/ State Governments/ Union Territory Administrations / Public Sector Undertakings / Statutory or Autonomous Bodies/ Recognized Universities/ Recognized Research Institutes.

3. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed four (04) years. The maximum age limit for appointment by transfer on deputation (including short-term contract)/transfer shall be not exceeding fifty six (56) years, as on the closing date of the receipt of applications.

4. The recruitment criteria of the above posts are detailed at Annexure 'A'.

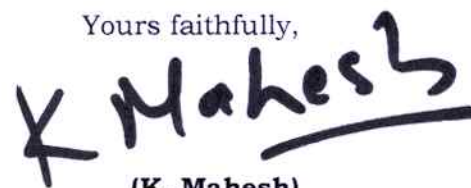
5. Applications of willing and eligible officers with their bio-data in the enclosed Proforma at Annexure 'B' may please be forwarded to this Department (through proper channel) in triplicate, within 60 days from the date of publishing of Vacancy Notice in the Employment News/ Rojgar Samachar along with following documents :

(a) Up-to date CR/APAR for the last five years in original or Photocopies attested by an officer not below the rank of Under Secretary/ Head of India.

(b) Cadre Clearance, Integrity Certificate and Vigilance Clearance and details of major/minor penalties imposed on the applicant during the last ten years in original duly signed and stamped by not below the rank of the Under Secretary/ Head of Office.

6. The vacancy circular, advertisement, application form and other requisite information regarding posts are available on the website of Department of Art, Culture & Languages i.e. <https://artandculture.delhi.gov.in/> under the link "Latest News".

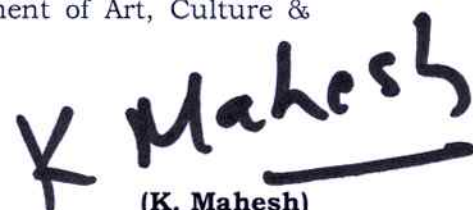
Yours faithfully,


(K. Mahesh)
Secretary (ACL)
22-01-26

Enclosures : As Above.

To,

1. The Secretary, Ministry of HRD, Govt. of India with request for circulation of post in all concerned departments.
2. The Secretary, Ministry of Culture, Govt. of India with request for circulation of post in all concerned departments.
3. The Secretary, Ministry of Defence, Govt. of India with request for circulation of post in all concerned departments.
4. The Chief Secretaries of all the State Government/ Union Territories Administration for Circulation in all ~~concerned~~ under the Jurisdiction of the State/ UTs.
5. Pr. Secretary/ Secretary/ HOD of all State/ UT, Department of Art, Culture & Languages.
6. Registrar of all Central/State Universities of India.


(K. Mahesh)
Secretary (ACL)
22-01-26

Recruitment Criteria**Post Code : 3/25**

Name of the post	Secretary one in each academy of NCT of Delhi:- (a) Punjabi Academy. (b) Hindi Academy. (c) Urdu Academy. (d) Sanskrit Academy (e) Sindhi Academy. (f) Maithili-Bhojpuri Academy.
No. of posts	06* (2021)
Classification	Category 'A' (Non-Ministerial)
Pay Level	Level-11 (Rs. 67,700 – 2,08,700)
Method of Recruitment	By Deputation (including short Term Contract)
In case of Recruitment by Promotion/d eputation/tra nsfer grade from which Promotion/d eputation/tra nsfer to be made	<u>Deputation (including short Term Contract) :</u> Officers from the Central / State Governments/Union Territory Administrations / Public Sector Undertakings / Autonomous Bodies / Universities / Research Institutes :- (a) (i) holding analogous posts on regular basis; or (ii) with five (05) years regular service in posts in Rs. 56100 – 177500 (Level-10) of the Pay Matrix as per 7th CPC or (iii) with five (05) years regular service in posts in Rs. 53100 – 167800 (Level-9) of the Pay Matrix as per 7th CPC or (iv) with six (06) years regular service in posts in Rs. 47600 – 151100 (Level-8) of the Pay Matrix as per 7th CPC or (v) with seven (07) years regular service in posts in Rs. 44900 – 142400 (Level-7) of the Pay Matrix as per 7th CPC; and (b) possessing the following educational qualifications and experience :- <u>Essential :</u> I. Post graduate degree in respective language from the recognized university or equivalent. II. At least 10 years experience in administrative and financial matters (not below the rank having pay in the Level-7 of Pay Matrix). <u>Desirable :</u> 1. Must have at least two publications and five articles in the respective language. 2. Proven track record of passionate engagement and dedicated

	promotion of the said language for at least 10 years and recognized by the literary figures in the field. 3. Experience of leadership & supervision in organizing conferences, events, programs and cultural exchanges. 4. Experience in organising minimum two National and five State Level Literary / Cultural Functions. 5. Ph.D in respective Literature / Language. Note : Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed 4 years. The maximum age limit for appointment by transfer on deputation (including short-term contract)/transfer shall be not exceeding 56 years, as on the closing date of receipt of applications.
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Post Code : 4/25

Name of the post	Secretary, Sahitya Kala Parishad, Delhi.
No. of posts	01* (2022)
Classification	Category 'A'
Pay Level	Level-12 (Rs. 78,800 – 2,09,200)
Method of Recruitment	By Deputation (including short Term Contract)
In case of Recruitment by Promotion/d eputation/tra nsfer grade from which Promotion/d eputation/tra nsfer to be made	<u>Deputation (including short Term Contract) :</u> Officers from the Central / State Governments/Union Territory Administrations / Public Sector Undertakings / Autonomous Bodies / Universities / Research Institutes :- (a) (i) holding analogous posts on regular basis; or (ii) with 5 years of service rendered after appointment to the post on a regular basis in the Pay Level-11 (Rs. 67700-208700) of the pay matrix as per 7th CPC or equivalent in the parent cadre or department; or (iii) with 7 years of service rendered after appointment to the post on a regular basis in the Pay Level-10 (Rs. 56100-177500) of the pay matrix as per 7th CPC or equivalent in the parent cadre or department; or (iv) with 10 years of service rendered after appointment to the post on a regular basis in the Pay Level-8 (Rs. 47600-151100) of the pay matrix as per 7th CPC or equivalent in the parent cadre or department; AND (b) possessing the following educational qualifications and experience :- <u>Essential:</u> I. Graduate degree in Music/ Dance/ Drama/ Fine Arts from a recognized University or equivalent. II. Administrative experience of not less than 8 years in responsible position in Govt. <u>Desirable :</u> 1. Recognition/recommended by the eminent artists in the field of Music/ Dance/ Drama/ Fine Art. 2. Proven track record of passionate engagement and dedicated promotion of the said Art for at least 5 years. 3. Experience in organizing conferences, events, programs and cultural exchanges. 4. Experience in organizing minimum two National and five State Level Functions. <u>Note :</u> Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed 4 years. The maximum age limit for appointment by transfer on deputation (including short-term contract)/transfer shall be not exceeding 56 years, as on the closing date of receipt of applications.

BIO-DATA/ CURRICULUM VITAE PROFORMA

1.	Name and Address (in Block Letters) :		
2.	Date of Birth (in Christian Era)		
3.	(i)	Date of entry into service	
	(ii)	Date of retirement under Central/ State Government Rules	
4.	Educational Qualifications		
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same.)		
	Qualifications/ Experience required as mentioned in the advertisement/vacancy circular		Qualifications/ Experience possessed by the Officer
	<u>Essential</u>		<u>Essential</u>
	(A)	Qualification	(A) Qualification
	(B)	Experience	(B) Experience
	<u>Desirable</u>		<u>Desirable</u>
	(A)	Qualification	(A) Qualification
	(B)	Experience	(B) Experience
5.1	Note : This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/ Department/ Office at the time of issue of Circular and issue of Advertisement in the Employment News.		
5.2	In the case of Degree and Post Graduate Qualifications Elective/ Main subjects and subsidiary subjects may be indicated by the candidate.		
6.	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.		
6.1	Note : Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.		
7.	Details of Employment, in chronological order. Enclose a separate sheet duly		

	authenticated by your signature, if the space below is insufficient.					
	Office/ Institution	Post held on regular basis	From	To	*Level in the Pay Matrix or pre-revised Pay Band and Grade Pay/ Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for
	*Important : Pay-band and Grade Pay granted under ACP/ MACP are personal to the officer and therefore should not be mentioned. Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/ MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below.					
	Office/ Institution	Pay, Pay Band, and Grade Pay drawn under ACP/ MACP Scheme		From	To	
8.	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent					
9.	In case the present employment is held on deputation/ contract basis, please state -					
	a) The date of initial appointment	b) Period of appointment on deputation/ contract	c) Name of the parent office/ organization to which the applicant belongs.		d) Name of the post and Pay of the post held in substantive capacity in the parent organization.	
9.1	Note : In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.					
9.2	Note : Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization.					
10.	If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.					
11.	Additional details about present					

	employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others	
12.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.	
13.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	
14.	Total emoluments per month now drawn	
	Basic Pay in the Pay Matrix	Level in the Pay Matrix
		Total Emoluments
15.	In case, the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.	
	Basic Pay with Scale of Pay and rate of increment	Dearness Pay/ interim relief/ other allowances etc. (with break-up details)
		Total Emoluments
16 A.	Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement) (Note : Enclose a separate sheet, if the space is insufficient)	
16	Achievements:	

B.	The candidates are requested to indicate information with regard to; (i) Research publications and reports and special projects (ii) Awards/ Scholarships/ Official Appreciation (iii) Affiliation with the professional bodies/ institutions/ societies and; (iv) Patents registered in own name or achieved for the organization (v) Any research/ innovative measure involving official recognition (vi) Any other information. (Note : Enclose a separate sheet if the space is insufficient)	
17.	Please state whether you are applying for deputation (ISTC)/ Absorption/ Re-employment Basis. #(Officers under Central/ State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract)	
	#(The option of "ISTC" / Absorption/ Re-employment are available only if the vacancy circular specially mentioned recruitment by "ISTC" or "Absorption" or "Re-employment").	
18.	Whether belongs to SC/ ST	

Declaration : I have carefully gone through the vacancy circular/ advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the Candidate)

Address :

Date :

Contact No. :

E-mail ID :

Certification by the Employer/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/ She possesses educational qualifications and experience mentioned in the Vacancy Circular. If selected, he/ she will be relieved immediately.

Also certified that;

1. There is no vigilance or disciplinary case pending/ contemplated against Shri/ Smt._____.
2. His / her integrity is duly certified by an officer not below the rank of Deputy Secretary to the Government of India.
3. His/ her CR Dossier in original is enclosed/ photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Government of India or above are enclosed.
4. No major/ minor penalty has been imposed on him/ her during the last 10 years OR a list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed (as the case may be).

