

Fwd: Inviting applications for the post of Executive Director (ED) in REC Limited on deputation - extension of timeline for submission of applications - reg.

Shri Rajeev Verma <csdelhi@nic.in>

Mon, 04 May 2026 1:44:36 PM +0530

To "Sandeep Kumar"<secservices@nic.in>

===== Forwarded message =====

From: CMD <cmd@recl.in>

To: "cs"<cs@ap.gov.in>, "cs-arunachal"<cs-arunachal@nic.in>, "cs-assam"<cs-assam@nic.in>, "cs-bihar"<cs-bihar@nic.in>, "csofficecg"<csoffice.cg@gov.in>, "cs-goat"<cs-goat@nic.in>, "csguj"<csguj@gujarat.gov.in>, "cs-haryana"<cs-haryana@nic.in>, "cs-hp"<cs-hp@nic.in>, "cs-jharkhand"<cs-jharkhand@nic.in>, "cs"<cs@karnataka.gov.in>, "chiefsecy"<chiefsecy@kerala.gov.in>, "cs"<cs@mp.nic.in>, "cs"<cs@maharashtra.gov.in>, "cs-manipur"<cs-manipur@nic.in>, "cso-meg"<cso-meg@nic.in>, "cs-mizoram"<cs-mizoram@nic.in>, "csngl"<csngl@nic.in>, "csori"<csori@nic.in>, "cs"<cs@punjab.gov.in>, "csraj"<csraj@rajasthan.gov.in>, "cs-skm"<cs-skm@hub.nic.in>, "cs"<cs@tn.gov.in>, "cs"<cs@telangana.gov.in>, "cs-tripura"<cs-tripura@nic.in>, "csup"<csup@nic.in>, "cs-uttaranchal"<cs-uttaranchal@nic.in>, "chiefsecy"<chiefsecy@gmail.com>, "westbengal"<westbengal@nic.in>, "cs-andaman"<cs-andaman@nic.in>, "admn-chandigarh"<admn-chandigarh@nic.in>, "devcom-d"<devcom-d@nic.in>, "advisor-dnhdd"<advisor-dnhdd@daman.nic.in>, "csdelhi"<csdelhi@nic.in>, "lk-advisor"<lk-advisor@gov.in>, "cs-pondicherry"<cs-pondicherry@nic.in>, "cs-jandk"<cs-jandk@nic.in>, "advisor-lgladakh"<advisor-lgladakh@gov.in>

Cc: "secypresident"<secypresident@rb.nic.in>, "secyvp"<secyvp@nic.in>, "secy-agri"<secy-agri@nic.in>, "dgicar"<dgicar@nic.in>, "secy-fisheries"<secy-fisheries@nic.in>, "secyahd"<secyahd@nic.in>, "chairman"<chairman@dae.gov.in>, "secy-ayush"<secy-ayush@nic.in>, "seccpc"<sec.cpc@nic.in>, "secy-pharma"<secy-pharma@nic.in>, "secymoca"<secy.moca@nic.in>, "secymoc"<secy.moc@nic.in>, "csoffice"<csoffice@nic.in>, "secy-ipp"<secy-ipp@nic.in>, "secy-dot"<secy-dot@nic.in>, "secretary-posts"<secretary-posts@indiapost.gov.in>, "secy-ca"<secy-ca@nic.in>, "secy-food"<secy-food@nic.in>, "secy-coop"<secy-coop@gov.in>, "sdpsn"<sdpsn@nic.in>, "secyesw"<secyesw@nic.in>, "defsecy"<defsecy@nic.in>, "secydoner"<secydoner@nic.in>, "secretary"<secretary@moes.gov.in>, "secysel"<secy.sel@nic.in>, "secydhe"<secy.dhe@nic.in>, "secretary"<secretary@meity.gov.in>, "secy-moef"<secy-moef@nic.in>, "secyeast"<secyeast@mea.gov.in>, "secyer"<secyer@mea.gov.in>, "secy-dea"<secy-dea@nic.in>, "secyexp"<secyexp@nic.in>, "rsecy"<rsecy@nic.in>, "secy-fs"<secy-fs@nic.in>, "secymofpi"<secy.mofpi@nic.in>, "secyhfw"<secyhfw@nic.in>, "shioff"<shioff@nic.in>, "secy-dpe"<secy-dpe@nic.in>, "secybm"<secybm@nic.in>, "secy-ol"<secy-ol@nic.in>, "secy-iscs"<secy-iscs@nic.in>, "hshso"<hshso@nic.in>, "secyurban"<secyurban@nic.in>, "secyinb"<secy.inb@nic.in>, "secydivest"<secydivest@nic.in>, "secy-mowr"<secy-mowr@nic.in>, "secydws"<secydws@nic.in>, "secy-labour"<secy-labour@nic.in>, "secy-jus"<secy-jus@gov.in>, "secylaw-dla"<secylaw-dla@nic.in>, "secyoffice-ld"<secyoffice-ld@gov.in>, "secretary-msme"<secretary-msme@nic.in>, "secy-mines"<secy-mines@nic.in>, "secy-mma"<secy-mma@nic.in>, "secy-mnre"<secy-mnre@nic.in>, "secy-mopr"<secy-mopr@nic.in>, "secympa"<secympa@nic.in>, "secy_mop"<secy_mop@nic.in>, "secy-arpg"<secy-arpg@nic.in>, "secyship"<secyship@nic.in>, "secy-power"<secy-power@nic.in>, "secy-road"<secy-road@nic.in>, "secyrd"<secyrd@nic.in>, "secy-dolr"<secy-dolr@nic.in>, "dg"<dg@csir.res.in>, "dgcsir"<dgcsir@csir.res.in>, "secy-msde"<secy-msde@nic.in>, "secywel"<secywel@nic.in>, "secretaryda-msje"<secretaryda-msje@nic.in>, "secretary-ncsc"<secretary-ncsc@nic.in>, "secretary"<secretary@mospi.gov.in>, "secy-steel"<secy-steel@nic.in>, "secy-textiles"<secy-textiles@nic.in>, "sectour"<sectour@nic.in>, "secy-tribal"<secy-tribal@nic.in>, "secywcd"<secy.wcd@nic.in>, "secy-sports"<secy-sports@nic.in>, "secy-ya"<secy-ya@nic.in>, "dstsec"<dstsec@nic.in>, "secywest"<secywest@mea.gov.in>, "secymca"<secy.mca@nic.in>, "secy-culture"<secy-culture@nic.in>, "secycpv"<secycpv@mea.gov.in>, "secy"

<secy@dbt.nic.in>, "administrator-dd-dnh" <administrator-dd-dnh@nic.in>, "adarshgour" <adarshgour@recindia.com>, "MANISH MISHRA" <manish.mishra87@gov.in>, "aktyagi" <aktyagi@recindia.com>, "pradeep fellows" <pradeep.fellows@recindia.com>, "ranjita ntpc" <ranjita.ntpc@gmail.com>, "srastogi" <srastogi@recindia.com>

Date: Mon, 04 May 2026 12:30:28 +0530

Subject: Inviting applications for the post of Executive Director (ED) in REC Limited on deputation - extension of timeline for submission of applications - reg.

===== Forwarded message =====

Respected Sir/Madam,

Kindly find the attachment file on the above mentioned subject.

With Kind Regards,

Jitendra Srivastava, IAS

Chairman and Managing Director

REC Limited

Gurugram-122001

0124-4441302

0124-2711002

1 Attachment(s)

REC ED on deputation - exten...

1.9 MB


REC Limited | आरईसी लिमिटेड

(भारत सरकार का एक महात्वा उद्यम) / (A Government of India Enterprise)
Regd. Office: Core-4, SCOPE Complex, 7, Lodhi Road, New Delhi - 110003
Corporate Office: Plot No. I-4, Near IFFCO Chowk Metro Station, Sector-29, Gurugram - 122001 (Haryana)
 Tel: +91 124 444 1300 | Website: www.recindia.nic.in
 CIN : L40101DL1969GOI005095 | GST No.: 06AAACR4512R3Z3

No. REC/HR/ED on Deputation/770
Date: 30 April 2026

**To,,
 The Secretaries to the Government of India
 The Chief Secretaries of all States and UTs**

Sub: Inviting applications for the post of Executive Director (ED) in REC Ltd. on deputation- extension of timeline for submission of applications - regarding

Sir/Madam,

This is in continuation to our letter bearing reference No. REC/HR/ED on Deputation/206 dated 13 February 2026, followed vide letter dated 16th March 2026 (copy enclosed), wherein applications were invited from willing IAS officers for appointment to the post of Executive Director in REC Limited on a deputation basis, for an initial tenure of three (03) years.

2. In this connection, it is informed that the last date to submit the application for the post of Executive Director in REC Ltd., on deputation basis has been **extended upto 18th May 2026**. It is requested to kindly forward names of suitable and willing IAS officers currently working at Level 12 or above as per 7th CPC, for the post of ED in REC Limited, on deputation basis as per the guidelines of Government of India.

3. The application in the attached proforma along with Vigilance clearance, Annual Performance Appraisal Reports (APARs) for the last five years and No Objection Certificate (NoC) from the State Government, Cadre Controlling Authority may please be arranged to be submitted to the undersigned by 18th May 2026. This may kindly be given wide publicity. Interested candidates may also send their applications in the prescribed proforma in advance by email to cmd@recindia.com with copy to pradeep.fellows@recindia.com

Enclosures: As above.

Your faithfully,

(Jitendra Srivastava, IAS)

Chairman & Managing Director

Copy to:

1. Director (IT), Ministry of Power, with request to upload on the website of the Ministry.
2. Executive Director (IT), REC Ltd., to upload on the website of the company.

Regional Offices: Bengaluru, Bhopal, Bhubaneswar, Chennai, Dehradun, Guwahati, Hyderabad, Jaipur, Jammu, Kolkata
 Lucknow, Mumbai, Panchkula, Patna, Raipur, Ranchi, Shillong, Shimla, Thiruvananthapuram & Vijaywada

State Offices : Vadodara, Varanasi

Training Centre: REC Institute of Power Management & Training (RECIPMT), Hyderabad



REC Limited | आरईसी लिमिटेड

(भारत सरकार का एक महारत्न उद्यम) / (A Government of India Enterprise)
Regd. Office: Core-4, SCOPE Complex, 7, Lodhi Road, New Delhi - 110003
Corporate Office: Plot No. I-4, Near IFFCO Chowk Metro Station, Sector-29, Gurugram - 122001 (Haryana)
 Tel: +91 124 444 1300 | Website: www.recindia.nic.in
 CIN : L40101DL1969GOI005095 | GST No.: 06AAACR4512R3Z3

No. REC/HR/ED on Deputation/460

16 March, 2026

To,
 The Secretaries to the Government of India
 The Chief Secretaries of all States and UTs

Sub: Inviting applications for the post of Executive Director (ED) in REC Ltd. on deputation- extension of timeline for submission of applications - regarding

Sir/Madam,

This is further to our letter bearing ref. no. REC/HR/ED on Deputation/206 dated 13th Feb 2026 (copy enclosed) inviting applications of willing IAS officers for the post of Executive Director in REC Ltd., on deputation basis in REC Limited wherein last date for submission of application was 13th March 2026. Appointment is to be for an initial period of 03 (three) years.

2. In this connection, it is informed that the last date to submit the application for the post of Executive Director in REC Ltd., on deputation basis has been **extended further by 02 weeks i.e upto 30th March 2026**. It is requested to kindly forward names of suitable and willing IAS officers currently working at Level 12 or above as per 7th CPC, for the post of ED in REC Limited, on deputation basis as per the guidelines of Government of India.

3. The application in the attached proforma along with Vigilance clearance, Annual Performance Appraisal Reports (APARs) for the last five years and No Objection Certificate (NoC) from the State Government/Cadre Controlling Authority may please be arranged to be submitted to the undersigned by 30th March 2026. This may kindly be given wide publicity. Interested candidates may also send their applications in the prescribed proforma in advance by email to cmd@recindia.com with copy to aktyagi@recindia.com.

Enclosures: Application proforma.

Your faithfully,

(Jitendra Srivastava, IAS)
 (Chairman & Managing Director)

Copy to:

1. Director (IT), Ministry of Power, with request to upload on the website of the Ministry.
2. Executive Director (IT), REC Ltd., to upload on the website of the company.