Countersigned

(Employer/ Cadre Controlling Authority with Seal)

Date : _____

Fwd: Filling up of the post of Dy. Chief Engineer and Sr.Dy. Secretary by Direct Recruitment in Mormugao Port Authority, Goa - reg

Shri Rajeev Verma <csdelhi@nic.in>

Mon, 19 Jan 2026 11:44:17 AM +0530

To "Secretary Services"<secservices@nic.in>

===== Forwarded message =====

From: SECRETARY MPTGOA <secretary@mptgoa.gov.in>

To: "secy-ippsecy-dot"<secy-ippsecy-dot@nic.in>, "secy-disinvest"<secy-disinvest@nic.in>, "dfpd mca"<dfpd.gov.insecy.mca@nic.in>, "Ms Nandan"<secy-moef@nic.in>, "Manoj Govil"<secyexp@nic.in>, "Secretary MoFPI"<secy.mofpi@nic.in>, "Apurva Chandra"<secyhfw@nic.in>, "Niraj Bansod"<jscpg-mha@nic.in>, "Shri Katikithala"<secyurban@nic.in>, "Sanjay Jaju"<secy.inb@nic.in>, "Rajiv Mani"<secyoffice-ld@gov.in>, "V. L. Rao"<secy-mines@nic.in>, "Shri Das"<secretary-msme@nic.in>, "Minority Secretary"<secy-mma@nic.in>, "Secretary MNRE"<secy-mnre@nic.in>, "as sahota"<as.sahota@nic.in>, "Vivek Bharadwaj"<secy-mopr@nic.in>, "Umang Narula"<secympa@nic.in>, "Annpurna Devi"<min-wcd@nic.in>, "Sujata Chaturvedi"<secy-sports@nic.in>, "Shri Agarwal"<chmn-cbic@gov.in>, "secretaryindustriesarp"<secretaryindustriesarp@gmail.com>, "Ravi Kota"<cs-assam@nic.in>, "Chief Secretary"<cs-bihar@nic.in>, "cs cg"<cs.cg@nic.in>, "Chief Secretary"<cs-go@nic.in>, "chiefsecretary"<chiefsecretary@gujarat.gov.in>, "T.V.S.N Prasad"<cs@hry.nic.in>, "Prabodh Saxena"<cs-hp@nic.in>, "Neerabh Prasad"<cs@ap.gov.in>, "cs-jandk"<cs-jandk@nic.in>, "IAS L.Khiangte"<cs-jharkhand@nic.in>, "cs"<cs@karnataka.gov.in>, "gad inchiefsecretary"<gad.kerala.gov.inchiefsecretary@maharashtra.gov.in>, "M Selvendran"<secygad1@mp.gov.in>, "cso-meg"<cso-meg@nic.in>, "cs miz"<cs_miz@rediffmail.com>, "cs-ngl"<cs-ngl@nic.in>, "Shri Dharmendra"<csdelhi@nic.in>, "Shri Ahuja"<csori@nic.in>, "DISTRICT KARAİKAL"<collr.kkl@py.gov.in>, "Secretary Agriculture"<agrsec.or@nic.in>, "u secy pw"<u.secypw@gmail.com>, "ADMR CHD"<admr-chd@nic.in>, "csraj"<csraj@rajasthan.gov.in>, "Anurag Jain"<anuragjain@gov.in>, "Vijay Pathak"<cs-skm@nic.in>, "tniel vlr059"<tniel.vlr059@gmail.com>, "CS Telangana"<cs@telangana.gov.in>, "cs-tripura"<cs-tripura@nic.in>, "secretarytdt"<secretarytdt@gmail.com>, "wb"<wb@gov.in>, "Onkar Meena"<ps.agri-wb@nic.in>, "doe wb"<doe.cei.wb@gmail.com>, "Chief Andamans"<cs-andaman@nic.in>, "Mandip Brar"<hs-chd@nic.in>, "Rajeev Verma"<adviser-chd@nic.in>, "Administrator DD"<administrator-dd-dnh@nic.in>, "Praful Patel"<lk-admin@nic.in>, "vc-gmb"<vc-gmb@gujarat.gov.in>, "Shyam Jagannathan"<dg-dgs@gov.in>, "sv kher"<sv.kher@sci.co.in>, "Director CSIR"<dgcsir@csir.res.in>

Date: Mon, 19 Jan 2026 11:09:03 +0530

Subject: Filling up of the post of Dy. Chief Engineer and Sr.Dy. Secretary by Direct Recruitment in Mormugao Port Authority, Goa - reg

===== Forwarded message =====

Sir,

Please find attached herewith Recruitment Notices for filling up the post of Dy. Chief Engineer in the Civil Engineering Department and Sr. Deputy Secretary in General Administration Department, both in the scale of pay of Rs. 80000 -220000/- by Direct Recruitment in Mormugao Port Authority.

This is for your information and circulation please.

With regards

Office of the Secretary

सामान्य प्रशासन विभाग /General Administration Department
मुरगांव पोतन प्राधिकरण, गोवा / Mormugao Port Authority, Goa



2 Attachment(s)

2 Advertisement direct post Sr ...
881.9 KB

1 Advertisement direct post DY...
657.8 KB

MORMUGAO PORT AUTHORITY
GENERAL ADMINISTRATION DEPARTMENT
HEADLAND SADA

RECRUITMENT NOTICE
(REF. NO 00158/2026)

Applications are invited from eligible candidates for recruitment on regular basis to the below mentioned post in the Mormugao Port Authority, Headland, Sada, Goa.

1.	Name of the post	:	SR. DY. SECRETARY
2.	No. of posts & reservations	:	01 (One) - UR
3.	Scale of pay	:	Rs. 80000-220000/-
4.	Age Limit	:	42 years
5.	Educational Qualification & other criteria		<u>Essential:-</u> (I) A degree from a recognized University. (ii) Twelve years experience in executive cadre in the field of General Administration, personnel, Industrial Relations etc. in an Industrial/ Commercial/Govt. Undertaking. <u>Desirable:</u> Post Graduate degree/diploma in Personnel Management/Industrial Relations/ Social Work /Labour Welfare or allied subjects or degree in Law from a recognised University/Institution.

GENERAL CONDITIONS:

1. Age Limits

- i) Age relaxation for different categories will be applicable as per Government of India guidelines.
- ii) Candidates applying under age relaxation categories must:
 - a) Submit copies of relevant certificates with their application
 - b) Present original certificates for verification during document scrutiny or at any stage of recruitment as required by Mormugao Port Authority.
- iii) Regular employees of Board of Major Port Authorities of India may apply if they possess the required qualification and experience, with an upper age limit of 55 years.

2. Special instructions for SC/ST/OBC:

- i) For SC/ST/OBC candidates, only certificates issued by the following authorities in the prescribed form will be accepted as proof of caste/tribe/community:
 - a) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner / Deputy Collector /First Class Stipendiary Magistrate /Sub-Divisional Magistrate /Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of First Class Stipendiary Magistrate)
 - b) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate
 - c) Revenue Officer (not below the rank of Tehsildar)
 - d) Sub-Divisional Officer of the area where the candidate and/or their family normally reside

ii) **Important Note for OBC candidates:**

- The certificate should specifically state that the candidate does not belong to the creamy layer section excluded from reservation benefits in Civil posts & services under the Government of India.
- The OBC certificate containing the Non-creamy layer clause should be valid as of crucial date of eligibility and on the date of appointment at the Mormugao Port Authority.
- The caste name in the certificate must match letter-for-letter with the Central Government list/notification.
- OBC candidates falling under the creamy layer or whose caste is not in the Central List are not entitled to OBC reservation. They should indicate their category as General (UR) in the application form

iii) All Government of India directives regarding caste status shall apply.

3. **Nationality:**

A candidate applying for recruitment under this process must be either be:

- (a) Citizen of India, or
- (b) A subject of Nepal, or
- (c) A subject of Bhutan, or

(d) a Tibetan refugee who came over to India before 1st January, 1962 with the intention of permanently settling in India, or (e) a person of Indian origin who has migrated from Pakistan, Bangladesh, Burma, Sri Lanka or the East African countries of Kenya, Uganda, the United Republic of Tanzania, Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India.

Provided that a candidate belonging to category (a) shall produce such proof of his nationality as the Competent Authority may, from time to time require. Provided further that a candidate belonging to categories (b), (c), (d) and (e) shall be a person in whose favor a certificate of eligibility has been issued by the Government of India.

Provided also that a candidate in whose case the proof of nationality or a certificate of eligibility is necessary may be provisionally appointed, pending the production by him of the necessary certificate in his favour from the Central Government, as the case may be. In such cases, the provisional appointment shall not exceed a period of one year.

4. **Emoluments & Benefits:**

The Pay Package will include Basic Pay, DA based on IDA pattern and Cafeteria allowances @ 35% of Basic Pay. In addition to the above, Gratuity, HRA or quarters Medical benefits, leave encashment, etc. are also admissible as per Rules of Mormugao Port Authority, Goa / Government of India guidelines.

- 5. The crucial date for determining eligibility criteria viz. educational qualification, experience, age etc. shall be as on the first day of the month in which the vacancies are notified/advertised, i.e. 01.01.2026.

Mere fulfillment of eligibility criteria will not confer any right upon the candidate for selection. Management reserves the right to cancel the selection process without any reference to the candidate. Late or incomplete applications will be summarily rejected. Applications not supported with any of the requisite certificates shall be liable for rejection.

6. Applicants working in Central Government, State Government, Public Sector Undertakings, Autonomous Bodies, or Statutory Bodies should apply through proper channel. A "No Objection Certificate" from the present employer and vigilance clearance should be submitted along with the application or at the time of interview, as applicable.
7. The selection will be through written examination or/and interview, on the basis of number of applications received. In case of written examination and interview, the weightage of marks will be 85% for written examination and 15% for interview.
8. The applications received after the due date, incomplete applications, or applications not accompanied by the required documents/certificates will be summarily rejected. Mere fulfillment of eligibility criteria shall not confer any right on the candidate to be called for interview.
9. Candidates fulfilling the above mentioned eligibility criteria may submit their application through "Online Application Portal" (OAP) of the Ministry of Ports, Shipping & Waterways (<https://onlinevacancy.shipmin.nic.in>) from **17.01.2026 to 17.02.2026**. The print-out of the application submitted online has to be sent, along with all the proper documents/certificates etc. superscribing the envelope "Application for the post of Sr. Deputy Secretary in Mormugao Port Authority" so as to reach this office on or before **17.02.2026**. **No application other than the application uploaded in OAP will be accepted.** Candidates applying for multiple posts must submit separate application for each posts.

Sd/-
(M. SANKAR BABU)
SECRETARY

Enclosures: Prescribed Format

APPLICATION FORMAT

Affix recent colour
Passport size
Photograph

POST APPLIED FOR: _____

BIO-DATA

1. Full Name : _____

2. Mailing address : _____

_____ Pin _____

3. Contact Numbers : Landline: _____ Mobile : _____

: email: _____

4. Date of Birth : _____

5. Gender : _____

6. Religion : _____ 7. Nationality: _____

8. Category (Gen/SC/ST/OBC/PwBDS-category): _____

9. ACADEMIC & PROFESSIONAL QUALIFICATIONS:

Sr. No.	Qualifications	University / Institution	Year of passing

10. WORKING EXPERIENCE:

Sr. No.	Name of the Organisation	Post Held	Period of service		Years of service		Nature of duties performed
			From	To	Yrs	Mths	

Declaration

I, Shri/Smt. (Name of the applicant) hereby declare that, the information furnished above are true and correct. In case, any information is found incorrect/false, I myself render liable for disqualification for the post applied for, apart from the necessary action as deemed fit.

Signature of Candidate

Place:

Date:

Note: 1. Additional information, if any, may be provided in the additional sheets.
2. Self attested copies of all the testimonials/documents should be enclosed to the application.

[We make—II Linn.]

THE GAZETTE OF INDIA : EXTRAORDINARY
[PART II—Sec. 3(2)]

MORMUGAO PORT AUTHORITY
GENERAL ADMINISTRATION DEPARTMENT
HEADLAND SADA

RECRUITMENT NOTICE
(REF. NO 00157/2026)

Applications are invited from eligible candidates for recruitment on regular basis to the below mentioned post in the Mormugao Port Authority, Headland, Sada, Goa.

1.	Name of the post	:	DY. CHIEF ENGINEER
2.	No. of posts & reservations	:	01 (One) UR
3.	Scale of pay	:	Rs. 80000-220000/-
4.	Age Limit	:	42 years
5.	Educational Qualification & other criteria		(i) Degree or equivalent in Civil Engineering from a recognised University/ Institution. (ii) Twelve years experience in executive cadre in Planning/ Construction/ Design Maintenance preferably of Port and Marine Structures in an Industrial/Commercial/ Government Undertaking

GENERAL CONDITIONS:

1. Age Limits

- i) Age relaxation for different categories will be applicable as per Government of India guidelines.
- ii) Candidates applying under age relaxation categories must:
 - a) Submit copies of relevant certificates with their application
 - b) Present original certificates for verification during document scrutiny or at any stage of recruitment as required by Mormugao Port Authority.
- iii) Regular employees of Board of Major Port Authorities of India may apply if they possess the required qualification and experience, with an upper age limit of 55 years.