Regional Offices: Bengaluru, Bhopal, Bhubaneswar, Chennai, Dehradun, Guwahati, Hyderabad, Jaipur, Jammu, Kolkata
 Lucknow, Mumbai, Panchkula, Patna, Raipur, Ranchi, Shillong, Shimla, Thiruvananthapuram & Vijaywada
State Offices : Vadodara, Varanasi



REC Limited | आरईसी लिमिटेड

(भारत सरकार का एक महारत्न उद्यम) / (A Government of India Enterprise)
Regd. Office: Core-4, SCOPE Complex, 7, Lodhi Road, New Delhi - 110003
Corporate Office: Plot No. I-4, Near IFFCO Chowk Metro Station, Sector-29, Gurugram - 122001 (Haryana)
 Tel: +91 124 444 1300 | Website: www.recindia.nic.in
 CIN : L40101DL1969GOI005095 | GST No.: 06AAACR4512R3Z3

No. REC/HR/ED on Deputation/206

Date 13.02.2026

To,
The Secretaries to the Government of India
The Chief Secretaries of all States and UTs

Sub: Inviting applications for the post of Executive Director (ED) in REC Ltd. on deputation.

Respected Sir/Madam,

REC Ltd. (formerly known as Rural Electrification Corporation Limited) is a Maharatna CPSE under the administrative control of the Ministry of Power, Government of India and is registered with Reserve bank of India (RBI) as a Non-Banking Finance Company (NBFC), Public Financial Institution (PFI) and Infrastructure Financing Company (IFC). REC is the nodal agency for implementation of several programmes of the Government of India such as Revamped Distribution Sector Scheme (RDSS) targeted at improving the performance of the Discoms in the country and implementation of the projects particularly the Prepaid Smart Metering which is a very critical component of the programme. REC has also handled/been handling many other Government programmes such as Saubhagya (Pradhanmantri Sahaj Bijli Har Ghar Yojana), Deendayal Upadhyaya Gram Jyoti Yojana (DDUGJY), UDAY (Ujwal Discom Assurance Yojana), Late Payment Surcharge (LPS) Rules implementation, Revamped Distribution Sector Scheme (RDSS), among many others.

2. Further, it may be mentioned that in the year 2024 REC has also been designated as National Programme Implementation Agency (NPIA) under the Rooftop Solar (RTS) Mission Programme i.e. Pradhanmantri Surya Ghar: Muft Bijli Yojana (PMSGMBY) by Ministry of New and Renewable Energy (MNRE).

3. To manage and execute the Government programmes including the Rooftop Solar (RTS) Mission Programme among other important assignments, REC intends to appoint an IAS officer on deputation basis to the post of Executive Director (ED). Appointment shall be for an initial period of 03 (three) years. Having experience in the power sector would be an added advantage.

4. It is requested to kindly forward names of suitable and willing IAS officers currently working at Level 12 or above as per 7th CPC, for the post of ED in REC Limited, on deputation basis as per the guidelines of Government of India. The application in the attached proforma along with Vigilance clearance, Annual Performance Appraisal Reports (APARs) for the last five years and No Objection Certificate (NoC) from the State Government/Cadre Controlling Authority may please be arranged to be submitted to the undersigned **within one month from the date of issuance of the letter i.e 13th February 2026**. This may kindly be given wide publicity. Interested candidates may also send their applications in the prescribed proforma in advance by email to cmd@recl.in.

Your faithfully,

(Jitendra Srivastava, IAS)
 Chairman & Managing Director

Encls: Application proforma.

Copy to:

1. Director (IT), Ministry of Power, with request to upload on the website of the Ministry.
2. Executive Director (IT), REC Ltd., to upload on the website of the company.

Regional Offices: Bengaluru, Bhopal, Bhubaneswar, Chennai, Dehradun, Guwahati, Hyderabad, Jaipur, Jammu, Kolkata
 Lucknow, Mumbai, Panchkula, Patna, Raipur, Ranchi, Shillong, Shimla, Thiruvananthapuram & Vijaywada
State Offices : Vadodara, Varanasi

ANNEXURE-I

<u>PERSONAL DATA</u>		
Applying for Level: Level 12 or above as per 7th CPC		Photograph
1	Service	
2	Cadre	
3	Identity Number	
4	Applying for Level	Executive Director in REC Limited
5	First Name	
6	Middle Name	
7	Sir Name	
8	Contact Details a) E-mail Id b) Office Telephone c) Residential Telephone d) Mobile Number	e-mail: Office: Residence: Mobile:
9	Exam Year	
10	Allotment Year	
11	Date of Joining	
12	Gender	
13	Date of Birth	
14	Category	
15	Pay Band + Grade Pay	

16	Basic Pay as on 01.07.2022	
17	Whether Spouse is working in a service participating under Central Staffing Scheme. a) Service of Spouse (if reply to 18 is Yes) b) Cadre of Spouse (if AIS)	YES/NO
18	Whether Spouse currently working under Central Deputation	YES/NO
19	Whether willing to be considered for a non-CSS post in REC Limited (CPSE under Ministry of Power, GoI.)	YES/NO
20	Whether slotted for Foreign Training/ Assignments	YES/NO
21	Whether Debarred from Central Staffing Scheme Previously If Yes, Date from (of debarment) Date to (of debarment)	YES/NO
22	Whether worked on central deputation before :	YES/NO
(i)	If Yes, Date of Reporting to Cadre	
23	Whether Cooling-Off Period Completed	YES/NO
(a)	Cooling-Off Period Completion Date	

24. EDUCATIONAL QUALIFICATIONS
(Please only mention Graduation and above)

Sl. No.	Qualification	Subject (1) Subject (2)	Year / Division	Institution University Place Country
1				
2				
3				

25. TRAINING DETAILS
(Please mention trainings of duration of only more than 1 month)

Sl. No.	(i) Training Name (ii) Institute (iii) Country	Training related to Specialization in Subjects	From Date To Date
1			
2			
3			

26. EXPERIENCE DETAILS**(Please provide up to date experience details)**

Sl. No.	Type of Posting (Cadre/Centre)	(i) Level/Pay Scale (ii) Designation	Ministry Department Office Place	Field of experience acquired during the posting (Major & Minor)	Tenure From & Tenure To
1					
2					
3					
4					
5					

The information furnished above by me is correct.**(Signature)****To be filled by the Cadre Controlling Authority**

(This should be filled by the competent authority of State Govt. / Cadre Controlling Authority as prescribed in the letter)

It is certified that the above information given is correct as per record.

Signature:

Name:

Designation:

ANNEXURE – II**TO BE FILLED BY THE CADRE CONTROLLING AUTHORITY****NAME OF THE OFFICER:****SERVICE :****CADRE :****BATCH :****Date of Birth :**

1. Whether any disciplinary proceedings have been initiated against the officer during his career, so far. if yes, details thereof
2. Whether any complaint including that of corruption, against the officer, which in the view of the State Government/Cadre Controlling Authority may have a direct bearing/relevance on the vigilance status/Integrity of the officer as on date, is pending against the officer. If so, details thereof.
3. Whether any preliminary inquiry or any other vigilance related matter is pending against the officer. If so, full facts of the pending matter.
4. Whether any criminal proceedings were registered against the officer during his career so far. If so, the details/present status and the final out come thereof.
5. Whether the name of the officer appears in the Agreed List.

*Signature of the officer certifying the proforma***Name****Designation****Stamp**

ANNEXURE – III**TO BE FILLED BY THE CADRE CONTROLLING AUTHORITY****NAME OF THE OFFICER:****SERVICE:****CADRE:****BATCH:****Date of Birth:**

1. a) Whether the officer has ever been debarred :
from Central Deputation

b) If Yes, period of debarment

2. Has the Officer been on any deputation before :

3. If yes –

a) Date of commencement of deputation

b) Date of completion of deputation

c) Date of completion of cooling-off

Signature of the officer certifying the proforma

Name

Designation

Stamp

ANNEXURE – IV**TO BE FILLED BY THE CADRE CONTROLLING AUTHORITY****NAME OF THE OFFICER:****SERVICE :****CADRE :****BATCH :****Date of Birth :**

1	Whether APAR Dossier is Complete upto 31/3/2022	YES/NO
2	APAR for any year (in the last 5 years) not available in the Dossier (Reason for non-availability or NRC be given)	
3	Adverse entries if any (expunged or unexpunged) in any APAR(s) If Yes, Year-wise details Thereof.	YES/NO
4.	APAR grading of the last 05 years	

Year/Period	Grading		
	Reporting Authority	Reviewing Authority	Accepting Authority

*Signature of the officer certifying the proforma***Name****Designation****Stamp**

Fwd: Advertisement for the post of Director General, ICFRE, Dehradun in Pay level 17 of 7th CPC Pay Matrix (pre-revised Apex Pay scale of Rs. 80,000/- fixed) □ regarding

Shri Rajeev Verma <csdelhi@nic.in>

Tue, 28 Apr 2026 5:51:58 PM +0530

To "Sandeep Kumar"<secservices@nic.in>,"Vijay Kumar Bidhuri Bidhuri"
<senv.delhi@delhi.gov.in>

===== Forwarded message =====

From: <sec@icfre.org>

To: <secy-moef@nic.in>, <cs@ap.gov.in>, <cs-assam@nic.in>, <cs-bihar@nic.in>, <csoffice.cg@gov.in>, <chiefsecretary@gujarat.gov.in>, <cs@hry.nic.in>, <cs-hp@nic.in>, <cs-jharkhand@nic.in>, <cs@karnataka.gov.in>, <chiefsecy@kerala.gov.in>, <cs@mp.nic.in>, <cs@maharashtra.gov.in>, <cs-manipur@nic.in>, <cso-meg@nic.in>, <csngl@nic.in>, <csori@ori.nic.in>, <cs@punjab.gov.in>, <csraj@rajasthan.gov.in>, <cs-skm@hub.nic.in>, <cs@tn.gov.in>, <cs-tripura@nic.in>, <lk-admin@nic.in>, <adviser-chd@nic.in>, <cs-andaman@nic.in>, <cs-arunachal@nic.in>, <csdelhi@nic.in>, <cs-go@nic.in>, <cs-jandk@nic.in>, <cs-mizoram@nic.in>, <cs.pon@nic.in>, <lg@py.gov.in>, <secyedn@py.gov.in>, <csup@nic.in>, <cs-uttarakhand@nic.in>, <cs-westbengal@nic.in>, <prlccf_hf_apfd@ap.gov.in>, <hoff-assam@gov.in>, <pccfbihar@gmail.com>, <pccf-fhq@cg.gov.in>, <pccf-forest@gujarat.gov.in>, <pccf-jhk@gov.in>, <pccfkar@gmail.com>, <pccf.for@kerala.gov.in>, <pccfmp@mp.gov.in>, <pccfhoffngp@mahaforest.gov.in>, <pccf-mn@nic.in>, <pccfmegh@gmail.com>, <ng023@ifs.nic.in>, <pccf.hoff@odisha.gov.in>, <pccfpunjab@gmail.com>, <pccf.raj.forest@rajasthan.gov.in>, <pccfcumsecretary@gmail.com>, <tnforest@nic.in>, <pccftelangana@gmail.com>, <pccftripura@gmail.com>, <pccfuk@gmail.com>, <pccf-up@nic.in>, <pccfbengal@gmail.com>, <pccfani@gmail.com>, <pccf-hry@nic.in>, <cf.chandigarh@gmail.com>, <lak-dcf@nic.in>, <pccfnsecy-arn@nic.in>, <pccf.for-jk@nic.in>, <mizoramforest@yahoo.co.in>, <pccf-gnctd@delhi.gov.in>, <pccf-fore.goa@gov.in>, <dgfsi>, <director@ignfa.gov.in>, <director@iifm.ac.in>, <dfe_dehradun@gov.in>, <dg.icar@nic.in>, <dg@csir.res.in>, <dgfsi@fsi.nic.in>, <dwii@wii.gov.in>, <director@iitr.ac.in>, <DDG_ICFRE.ICFRE@icfre.org>, <dir_pic@icfre.org>, <DIR_INSTITUTES.ICFRE@icfre.org>, <head_it@icfre.org>

Cc: "Sulagna Saha"<fe-mefcc@gov.in>

Date: Tue, 28 Apr 2026 17:21:06 +0530

Subject: Advertisement for the post of Director General, ICFRE, Dehradun in Pay level 17 of 7th CPC Pay Matrix (pre-revised Apex Pay scale of Rs. 80,000/- fixed) □ regarding

===== Forwarded message =====

Madam/Sir,

Please find attached a File No. 32/1/2026-ICFRE dated 28.04.2026 on the subject cited above for your kind information.

Hkonh;k@Regards

Ifpo@Secretary

Hkkjrh; okfudh vuqla/kku ,oa f'k{kk ifj"kn] nsgjknwu

Indian Council of Forestry Research and Education, Dehradun

ih0vks0 U;w QkWjsLV] nsgjknwu & 248006 ¼mRrjk[k.M½

P.O. New Forest, Dehradun - 248006 (Uttarakhand)
nwjHkk"u0 0135 & 2224867@2758614
Phone No. 0135-2224867/2758614

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1 Attachment(s)

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483.9 KB

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Richa Misra I.F.S.