2. Special instructions for SC/ST/OBC:

- i) For SC/ST/OBC candidates, only certificates issued by the following authorities in the prescribed form will be accepted as proof of caste/tribe/community:
 - a) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner / Deputy Collector /First Class Stipendiary Magistrate /Sub-Divisional Magistrate /Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of First Class Stipendiary Magistrate)
 - b) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate
 - c) Revenue Officer (not below the rank of Tehsildar)
 - d) Sub-Divisional Officer of the area where the candidate and/or their family normally reside

ii) **Important Note for OBC candidates:**

- The certificate should specifically state that the candidate does not belong to the creamy layer section excluded from reservation benefits in Civil posts & services under the Government of India.
- The OBC certificate containing the Non-creamy layer clause should be valid as of crucial date of eligibility and on the date of appointment at the Mormugao Port Authority.
- The caste name in the certificate must match letter-for-letter with the Central Government list/notification.
- OBC candidates falling under the creamy layer or whose caste is not in the Central List are not entitled to OBC reservation. They should indicate their category as General (UR) in the application form

iii) All Government of India directives regarding caste status shall apply.

3. **Nationality:**

A candidate applying for recruitment under this process must be either be:

- (a) Citizen of India, or
- (b) A subject of Nepal, or
- (c) A subject of Bhutan, or

(d) a Tibetan refugee who came over to India before 1st January, 1962 with the intention of permanently settling in India, or (e) a person of Indian origin who has migrated from Pakistan, Bangladesh, Burma, Sri Lanka or the East African countries of Kenya, Uganda, the United Republic of Tanzania, Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India.

Provided that a candidate belonging to category (a) shall produce such proof of his nationality as the Competent Authority may, from time to time require. Provided further that a candidate belonging to categories (b), (c), (d) and (e) shall be a person in whose favor a certificate of eligibility has been issued by the Government of India.

Provided also that a candidate in whose case the proof of nationality or a certificate of eligibility is necessary may be provisionally appointed, pending the production by him of the necessary certificate in his favour from the Central Government, as the case may be. In such cases, the provisional appointment shall not exceed a period of one year.

4. **Emoluments & Benefits:**

The Pay Package will include Basic Pay, DA based on IDA pattern and Cafeteria allowances @ 35% of Basic Pay. In addition to the above, Gratuity, HRA or quarters Medical benefits, leave encashment, etc. are also admissible as per Rules of Mormugao Port Authority, Goa / Government of India guidelines.

- 5. The crucial date for determining eligibility criteria viz. educational qualification, experience, age etc. shall be as on the first day of the month in which the vacancies are notified/advertised, i.e. 01.01.2026.

Mere fulfillment of eligibility criteria will not confer any right upon the candidate for selection. Management reserves the right to cancel the selection process without any reference to the candidate. Late or incomplete applications will be summarily rejected. Applications not supported with any of the requisite certificates shall be liable for rejection.

6. Applicants working in Central Government, State Government, Public Sector Undertakings, Autonomous Bodies, or Statutory Bodies should apply through proper channel. A "No Objection Certificate" from the present employer and vigilance clearance should be submitted along with the application or at the time of interview, as applicable.
7. The selection will be through written examination or/and interview, on the basis of number of applications received. In case of written examination and interview, the weightage of marks will be 85% for written examination and 15% for interview.
8. The applications received after the due date, incomplete applications, or applications not accompanied by the required documents/certificates will be summarily rejected. Mere fulfillment of eligibility criteria shall not confer any right on the candidate to be called for interview.
9. Candidates fulfilling the above mentioned eligibility criteria may submit their application through "Online Application Portal" (OAP) of the Ministry of Ports, Shipping & Waterways (<https://onlinevacancy.shipmin.nic.in>) from **17.01.2026 to 17.02.2026**. The print-out of the application submitted online has to be sent, along with all the proper documents/certificates etc. superscribing the envelope "Application for the post of Dy. Chief Engineer in Mormugao Port Authority" so as to reach this office on or before **17.02.2026. No application other than the application uploaded in OAP will be accepted.**

Sd/-
(M. SANKAR BABU)
SECRETARY

Enclosures: Prescribed Format

APPLICATION FORMAT

Affix recent colour
Passport size
Photograph

POST APPLIED FOR: _____

BIO-DATA

1. Full Name : _____

2. Mailing address : _____

_____ Pin _____

3. Contact Numbers : Landline: _____ Mobile : _____

: email: _____

4. Date of Birth : _____

5. Gender : _____

6. Religion : _____ 7. Nationality: _____

8. Category (Gen/SC/ST/OBC/PwBDS-category): _____

9. ACADEMIC & PROFESSIONAL QUALIFICATIONS:

Sr. No.	Qualifications	University / Institution	Year of passing

10. WORKING EXPERIENCE:

Sr. No.	Name of the Organisation	Post Held	Period of service		Years of service		Nature of duties performed
			From	To	Yrs	Mths	

Declaration

I, Shri/Smt. (Name of the applicant) hereby declare that, the information furnished above are true and correct. In case, any information is found incorrect/false, I myself render liable for disqualification for the post applied for, apart from the necessary action as deemed fit.

Signature of Candidate

Place:

Date:

Note: 1. Additional information, if any, may be provided in the additional sheets.
2. Self attested copies of all the testimonials/documents should be enclosed to the application.

1	2	3	4	5	6	7	8	9	10	11	12	13
4	Dy Chief Engineer (Civil)	1	Casual	18000-4000-20000	Selection	42	(i) Degree or equivalent in Civil Engg. from a recognized University Institution. (ii) Twelve years experience in Civil Engineering Design and Maintenance of Port and Harbours Structures in an Industrial/Commercial/ Govt. Undertaking	(a) No. (b) Yes (c) No	N.A.	By absorption through comparison method taking which by deputation from other Govt. organization and by direct recruitment	By absorption through comparison method. Officers holding analogous post or post of Superintendent Engineer and equivalent posts in the respective discipline of Civil Engg. Deptt. in the scale of pay of Rs. 13000-18250 with 3 years regular service in the grade in a Major Port Trust or Superintending Engineer and equivalent posts in the respective discipline of Civil Engg. Deptt. with 2 years regular service in the grade and a combined regular service of 7 years in the scales of pay of Rs. 10750-12750 and Rs. 13000-18250 in the respective discipline of Civil Engg. Deptt. in a Major Port Trust will be eligible.	
5	Chief Engineer (Civil)	1	Casual	18500-4500-23800	Selection	45	(i) Degree or equivalent in Civil Engg. from a recognized University Institution. (ii) Fifteen years experience in executive cadre in Planning, Construction Design, Maintenance of Port and Harbours Structures in an Industrial/Commercial/ Govt. Undertaking	(a) No. (b) Yes (c) No	N.A.	By absorption through comparison method taking which by deputation from other Govt. organization and by direct recruitment	By absorption through comparison method. Officers holding analogous post or post of Superintendent Engineer and equivalent posts in the respective discipline of Civil Engg. Deptt. in the scale of pay of Rs. 15000-18380 with 3 years regular service in the grade in a Major Port Trust or Superintending Engineer and equivalent posts in the respective discipline of Civil Engg. Deptt. with 2 years regular service in the grade and a combined regular service of 7 years in the scales of pay of Rs. 10750-12750 and Rs. 13000-18250 in the respective discipline of Civil Engg. Deptt. in a Major Port Trust will be eligible.	

(Part II—Sec. 30)

THE GAZETTE OF INDIA : EXTRAORDINARY

Fwd: Vacancy Circular - Filling up the post of Joint Director (Technical) at DSVO- reg.**Shri Rajeev Verma** <csdelhi@nic.in >

Tue, 20 Jan 2026 4:31:47 PM +0530

To "Secretary Services"<secservices@nic.in>

===== Forwarded message =====

From: Satya Prakash <sosa.fpd@nic.in>

To: "Director General CSIR" <dg@csir.res.in>, "Director General CSIR" <dgcsir@csir.res.in>, "Neerabh Kumar Prasad, IAS" <cs@ap.gov.in>, "Dharmendra" <cs-arunachal@nic.in>, "Dr. Ravi Kota" <cs-assam@nic.in>, "Chief Secretary, Bihar" <cs-bihar@nic.in>, "Chief Secretary Office" <csoffice.cg@gov.in>, "Puneet Kumar Goel IAS Chief Secretary" <cs-go@nic.in>, "chiefsecretary" <chiefsecretary@gujarat.gov.in>, "Sh. T.V.S.N Prasad, IAS" <cs@hry.nic.in>, "Prabodh Saxena" <cs-hp@nic.in>, "L.Khiangte, IAS" <cs-jharkhand@nic.in>, "cs" <cs@karnataka.gov.in>, "DR VENU V IAS" <chiefsecy@kerala.gov.in>, "Veera Rana" <cs@mp.nic.in>, "cs" <cs@maharashtra.gov.in>, "cs-manipur" <cs-manipur@nic.in>, "cso-meg" <cso-meg@nic.in>, "cs miz" <cs_miz@rediffmail.com>, "Csng" <Csng@nic.in>, "Shri Manoj Ahuja" <csori@nic.in>, "Chief Secretary, Punjab" <cs@punjabmail.gov.in>, "Csraj" <Csraj@rajasthan.gov.in>, "Vijay Bhushan Pathak" <cs-skm@hub.nic.in>, "cs" <cs@tn.gov.in>, "CS Telangana" <cs@telangana.gov.in>, "cs-tripura" <cs-tripura@nic.in>, "CHIEF SECRETARY OFFCE GOVT OF UP" <csup@nic.in>, "chiefsecyuk" <chiefsecyuk@gmail.com>, "chief secretary" <cs-uttarakhand@nic.in>, "B P Gopalika" <cs-westbengal@nic.in>, "Chief Secretary Andamans" <cs-andaman@nic.in>, "adcgovpb" <adcgovpb@gmail.com>, "Office of the Administrator DNH DD" <administrator-dnh@nic.in>, "Shri Naresh Kumar" <csdelhi@nic.in>, "cs-jandk" <cs-jandk@nic.in>, "Advisor to LG" <advisor-lg-ladakh@gov.in>, "Advisor to the Administrator UTL" <Lk-advisor@gov.in>, "Praful Patel" <lk-admin@nic.in>, "Dr Sharat Chauhan, I.A.S , Chief Secretary to Government, Government of Puducherry" <cs.pon@nic.in>

Cc: "Anil Gupta" <akgupta76@nic.in>

Date: Tue, 20 Jan 2026 16:07:26 +0530

Subject: Vacancy Circular - Filling up the post of Joint Director (Technical) at DSVO- reg.

===== Forwarded message =====

Sir/ Madam,

PFA this Department's Vacancy Circular on the above cited subject.

Thanks and regards,

Satya Prakash (Section Officer)

Sugar Administration

Department of Food and Public Distribution

Ministry of Consumer Affairs, Food and Public Distribution

1 Attachment(s)

IVC (2).pdf

671.3 KB

No. A-12025/2/2023-SA
Government of India
Ministry of Consumer Affairs, Food & Public Distribution
Department of Food & Public Distribution

Krishi Bhawan, New Delhi
Dated: 20th January, 2026

INDICATIVE VACANCY CIRCULAR

Sub: Filling up of 02 vacant posts of **Joint Director (Technical)** in the Directorate of Sugar & Vegetable Oils, by Deputation (including short-term contract)- regarding.

The undersigned is directed to invite applications from eligible and suitable officers for filling up 02 vacant posts of **Joint Director (Technical)**, a General Central Service, Group 'A' Gazetted, Non-Ministerial post in Level-11 of the Pay Matrix in the Directorate of Sugar & Vegetable Oils – an attached office of the Department of Food & Public Distribution, by Deputation (ISTC).