सचिव
Secretary



Phone : 0135-2758614(O)
E-Mail : sec@icfre.org

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(An Autonomous Body of the Ministry of Environment, Forest and Climate Change, Govt. of India)

डाकघर : न्यू फॉरेस्ट, देहरादून - 248006 (उत्तराखण्ड)

P.O. New Forest, Dehradun - 248 006 (Uttarakhand)

F. No. 32-1/2026-ICFRE

Dated the **28** April 2026

To

1. The Secretary to the Government of India, Ministry of Environment Forests & Climate Change, Indira Paryavaran Bhawan, Jor Bagh, New Delhi.
2. All Secretary to the State/ UT Government, Forest Departments.
3. All Principal Chief Conservator of Forests & HoFF of State/ UT Government, Forest Departments.
4. All Managing Directors, Forest Development Corporation of all States / Union Territories.
5. The Director General, ICAR / CSIR, New Delhi
6. The Director General, Forest Survey of India, Dehradun
7. Director, IGNFA, Dehradun / Indian Institute of Forest Management, Bhopal / Wildlife Institute of India, Dehradun / Directorate of Forest Education, Dehradun / GB Pant Institute of Himalayan Ecology, Almora / Zoological Survey of India, Dehradun / Botanical Survey of India, Kolkata
8. The Surveyor General, Survey of India, Dehradun
9. The Director General, Indian Institute of Remote Sensing, Dehradun
10. Vice Chancellor of All Agricultural Universities
11. All DDGs/Director (IC), ICFRE / All Directors of ICFRE Institutes

Sub: Advertisement for the post of Director General, ICFRE, Dehradun in Pay level 17 of 7th CPC Pay Matrix (pre-revised Apex Pay scale of Rs. 80,000/- fixed) - regarding.

Madam / Sir,

Please find enclosed herewith a copy of the advertisement for appointment to the post of Director General, Indian Council of Forestry Research and Education, Dehradun in Pay Level 17 of 7th CPC Pay Matrix (pre-revised Apex Pay Scale of Rs. 80,000/- fixed) for circulation amongst officers working in your organization. The advertisement is also available on ICFRE Website <http://www.icfre.org>

The applications as per the advertisement may please be sent to the undersigned in the prescribed proforma.

Yours faithfully

Encl: As above

(Richa Misra)
Secretary, ICFRE

Copy to :

1. The In-charge, Information Technology Division, ICFRE with a request to arrange to place the advertisement on ICFRE website and MoEF&CC website. The advertisement may also be got posted on National Carrier Service Portal of GoI for wider publicity.



भारतीय वानिकी अनुसंधान एवं शिक्षा परिषद् INDIAN COUNCIL OF FORESTRY RESEARCH AND EDUCATION

(पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय, भारत सरकार की एक स्वायत्त निकाय)
(An Autonomous Body of the Ministry of Environment, Forest and Climate Change, Govt. of India)

डाकघर : न्यू फॉरेस्ट, देहरादून – 248006 (उत्तराखण्ड)
P.O. New Forest, Dehradun – 248 006 (Uttarakhand)

Advertisement No. 02/32-1/2026/DG/ICFRE

Subject: Inviting Application for the Post of the Director General, Indian Council of Forestry Research and Education on Deputation on Non-CSS Deputation Basis-reg.

The Indian Council of Forestry Research and Education is an autonomous body under the Ministry of Environment, Forest and Climate Change (MoEFCC), Government of India and the ICFRE is a Registered Society under the Societies (Registration) Act of 1860, with its registered office at New Forest Campus, Dehra Dun. The mandate of the Council is to advise on formulation of forestry research policy and to organize, direct and manage forestry research and education for the whole country. The Director General is the Chief Executive Officer of the Council. The ICFRE is in search of an eminent Scientist/Forester, for appointment to the post of the Director General of Indian Council of Forestry Research and Education, Dehra Dun.

2. Applications are accordingly invited for the post of Director General, ICFRE in the pay scale at Level-17 of Pay Matrix of 7th CPC plus usual allowances as admissible under ICFRE rules at Dehra Dun. The eligibility conditions for the post and its job requirements are indicated below:

(A) Eligibility and Educational Qualifications:

Officers/Scientists of the Central/State Governments/Universities/Recognized Research Institutes/Semi-government or Autonomous Organizations serving in the pay scale at Level-15 of Pay Matrix of 7th CPC or equivalent grades or above, should not be above 57 years of age on **30.11.2026** (i.e. born on or after **30.11.1969**), which the competent authority (MoEFCC) may relax in cases where the age of superannuation has been increased by the Government of India/State Governments/Autonomous Bodies/Government Undertakings, and possessing the following qualifications:-

(I) For Scientists:

- (a) First class Post Graduate degree in Forestry/Botany/Agriculture or other related Sciences or equivalent or First Class Bachelor's degree in Engineering or Technology from a recognized University or Institution.
- (b) A minimum of 30 years of service with reference to the date of appointment as Group 'A' Scientist having background in Forestry Research which should include administrative experience for at least 5 years, as on last date of application, i.e. 01.06.2026
- (c) Evidence of published research papers.

Desirable: Doctorate in Forestry or other related sciences.

(II) For members of Indian Forest Service:

- (a) An officer of the Indian Forest Service serving at the level of Additional Principal Chief Conservator of Forests or above in a State Government/U.T. Administration and having completed 30 years of service with reference to the year of allotment.
- (b) Should have at least 5 years experience in Forestry Research OR 3 years experience in Forestry Research and 2 years experience in Forestry Education/Forestry Extension as on last date of application, i.e. 01.06.2026.

Desirable: Doctorate in Forestry or other related sciences.

(B) Job requirements:

- (i) Proper administration of the affairs and funds of the Society;
- (ii) Prescribing the duties of all employees of the Council.
- (iii) Exercising supervision and disciplinary control over the work and conduct of all employees of the Council.
- (iv) Coordinating and exercising general supervision over all research activities in the sphere of forests and forest products, research and forest education; and
- (v) Advising the Govt. of India, State Governments and the administration of Union Territories on all matters connected with forestry research and education referred to him.

(C) Terms and conditions:

The terms of appointment of Director General, ICFRE will normally be for a period of 3 (three) years or till the age of superannuation or till further orders, whichever is earlier, and as per guidelines of the Government of India.

(D) Instructions:

- i. Only Indian nationals and employees of the Government of India/State Government/ Autonomous Bodies/Government Undertakings can apply.
- ii. The deputation shall be governed by the ICFRE Rules and the extant instructions issued by the DoPT governing the deputation of Government employees.
- iii. Application in prescribed proforma as given in Annexure-I should be sent neatly typed on A-4 size paper, with a recent passport size photograph duly self-signed and pasted and accompanied by crossed **Demand Draft of Rs.500/- (Rupees five hundred only) as non-refundable fee drawn in favour of the Accounts Officer, Indian Council of Forestry Research and Education, P.O. New Forest, Dehra Dun** and self-attested copies of certificates of educational qualification, experience, claim for belonging to Scheduled Caste (SC)/Scheduled Tribe (ST). There will be no fee for SC/ST candidates.
- iv. It may please be noted that if at any stage it is discovered that an attempt has been made by the applicant to willfully conceal or misrepresent the facts, his/her candidature may be summarily rejected or his/her employment terminated. The applicant is required to furnish a certificate as given in **Annexure-II** along with the application.
- v. Candidates are not to approach the members of the Selection Committee or bring any type of influence or pressure or recommendations from any quarters, and any attempt to do so may entail their disqualification for the post.
- vi. A copy of application received on email (sec@icfre.org) before the last date of application shall be treated as an advance copy.
- vii. Candidate should submit their applications through proper channel together with a certificate as given in **Annexure-III** by the competent authority. They may, if they so wish, send an advance copy of the application, complete in all respects, including the Demand Draft, before the due date.
- viii. Application should reach the Office of the Secretary, Indian Council of Forestry Research and Education, P.O. New Forest, Dehra Dun - 248006 on or before **01.06.2026**. The closing date of receipt of applications from candidates residing in Andaman and Nicobar Islands and Lakshadweep will be **15.06.2026**. The application should be sent in a cover super-scribed with "**Advertisement No. 02/32-1/2026/DG/ICFRE**".
- ix. Applications which are incomplete or not in the prescribed format or not accompanied with the details as mentioned above shall not be entertained and would be liable to be summarily rejected.
- x. The MoEFCC, Government of India, reserves the right with respect to modification/closure/cancellation/extension of the last date of application of the advertisement.
- xi. The concerned department/organization should enclose vigilance clearance report in 13 point CVC format (copy enclosed).

ANNEXURE-I

**APPLICATION PROFORMA FOR THE POST OF DIRECTOR GENERAL, ICFRE,
DEHRADUN
(A NON-CSS POST OF THE ICFRE, AN AUTONOMOUS BODY UNDER MOEFCC)**

Space for recent
passport size
photograph duly
signed by the
candidate

1. Name (in block letters)

Last Name:

First Name:

Middle Name:

2. Post presently held with pay level and present basic pay:

3. Date of Birth (in Christian era): _____
age as on **30.11.2026** : _____ Year _____ Month _____ Day _____

4. Nationality:

5. Father's/Husband Name:

6. Address for correspondence:
(in block letters with Pin Code)

7. Contact No. & E. Mail:

8. Educational Qualifications:

Exam Passed	Name of the Board/University	Year of passing	Subject	Division	Percentage of Marks obtained

9. If a Ph.D., the discipline, title of thesis, name of University/Institution and year of award:

10. Number of papers published (Please give list attaching a separate sheet if required):

11. Number of Books Published (Please give list attaching a separate sheet if required):

12. Details of Experience:

(a) Scientists/Officers (other than IFS)

Details of 30 years service w.r.t. Group 'A' Scientists:

Details of 5 years administrative experience

(b) IFS officers

Details of 30 years service w.r.t. year of allotment:

Details of 5 years experience in Forestry Research

OR

Details of 03 years experience in Forestry Research & 2 years experience in Forestry Education/Forestry Extension:

13. Total experience (in months)

a) After M.Sc.:

b) After Ph.D.:

14. Employment details (Chronologically from present position backwards in support of Item No. 13)

Name of the employer	Full address of employer	Post held (with level)	Period* From To	Nature of duties

*specify Month and Year

15. Specific experience in the subject/field of selection:

16. Details of experience on deputation (current/previous)

17. Date of return from last ex-cadre post/deputation:

18. Date of retirement under the rules of the Central/State Government/Organization:

19. Any other information:

20. Bank Draft No. with date and amount:

Place:

(Signature of candidate)

Date:

ANNEXURE-II
(To be attached with the application)

I,affirm that information given in this application are true and correct, I also fully understand that if at any stage it is discovered that any attempt has been made by me to willfully conceal or misrepresent the facts, my candidature may be summarily rejected or employment terminated.

Place:

(Signature of candidate)

Date:

ANNEXURE-III
(Certificate to be furnished by the Employer/Head of Office/Forwarding Authority)

Certified that:

- (i) The particulars furnished by Shri/Smt./Km.....are correct.
- (ii) There is no vigilance/disciplinary case, either pending or contemplated, against him/her.
- (iii) The up-to-date Annual Confidential Report dossier of the past eight (08) years in respect of Shri/Smt./Km.....is enclosed herewith/there is no practice of maintaining Confidential Report of employees in this Organization/Institution (Please strike off whichever is not applicable)

Place:

Signature of Head of Department/

Date:

Forwarding authority

Name:

Department.....

Office.....

**PARTICULARS OF THE OFFICERS FOR WHOM
VIGILANCE COMMENTS / CLEARANCE BEING SOUGHT
(To be furnished and signed by the CVO or HOD)**

1. Name of the Officer (in full) :
2. Father's name :
3. Date of Birth :
4. Date of Retirement :
5. Date of Entry into Service :
6. Service to which the officer belong
Including batch/year cadre-etc
Wherever applicable :
7. Positions held
(During the ten preceding years) :

S.No	Organization (name in full)	Designation & Place of posting	Administrative / nodal Ministry / Deptt. Concerned (in case of officers of PSUs etc.)	From	To

DATE:

(NAME AND SIGNATURE)

PTO

**VIGILANCE PROFILE OF OFFICERS FOR WHOM
VIGILANCE COMMENTS / CLEARANCE BEING SOUGHT
(To be furnished and signed by the CVO or HoD)**

Name of the Officer :

8. Whether the officer has been placed on the "Agreed List" or "List of Officers of Doubtful Integrity" (If yes, details to be given) :
9. Whether any allegation of misconduct Involving vigilance angle was Examined against the officer during The last 10 years and if so with What result (*) :
10. Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty (*) :
11. Is any disciplinary / criminal proceedings or charge sheet pending against the officers, as on date. [If so, details to be furnished-including reference no., if any, of the Commission] :
12. Is any action contemplated against the officer as on date [If so, details to be furnished (*)] :
13. Whether any complaint **with vigilance Angle** is pending against the officer [If so, details to be furnished]. :

DATE

(NAME AND SIGNATURE)

(*) If vigilance clearance had been obtained from the commission in the past, the information may be provided from the period thereafter.

Circulation of Vacancy Notices for filling up the positions in Delhi State AIDS Control Society on Deputation and Contractual Basis.

Delhi SACS < delhisacs1@gmail.com >

Thu, 30 Apr 2026 12:52:15 PM +0530

To "msaaagh1"<msaaagh1@gmail.com>,"md-anhospita"<md-anhospita@delhi.gov.in>,"acharya.shree"<acharya.shree@delhi.gov.in>,"msasjh.delhi"<msasjh.delhi@delhi.gov.in>,"principal-autch"<principal-autch@delhi.gov.in>,"ms-officetibbia"<ms-officetibbia@delhi.gov.in>,"burarihospita"<burarihospita@delhi.gov.in>,"BJRMH"<msbjrmh.delhi@nic.in>,"BMH"<msbmh-dhs-delhi@nic.in>,"shmc.delhi"<shmc.delhi@gov.in>,"msbsahosp.delhi"<msbsahosp.delhi@delhi.gov.in>,"bsamchdelhi"<bsamchdelhi@gmail.com>,"DCBH"<msdcbhdhs.delhi@nic.in>,"dadadev"<dadadev@delhi.gov.in>,"msdduh"<msdduh@yahoo.in>,"Dr. Hedgewar Arogya Sansthan"<msdhas2010@gmail.com>,"gncedir"<gncedir@gmail.com>,"ggsgh"<ggsgh@nic.in>,"GBPH Director"<msgbpant@nic.in>,"msgtbhrgh"<msgtbh@nic.in>,"mdigh-dwarka.delhi"<mdigh-dwarka.delhi@nic.in>,"JPCH"<msjpch2010@gmail.com>,"mslbsh.delhi"<mslbsh.delhi@gov.in>,"Inh-msoffice"<Inh-msoffice@delhi.gov.in>,"deanmamc2012"<deanmamc2012@gmail.com>,"msmbh"<msmbh@hub.nic.in>,"Dr. N.C. Joshi"<drncjmh@gmail.com>,"principalnhmc"<principalnhmc@gmail.com>,"MMMh"<ms_mnhosp@nic.in>,"MS_RTRMH Dr_Vijay_Rai"<msrtrmh@gmail.com>,"ms-sgmh"<ms-sgmh@delhi.gov.in>,"ms-srhch"<ms-srhch@delhi.gov.in>,"m.s.svbph"<m.s.svbph@gmail.com>,"CATS"<catsambulance@yahoo.com>,"CBPACS"<cbpayurved@gmail.com>,"cbpacs.hospital"<cbpacs.hospital@gmail.com>,"cnbc2003"<cnbc2003@yahoo.co.in>,"directorcnbc"<directorcnbc@gmail.com>,"director.dsci"<director.dsci@nic.in>,"director-ihbas"<director-ihbas@delhi.gov.in>,"directoroffice-ihbas"<directoroffice-ihbas@delhi.gov.in>,"shivsarin"<shivsarin@gmail.com>,"SSH, Janakpuri"<janakpurijssh@yahoo.com>,"MAIDS"<directormaids@gmail.com>,"dprgssh"<dprgssh@gmail.com>,"Shri Mohan Lal, Director, ISM&H"<directorofismh@gmail.com>,"P.K.Jaggi"<dirdcd@nic.in>,"dirdfw"<dirdfw@nic.in>,"Directorate of Health Services"<dirdhs@nic.in>,"dshmspo1"<dshmspo1@gmail.com>,"dsgad"<dsgad@hub.nic.in>,"Vivek Pandey"<sgad@nic.in>,"hod-5sbl"<hod-5sbl@nic.in>,"hodcp-ihbas"<hodcp-ihbas@delhi.gov.in>,"Chief Secy. Delhi"<csdelhi@nic.in>,"Pr Secretary Home GNCTD"<pshome@nic.in>,"psfin"<psfin@nic.in>,"Ms. Gitanjali Gupta"<secservices@nic.in>,"Punya S Srivastava"<secyedu@nic.in>,"director-des"<director-des@delhi.gov.in>,"dir12scert"<dir12scert@gmail.com>,"dcdev.delhi"<dcdev.delhi@nic.in>,"adccdev.delhi"<adccdev.delhi@nic.in>,"mayor.mcd"<mayor.mcd@mcd.nic.in>,"patomissiondirector"<patomissiondirector@gmail.com>,"gkjacademydelhi"<gkjacademydelhi@gmail.com>,"scstsecretary"<scstsecretary@gmail.com>,"dutcs"<dutcs@nic.in>,"commtp"<commtp@nic.in>,"sfc5.delhi"<sfc5.delhi@gov.in>,"scertportal"<scertportal@gmail.com>,"Secretary, DWCD"<pssw@nic.in>,"Director, Social Welfare"<dsw@nic.in>,"subrata.das"<subrata.das@atapower-ddl.com>,"sindhiacademy"<sindhiacademy@gmail.com>,"ms-dadadev"<ms-dadadev@delhi.gov.in>,"md.srdc"<md.srdc@gmail.com>,"rdc.delhi"<rdc.delhi@nic.in>,"itimg.delhi"<itimg.delhi@gmail.com>,"SVBPH"<ms.svbph@gmail.com>,"MS SGMH"<mssgmh@rediffmail.com>,"sahityakalaparishad"<sahityakalaparishad@gmail.com>,"To: RCS"<rcoop@nic.in>,"ms-rtrmh"<ms-rtrmh@delhi.gov.in>,"rsbdelhi"<rsbdelhi@nic.in>,"secretarypunjabiacademy"<secretarypunjabiacademy@gmail.com>

<secretarypunjabiacademy@gmail.com>,"pspwd"<pspwd@nic.in>,"ss-pwd"<ss-pwd@delhi.gov.in>,"einc-pwd"<einc-pwd@delhi.gov.in>,"prcempwddelhi@gmail.com"<prcempwddelhi@gmail.com>,"Public Grievances Commission"<pgcdelhi@nic.in>,"payroll.delhi"<payroll.delhi@nic.in>,"cca-pao"<cca-pao@delhi.gov.in>,"coa"<coa@nic.in>,"SECRETARY POWER"<pspower@nic.in>,"pca.delhi"<pca.delhi@delhi.gov.in>,"labjlc2.delhi"<labjlc2.delhi@nic.in>,"mc.samajiksuvidhasangam"<mc.samajiksuvidhasangam@gmail.com>,"dean-mamc"<dean-mamc@nic.in>,"registrarmaids"<registrarmaids@yahoo.com>,"mbacademydelhi"<mbacademydelhi@rediffmail.com>,"directormgiccc"<directormgiccc@gmail.com>,"MVH"<msmbh@nic.in>,"Inh-msoffice"<Inh-msoffice@nic.in>,"slaw"<slaw@nic.in>,"vsitibtcpusa2017"<vsitibtcpusa2017@gamil.com>,"itiwtn"<itiwtn@rediff.com>,"itisirifort"<itisirifort@yahoo.com>,"govtitingp"<govtitingp@gmail.com>,"Itinarela.delhi"<Itinarela.delhi@gmail.com>,"itihastsal2019"<itihastsal2019@gmail.com>,"pplitiypuri"<pplitiypuri@gmail.com>,"ITI VIVEK VIHAR"<itivivekvihar@gmail.com>,"itiaks2011"<itiaks2011@gmail.com>,"itishahdara.delhi"<itishahdara.delhi@nic.in>,"N. S. KHATANA"<itimvnagar@yahoo.co.in>,"secretaryifcdgncd"<secretaryifcdgncd@gmail.com>,"webupdate"<webupdate@nic.in>,"itipusa.delhi"<itipusa.delhi@gov.in>,"itinandnagri"<itinandnagri@yahoo.co.in>,"dms-admnigh.delhi"<dms-admnigh.delhi@nic.in>,"pstoss-home"<pstoss-home@delhi.gov.in>,"hindi-academy"<hindi-academy@delhi.gov.in>,"Secy. Health"<pshealth@nic.in>,"director"<director@gbpiet.ac.in>,"registrar"<registrar@gbpiet.ac.in>,"pccf-gnctd"<pccf-gnctd@delhi.gov.in>,"forensicdelhi"<forensicdelhi@gmail.com>,"secy-fin"<secy-fin@delhi.gov.in>,"examiningbody"<examiningbody@gmail.com>,"hjbhabhaiti.delhi"<hjbhabhaiti.delhi@yahoo.co.in>,"jeetram.bhatt"<jeetram.bhatt@gov.in>,"registrar"<registrar@aud.ac.in>,"dcentral"<dcentral@nic.in>,"dcwest"<dcwest@nic.in>,"dvigil"<dvigil@nic.in>,"dirtte.delhi"<dirtte.delhi@nic.in>,"ssfin.delhi"<ssfin.delhi@nic.in>,"sanjay.1979"<sanjay.1979@delhi.gov.in>,"adg-dldte"<adg-dldte@nccindia.nic.in>,"secretary.dip"<secretary.dip@delhi.gov.in>,"dtehedu"<dtehedu@gmail.com>,"dge.2011"<dge.2011@gmail.com>,"secylab_delhi"<secylab_delhi@nic.in>,"jddes.delhi"<jddes.delhi@gov.in>,"directorayush.delhi"<directorayush.delhi@gov.in>,"saoaudit"<saoaudit@nic.in>,"dagri"<dagri@sansad.nic.in>,"dghome"<dghome@nic.in>,"cpa.dhs"<cpa.dhs@gmail.com>,"dietrajindernagar"<dietrajindernagar@yahoo.com>,"rkpdie"<rkpdie@yahoo.com>,"pitampuradiet"<pitampuradiet@yahoo.com>,"dietmb"<dietmb@yahoo.com>,"dietkeshavpuram"<dietkeshavpuram@yahoo.com>,"dietkarkardooma"<dietkarkardooma@yahoo.com>,"dietghumenhera"<dietghumenhera@yahoo.com>,"dietdaryaganj"<dietdaryaganj@yahoo.com>,"dietdilshad"<dietdilshad@gmail.com>,"ddc.delhi"<ddc.delhi@gov.in>,"Development Commissioner"<cdevelop@nic.in>,"daatte.delhi"<daatte.delhi@gov.in>,"Director WCD"<wcd@nic.in>,"Divisional Commissioner"<divcom@nic.in>,"dcnorth"<dcnorth@nic.in>,"dcsouth"<dcsouth@nic.in>,"dcnd"<dcnd@nic.in>,"dcsw"<dcsw@nic.in>,"dcwest"<dcwest@delhi.gov.in>,"dcne"<dcne@nic.in>,"dceast"<dceast@nic.in>,"dcnw"<dcnw@nic.in>,"dcse.rev.delhi"<dcse.rev.delhi@nic.in>,"secyart"<secyart@nic.in>,"secy.lb"<secy.lb@delhi.gov.in>,"comind"<comind@nic.in>,"secy-health"<secy-health@delhi.gov.in>,"Food Safety Department"<cfss.delhi@nic.in>,"dcexcise"<dcexcise@nic.in>,"Sanjiv Kumar"<senv@nic.in>,"ddarchives"<ddarchives@nic.in>,"depttofarachaeology"<depttofarachaeology@gmail.com>,"Manoj Kumar"<cmd@dtc.nic.in>,"cgmtr"<cgmtr@dtc.nic.in>,"COMMISSIONER (VAT/ST)"<ctt.delhi@nic.in>,"chairmandsssb.delhi"<chairmandsssb.delhi@delhi.gov.in>,"S. E. C. Delhi"<stateelectioncomm.delhi@gmail.com>,"dscsc"<dscsc@delhi.gov.in>,"dsfcdelhi"<dsfcdelhi@gmail.com>,"dsfdcczbo"<dsfdcczbo@gmail.com>,"dsfcdwzbo"<dsfcdwzbo@gmail.com>,"dsfdcezbo"<dsfdcezbo@gmail.com>,"delhisanskritacademy"<delhisanskritacademy@gmail.com>,"dpc"