2. Details of the post, eligibility conditions etc. may be accessed from the Department's website: www.dfpd.nic.in

3. Applications of only such officers/ candidates will be considered as are routed through proper channel and are accompanied by:-

(i) Bio-data* – Certification part to be filled up and countersigned by the Employer/ Cadre Controlling Authority. Each page of the Bio-Data and all supporting documents to be attested by an officer not below the rank of Under Secretary.

(ii) Photocopies of APARs for the last five (5) years, duly attested on each page by an officer not below the rank of Under Secretary.

(*) as per prescribed proforma available on the website.

4. It is, therefore, requested that the applications of suitable and eligible officers for the post may please be sent to the Under Secretary (SA), Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution, Room No. 476, Krishi Bhawan, New Delhi – 110001, within 90 days from the date of publication of this advertisement in the Employment News. Unsigned/ incomplete applications, not submitted through proper channel or those received after the last date, shall not be considered.

5. It is requested that wide publicity may be given to this vacancy circular and the circular may please be circulated among all PSUs/ Recognized Universities or Research Institutions/ Statutory or Autonomous Organizations, under your administrative control.


(Anil Kumar Gupta)
Under Secretary to the Government of India
Tel No. 2307 4902

Distribution:-

1. All Ministries/ Departments of the Government of India.
2. The Chief Secretaries/ Administrators of all State Governments/ Union Territories.

For information:- Under Secretary (Estt.), Directorate of Sugar & Vegetable Oils.

Armed Forces Tribunal
Principal Bench



West Block-8, Sector-1,

R.K. Puram, New Delhi-110066

Tel : 011-26105366

Fax : 011-26105361

E-mail: aftdelhi@rediffmail.com



20 JAN 2026

12 January, 2026

F. No. 2(92)/2019/AFT/PB/Adm-II Vol.IV

CIRCULAR

Diary No. GAD/2026/2478

Applications are invited for filling up the posts of Registrar in the Armed Forces Tribunal, Regional Benches at Kolkata, Guwahati, Mumbai, Lucknow, Jaipur and Chandigarh and Joint Registrar Armed Forces Tribunal, Regional Bench at Lucknow and Chandigarh on deputation basis for a period of three years from suitable candidates, who fulfill the following eligibility conditions:-

Name of the Post	No. of Posts	Pay scale	Eligibility conditions
Registrar (General Central Service Group 'A' Gazetted, Non-Ministerial)	Kolkata - 01 Guwahati - 01 Mumbai - 01 Lucknow - 01 Jaipur - 01 Chandigarh - 01	Level 13 (Rs.123100-215900)	Officers of Central Government or State Governments or Supreme Court or High Court or Tribunals or District Courts or Statutory/Autonomous bodies having pensionary benefits or Judge Advocate General Branch of Army, Navy & Air Force and other similar institutions: (a) (i) holding analogous post on regular basis in the parent cadre or Department; or (ii) five years regular service in the parent Cadre or Department in Level-12 of the Pay Matrix; and (b) holding degree in law from a recognised University. Note:- The period of deputation including period of deputation (Including Short Term Contract) in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation or Department of the Central Government shall not ordinarily exceed four years .
Joint Registrar (General Central Service, Group 'A', Gazetted, Non - Ministerial)	Lucknow - 01 Chandigarh - 01	Level 12 (Rs. 78800-209200)	Officers of the Central Government or State Government or Supreme Court or High Court or District Courts or Statutory / Autonomous bodies having pensionary benefits possessing a degree in law: (a) (i) holding analogous post on regular basis in the parent cadre or Department; or (ii) five years regular service in the parent cadre or Department in a post in level 11 of the pay matrix; and (b) having ten years of experience in personnel and Administrative or Judicial works Note:- The period of deputation, including period of deputation (Including Short Term Contract) in another ex-cadre post held immediately preceding this appointment in the same or some other

↓

			Organisations or Department of the Central Government shall not ordinarily exceed four years .
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2. The pay of the officer selected on deputation basis will be governed by DoP&T O.M. No. 6/8/2009-Estt(Pay-II) dated 17.06.2010, as amended from time to time.

3. The departmental officers in the feeder grade, who are in direct line of promotion, shall not be eligible for consideration for appointment on deputation. Similarly, a deputationist in the Armed Forces Tribunal shall not be eligible for consideration for appointments by promotion channel.

4. The maximum age limit for appointment by deputation shall not exceed 56 years with a residual service of four years as on the closing date of receipt of application.

5. The application in the prescribed pro forma for the post of Registrar (*Annexure-I*) and Joint Registrar (*Annexure-II*), of the eligible officers, who can be spared in the event of his/her selection, may be forwarded to the Principal Registrar, Armed Forces Tribunal, Principal Bench, West Block-VIII, Sector-I, R.K. Puram, New Delhi – 110 066 by the Department latest by 16 March, 2026 along with photo copies of the **Annual Confidential Reports for the last five years of the candidates and Vigilance Clearance Certificate**.

6. Separate application should be filled up in case the candidate is applying for more than one Bench.

7. The applications received, without supporting documents, photograph, unsigned, incomplete in any manner and received after due date, shall be summarily rejected.

8. It may please be noted that this Office is not enlisted in the Directorate of Estates for allotment of General Pool Residential Accommodation (GPRA).

9. Candidates, who apply for the post, will not be allowed to withdraw their candidature subsequently.


(Sumit Kumar Sharma)
Deputy Registrar (A)

Enclosure: Annexure-I & II

Distribution :-

1. Secretary General, Supreme Court of India
2. Registrar General, All High Courts
3. Principal Registrar, Central Administrative Tribunal, New Delhi.
4. The Under Secretary, MoD, AFT Cell, New Delhi
5. JAG Branch Army/Navy/Air Force, New Delhi
6. All Ministries of GoI
7. The Chief Secretary, Govt. of NCTD, Delhi Secretariat, I.P. Estate, New Delhi – 110002
8. Registrar/Registrar (i/c), AFT, RB, Kolkata, Guwahati, Mumbai, Lucknow, Jaipur & Chandigarh with the request to circulate to locally among Govt. offices located in its jurisdiction. It is further requested that window advertisement may be got published in one of the widely circulated dailies of your region.
9. IT Cell In-charge, AFT (PB) – You are hereby advised to upload the said advertisement in AFT (PB) website, www.aftdelhi.nic.in and also upload in DoP&T website and confirm.
10. Office copy

(Annexure-I)

**APPLICATION FOR THE POST OF REGISTRAR, ARMED FORCES
TRIBUNAL, REGIONAL BENCHES, KOLKATA, GUWAHATI, MUMBAI, LUCKNOW, JAIPUR
AND CHANDIGARH ON DEPUTATION BASIS**

Post applied for					
1. Name and Address (in Block letters)					
2. (i) Date of Birth (in Christian era)					
(ii) Mobile No.					
(iii) E-mail ID					
3. (i) Date of entry into service					
(ii) Date of Retirement under Central/State Government Rules					
4. Educational Qualifications					
5. Whether Educational and other qualifications required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same).					
Qualifications/Experience required as mentioned in the advertisement/ circular		Qualifications/experience possessed by the officer			
<u>Essential</u>		<u>Essential</u>			
(a) Qualification		(a) Qualification			
(b) Experience		(b) Experience			
<u>Desirable</u>		<u>Desirable</u>			
(a) Qualification		(a) Qualification			
(b) Experience		(b) Experience			
5.1 Note : This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular/and issue of Advertisement in the Employment News.					
5.2 In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.					
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.					
6.1 Note : Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.					
7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.					
Office/Institution	Post held on regular basis	From	To	Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

.....2/-

* Important : Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate may be indicated as below:

Office/Institution	Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme	From	To
8. Nature of present employment i.e, Adhoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/contract basis, please state.			
(a) The date of initial appointment	(b) Period of appointment on deputation/contract	(c) Name of the parent office/ organisation to which the applicant belongs.	(d) Name of the post and Pay of the post held in substantive capacity in the parent organisation
9.1 Note : In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department alongwith Cadre clearance, Vigilance Clearance and Integrity Certificate.			
9.2 Note : Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organisation but still maintaining a lien in his parent cadre/organization.			
10. If any post held on Deputation in the post by the applicant, date of return from the last deputation and others details.			
11. Additional details about present employment : Please state whether working under (indicate the name of your employer against the relevant column) (a) Central Government (b) State Government (c) Autonomous Organisation (d) Government Undertaking (e) Universities (f) Others			
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.			
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.			

14. Total emoluments per month now drawn		
Basis Pay in the PB	Grade Pay	Total Emoluments

15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scale, the latest salary slip issued by the organisation showing the following details may be enclosed.

Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/other Allowances etc., (with break-up details)	Total Emoluments

16. Additional information, if any, relevant to the post you applied for in support of your suitability for the post. This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement).	
17. Whether belongs to the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes and other Special Categories.	

Declaration

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

Place :

Dated :

(Signature of the candidate)

Address : _____

Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possess educational qualifications and experience mentioned in the Vacancy Circular. If selected, he/she will be relieved immediately.

1. Also certified that;

(i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt. _____

(ii) His/Her integrity is certified.

(iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

(iv) No major/minor penalty has been imposed on him/her during the last 10 years Or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be).

Countersigned

Employer/Cadre Controlling
(Authority with Seal)

(Annexure-II)

**APPLICATION FOR THE POST OF JOINT REGISTRAR, ARMED FORCES TRIBUNAL,
REGIONAL BENCHES, LUCKNOW AND CHANDIGARH ON DEPUTATION BASIS**

Post applied for					
1. Name and Address (in Block letters)					
2. (i) Date of Birth (in Christian era)					
(ii) Mobile No.					
(iii) E-mail ID					
3. (i) Date of entry into service					
(ii) Date of Retirement under Central/State Government Rules					
4. Educational Qualifications					
5. Whether Educational and other qualifications required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same).					
Qualifications/Experience required as mentioned in the advertisement/ circular				Qualifications/experience possessed by the officer	
<u>Essential</u>				<u>Essential</u>	
(c) Qualification				(c) Qualification	
(d) Experience				(d) Experience	
<u>Desirable</u>				<u>Desirable</u>	
(a) Qualification				(a) Qualification	
(b) Experience				(b) Experience	
5.1 Note : This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular/and issue of Advertisement in the Employment News.					
5.2 In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.					
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.					
6.1 Note : Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.					
7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.					
Office/Institution	Post held on regular basis	From	To	Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

.....2/-

* Important : Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate may be indicated as below:

Office/Institution	Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme	From	To
8. Nature of present employment i.e, Adhoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/contract basis, please state.			
(b) The date of initial appointment	(b) Period of appointment on deputation/contract	(c) Name of the parent office/ organisation to which the applicant belongs.	(d) Name of the post and Pay of the post held in substantive capacity in the parent organisation
9.1 Note : In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department alongwith Cadre clearance, Vigilance Clearance and Integrity Certificate.			
9.2 Note : Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organisation but still maintaining a lien in his parent cadre/organization.			
10. If any post held on Deputation in the post by the applicant, date of return from the last deputation and others details.			
11. Additional details about present employment : Please state whether working under (indicate the name of your employer against the relevant column) (g) Central Government (h) State Government (i) Autonomous Organisation (j) Government Undertaking (k) Universities (l) Others			
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.			
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.			

14. Total emoluments per month now drawn		
Basis Pay in the PB	Grade Pay	Total Emoluments

15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scale, the latest salary slip issued by the organisation showing the following details may be enclosed.

Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/other Allowances etc., (with break-up details)	Total Emoluments

16. Additional information, if any, relevant to the post you applied for in support of your suitability for the post. This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement).	
17. Whether belongs to the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes and other Special Categories.	

Declaration

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

Place :

Dated :

(Signature of the candidate)

Address : _____

Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possess educational qualifications and experience mentioned in the Vacancy Circular. If selected, he/she will be relieved immediately.