<dpc@delhipharmacycouncil.in>,"ceodpgsenv.delhi"
 <ceodpgsenv.delhi@nic.in>,"dmc_nct"<dmc_nct@rediffmail.com>,"lokayukta.delhi"
 <lokayukta.delhi@nic.in>,"sla.delhi"<sla.delhi@gov.in>,"dlwb-wc"<dlwb-wc@delhi.gov.in>,"ch.dkvb"<ch.dkvb@gov.in>,"md-dkvib"<md-dkvib@nic.in>,"dks"
 <dks@nic.in>,"ceodelhi.djb"<ceodelhi.djb@nic.in>,"dcfofpw.dfire"
 <dcfofpw.dfire@nic.in>,"dcfowz.dfire"<dcfowz.dfire@delhi.gov.in>,"abhilash.malik"
 <abhilash.malik@delhi.gov.in>,"dcfondz.dfire"
 <dcfondz.dfire@delhi.gov.in>,"cfhq.dfire"<cfhq.dfire@delhi.gov.in>,"dgmdfc.delhi"
 <dgmdfc.delhi@delhi.gov.in>,"director.adr"
 <director.adr@gmail.com>,"krishan.kumar65"<krishan.kumar65@nic.in>,"specialceo-dm"
 <specialceo-dm@delhi.gov.in>,"dapnabazar"
 <dapnabazar@yahoo.com>,"msdcw.delhi"<msdcw.delhi@nic.in>,"dcsk_2006"
 <dcsk_2006@yahoo.in>,"delhichildrightscommission"
 <delhichildrightscommission@gmail.com>,"dcpcr"
 <dcpcr@hotmail.com>,"prcoa.delhi"<prcoa.delhi@nic.in>,"bocwhq.del"
 <bocwhq.del@gmail.com>,"msdduh-delhi"<msdduh-delhi@nic.in>,"fincomnct"
 <fincomnct@nic.in>,"obcdelhi"<obcdelhi@gmail.com>,"chitfund.delhi"
 <chitfund.delhi@gov.in>,"itijaffarpur2010"<itijaffarpur2010@gmail.com>,"cbpgec"
 <cbpgec@gmail.com>,"dgtihar"<dgtihar@nic.in>,"md-burarihospital"<md-burarihospital@delhi.gov.in>,"burarihospital"
 <burarihospital@gmail.com>,"delhibedscert"<delhibedscert@gmail.com>,"Prof. Abha Sharma"
 <sharmaabha123@gmail.com>,"msbjrmh.delhi"
 <msbjrmh.delhi@delhi.gov.in>,"BR Sur"<principal_shmc@yahoo.com>,"ms-aaagh"
 <ms-aaagh@delhi.gov.in>,"secyar"<secyar@nic.in>,"Ambedkar Nagar Hospital"
 <mdanhospital@gmail.com>,"Sandeep Kumar"<arupdate@nic.in>,"ABGH"
 <acharyashreehospital15@gmail.com>,"ABGH New"
 <acharyashreehospital2018@gmail.com>,"director-education"<director-education@mcd.nic.in>,"Binay Bhushan"<dired@nic.in>,"commissioner"
 <commissioner@mcd.nic.in>,"commissioner-sdmc"<commissioner-sdmc@mcd.nic.in>,"mcd-ithelpdesk"<mcd-ithelpdesk@mcd.nic.in>,"spomhdfw4"
 <spomhdfw4@gmail.com>,"spsmdelhinhm"<spsmdelhinhm@gmail.com>,"hoodfw25"
 <hoodfw25@gmail.com>,"dshmspo2"<dshmspo2@gmail.com>,"dshm-finance"
 <dshm-finance@delhi.gov.in>,"DSHM accounts"<dshmfinance1@gmail.com>,"SPM DSHM"
 <dshmspm@gmail.com>,"stodl"<stodl@rntcp.org>,"ayush-delhi"<ayush-delhi@delhi.gov.in>,"adplgayush"<adplgayush@gmail.com>

Cc "DSACS Admn"<adm.dacs@gmail.com>,"Project Director"
 <pd.dacs@gmail.com>,"asdg"<asdg@gmail.com>,"PMR Division, NACO"
 <pmrnaco@gmail.com>

Sir/Madam,

Delhi State AIDS Control Society (DSACS), Deptt. of H&FW, Govt. of NCT of Delhi is in the process of filling up various vacant positions on deputation and contractual basis. The vacancy notices (No. 2026-27/1 & 2026-27/2) dated 22.04.2026 are enclosed herewith for your ready reference.

You are requested to kindly circulate and display the aforementioned vacancy notices within your department/institution and on the concerned website to ensure wider publicity.

Your support in this regard will be highly appreciated.

Regards

DELHI STATE AIDS CONTROL SOCIETY
 GOVT. OF NCT OF DELHI
 Dr. BSA Hospital, Dharamshala Block
 Rohini, Sector-6, Delhi-110085

PH. 011-27055724, 27055725, 27055650

2 Attachment(s)

VACANCY NOTICE 2026-27_...

117.9 KB

VACANCY NOTICE NO. 2026-...

96.7 KB



DELHI STATE AIDS CONTROL SOCIETY

GOVT. OF NCT OF DELHI

DR. B.S.A. HOSPITAL, DHARAMSHALA BLOCK,
SECTOR - 6, ROHINI, DELHI - 110085

Ph. No.- 27055724/25

Email ID-delhisacs1@gmail.com



No. F2 (560)/DSACS/Admn/2025-26/Vol.-II/ 184

Date: 22/04/2026

VACANCY NOTICE (2026-27/2)

- In supersession of all previous vacancy notices, applications are invited to engage following positions, purely on contract basis for Programme/Project implemented by the society as per details given below:-

S. No.	Name of the Position	Consolidated Remuneration (Rs. PM)	No. of Positions	Upper age limit (Years)	Programme/ Project
1	Deputy Director, TI/Prevention	50,680.00	1	62	NACP
2	Dy. Director, ICTC/BSD	50,680.00	1	62	NACP
3	Dy. Director, Lab. Serv.	50,680.00	1	62	NACP
4	Assistant Director, ICTC/BSD	35,000.00	1	62	NACP
5	Assistant Director, TI/Prevention	35,000.00	2	62	NACP
6	Assistant Director, SI	35,000.00	1	62	NACP
7	Assistant Director, IEC	35,000.00	1	62	NACP
8	Assistant Director, Doc.	35,000.00	1	62	NACP
9	Assistant Director YA	35,000.00	1	25	NACP
10	Laboratory Technician	21,000.00	1	62	NACP (ICTC)
11	Counsellor	21,000.00	5	62	NACP (ICTC)
12	Lab Technician	21,000.00	2	62	NACP (STI-RSTI)
13	Technical Officer	35,000.00	1	62	NACP (LAB. SERV.)
14	Laboratory Technician	21,000.00	2	62	NACP (LAB. SERV.)
15	Clinical Services Officer	46,800.00	1	45	NACP (DISHA)
16	Data Monitoring and Documentation Officer	37,500.00	1	45	NACP (DISHA)
17	Cluster Prevention Officer	45,000.00	5	45	NACP (DISHA)
18	Medical Officer	72,000.00	2	65	NACP (OST)
19	Staff Nurse	21,000.00	1	62	NACP (OST)
Total:			31		

- Essential Qualification, Experience and ToR in r/o above positions (as per NACP-V) are enclosed at Annexure-1.
- Age limits for applying are as mentioned for concerned positions above. Retired persons are also eligible.
- The above positions are purely on contractual basis coterminous with the project activity, with contract likely to be renewed every year on 1st April on performance basis. There will be no claim for regularization of the person so engaged.
- Candidates shall be required to appear before the constituted Board/Panel for written test & interview with application, complete bio-data (with Photograph) and self-attested copies and testimonials along with originals at the scheduled place, date and

time. Email & mobile no of applicant for contact must be mentioned in the application. No TA/DA shall be admissible for appearing in the written test/interview.

6. DSACS reserves the right to cancel or change the number of vacancies without assigning any reason.
7. Any corrigendum/addendum/change of schedule to this notice shall appears on DSACS website at <https://dsacs.delhi.gov.in> under Notice Board ► Vacancies-and-Results.
8. The link for filling of application form is given below (Press Ctrl + Mouse left click or Mouse left click, whichever works in your computer/ The link can also be filled by internet connected smart device like phone/. tab etc.):-

["https://forms.gle/XD4zCT67PsZXW3PH9"](https://forms.gle/XD4zCT67PsZXW3PH9)

9. No physical application will be accepted.
10. Important instructions regarding filling the application form :-
 - a. The form can only be filled by clicking on the above mentioned link; the link will be valid from date of publication of this advt. till 1.00 p.m. on 23.05.2026.
 - b. Immediately after submitting application candidate will receive an auto generated email.
11. Candidate is required to bring a printout of the auto generated email which will be containing prefilled application form based on data submitted by the candidate along with one passport size photograph, photocopy and originals of mentioned ID in the application from (Aadhar card/Election Id card/passport) on the day of Written Test & Interview.
12. For any query/assistance may please contact on e-mail "vacancy.dsacs@gmail.com".
13. Venue, Date and Time of Test/Interview shall be communicated later. All communications shall be sent on email mentioned in the application.
14. Separate application is to be submitted for each position.

Enclosures: A/A



(SAMYAK S. JAIN)
PROJECT DIRECTOR



DELHI STATE AIDS CONTROL SOCIETY GOVT. OF NCT OF DELHI

Dr. B.S.A. Hospital, Dharamshala Block, Sector - 6, Rohini, Delhi -110085
Email ID: delhisacs1@gmail.com, Ph. No.- 27055724/25
Website: <https://dsacs.delhi.gov.in/>



No. F2 (560)/DSACS/Admn/2025-26/ 183

Date: 22/04/2026

VACANCY NOTICE (2026-27/1)

- Applications are invited from suitable in service candidates for the following positions in Delhi State AIDS Control Society on deputation basis for a period of one year and likely to be extended, as per DOPT/Government guidelines for deputation:

S. No.	Position	Pay Scale (6 th /7 th CPC)	Component/Division	No. of Positions
1.	Joint Director (BSD)	Rs. 15600-39100+7600/ Level-12	Basic Service Division, NACP	1
2.	Dy. Director (STI)	Rs. 15600-39100+6600/ Level-11	STI Component, NACP	1
3.	Dy. Director (Proc.)	Rs. 15600-39100+6600 /Level-11	Procurement Division, NACP	1
4.	Finance Assistant	Rs. 9300-34800+4600/Level -7	Finance Division, NACP	2
TOTAL:				5

- Essential Qualification, Experience and ToR in r/o above posts (as per NACP-V) are enclosed at Annexure-1
- Above positions are proposed to be filled on deputation basis by regular staff. The application for above posts must be accompanied by IC/VC certificate from H.O.O that no vigilance case is pending / or contemplated against the applicant.
- The link for filling of application form is given below (Press Ctrl + Mouse left click or Mouse left click, whichever works in your computer/ The link can also be filled by internet connected smart device like phone/ tab etc.):-

<https://forms.gle/NobGcR9km9hqEPK27>

- No physical application will be accepted.
- Important instructions regarding filling the application form :-
 - The form can only be filled by clicking on the above mentioned link; the link will be valid from date of publication of this advt. till 1.00 p.m. on 23.05.2026.
 - Immediately after submitting application candidate will receive an auto generated email.
- Candidate is required to bring a printout of the auto generated email which will be containing prefilled application form based on data submitted by the candidate along with one passport size photograph, photocopy and originals of mentioned ID in the application from (Aadhar card/Election Id card/passport) on the day of Written Test & Interview.
- For any query/assistance may please contact on e-mail "vacancy.dsacs@gmail.com".
- Candidates may be required to appear before the constituted Board/Panel for suitability assessment/interview with application, complete bio-data (with Photograph) and self-attested copies and testimonials along with originals at the scheduled place, date and time. Email & mobile no of applicant for contact must be

mentioned in the application. No TA/DA shall be admissible for appearing in the written test/interview.

10. Any corrigendum/addendum/change of schedule to this notice shall appears on DSACS website at <https://dsacs.delhi.gov.in> under Notice Board► Vacancies-and-Results. Other details viz application format, TOR etc. are available on DSACS website.
11. Venue, Date and Time of suitability assessment/Interview shall be communicated later All communication shall be sent on email mentioned in the application.
12. Separate application, complete in all aspects with testimonials & format is required to be submitted for each position.
13. DSACS reserves the right to cancel or change the number of vacancies without assigning any reason.

(SAMYAK S. JAIN)
PROJECT DIRECTOR

Fwd: Recruitment Advertisement for the Post of Deputy General Manager (P&IR) on Deputation Basis .

Shri Rajeev Verma <csdelhi@nic.in>

Thu, 30 Apr 2026 11:10:26 PM +0530

To "Sandeep Kumar"<secservices@nic.in>

===== Forwarded message =====

From: Manisha Jadhav <gmadm@jnport.gov.in>

To: "Anil Malik"<secy.wcd@nic.in>, "Aparna Chandra"<secyhfw@nic.in>, "Pradeep Singh"<jsecoord-doe@gov.in>, "Vineet Joshi"<secy.dhe@nic.in>, "Shri Rizvi"<shioff@nic.in>, "Office CPC"<sec.cpc@nic.in>, "Secretary MCA"<secy.mca@nic.in>, "Shri Goyal"<secy-jus@gov.in>, "secy-power"<secy-power@nic.in>, "AMIT YADAV"<secywel@nic.in>, "Manoj Joshi"<secy-dolr@nic.in>, "Dr Ranjan"<secyship@nic.in>, "Shri Das"<secretary-msme@nic.in>, "ChairmanRailwayBoard RailwayBoard"<crb@rb.railnet.gov.in>, "Rajiv Mani"<secylaw-dla@nic.in>, "Govind Mohan"<hshso@nic.in>, "Satinder Singh"<cpwd_dgw@nic.in>, "Vinay Kwatra"<psfs@mea.gov.in>, "VUMLUNMANG VUALNAM"<secy.moca@nic.in>, "Vikram Dutt"<secy.moc@nic.in>, "Chairperson Women"<chairperson-ncw@nic.in>, "Mr Singh"<defsecy@nic.in>, "Umang Narula"<secympa@nic.in>, "Sanjay Jaju"<secy.inb@nic.in>, "Shri Katikithala"<secyurban@nic.in>, "Secretary Meity"<secretary@meity.gov.in>, "Secretary Steel"<secy-steel@nic.in>, "Secy Employment"<secy-labour@nic.in>, "Neelam Rao"<secy-textiles@nic.in>, "K. Vijayanand"<cs@ap.gov.in>, "arunachal"<arunachal@nic.in>, "Ravi Kota"<cs-assam@nic.in>, "Chief Chhattisgarh"<cs@office.cg@gov.in>, "V Candavelou IAS"<cs-go@nic.in>, "csguj"<csguj@gujarat.gov.in>, "cs-haryana"<cs-haryana@nic.in>, "Prabodh Saxena"<cs-hp@nic.in>, "Alka Tiwari"<cs-jharkhand@nic.in>, "cs"<cs@karnataka.gov.in>, "SARADA IAS"<chiefsecy@kerala.gov.in>, "Anurag jain"<cs@mp.nic.in>, "cs"<cs@maharashtra.gov.in>, "cs-manipur"<cs-manipur@nic.in>, "cso-meg"<cso-meg@nic.in>, "cs-mizoram"<cs-mizoram@nic.in>, "Jan Alam"<csnjl@nic.in>, "Shri Ahuja"<csori@nic.in>, "Chief Punjab"<cs@punjab.gov.in>, "csraj"<csraj@rajasthan.gov.in>, "Vijay Pathak"<cs-skm@hub.nic.in>, "Chandra IAS"<cs-andaman@nic.in>, "admn-chandigarh"<admn-chandigarh@nic.in>, "devcom-d"<devcom-d@nic.in>, "Shri Singla"<advisor-dnh-dd@daman.nic.in>, "Shri Dharmendra"<csdelhi@nic.in>, "Advisor UTL"<lk-advisor@gov.in>, "cs-pondicherry"<cs-pondicherry@nic.in>, "cs-jandk"<cs-jandk@nic.in>, "Advisor LG"<advisor-lg-ladakh@gov.in>

Cc: "Shishir Bansode"<shishirbansode@jnport.gov.in>, "Bharat Madhavi"

<bharatmadhavi@jnport.gov.in>, "Kalpit Mhatre"<kalpitmhatre@jnport.gov.in>, "Jayashree Pathare"<jayashree.p@jnport.gov.in>

Date: Thu, 30 Apr 2026 23:08:16 +0530

Subject: Recruitment Advertisement for the Post of Deputy General Manager (P&IR) on Deputation Basis .

===== Forwarded message =====

Respected Sir/Madam,

I am directed to inform you that the Jawaharlal Nehru Port Authority (JNPA), and autonomous body under the Ministry of Ports, Shipping and Waterways, Government of India, is inviting applications for the post of Deputy General Manager (P&IR) in the pay scale of Rs. 80000-220000 (Dy. HOD level) on deputation basis. This is a crucial leadership position within JNPA and we seek highly qualified and experienced professionals to contribute to our esteemed organization.

In this regard, you are requested to kindly issue necessary instructions for the circulation of the enclosed detailed advertisement to all concerned departments, statutory bodies, attached offices, autonomous bodies, and public sector undertakings (PSUs) under your jurisdiction. Wide dissemination of this opportunity will ensure that eligible and suitable candidates are aware of and can apply for the post.

The detailed advertisement provides comprehensive information regarding the eligibility criteria, application procedure, and other relevant details. **The last date for receipt of applications through proper channel is 30.05.2026.**

Your cooperation in facilitating the dissemination of this notification is highly appreciated. Should there be any queries or a need for further clarifications, you may contact us at gmadmn@jnport.gov.in / cma@jnport.gov.in

We thank you for your continued support and assistance in this regard.

Yours sincerely,

श्रीमती मनीषा जाधव / Mrs. Manisha Jadhav

महाप्रबंधक (प्रशासन) एवं सचिव / General Manager (Admn.) & Secy.

जवाहरलाल नेहरू पत्तन प्राधिकरण / Jawaharlal Nehru Port Authority



1 Attachment(s)

JNPA - DGM (PIR) – Deputatio...

3.9 MB



जवाहरलाल नेहरु पत्तन प्राधिकरण

JAWAHARLAL NEHRU PORT AUTHORITY

पत्तन कार्यालय : प्रशासन भवन, शेवा, नवी मुंबई - 400707. Port Office : Administration Bldg., Sheva Navi Mumbai - 400 707.
मुख्य सतर्कता अधिकारी Chief Vigilance Officer - (022) 2724 4151 : मुख्य प्रबंधक (प्रशासन) एवं सचिव Chief Manager (Admn.) & Secy - (022) 2724 4021 :
मुख्य प्रबंधक (यातायात) Chief Manager (Traffic) - (022) 2724 4191 : मुख्य प्रबंधक (यां.एव.वि.अ.) Chief Manager (M&EE) - (022) 2724 4181 :
मुख्य प्रबंधक (वित्त) Chief Manager (Fin) - (022) 2724 4081 : मुख्य प्रबंधक (प.यो.वि.) Chief Manager (PP&D) - (022) 2724 4156
उप-संरक्षक Dy. Conservator (022) 2724 4171 : हार्बर मास्टर (022) 2724 4173.
Website : www.jnport.gov.in • Email : info@jnport.gov.in

Ref.: A/PE/A-02/2026/ 436

Date: 30/04/2026

To,
The Head of Organizations
(Government / Semi-Government /
Public Sector Undertakings / Autonomous Bodies)

Sub. : Filling up of one post of Deputy General Manager (P&IR), Class-I, in the pay scale of ₹80,000-2,20,000 at Jawaharlal Nehru Port Authority (JNPA) on Deputation basis - Invitation of applications thereof

Sir/Madam,

Jawaharlal Nehru Port Authority (JNPA), an Autonomous Body under the administrative control of the Ministry of Ports, Shipping and Waterways, Government of India, invites applications from eligible and willing officers for filling up one (01) post of Deputy General Manager (P&IR) (Class-I), at Deputy Head of Department level, in the pay scale of ₹ 80,000-2,20,000 (IDA pattern) [pre-revised ₹32,900-58,000], on deputation basis, in accordance with the applicable Recruitment Rules and the guidelines issued by the Government of India from time to time.

1. Eligibility Criteria

- Officers of the Central Government / State Government / Union Territories / Public Sector Undertakings / Autonomous Bodies / Statutory Organizations:
- For deputation, Officers holding analogous posts or holding posts of Personnel Officer or equivalent posts in the respective discipline of Personnel & I.R. Division in the scale of pay of Rs. 24900-50500 in Govt. Semi Govt./PSUs or Autonomous Bodies with 3 years regular service in the grade will be eligible.
- The selection is by merit for which the bench mark in overall grading in the ACRs will not be below "Very Good".
- Possessing the educational qualifications, experience, and other eligibility conditions as stipulated in the Recruitment Rules for the said post (**enclosed as Annexure-I**).

2. Period and Terms of Deputation

- The period of deputation shall ordinarily be 3 years, extendable as per Government of India rules.
- The terms and conditions of deputation, including pay, allowances, leave, joining time, etc., shall be governed by the provisions contained in the DoPT OM No. 6/8/2009-Estt.(Pay-II) dated 17.06.2010, as amended from time to time, and other applicable Government instructions.
- The maximum age limit for appointment on deputation shall be as prescribed under Government norms.

3. Selection Procedure

- The selection shall be made strictly on merit, based on scrutiny of applications, Annual Confidential Reports (ACRs)/Annual Performance Appraisal Reports (APARs), vigilance status, and other relevant records.
- The benchmark for selection shall be "Very Good" in the overall grading of ACRs/APARs for the preceding five (05) years.
- JNPA reserves the right to shortlist candidates based on higher criteria, if required.

4. Submission of Applications

It is requested that the vacancy may kindly be circulated widely among eligible officers in your organization.

Applications of eligible and willing officers, in the prescribed format (Annexure-II), duly signed and verified, may be forwarded through proper channel, along with the following documents:

- i. Attested copies of ACRs/APARs for the last five (05) years, duly certified on each page by an officer not below the rank of Deputy Head of Department or equivalent.
- ii. Integrity Certificate.
- iii. Vigilance Clearance Certificate, clearly indicating that no disciplinary/vigilance case is pending or contemplated against the officer.
- iv. Statement of Major/Minor penalties, if any, imposed during the last ten (10) years.
- v. Certified copies of educational qualifications and experience certificates.
- vi. No Objection Certificate (NOC) from the parent organization.
- vii. Cadre Clearance Certificate.
- viii. Undertaking of the applicant (Annexure-III).
- ix. Vigilance Profile (Annexure-IV), duly filled and signed.

5. Important Instructions

- The applications, complete in all respects, must reach the undersigned on or before 30.05.2026.
- The cut-off date for determining eligibility shall be 01.05.2026.
- Applications received after the due date, or incomplete applications, or those not forwarded through proper channel, shall not be entertained.
- Advance copies of applications, if any, may be submitted; however, such applications shall be considered only if the complete application through proper channel is received within 15 days from the closing date.
- The forwarding authority must certify that the particulars furnished by the applicant are correct and that the officer fulfills the eligibility criteria.

6. Address for Communication

Applications should be forwarded to:

**The General Manager (Administration) & Secretary
Jawaharlal Nehru Port Authority
Administration Building
Sheva, Navi Mumbai – 400 707**

7. General Conditions

- JNPA reserves the right to modify, cancel, or withdraw the recruitment process at any stage without assigning any reason.
- JNPA also reserves the right to reject any or all applications without assigning reasons thereof.
- Mere fulfillment of eligibility criteria shall not confer any right for selection or appointment.
- The decision of JNPA in all matters relating to this recruitment shall be final and binding.

Yours faithfully,

**(Manisha Jadhav)
General Manager (Administration) & Secretary**

Enclosures:

- 1. Annexure-I – Recruitment Rules / Schedule of the Post**
- 2. Annexure-II – Application Proforma**
- 3. Annexure-III – Undertaking**
- 4. Annexure-IV – Vigilance Profile Format**

Sr. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-Selection	Upper Age limit for direct recruitment (years)	Educational and other qualifications prescribed for direct recruitment	Whether (a) age (b) educational qualifications (c) experience for direct recruitments will apply in the case of Promotion/Absorption/Deputation.	Period of Probation (in years)	Method of recruitment (Whether by direct recruitment or by Promotion/Absorption/Deputation)	In case of Promotion / Absorption/Deputation, Grades from which it Should be made	Remarks		
1		2	3	4	5	6	7	8	9	10	11	12	13	
5	Manager (P&IR)	1	Class-I	32900-58000	Selection	42	Essential : (i) Degree from a recognised university/institution. (ii) Twelve years experience in executive cadre in the field of General Admin., Personnel, Industrial Relations etc., in an Industrial/Commercial /Govt Undertaking. Desirable : Post Graduate degree/diploma in Personnel Management/Industrial Relations/Social Work/Labour Welfare or allied subjects or degrees in Law from a recognised University/Institution.	(a) No (b) Yes. (c) No.	N.A.	By absorption through composite method failing which by deputation from other Govt. organisations and failing both by direct recruitment.	For absorption through composite method, Officers holding analogous posts or the post of Dy. Manager (Personnel/IR) / Personnel Officer or for officers holding equivalent posts in the respective discipline of Pers. & I.R. Division in the Scale of pay of Rs. 24900-50500 with 3 years regular service in the grade in a Major Port Trust or Dy. Mgr. (Personnel/IR) / Personnel Officer or equivalent officer in the respective discipline of Pers. & I.R. Div. with 2 years regular service in the grade and a combined regular service of 7 years in the scale of pay of Rs. 20600 - 46500 as Asstt. Manager and Rs.24900-50500 as Dy. Manager in the respective discipline of Personnel & IR Division, Div. in a Major Port Trust will be eligible.	For deputation, Officers holding analogous posts or holding posts of Personnel Officer or equivalent posts in the respective discipline of Pers. & I.R. Div. in the scale of pay of Rs. 24900-50500 in Govt. Semi Govt./PSUs or Autonomous Bodies with 3 years regular service in the grade will be eligible.	The selection is by merit for which the bench mark in overall grading in the ACRs will not be below "Very Good".	There would be automatic elevation of officers working in the pay scale of Rs. 29100-50500 to the pay scale of Rs. 32900-58000 to the extent of number of posts recommended.