1. Also certified that;

(i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt. _____

(ii) His/Her integrity is certified.

(iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

(iv) No major/minor penalty has been imposed on him/her during the last 10 years
Or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be).

Countersigned

Employer/Cadre Controlling
(Authority with Seal)



4th Floor, Worldmark 1, East Wing, Asset 11,
Hospitality District, Aerocity, New Delhi-110037
Tel : 011-49111200, Fax : 011-49111210
Email : info@gstn.org.in, Website : www.gstn.org.in

F. No. SUP-120213/1/2017-GSTN-VOL-XIX

Date: 14.01.2026

To,

The Chief Secretary,
Govt. of NCT of Delhi,
3rd Floor, Delhi Secretariat, IP Estate,
Delhi-110 002

Subject: Request for sponsoring eligible and willing Officers for appointment for the post of Executive Vice President (Services) in the Goods and Services Tax Network (GSTN), New Delhi on deputation basis - Regarding.

Dear Madam/Sir,

Goods and Services Tax Network (GSTN) is a Section 8, not for profit, 100% Government owned company, tasked with development and maintenance of Indirect Taxation platform for GST to help taxpayers in India to prepare, file returns, make payments of indirect tax liabilities and perform other compliances. It provides IT infrastructure and services to the Central and State Governments, taxpayers and other stakeholders for implementation of the Goods and Services Tax (GST) in India.

2. The Goods and Services Tax Network (GSTN) proposes to fill up the position of **Executive Vice President (Services)** on deputation basis from amongst eligible and willing Officers of the Government of India/State Governments/PSUs.

3. For the position of Executive Vice President (Services), officers working in Level 14 on regular basis in the parent cadre or department or having five years' experience in Level-13 on regular basis in the parent cadre or department AND overall 18 years of service at Group 'A' in the Government are eligible to apply.

4. I would request you to please circulate this vacancy to all the officers under your control and to forward the names of eligible and willing officers possessing relevant experience for consideration for the above position. You are also requested to send the applications along with the attested copies of their last 5 years' APARs/ACRs and Vigilance Clearance to us at the earliest and preferably by **16th February 2026**.

5. This issues with the approval of Chief Executive Officer, GSTN.

Encl: As above.

Yours faithfully,

Pramod Kumar

(Pramod Kumar)
Executive Vice President (Services)

Executive Vice President (Services)

Role	Executive Vice President (Services)
Reporting to	CEO
Function	Services
Level	L2
Grade	G2

Role Description:

To design the overall strategy for Services and lead the creation of processes that enable effective interface between the GST Policy/ Process Groups and the Technology team.

The role holder would also be responsible for understanding the GST policy/ processes related to Services which Include GST Common Portal (Core Services-Registration, Returns, Payment & Back End Services- IGST settlement and others), Value Added Services, Outreach and Capability Building, Tax Payer Profiling Utility and providing Inputs (business requirements) to the Technology team for system implementation.

Key Responsibilities

Strategy Design and Implementation

- Design the overall strategy for services and lead the creation of processes for Services, in consultation with the CEO, to support GSTN in meeting its objectives.
- Plan the departmental budget for all Services functions during the internal budgeting exercise, after reviewing the inputs received from Heads of various sub functions (like common portal, value added etc.)

Stakeholder Relationship Management

- Stakeholders Identification
Identify the pool of external stakeholders, comprising of Senior Officials of the different tax administrations/ competent authorities to be collaborated with for adoption of GSTN services (I.e. Core and Value Added)
Collaborate with the pool of internal stakeholders, comprising of Head of Technology, Head of Strategy, MIS & Analysis and Head of Customer Service, whose inputs would be taken to continuously strengthen the Services function.
- Stakeholder Need identification and Relationship Management
Strategize the effective processes and mechanisms for understanding and capturing the needs of stakeholders from Services
Build relationships, liaison and conduct strategic discussions with Senior Officials of different tax administrations/ competent authorities, to proactively understand their needs and expectations from GSTN Services (i.e. Core and Value Added)
- Feedback Gathering and Grievance Redressal
Review the requirements of stakeholders on an ongoing basis by collecting feedback in a process oriented and structured manner
Identify the common trends in requirements and grievances; Ensure resolution of the same in a timely manner

Operations

- Basis the identified needs of the stakeholders and GSTN strategic imperatives, create a business requirement document (BRD) which would act as an input for functional specification creation by technology team; Ensure that BRD includes (but not limited to) the following requirements:
 - GST Common Portal (Core Services) i.e. Registration (like Registration of existing/ new dealers, Registration amendment etc), Returns (like GST Return Form design, GST Returns process etc.) and Payment (like Design of GST challan form and reconciliation mechanism, Interface between taxpayers, tax authorities, banks and accounting authorities etc.)
 - Value Added Services i.e. state specific set of services, Reports/ MIS for each of the functionality modules (registration, tax payment and returns) etc.
 - Back End Services (IGST settlement and others) i.e. defining of the modalities information exchange between GST Common Portal and all other interfacing systems of stakeholders to ensure timely settlement of funds, IGST settlement mechanism etc.
- Ensure alignment of finalized GSTN applications and services with the stakeholders' needs
- Obtain inputs from the sub function heads (i.e. Core Services, Value Added , TPP etc.) on a periodic basis to understand the change requests/ additional requirements from services and share the same with the Head of Technology for making required changes in the applications and systems
- Ensure requisite awareness and support to the stakeholders who are adopting/ using GSTN services through Outreach and Capability Building cell
- Ensure information adequacy and accurate information analysis by Tax payer profiling utility

People Development

- Take an active role in recruitment of incumbents into own team
- Conduct formal performance appraisal and provide developmental feedback for own team
- Identify training needs of subordinates and provide functional training inputs through internal and external sources

Others

- Ensure timely preparation of MIS and Status Updates for circulation to the Top Management and other authorities as may be required
- Share knowledge, mentor, and educate the organization's management, staff and stakeholders with regard to the organization's services vision, opportunities and challenges
- Serve as single point of escalation for all issues related to Services

Key Interface

External:	Internal:
➤ External stakeholders (tax authorities, dealers, treasuries, banks, policy makers, process groups, etc.)	➤ Leadership Team
	➤ Internal Departments like Technology; Strategy, MIS & Analysis, Customer Services

Key Attributes & Skills:

- Role holder to be sourced on deputation with minimum experience of 18 years of service at Group 'A' level in Government.
- Around 8-10 years of experience in tax policy formulation
- Experience of working in State/ Central Commercial Tax Department/ Treasuries

Pay and Allowances:

The pay of the selected Officer will be fixed at Level 14 of the Pay Matrix. The Allowances will be as per GSTN's policy including House Rent Allowance of Rs. 1,00,000/- per month, Leave Salary & Pension Contribution, IT & Training Allowance 45% of (Basic Pay + DA) etc.

Note: GSTN is not an eligible office under the General Pool Residential Accommodation of the Directorate of Estates, Government of India.



GOODS AND SERVICES TAX NETWORK

[A Government Enterprises]

Corporate Office: East Wing, 4th Floor, World Mark-1, Aerocity, New Delhi – 110037

Tel: 011-49111200 Website: www.gstn.org.in

14.01.2026

Date: 14.01.2026

GSTN invites applications from eligible Serving Government Officers from Central/State Government for 01 position of Executive Vice President on deputation. Details of Pay Scale, Essential Qualification and Experience, Perks etc. attached to the post for deputationist are as under:

Sr. No.	Name of the post	Pay scale	Essential Qualification and Experience	Perks
1.	Executive Vice President (Services)	Level 14 of Central Govt. Pay Matrix & allowances as decided by the Board	Holding analogous post at Level 14 on regular basis in parent department; or Having five year' experience in Level 13 on regular basis in the parent cadre or department AND Overall, 18 years of service at Group 'A' level in Government. Desirable:- Possessing 8 years or more of experience in taxation/Finance/business process automation or IT. Experience working in the domain of GST would be desirable but not necessary.	HRA: Rs 1,00,000/- Other perks: Company Car, Medical Insurance, Children Education Allowance etc. (as per GSTN rules)

Age Limit: The maximum age-limit for appointment by deputation shall not exceeding fifty-six as on the closing date of receipt of application i.e. **16th February 2026**.

Interested eligible Government Officers may apply through proper channel, in prescribed format, to:

OSD (HR)
Goods & Services Tax Network
East Wing, 4th Floor, Worldmark-I,
Aerocity, New Delhi – 110037.

The application should be forwarded along with Integrity Certificate, DE/Vigilance clearance certificate, details of major/minor penalty in last 10 years, if any, and attested copy of ACR/APAR of last five years for deputationists.

A soft copy of the application may also be emailed to careers@gstn.org.in

Fwd: Vacancy Circular - Filling up the post of Deputy Director (Technical) at DSVO- reg.**Shri Rajeev Verma** <csdelhi@nic.in>

Wed, 21 Jan 2026 12:02:47 PM +0530

To "A. Anbarasu"<secservices@nic.in>

===== Forwarded message =====

From: Satya Prakash <sosa.fpd@nic.in>

To: "Director General CSIR" <dg@csir.res.in>, "Director General CSIR" <dgcsir@csir.res.in>, "Neerabh Kumar Prasad, IAS" <cs@ap.gov.in>, "Dharmendra" <cs-arunachal@nic.in>, "Dr. Ravi Kota" <cs-assam@nic.in>, "Chief Secretary, Bihar" <cs-bihar@nic.in>, "Chief Secretary Office" <csoffice.cg@gov.in>, "Puneet Kumar Goel IAS Chief Secretary" <cs-go@nic.in>, "chiefsecretary" <chiefsecretary@gujarat.gov.in>, "Sh. T.V.S.N Prasad, IAS" <cs@hry.nic.in>, "Prabodh Saxena" <cs-hp@nic.in>, "L.Khiangte, IAS" <cs-jharkhand@nic.in>, "cs" <cs@karnataka.gov.in>, "DR VENU V IAS" <chiefsecy@kerala.gov.in>, "Veera Rana" <cs@mp.nic.in>, "cs" <cs@maharashtra.gov.in>, "cs-manipur" <cs-manipur@nic.in>, "cso-meg" <cso-meg@nic.in>, "cs miz" <cs_miz@rediffmail.com>, "Csng" <Csng@nic.in>, "Shri Manoj Ahuja" <csori@nic.in>, "Chief Secretary, Punjab" <cs@punjabmail.gov.in>, "Csraj" <Csraj@rajasthan.gov.in>, "Vijay Bhushan Pathak" <cs-skm@hub.nic.in>, "cs" <cs@tn.gov.in>, "CS Telangana" <cs@telangana.gov.in>, "cs-tripura" <cs-tripura@nic.in>, "CHIEF SECRETARY OFFICE GOVT OF UP" <csup@nic.in>, "chiefsecyuk" <chiefsecyuk@gmail.com>, "chief secretary" <cs-uttarakhand@nic.in>, "B P Gopalika" <cs-westbengal@nic.in>, "Chief Secretary Andamans" <cs-andaman@nic.in>, "adcgovpb" <adcgovpb@gmail.com>, "Office of the Administrator DNH DD" <administrator-dnh@nic.in>, "Shri Naresh Kumar" <csdelhi@nic.in>, "cs-jandk" <cs-jandk@nic.in>, "Advisor to LG" <advisor-lg-ladakh@gov.in>, "Advisor to the Administrator UTL" <Lk-advisor@gov.in>, "Praful Patel" <lk-admin@nic.in>, "Dr Sharat Chauhan, I.A.S , Chief Secretary to Government, Government of Puducherry" <cs.pon@nic.in>

Cc: "Anil Gupta" <akgupta76@nic.in>

Date: Wed, 21 Jan 2026 10:22:26 +0530

Subject: Vacancy Circular - Filling up the post of Deputy Director (Technical) at DSVO- reg.

===== Forwarded message =====

Sir/ Madam,

PFA this Department's Vacancy Circular on the above cited subject.

Thanks and regards,

Satya Prakash (Section Officer)

Sugar Administration

Department of Food and Public Distribution

Ministry of Consumer Affairs, Food and Public Distribution

1 Attachment(s)

note20012026164117.pdf

694.3 KB

No. A-12025/1/2021-SA
Government of India
Ministry of Consumer Affairs, Food & Public Distribution
Department of Food & Public Distribution

Krishi Bhawan, New Delhi
Dated: 20th January, 2026

INDICATIVE VACANCY CIRCULAR

Sub: Filling up of 01 vacant post of **Deputy Director (Technical)** in the Directorate of Sugar & Vegetable Oils, by Deputation (including short-term contract)- regarding.

The undersigned is directed to invite applications from eligible and suitable officers for filling up 01 vacant post of **Deputy Director (Technical)**, a General Central Service, Group 'A' Gazetted, Non-Ministerial post in Level-11 of the Pay Matrix in the Directorate of Sugar & Vegetable Oils – an attached office of the Department of Food & Public Distribution, by Deputation (ISTC).

2. Details of the post, eligibility conditions etc. may be accessed from the Department's website: www.dfpd.nic.in

3. Applications of only such officers/ candidates will be considered as are routed through proper channel and are accompanied by:-

(i) Bio-data* – Certification part to be filled up and countersigned by the Employer/ Cadre Controlling Authority. Each page of the Bio-Data and all supporting documents to be attested by an officer not below the rank of Under Secretary.

(ii) Photocopies of APARs for the last five (5) years, duly attested on each page by an officer not below the rank of Under Secretary.

(*) as per prescribed proforma available on the website.

4. It is, therefore, requested that the applications of suitable and eligible officers for the post may please be sent to the Under Secretary (SA), Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution, Room No. 476, Krishi Bhawan, New Delhi – 110001, within **90 days** from the date of publication of this advertisement in the Employment News. Unsigned/ incomplete applications, not submitted through proper channel or those received after the last date, shall not be considered.

5. It is requested that wide publicity may be given to this vacancy circular and the circular may please be circulated among all PSUs/ Recognized Universities or Research Institutions/ Statutory or Autonomous Organizations, under your administrative control.


(Anil Kumar Gupta)
Under Secretary to the Government of India
Tel No. 2307 4902

Distribution:-

1. All Ministries/ Departments of the Government of India.
2. The Chief Secretaries/ Administrators of all State Governments/ Union Territories.

For information:-

Under Secretary (Estt.), Directorate of Sugar & Vegetable Oils.



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



मुख्यालय
Headquarters
पंचदीप भवन सी.आई.डी. मार्ग, नई दिल्ली-110002
PANCHDEEP BHAWAN, C.I.D. MARG, NEW DELHI-110 002
Phone: 011-23604700 Email: dir-gen@esic.nic.in
Website: www.esic.nic.in / www.esic.in

Delhi Secretariat
GAD / R & I BRANCH
GOVT. OF INDIA

20 JAN 2026

OFFICE OF THE CHIEF SECRETARY
GOVT. OF INDIA

File No. A-37/14/4/2020-E.I

Date: 12.01.2026

20 JAN 2025

DY. No.

ADVERTISEMENT

Diary No.

CAD2026/2545

Applications are invited for seven (07) vacancies in the cadre of Assistant Executive Engineer (Electrical) in Pay Band-3, Rs.15600- 39100 + Grade Pay Rs. 5400/-(Level 10, Rs.56100- 177500) on Deputation (Including Short Term Contract) basis.

Eligibility conditions, Educational Qualification and Experience required:

Officers under the Central or State Government or Union Territories or Autonomous Bodies or Statutory Bodies or Public Sector Undertakings or Universities or Research Institutions: -

- 20.1.24
Secy (Ser.)
- A (I) holding analogous post on regular basis in the parent cadre or department; or
(II) with two years service in the grade rendered after appointment thereto on a regular basis in posts in Pay Band-2 Rs.9300-34800 with Grade Pay of Rs.4800, (Level 8, Rs.47600- 151100) or equivalent; or
(III) with three years service in the grade rendered after appointment thereto on a regular basis in Pay Band-2 Rs.9300-34800 with Grade Pay of Rs.4600, (7th CPC -Level 7, Rs.44900-142400) or equivalent; and
B (I) Possessing B.E./B.Tech. in electrical engineering from a recognized University or equivalent, and
(II) three years experience in planning, construction and execution in electrical engineering projects.

Note 1: Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation (Including Short Term Contract) shall be not exceeding 56 years', as on the closing date of receipt of applications."

Note 2: For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1.1.2006 (the date from which the revised pay structure based on the 6th Central Pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding pay band and grade pay or pay scale extended based on the recommendations of the pay commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any up-gradation.

GENERAL CONDITIONS

1. Assistant Executive Engineer (Electrical) on deputation (ISTC) basis will be liable to be posted anywhere in India.
2. Terms and conditions of the appointment of officers selected on deputation basis will be regulated in accordance with the orders contained in Govt. of India, Ministry of Finance O.M. No. F.1(11)-E-III(B)/75 dated 07.11.75 read with Govt. of India, Ministry of Home Affairs, Department of Personnel & Administrative Reforms OM No. 6/8/2009-Estt and (Pay-II) dated 17.06.2010 as amended from time to time.
3. Applications should reach this office within 60 days from its publication in the Employment News.
4. Date for determining the upper age limit, qualification and experience will be the closing date prescribed for receipt of application.
5. Application must be sent in the Bio-data/Curriculum Vitae proforma given in Annexure-I. This proforma can be downloaded from ESIC website www.esic.gov.in. Candidates are advised to fill the Bio-data details in typed format to ensure legibility and clearly mention the post for which the candidate has applied for.
6. Cadre Controlling Authority of candidates are advised to refer instructions of Annexure-II of DoPT OM No. AB.14017/28/2014-Estt. (RR) dated 02.07.2015 before forwarding applications.
7. Application duly filled and supported by all relevant documents should be placed in envelope which should be super-scripted: "Application for the Post of Assistant Executive Engineer (Electrical) on Deputation (including short term contract) basis."
8. Bio-data/Curriculum Vitae not accompanied by supporting certificates/documents in support of Qualification and Experience claimed by the candidates will not be processed.
9. Bio-data/Curriculum Vitae in the prescribed format (annexed with educational, experience certificates/documents etc) duly certified and stamped by the Employer along with the APARs/CRs (Photocopies of each page of APARs/ CRs duly attested by an officer not below the rank of Under Secretary to the Govt) for last five years (i.e. 2020-2021 to 2024-2025 or 2021 to 2025, as maintained), Cadre Clearance, Vigilance Clearance, Integrity Certificate and 'No Major or Minor Penalty for last ten years' certificate (or a list of major or minor penalty imposed during last ten years, if any) must reach through proper channel to Sh. Ratnesh Kumar Gautam, Insurance Commissioner (P&A), Hqrs. Office, ESI Corporation, C.I.G Marg, New Delhi-II0002 within 60 days from its publication in Employment News.
10. In case of non-availability of APAR/CR, reason for such non-availability would be required from Cadre Controlling Authority.
11. Candidates who once apply for the post will not be allowed to withdraw their candidature subsequently.
12. Any query regarding the application may be addressed to Sh. Ashish Sinha, Deputy Director(E-I) at ashish.sinha@esic.gov.in.


 (Ratnesh Kumar Gautam)

Insurance Commissioner(P&A)

BIO-DATA/CURRICULUM VITAE PROFORMA**FOR THE POST OF ASSISTANT EXECUTIVE ENGINEER (ELECTRICAL)**

1.	Name and Address (in Block Letters)	
2.	Date of Birth (in Christian era)	
3(i)	Date of Entry into Service	
3(ii)	Date of retirement under Central/State Government Rules	
4.	Educational Qualifications	
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
	Eligibility Conditions, Educational Qualifications and Experience required as mentioned in the advertisement/ vacancy circular	Eligibility Conditions, Educational Qualifications and Experience possessed by the officer.
	a. Eligibility Conditions:	a. Eligibility Conditions:
	I. holding analogous post on regular basis in the parent cadre or department; or	b) Educational Qualifications
	II. with two years service in the grade rendered after appointment thereto on a regular basis in posts in Pay Band-2 Rs.9300-34800 with Grade Pay of Rs.4800, (Level 8, Rs.47600- 151100) or equivalent; or	
	III. with three years service in the grade rendered after appointment thereto on a regular basis in Pay Band-2 Rs.9300-34800 with Grade Pay of Rs.4600, (7th CPC -Level 7, Rs.44900-142400) or equivalent; and	
	b. Experience:	c) Experience:
	Three years experience in planning, construction and execution in electrical engineering projects.	
5.1 Note: In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate.		
6.	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of	

the post

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	* Pay Band, Pay scale and Grade Pay/ Level of the post held on regular basis	Nature of Duties (in detail) <u>highlighting experience required for the post applied for</u>

***Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP/MACP Scheme	From	To

8.	Nature of present employment i.e. Ad-hoc on Temporary or Quasi-Permanent or Permanent		
9.	In case the present employment is held on deputation/ contract basis, please state:-		
(a) The date of initial appointment	(b) Period of deputation/contract	(c) Name of the parent office/organization to which the applicant belongs.	(d) Name of the post and Pay of the post held in substantive capacity in the parent organization
9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.			
9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization			
10.	If any post held-on Deputation in the past by the applicant, date of return from the last deputation and other details.		
11.	Additional details about present employment:		

	Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Union Territories d) Autonomous Bodies e) Statutory Bodies d) Public Sector Undertakings e) Universities f) Research Institutions f) Others		
12.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale		
14.	Total emoluments per month now drawn:		
PB, Basic Pay and Level with pay scale as per 7 th CPC		Grade Pay	Total Emoluments
15.	In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.		
Basic Pay with Scale of Pay and rate of increment		Dearness Pay/interim relief /other Allowances etc. (with break-up details)	Total Emoluments
16. A	Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)		
16. B	Achievements: The candidates are requested to indicate information with regard to; (i) Research publications and reports and		

	special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organization (v) Any research/ innovative measure involving official recognition vi) any other information. (Note: Enclose a separate sheet if the space is insufficient)	
17.	Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis. (Officers under Central/State Governments are only eligible for "Absorption". Candidates of Non-Government Organizations are eligible only for Short Term Contract) (The option of "STC" / "Absorption"/ "Re-employment" is available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or Re-employment").	
18.	Whether belongs to SC/ST	
19.	Contact Details (All details Mandatory)	
	a. Postal Address of the Candidate:	a)
	b. Phone No. of Candidate (official):	b)
	c. Phone No. of Candidate (Personal):	c)
	d. Email Id of the Candidate:	d)
	e. Phone No. Administration Department (Cadre Controlling):	e)
	f) Email ID of the Administration Department (Cadre Controlling):	f)
	g) Complete address of Cadre Controlling Authority	g)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)
Date _____
Address _____

Certification by the Employer/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular/Employment News. If selected, he/she will be relieved immediately.

2. Also certified that;

i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. _____.

ii) His/ Her integrity is certified.

iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years (i.e. 2020-2021 to 2024-2025 or 2021 to 2025, as maintained), duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

iv) No major/ minor penalty has been imposed on him/ her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/ Cadre Controlling Authority with Seal)



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



मुख्यालय
Headquarters
पंचदीप भवन सी०आई०जी रोड, नई दिल्ली-110002
PANCHDEEP BHAWAN, C.I.G. MARG, NEW DELHI-110 002
Phone: 011-23604700 Email: dir-gen@esic.nic.in
Website: www.esic.nic.in / www.esic.in

No. A-37/14/4/2020-E. I

Date: 12.01.2026

VACANCY CIRCULAR

Subject: Recruitment of Assistant Executive Engineer (Electrical) on Deputation (Including Short Term Contract) basis, in ESI Corporation.