Annex-IIPROFORMAB I O – D A T A

Post applied for: **Deputy General Manager(P&IR) in JNPA.**

Recent Passport
size photographs

1. **Full name (in block letters)** : _____
2. **(a) Address for communication** : _____

- (b) Telephone No./Mobile No.** : _____
- (c) Fax / E-Mail address** : _____
3. **Present post with scale of pay** : _____
4. **Date of Birth** : _____
5. **Age as on 01/05/2026** : _____
6. **Date of Superannuation/retirement:** _____
7. **Whether belongs to SC/ST/OBC** : _____
8. **Date of initial appointment
(in the Port sector)** : _____
9. **Educational & other qualification:** _____

10. Details of employment / experience in Chronological order

Name of the Organization	Post held	Scale of pay	From	To	Nature of duties
					Regular/Ad-hoc/ Officiating

11. **State clearly whether in the light :
of entries made by you above,
you meet the requirement of the post**
12. **Nature of present employment/ :
post held i.e. whether ad-hoc/
temporary/permanent/contract/
transfer/deputation**
13. **In case the present employment/ :
post held is on deputation/contract
basis, please state**
 - (a) **Date of initial appointment :**
 - (b) **Period of appointment on :
deputation/contract**
 - (c) **Name of the parent office/ :
Organization to which you belong**
14. **Training / Courses if any attended;
abroad**
15. **Papers submitted if any :**

16. Any other information, if any :

In the event of my selection to the above post, I will not withdraw and undertake to accept the posting.

(Signature of applicant)

Certificate to be given by Head of Office of the applicant:

1. The particulars furnished by the applicant are correct and he/she fulfils the eligibility criteria.
2. No disciplinary /vigilance case is pending or contemplated against the applicant and he/she is clear from vigilance angle.
3. His/her integrity is certified.
4. No major/minor penalties have been imposed on the applicant during the last 10 years.
5. Attested copies of ACRs for the last five years are enclosed.
6. Port has no objection to relieve him/her in case of selection.

**SIGNATURE OF THE DY. CHAIRMAN/CHAIRPERSON
ALONGWITH SEAL**

Note: (1) Attested copies of certificates in support of the educational and other qualifications may please be enclosed.

(2) Copies of documents in support of employment, other than in Major Ports may please be enclosed.

Annex-III

UNDERTAKING

The information provided in the application is correct and if at any time it is found that the information furnished is incorrect/false, my candidature will stand cancelled. If any shortcoming/s is/are detected even after appointment, my services are liable to be terminated. In the event of my selection to the above post, I will not withdraw and undertake to accept the posting.

Date: _____**(Signature of applicant)**

Annex-IV

Particulars of the Officer for whom vigilance Comments/ clearance is being sought
(To be furnished and signed by the CVO)

Sr.No.	Particulars	Details
1.	Name of Officer (in full)	
2.	Father's Name	
3.	Date of Birth	
4.	Date of Retirement	
5.	Date of entry into service	
6.	Service to which the officer belongs including batch/ year cadre etc., wherever applicable.	
7.	Position held (during the ten preceding years)	

Sl. No.	Organisation (Name in full)	Designation & Place of Posting	Administrative/ nodal Ministry/Deptt. Concerned (in case of officers of PSU etc.)	From	To
8.	Whether the officer has been Placed on the "Agreed List " or "List of officers of Doubtful Integrity". (If yes, details to be given)				
9.	Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so, with what result.(*)				
10.	Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty (*)				
11.	Is any disciplinary/criminal proceedings or charge sheet pending against the Officer as on date. (If so, details to be furnished- Including reference no., if any, of the Commission)				
12.	Is any action contemplated against the officer as on date.(If so, details to be furnished) (*)				
13.	Whether the officer/officials has submitted his and her annual immovable property return of the previous year as required under rule 18 of the CCS (Conduct) Rules, 1964 within the prescribed limit.				
14.	Details of compliant pending against the officer as on date.				

Date:

(Name and signature)

(*) If vigilance clearance had been obtained from the Ministry/CVC in the past, the information may be provided for the period thereafter.



4th Floor, Worldmark 1, East Wing, Asset 11,
Hospitality District, Aerocity, New Delhi-110037
Tel : 011-49111200, Fax : 011-49111210
Email : info@gstn.org.in, Website : www.gstn.org.in
CIN : U72200DL2013GOI249988

GOVT. OF NCT OF DELHI

No. GSTN/HR/2026/04/CEO/Rectt.

To,

The Chief Secretary,
Govt. of NCT of Delhi,
3rd Floor, Delhi Secretariat, I P Estate,
Delhi-110 002

Date 23.04.2026

GAD/2026/17900

04 APR 2026

Sub: Request for sponsoring eligible and willing Officers for appointment as Chief Executive Officer (CEO) in the Goods and Services Tax Network (GSTN), New Delhi on deputation basis.

Sir/Madam,

The Goods and Services Tax Network (GSTN) intends to fill up the position of Chief Executive Officer (CEO) on deputation basis from amongst eligible and willing Officers of the Government of India/State Governments.

2. For the position of CEO, GSTN officers working at level 15 and officers with five years experience at Level 14 are eligible to apply. The detailed Eligibility, Experience, Pay Scale and Perks attached to the above position is enclosed as **Annexure**. The details may also be viewed at <https://gstn.org.in/gstn-openings>.

3. I would request you to please forward the names of eligible and willing officers possessing relevant experience for consideration for the above position, along with the attested copies of their last 5 years' APARs/ACRs and Vigilance Clearance to us at the earliest, and positively by 8th June, 2026.

Yours Sincerely,

Alok Kumar

Encl: As above.

(Alok Kumar)
Executive Vice President (Services-2)



GOODS AND SERVICES TAX NETWORK

[A Government Enterprises]

Corporate Office: East Wing, 4th Floor, World Mark-1, Aerocity, New Delhi – 110037

Tel: 011-49111200 Website: www.gstn.org.in

Date: 23.04.2026

GSTN invites applications from eligible Serving Government Officers from Central/State Government for 01 position of Chief Executive Officer on deputation or on from open market. Details of Pay Scale, Essential Qualification and Experience, Perks etc. attached to the post for deputationist and from open market are as under:

Sr. No.	Name of the post	Pay scale	Essential Qualification and Experience	Perks
1.	Chief Executive Officer	Level 15 of Central Govt. Pay Matrix & allowances as decided by the Board	On Deputation: All India Services/Central Services/Central PSU officers with minimum 25 years of service experience in Group A Level and holding analogous posts at Level 15 or having five years' experience in Level 14 on regular basis in the parent cadre or department For candidates from open market: Minimum work experience of 20+ years in an organization specializing in large scale IT transaction processing in financial services/government sector serving large cross-section of retail and business users, of which at least 5 (five) years should have been spent as part of the top management team (Chief Technology Officer, Managing Director/Executive director or equivalent). The candidate should possess a degree in Engineering and/or degree or diploma in Management from a recognised University or equivalent. Experience of heading an organization (company, society or trust) for Private Sector candidates. Possessing 10 years or more of experience in Taxation, Finance, Business Process Automation or IT Experience of working in the domain of GST Experience of managing a multi-stakeholder driven organization and a demonstrated ability to both lead and build the capabilities of a driven, bright and diverse team. Ability to think strategically, anticipate future consequences and trends and incorporate them into the organization plan. High level of business acumen, including successful P&L management and the ability to balance the delivery of the programs within the approved budget. Capacity for managing and leading people: A team builder who has experience in scaling up organization, has the ability to connect staff both on an individual level and in large groups.	For Government Servants on Deputation: The pay scale of the selected Officer will be fixed in Level 15 of Central Govt. Pay Matrix plus admissible DA. The Allowances will be as per GSTN's policies including HRA: Rs 1,25,000/- (Company Lease facility along with maintenance and GST may be provided), IT & Professional Allowance of 40% of Basic Pay + DA etc., other perks: Company Car, Medical Insurance and other allowances as per GSTN rules. For Candidate from open Market: As per GSTN Policy.

Age Limit: The maximum age-limit for appointment by deputation shall not exceeding fifty-six and for appointment from the market shall be not exceeding fifty four years as on the closing date of receipt of application i.e. 08th June, 2026.

Interested eligible Government Officers may apply through proper channel, in prescribed format, to:

Senior Vice President (Support)
Goods & Services Tax Network
East Wing, 4th Floor, Worldmark-I,
Aerocity, New Delhi – 110037.

The application should be forwarded along with Integrity Certificate, DE/Vigilance clearance certificate, details of major/minor penalty in last 10 years, if any, and attested copy of ACR/APAR of last five years for deputationists.

A soft copy of the application may also be emailed to careers@gstn.org.in

Chief Executive Officer, GSTN

Role	CEO
Reporting to	Chairman
Experience	Minimum 20+ years for Private Sector Candidates and minimum 25 years for Government Officers
Age	Maximum 54 Years or Lower for Private Sector Candidates and maximum 56 years for Government Officers
Location	Delhi
Period of Appointment	Five Years extendable by another two years

1. Position Purpose:

The Chief Executive Officer will be expected to provide strategic leadership to GSTN in building & operating IT infrastructure and delivering requisite IT services for implementation of GST. In addition to providing technical oversight, he will be required to effectively manage human and financial resources of the company and contribute to its long-term sustainability.

2. Job Description:

The CEO will be called upon to shoulder the following main duties and responsibilities:

a. Planning

- I. Develop a comprehensive Master Plan for achieving the objectives of GSTN described in its Memorandum of Association.
- II. Create annual operating plans consistent with the Master Plan taking into account the strategic direction set by the Board, bearing realistic correlation with annual budgets.

b. General and Corporate Management

- I. Develop strategies for effective implementation of the approved plan.
- II. Oversee all implementation activities and ensure timely achievement of targets.
- III. Set up a comprehensive monitoring system to continually assess project performance and keep a close eye on slippages.
- IV. Collect and analyze evaluation information that measures the success of the GSTN's efforts and bring about refinements or changes in response to such information.
- V. Adopt an inclusive and consensus-based approach for stakeholder management while objectively pursuing the milestones of the GSTN project.
- VI. Advise the Board on human, organizational and technical aspects of the operations of GSTN.
- VII. Promote a work culture that would reflect the organization's values, encourage good performance and reward productivity.
- VIII. Oversee the corporate issues of GSTN and ensure compliance with legal and regulatory requirements.

c. Technical Oversight

- I. Oversee design, delivery, and quality of IT infrastructure and services GSTN is required to deliver.
- II. Assess hardware, software and knowledge requirements of the stakeholders and devise solutions to address them.
- III. Supervise the operation and maintenance of the IT system of GSTN and ensure uninterrupted services to stakeholders.
- IV. Stay abreast of current trends related to the IT products and services relevant to the functioning of GSTN and anticipate future trends likely to have an impact on its work.

- Ability to think strategically, anticipate future consequences and trends and incorporate them into the organization plan.
- High level of business acumen, including successful P&L management and the ability to balance the delivery of the programs within the approved budget.
- Capacity for managing and leading people: A team builder who has experience in scaling up organization, has the ability to connect staff both on an individual level and in large groups.

5. Pay and Allowances:

(a) For Government Servants on Deputation: The pay scale of the selected Officer will be fixed in Level 15 of Central Govt. Pay Matrix plus admissible DA. The Allowances will be as per GSTN's policies including HRA: Rs 1,25,000/- (Company Lease facility along with maintenance and GST may be provided), IT & Professional Allowance of 40% of Basic Pay + DA etc., other perks: Company Car, Medical Insurance and other allowances as per GSTN rules.

(b) For Candidates from Open Market: As per GSTN Policy.

6. Shall Report to:

- i. The Chairman, and
- ii. The Board of Directors of GSTN

7. Key Direct Reportees:

- i. Executive Vice President (Technology) / CTO
- ii. Executive Vice President (Services)
- iii. Senior Vice President (Support)

8. Salary and Benefits:

- a. The CEO will be paid market-based salary together with Performance Linked Incentive (PLI). Benefits and perks will be as applicable in consonance with the company's policy.
- b. If a serving Government Servant is selected for the position of the CEO, the selected candidate would be paid the salary described in sub-para 5(a) above.

Fwd: Vacancy Circular for filling up of a post of Section Officer on deputation basis in Branch Secretariat, Mumbai, Ministry of External Affairs.