Applications are invited for seven (07) vacancies in the cadre of Assistant Executive Engineer (Electrical) in Pay Band-3, Rs.15600- 39100 + Grade Pay Rs. 5400/-(Level 10, Rs.56100- 177500) on Deputation (Including Short Term Contract) basis.

2. Eligibility conditions, Educational qualifications, experience and general conditions for the above post are indicated in Appendix-I.
3. Applications of eligible Officers, who are willing to take up the appointment immediately and can be spared after being selected, may be sent through proper channel in the prescribed proforma placed at Appendix-II.
4. Cadre Controlling Authorities of willing candidates are advised to refer instructions of Annexure-II of DoPT OM No. AB.14017/28/2014-Estt. (RR) dated 02.07.2015 before forwarding applications.
5. Bio-data/Curriculum Vitae in the prescribed format (annexed with educational, experience certificates/documents etc) duly certified and stamped by the Employer along with the APARs/CRs (Photocopies of each page of APARs/ CRs duly attested by an officer not below the rank of Under Secretary to the GoI) for last five years (i.e. 2020-2021 to 2024-2025 or 2021 to 2025, as maintained), Cadre Clearance, Vigilance Clearance, Integrity Certificate and 'No Major or Minor Penalty for last ten years' certificate (or a list of major or minor penalty imposed during last ten years, if any) must reach **through proper channel to Sh. Ratnesh Kumar Gautam, Insurance Commissioner (P&A), Hqrs. Office, ESI Corporation, C.I.G Marg, New Delhi-110002** within 60 days from its publication in Employment News.
6. It is requested that wide publicity may be given to the above vacancies for information of all the eligible Officers.


(Ratnesh Kumar Gautam)
Insurance Commissioner (P&A)

Encl: As above

To,

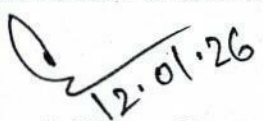
1. Secretaries of Union Ministry (as per list enclosed).
2. Chief Secretaries of States/Union Territories (as per list enclosed).
3. Heads of various Organisations (as per list enclosed).

Appendix-I

S. No	Post Name	Eligibility Conditions, Educational Qualification and Experience
1.	Assistant Executive Engineer (Electrical) Deputation (Including Short Term Contract) Pay Band-3, Rs.15600-39100 + Grade Pay Rs. 5400/- [in level 10 (Rs.56100-177500)] Vacancy-07	Officers under the Central or State Government or Union Territories or Autonomous Bodies or Statutory Bodies or Public Sector Undertakings or Universities or Research Institutions: - A (I) holding analogous post on regular basis in the parent cadre or department; or (II) with two years service in the grade rendered after appointment thereto on a regular basis in posts in Pay Band-2 Rs.9300-34800 with Grade Pay of Rs.4800, (Level 8, Rs.47600- 151100) or equivalent; or (III) with three years service in the grade rendered after appointment thereto on a regular basis in Pay Band-2 Rs.9300-34800 with Grade Pay of Rs.4600, (7th CPC -Level 7, Rs.44900-142400) or equivalent; and B (I) Possessing B.E./B.Tech. in electrical engineering from a recognized University or equivalent, and (II) three years experience in planning, construction and execution in electrical engineering projects. Note 1: Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding 56 years', as on the closing date of receipt of applications. Note 2: For the purpose of appointment on deputation basis , the service rendered on a regular basis by an officer prior to 1.1.2006 (the date from which the revised pay structure based on the 6th Central Pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding pay band and grade pay or pay scale extended based on the recommendations of the pay commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any up-gradation.

GENERAL CONDITIONS

1. Assistant Executive Engineer (Electrical) on deputation (ISTC) basis will be liable to be posted anywhere in India.
2. Terms and conditions of the appointment of officers selected on deputation basis will be regulated in accordance with the orders contained in Govt. of India, Ministry of Finance O.M. No. F.1(11)-E-III(B)/75 dated 07.11.75 read with Govt. of India, Ministry of Home Affairs, Department of Personnel & Administrative Reforms OM No. 6/8/2009-Estt and (Pay-II) dated 17.06.2010 as amended from time to time.
3. Applications should reach this office within 60 days from its publication in the Employment News.
4. Date for determining the upper age limit, qualification and experience will be the closing date prescribed for receipt of application.
5. Application must be sent in the Bio-data/Curriculum Vitae proforma given in Annexure-I. This proforma can be downloaded from ESIC website www.esic.gov.in. Candidates are advised to fill the Bio-data details in typed format to ensure legibility and clearly mention the post for which the candidate has applied for.
6. Cadre Controlling Authority of candidates are advised to refer instructions of Annexure-II of DoPT OM No. AB.14017/28/2014-Estt. (RR) dated 02.07.2015 before forwarding applications.
7. Application duly filled and supported by all relevant documents should be placed in envelope which should be superscripted: "Application for the Post of Assistant Executive Engineer (Electrical) on Deputation (including short term contract) basis.
8. Bio-data/Curriculum Vitae not accompanied by supporting certificates/documents in support of Qualification and Experience claimed by the candidates will not be processed.
9. Bio-data/Curriculum Vitae in the prescribed format (annexed with educational, experience certificates/documents etc) duly certified and stamped by the Employer along with the APARs/CRs (Photocopies of each page of APARs/ CRs duly attested by an officer not below the rank of Under Secretary to the GoI) for last five years (i.e. 2020-2021 to 2024-2025 or 2021 to 2025, as maintained), Cadre Clearance, Vigilance Clearance, Integrity Certificate and 'No Major or Minor Penalty for last ten years' certificate (or a list of major or minor penalty imposed during last ten years, if any) must reach through proper channel to Sh. Ratnesh Kumar Gautam, Insurance Commissioner (P&A), Hqrs. Office, ESI Corporation, C.I.G Marg, New Delhi-II0002 within 60 days from its publication in Employment News.
10. In case of non-availability of APAR/CR, reason for such non-availability would be required from Cadre Controlling Authority.
11. Candidates who once apply for the post will not be allowed to withdraw their candidature subsequently.
12. Any query regarding the application may be addressed to Sh. Ashish Sinha, Deputy Director(E-I) at ashish.sinha@esic.gov.in.


 (Ratnesh Kumar Gautam)
 Insurance Commissioner (P&A)

Appendix-II

BIO-DATA/CURRICULUM VITAE PROFORMA
FOR THE POST OF ASSISTANT EXECUTIVE ENGINEER (ELECTRICAL)

1.	Name and Address (in Block Letters)	
2.	Date of Birth (in Christian era)	
3(i)	Date of Entry into Service	
3(ii)	Date of retirement under Central/State Government Rules	
4.	Educational Qualifications	
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
	Eligibility Conditions, Educational Qualifications and Experience required as mentioned in the advertisement/ vacancy circular	Eligibility Conditions, Educational Qualifications and Experience possessed by the officer.
	a. Eligibility Conditions:	a. Eligibility Conditions:
	I. Holding analogous post on regular basis in the parent cadre or department; or	
	II. with two years service in the grade rendered after appointment thereto on a regular basis in posts in Pay Band-2 Rs.9300-34800 with Grade Pay of Rs.4800, (Level 8, Rs.47600- 151100) or equivalent; or	b) Educational Qualifications
	III. with three years service in the grade rendered after appointment thereto on a regular basis in Pay Band-2 Rs.9300-34800 with Grade Pay of Rs.4600, (7th CPC -Level 7, Rs.44900-142400) or equivalent; and	
	b. Experience:	c) Experience:
	Three years experience in planning, construction and execution in electrical engineering projects.	
5.1	Note: In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate.	
6.	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post	

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	* Pay Band, Pay scale and Grade Pay/ Level of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

***Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP/MACP Scheme	From	To

8.	Nature of present employment i.e. Ad-hoc on Temporary or Quasi-Permanent or Permanent		
9.	In case the present employment is held on deputation/ contract basis, please state:-		
(a) The date of initial appointment	(b) Period of deputation/contract	(c) Name of the parent office/organization to which the applicant belongs.	(d) Name of the post and Pay of the post held in substantive capacity in the parent organization
9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate. 9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization			
10.	If any post held-on Deputation in the past by the applicant, date of return from the last deputation and other details.		
11.	Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant		

	column) a) Central Government b) State Government c) Union Territories d) Autonomous Bodies e) Statutory Bodies d) Public Sector Undertakings e) Universities f) Research Institutions f) Others	
12.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.	
13.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale	
14.	Total emoluments per month now drawn:	
PB, Basic Pay and Level with pay scale as per 7 th CPC	Grade Pay	Total Emoluments
15.	In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.	
Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief /other Allowances etc. (with break-up details)	Total Emoluments
16. A	Additional information , if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)	
16. B	Achievements: The candidates are requested to indicate information with regard to; (i) Research publications and reports and special projects (ii) Awards/Scholarships/Official	

	Appreciation (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organization (v) Any research/ innovative measure involving official recognition vi) any other information. (Note: Enclose a separate sheet if the space is insufficient)	
17.	Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis. (Officers under Central/State Governments are only eligible for "Absorption". Candidates of Non-Government Organizations are eligible only for Short Term Contract) (The option of "STC" / "Absorption"/ "Re-employment "is available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or Re-employment").	
18.	Whether belongs to SC/ST	
19.	Contact Details (All details Mandatory)	
	a. Postal Address of the Candidate:	a)
	b. Phone No. of Candidate (official):	b)
	c. Phone No. of Candidate (Personal):	c)
	d. Email Id of the Candidate:	d)
	e. Phone No. Administration Department (Cadre Controlling):	e)
	f) Email ID of the Administration Department (Cadre Controlling):	f)
	g) Complete address of Cadre Controlling Authority	g)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Date-----

Address_____

Certification by the Employer/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular/Employment News. If selected, he/she will be relieved immediately.

2. Also certified that;

i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. _____.

ii) His/ Her integrity is certified.

iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years (i.e. 2020-2021 to 2024-2025 or 2021 to 2025, as maintained), duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

iv) No major/ minor penalty has been imposed on him/ her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/ Cadre Controlling Authority with Seal)

Fwd: Sopa9m:Fwd: Willingness for the post of 'Administrative Officer' in Central Tax and Central Excise, Thiruvananthapuram Zone on deputation basis

Shri Rajeev Verma <csdelhi@nic.in>

Tue, 20 Jan 2026 3:17:03 PM +0530

To "Secretary Services"<secservices@nic.in>

===== Forwarded message =====

From: Establishment Section CGST Kochi <estt.cgstkochi@gmail.com>

To: <ao.estt-pccobz@gov.in>, <ccu-cexblr@nic.in>, <ccu-cexbpl@nic.in>, <ccu-cexbbr@nic.in>, <ccu-cexchd@nic.in>, <ccu-cexchn@nic.in>, <ccu-cexdel@nic.in>, <goacentralexcise@gmail.com>, <ccu-cexshlng@nic.in>, <cco-cgstguwahati@nic.in>, <ccu-cexhyd@nic.in>, <ccu-cexjpr@nic.in>, <ccu-cexkoa@nic.in>, <ccu-cexlko@nic.in>, <ccu-cexmum1@gov.in>, <ccu-cexpune@nic.in>, <ccu-cexranchi@nic.in>, <ccu-cexvdr@nic.in>, <ccu-cuschn@nic.in>, <estt.goacustoms@gov.in>, <ccu-cuskoa@nic.in>, <ccu-cusmum1@nic.in>, <commrchs-cuscok@nic.in>, <cochincustoms@nic.in>, <vizcusestt@gmail.com>, <dgp-m-cbic@nic.in>, <dgicce@gmail.com>, <lkocadrecontrol@gmail.com>, <mcuspe7737@gmail.com>, <estt-cusvzg@gov.in>, <agarwal.ashutosh25@gov.in>, <cca-delhizone@gov.in>, <narcommr@cbn.nic.in>, <supdt-estt@cbn.nic.in>, <cexauran@nic.in>, <aohdqr@gmail.com>, <dgbfsf@nic.in>, <dgrpf@crpf.gov.in>, <dgciscf@cisf.gov.in>, <dgsfb@nic.in>, <dgibp@itbp.gov.in>, <dgrpf@rpf.gov.in>, <dgat@assamrifles.gov.in>, <dgncrb@ncrb.gov.in>, <webmaster.cbcc@icegate.gov.in>, <cpmg.kerala@indiapost.gov.in>, <pmgkochi@indiapost.gov.in>, <pmgcalicut@indiapost.gov.in>, <cpmggtamilnadu@indiapost.gov.in>, <cpmgkarnataka@indiapost.gov.in>, <cpmgandhrapradesh@indiapost.gov.in>, <cs-andaman@nic.in>, <cs@ap.gov.in>, <cs-arunachal@nic.in>, <cs-assam@nic.in>, <cs-bihar@nic.in>, <csoffice.cg@gov.in>, <csdelhi@nic.in>, <cs-goat@nic.in>, <chiefsecretary@gujarat.gov.in>, <cs@hry.nic.in>, <cs-hp@nic.in>, <cs-jandk@nic.in>, <cs-jharkhand@nic.in>, <cs@karnataka.gov.in>, <chiefsecy@kerala.gov.in>, <cs@mp.nic.in>, <cs@maharashtra.gov.in>, <cs-manipur@nic.in>, <cs-mizoram@nic.in>, <csngl@nic.in>, <csori@nic.in>, <cs-ori@nic.in>, <cs.pon@nic.in>, <cs.pondicherry@nic.in>, <cs@punjab.gov.in>, <csraj@rajasthan.gov.in>, <cs-skm@hub.nic.in>, <cs@tn.gov.in>, <cs@telangana.gov.in>, <cs-tripura@nic.in>, <csup@nic.in>, <cs-uttarakhand@nic.in>, <chiefsecyuk@gmail.com>, <cs-westbengal@nic.in>, <secybm@nic.in>, <secy-ol@nic.in>, <secy-iscs@nic.in>, <hshso@nic.in>, <hshso@nic.in>, <secyurban@nic.in>, <secy.inb@nic.in>, <secydivest@nic.in>, <secy-mowr@nic.in>, <secyexp@nic.in>, <secy-fs@nic.in>, <secy-fs@nic.in>, <rsecy@nic.in>, <secy-dpe@nic.in>, <secy-mofpi@nic.in>, <secyhfw@nic.in>, <secyhfw@nic.in>, <secy-dhr@gov.in>, <shioff@nic.in>, <secy-moef@nic.in>, <secy-east@mea.gov.in>, <secyer@mea.gov.in>, <secydoner@nic.in>, <secretary@moes.gov.in>, <secy.sel@nic.in>, <secy.dhe@nic.in>, <secretary@meity.gov.in>, <secy-culture@nic.in>, <sdpsn@nic.in>, <secyesw@nic.in>, <defsecy@nic.in>, <secy-ca@nic.in>, <secy-food@nic.in>, <secy-food@nic.in>, <secy-coop@gov.in>, <secy-coop@gov.in>, <secy.mca@nic.in>, <secy.moc@nic.in>, <secy.moc@nic.in>, <secy-ipp@nic.in>, <csoffice@nic.in>, <secy-dot@nic.in>, <secretary-posts@indiapost.gov.in>, <secy-ayush@nic.in>, <secy-ayush@nic.in>, <sec.cpc@nic.in>, <secy-pharma@nic.in>, <mang@gov.in>, <secyahd@nic.in>, <chairman@dae.gov.in>, <head.icpd@dae.gov.in>, <Secy-agri@nic.in>, <dg.icar@nic.in>, <secy-fisheries@nic.in>, <secy-dea@nic.in>, <cso-meg@nic.in>, <secywest@mea.gov.in>

Date: Tue, 20 Jan 2026 15:05:59 +0530

Subject: Sopa9m:Fwd: Willingness for the post of 'Administrative Officer' in Central Tax and Central Excise, Thiruvananthapuram Zone on deputation basis

===== Forwarded message =====

----- Forwarded message -----

From: <noreply.cbic1@nic.in>

Date: Tue, Jan 20, 2026 at 12:27 PM

Subject: Willingness for the post of 'Administrative Officer' in Central Tax and Central Excise, Thiruvananthapuram Zone on deputation basis

To: <estt.cgstkochi@gmail.com>

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2 Attachment(s)

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233.3 KB

AO deputation proforma.docx

16.9 KB



भारत सरकार GOVERNMENT OF INDIA
वित्त मंत्रालय MINISTRY OF FINANCE
राजस्व विभाग DEPARTMENT OF REVENUE
केन्द्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड
CENTRAL BOARD OF INDIRECT TAXES AND CUSTOMS
आयुक्त का कार्यालय OFFICE OF THE COMMISSIONER
केन्द्रीय कर एवं केन्द्रीय उत्पाद शुल्क CENTRAL TAX & CENTRAL EXCISE
केन्द्रीय राजस्व भवन, CENTRAL REVENUE BUILDING
आई .एस .प्रेस रोड, कोच्चि, I.S. PRESS ROAD, KOCHI-682 018

E-mail: cexcochi@nic.in

Fax: 0484-2390608

Phone: 0484-2390404

GEXCOM/II/(13)/2/2024-ESTT**Dated: As E-signed****CIRCULAR**

Subject: Willingness for the post of 'Administrative Officer' in Central Tax and Central Excise, Thiruvananthapuram Zone on deputation basis - reg.

In pursuance of the Board's letter vide F.No.A-26017/91/2017-Ad.IIA dated 16.03.2022, applications are invited from willing officers of the Central Government/State Governments/Union Territories holding analogous posts on regular basis in the parent cadre/departments, for filling up the following post(s) in Central Tax, Central Excise and Customs, Thiruvananthapuram Zone, in the pay level indicated against each post. The details are as under-

Sl. No.	Name of the Post	Pay Level in Pay Matrix	Details of Vacancies	
			Commissionerate	Vacancies
1.	Administrative Officer, General Central Service, Group-B, Gazetted, Ministerial.	Level 7 in the Pay Matrix (Rs. 44900-142000/-)	Kozhikode	6
			Kochi	10
			Customs (Preventive) Commissionerate, Cochin	3
			Thiruvananthapuram	6
			Audit	1
			Appeals, Kochi	1
			CCO-CCA, Kochi	3
			Total no. of vacancies	30

2. The above post shall be filled up on deputation basis in accordance with the eligibility conditions prescribed under the Administrative Officer, Group 'B' Recruitment Rules, 2020 of the Ministry of Finance, Department of Revenue, Central Board of Indirect Taxes and Customs, as detailed below:

Deputation:

- (a) (i) Holding analogous posts on regular basis in the parent cadre or Department;
- or
- (ii) With five years regular service in the grade rendered after appointment thereto on regular basis in level-6 in the pay matrix (Rs. 35400-112400) or equivalent in the parent cadre or Department.
- (b) Possessing the following educational qualification and experience:
 - (i) Bachelor's degree from a recognized University or Institute.
 - (ii) Two years experience in Accounts, Administration, Establishment work in a Government Office or Public Sector Undertaking or Autonomous body or Statutory body.

Note 1: The period of deputation including the period in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government, shall ordinarily not exceed five years or extended as per the guidelines issued by the Government of India from time to time.

Note 2: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 3: The Maximum age limit for appointment by deputation shall not be exceeding fifty six years as on the closing date of receipt of application.

3. It is requested that applications of willing and eligible officers may be forwarded to this office with their particulars as per the attached proforma (Annexure I) alongwith APAR grading for the last 5 years, Vigilance Clearance & Integrity Certificate, statement indicating the major / minor penalties imposed upon the applicant during the last 10 years and 'No Objection Certificate' from the Cadre Controlling Authority to relieve the officer in the event of his/ her selection. The willing and eligible officers are requested to send their application only through proper channel addressed to 'The Commissioner of Central Tax and Central Excise, C.R. Building, I.S. Press Road, Kochi, Kerala – 682018'. Incomplete applications or applications not received through proper channel will not be considered.

4. The officers who are selected would be normally appointed for a period of 3 years only, which may be extended at the discretion of the Competent Authority. The officers will be eligible for Deputation Allowance as applicable. They will not be allowed to withdraw their name and will also not be relieved till the expiry of the tenure of three years. They may be posted anywhere in the jurisdiction of Central Tax, Central Excise and Customs, Thiruvananthapuram Zone (which includes CCO-CCA, 3 CGST Commissionerates (viz. 1. Thiruvananthapuram, 2. Kochi, 3. Kozhikode), Audit Commissionerate, Kochi, Appeals Commissionerate, Kochi and Customs (Preventive) Commissionerate, Cochin and other Divisional formations of this Zone). If the performance and / or the conduct of the officer is not found to be satisfactory during his / her tenure at Central Tax, Central Excise, and Customs, Thiruvananthapuram Zone, the officer will be repatriated to the parent Department/ Commissionerate / Directorate / Public Sector Undertaking/ Autonomous body even before completion of the deputation period.

5. It is requested that this circular may please be brought to the notice of all the formations under your jurisdiction.

6. The last date of receipt of the application is **27.03.2026**.

7. This is issued with the approval of the competent authority.

Encl: As above.

Digitally signed by
Maya Kurian
Date: 20-01-2026
11:22:34

(Maya Kurian)
Deputy Commissioner (P&V)

Copy submitted to:

1. **The Webmaster (CBIC), Directorate of Systems, CR Building, IP Estate, New Delhi- with a request to place this Circular on CBIC's website.**
2. **All Ministries & Department of Government of India with request that this circular may be circulated in their Ministries / Departments and also among their attached/ subordinate Offices.**
3. **The Chief Secretaries to the Government of all States/UTs.**
4. **The Director General of BSF, CRPF, CISF, SSB, ITBP, RPF, Assam Rifles, NCRB with request that this circular may be circulated in their Departments and also among their attached/subordinate offices.**

- 5. The Chief Postmaster General / Postmaster General/
Director Postal Service, Thiruvananthapuram/ Kochi/
Kozhikode/ Chennai/ Bengaluru/ Vijayawada Regions
with request that this circular may be circulated in their
Departments and also among their attached/subordinate
offices.**
- 6. All Principal Chief Commissioners/Chief Commissioners/
Director Generals of CBDT.**
- 7. All Principal Chief Commissioners/Chief Commissioners/
Director Generals of CBIC.**

ANNEXURE-I**PROFORMA****APPLICATION FOR THE POST OF ADMINISTRATIVE OFFICER IN CENTRAL TAX,
CENTRAL EXCISE AND CUSTOMS, THIRUVANANTHAPURAM ZONE
ON DEPUTATION BASIS**

1. Name (IN BLOCK LETTERS) :
2. Date of Birth :
3. Date of Retirement :
4. Age as on the closing date of receipt of application :
5. Educational Qualification :
6. Present post held and the date from which held :
7. Whether the present Grade is granted By way of MACP or Regular Promotion :
8. Pay level in Pay Matrix :
9. Details of service* :

* Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your Signature, if the space below is insufficient.

Name of the Post	Whether post held on regular basis or on adhoc	Pay level in Pay Matrix	Nature of duties performed

10.	Name and designation of the Cadre Controlling Authority	:	
11.	Name, address and telephone number of concerned officer in the office of the Cadre Controlling Authority	:	
12.	Mobile No., E-mail id and Official Land Line No. of the applicant	:	
13.	Home State	:	
14.	Choice of Stations for Posting (Three stations)	:	

Declaration:

I have carefully gone through the vacancy circular and I hereby declare that the details submitted are true and correct to the best of my knowledge, belief and information.

Date:**Signature of the candidate**

It is certified that the information/ entries furnished by the officer/ official have been verified from the service records.

**Countersigned
(Employer with Seal)**

Note : All fields in the Application Proforma are mandatory to be filled. Incomplete application will not be considered and will be rejected without any intimation.