Shri Rajeev Verma <csdelhi@nic.in>

Tue, 05 May 2026 11:49:25 AM +0530

To "Sandeep Kumar"<secservices@nic.in>

===== Forwarded message =====

From: Siddhant Babbar <aopfsec@mea.gov.in>

To: "cs" <cs@ap.gov.in>, "cs-arunachal" <cs-arunachal@nic.in>, "cs-assam" <cs-assam@nic.in>, "cs-bihar" <cs-bihar@nic.in>, "csofficecg" <csoffice.cg@gov.in>, "cs-goan" <cs-goan@nic.in>, "csguj" <csguj@gujarat.gov.in>, "chiefsecretary" <chiefsecretary@gujarat.gov.in>, "cs" <cs@hry.nic.in>, "cs-hp" <cs-hp@nic.in>, "cs-jharkhand" <cs-jharkhand@nic.in>, "cs" <cs@karnataka.gov.in>, "chiefsecy" <chiefsecy@kerala.gov.in>, "cs" <cs@mp.nic.in>, "cs" <cs@maharashtra.gov.in>, "cs-manipur" <cs-manipur@nic.in>, "cso-meg" <cso-meg@nic.in>, "cs-mizoram" <cs-mizoram@nic.in>, "csngl" <csngl@nic.in>, "csori" <csori@nic.in>, "cs" <cs@punjab.gov.in>, "cs" <cs@punjabmail.gov.in>, "cs-rajasthan" <cs-rajasthan@nic.in>, "cs-skm" <cs-skm@nic.in>, "cs" <cs@tn.gov.in>, "cs" <cs@telangana.gov.in>, "cs-tripura" <cs-tripura@nic.in>, "csup" <csup@nic.in>, "cs-uttaranchal" <cs-uttaranchal@nic.in>, "cs-westbengal" <cs-westbengal@nic.in>, "cs-andaman" <cs-andaman@nic.in>, "adviser-chd" <adviser-chd@nic.in>, "secy-personnel" <secy-personnel@chd.nic.in>, "devcom-dd" <devcom-dd@nic.in>, "csdelhi" <csdelhi@nic.in>, "cs-jandk" <cs-jandk@nic.in>, "advisor-lg-ladakh" <advisor-lg-ladakh@gov.in>, "lk-advisor" <lk-advisor@gov.in>, "cspon" <cs.pon@nic.in>

Cc: "Sushant Suraj" <uspf@mea.gov.in>, "Swapnil Devidas Thorat" <hobs.mumbai.mea@nic.in>, "Vivek Kumar" <sostates@mea.gov.in>

Date: Tue, 05 May 2026 11:31:13 +0530

Subject: Vacancy Circular for filling up of a post of Section Officer on deputation basis in Branch Secretariat, Mumbai, Ministry of External Affairs.

===== Forwarded message =====

Dear Sir/Madam,

Reference above mentioned subject regarding vacancy circular for filling up of a post Section Officer (SO) on deputation basis in Branch Secretariat, Mumbai, Ministry of External Affairs.

2. I am directed to convey that the Circular (copy attached herewith) may be circulated to officials of your Ministries/Departments to apply for the vacancy through proper channel.

With Regards,

(Siddhant Babbar)
Administrative Officer (PF)
PF Section, Administration Division
Ministry of External Affairs
Room No. 4085, 'B' Wing
Jawaharlal Nehru Bhawan, Janpath
New Delhi-110011
Tel. No. 23085360, Intercom: 4085

1 Attachment(s)

Vacancy circular for post SO (1...

1.4 MB

No. Q/PF/575/39/2023
Government of India
Ministry of External Affairs
(Administration Division)

Jawaharlal Nehru Bhawan, Janpath,
 New Delhi, the 04th May, 2026

VACANCY CIRCULAR

Subject: Filling up post of Section Officer in Branch Secretariat, Mumbai on deputation basis-reg.

The Ministry of External Affairs requires services of a qualified officer for filling up 01 (one) post of Section Officer in Branch Secretariat, Mumbai on deputation basis. The officer would be initially appointed for a period of two years. The standard guidelines issued by the DoPT would be applicable in this regard. Detailed QR related to the assignment is enclosed.

2. It is requested that wide publicity may be given to the vacancy among eligible officials in your Ministry/Department. Please also circulate it among Subordinate/Attached offices.

3. Interested officials may be instructed to apply as per the pro-forma (**Annexure-A**) enclosed with the QR. Hard copies of the attested application should be sent through proper channel by speed post to the following address: **Under Secretary (PF & PG), Room No. 4071, 'B' Wing, Jawaharlal Nehru Bhawan, 23-D, Janpath, Ministry of External Affairs, New Delhi – 110011**. Applicants are also allowed to submit an advance copy of their application through email at aopfsec@mea.gov.in & copy to uspf@mea.gov.in. In this case submission of applications through proper channel would be required to be done subsequently. The last date of receipt of applications towards above is **25th May, 2026**.

Sushant

(Sushant Suraj)
 Under Secretary (PF & PG)
 Room No. 4071, 'B' Wing,
 Jawaharlal Nehru Bhawan, Janpath,
 New Delhi – 110011
 Tel: 011-23085367

Copy to:

- 1) All Ministries/Departments of Central Government/State Government.
- 2) All Notice Boards in the Ministry of External Affairs.
- 3) US (XP), MEA- with a request to upload the circular on Ministry's website.
- 4) O/o JS(CS), DoPT, KB-3- with a request for placing the above on website of DoPT for wide circulation.

MINISTRY OF EXTERNAL AFFAIRS
Jawaharlal Nehru Bhawan, Janpath, New Delhi
QR/Specifications related to the post of Section Officer on deputation

Applications in the prescribed proforma (as per Annexure-A) are invited from suitable and eligible officials for filling 01 post of **Section Officer** on deputation basis in the **Branch Secretariat, Mumbai** as per details given below:

1.	Name of Post	:	Section Officer
2.	No. of Posts	:	01 (one)
3.	Qualification	:	Graduation from any recognised University/Institution
4.	Level in the Pay Matrix	:	Level-10 of Pay Matrix as per 7 th CPC.
5.	Period of Deputation	:	The period of deputation is initially for two years. However, the period may be extended or curtailed on performance basis, functional requirements and relevant DoP&T guidelines.
6.	Eligibility/Qualification criteria	:	<u>Essential:</u> i) Officials from the Central Government/ State Government holding analogous posts on regular basis in the parent cadre/ department; OR ii) With two years of regular service in the Pay Level 9; OR iii) With three years of regular service in the Pay Level 8; iv) Candidate should be below 56 years of age as on the closing date of application. <u>Desirable:</u> i) Experience of work in Administration/ Legal/ Establishment/ Human Resource/ Finance/ Accounts/ Budgeting/ Vigilance/ Procurement/ Planning & Policy/ Project implementation and monitoring/ e-Governance etc. ii) Basic skills for working in a computerised office environment.

7.	Nature of duties	:	i) To examine the applications for Airport Entry Permit, Temporary Airport Entry permits, Visa note requests; ii) To supervise attestation and Apostille of documents submitted by MEA-recognized agencies; iii) To examine and process requests received from Consulates seeking permission for meeting with dignitaries of the Govt. Of Maharashtra; iv) To handle all liaison matters pertaining to Consulates, including duty-free customs exemption requests, vehicle registration, issuance of licenses, VAT reimbursement, and other related matters; v) To facilitate meetings of visiting Indian Ambassadors, High Commissioners, and Consuls General with local government officials and Chambers of Commerce on foreign policy and trade-related issues; vi) To co-ordinate with the Ministry of External Affairs, State Protocol authorities, and Diplomatic Missions in Mumbai during visits of foreign dignitaries in the State of Maharashtra; vii) To help HOBS in charting out event plan; viii) To perform other miscellaneous duties as assigned by HOBS from time to time. ix) Experience of work in Administration/ Legal/ Establishment Human Resource/ Finance/ Accounts/ Budgeting/ Vigilance/ Procurement/ Planning and Policy/ Project Implementation and monitoring/ e- Governance etc. x) Basic skills for working in a computerised office environment.
8.	Place of Work	:	Branch Secretariat, MEA, Mumbai, Maharashtra.

9.	How to apply	:	Completed application should be sent to <u>Under Secretary (PF & PG), Ministry of External Affairs, Room No. 4071, Jawaharlal Nehru Bhawan, Janpath, New Delhi – 110 011, Phone No. 011-23085367</u> in the prescribed proforma (Annexure-A) along with up-to-date attested copies of APARs for the last five years, Cadre Clearance, Vigilance Clearance Certificate, Integrity Certificate, Statement of Major/Minor Penalty, if any, imposed on the officer during the last 10 years (or as the case may be) of the officials from the present employer.
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Annexure-A**APPLICATION PROFORMA FOR POST OF SECTION OFFICER IN
BRANCH SECRETARIAT, MUMBAI ON DEPUTATION BASIS****Post applied for :**

[] Section Officer

Paste your recent passport size photograph

1. Personal Particulars:

- (i). Name & Designation :
- (ii). Father's Name/Husband's Name :
- (iii). Date of Birth :
- (iv). Gender :
- (v). Educational Qualifications :
- (vi). Mobile No :
- (vii). Email ID :
- (viii). Address for Communication :

**2. Details of employment in the chronological order, if applicable
(enclose a separate sheet duly authenticated by the Department, if
the space below is insufficient):**

Department/ Office/Institution/ Organization	Post held	From	To	Scale of Pay and Basic Pay therein	Nature of duties performed

3. Details of courses/ training programmes attended, if any :

4. Language known :

5. Additional information, if any, which you would like to mention in support of your suitability for the post.(enclose a separate sheet, if need be) :

6. Declaration:

I have carefully gone through the vacancy circular/advertisement and the information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

Further, in view of DoPT's O.M. No.14017/02/2022-AIS-II(Pension) dated 17.08.2022, if I join Branch Secretariat without taking 'No Objection' from the Cadre Controlling Authorities concerned, I shall also be liable to disciplinary action under relevant rules and the existing appointment may be terminated and I may also be repatriated to the parent cadre/organization with immediate effect.

Date :

Place :

(Signature of the applicant)

E-mail ID :

Mobile No.:

Recommendation of HOD/HOM/HOP

.....

(Signature of HOM/HOP/HOD with stamp)

To

The Chief Secretaries to circulate the vacancies among all State Department autonomous/statutory organization public undertaking department.

- | | | |
|--|---|--------|
| 1. Puducherry | - | 605004 |
| 2. Lakshadweep | - | 682554 |
| 3. Chandigarh | - | 160001 |
| 4. Dadra Nagar Haveli & Daman and Diu- | | 396220 |
| 5. Jammu & Kashmir- | | 180001 |
| ✓ 6. Delhi | - | 110001 |
| 7. Ladakh | - | 194101 |



5/5/26
Pr. Secy (Ser)

5/5

ANDAMAN AND NICOBAR ADMINISTRATION
SECRETARIAT

Sri Vijaya Puram, dated the 23rd April, 2026

24th

Vacancy Notice

Subject: Vacancy Circular for appointment of Architect in Andaman Public Works Department, A&N Administration on deputation (ISTC) basis for a period of 02 years.

The Andaman & Nicobar Administration propose to fill up one (01) post of Architect, (General Central Services) Group 'A' Gazetted (Non-Ministerial) carrying the Pay Level- 11 (Rs. 67700-208700) in the Andaman Public Works Department under A&N Administration on deputation (ISTC) basis for a period of two (02) years from the officers under the Central Government or State Government or Union Territory Administration or Autonomous or Statutory Organization or Public Sector Undertaking or Recognized University/Institute/ Research Institutions and possessing the following experience and other eligibility conditions of appointment.

Deputation (Including short term contract):

Officers of the Central Government or State Governments or Union Territory Administration or Autonomous or Statutory Organizations or Public Sector Undertakings or Recognized University/Institute/Research Institution-

A)

- i. Holding analogous post on regular basis in the parent cadre or department; OR
- ii. With five years' service rendered after appointment to the post on a regular basis in the Level-9 or Level-10 in the Pay Matrix or equivalent in the parent cadre or department; AND

- B) Possessing the following educational qualifications and experience:-
- i. Bachelor's Degree in Architecture from a recognized University or Institute.
 - ii. One year experience in Town Planning/Civic Designing/Building Control Regulations.
 - iii. Fellowship or membership of the Indian Institute of Architects.
 - iv. Have passed Certificate/Diploma Course in Auto CAD, Archi. CAD, Revit or in any other Software Application for Architectural illustration or Architectural Rendering.

Note:- Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/department of the Central Govt. Shall ordinarily not to exceed 4 years. The maximum age limit for appointment by deputation (ISTC) shall be not exceeding 56 years as on the closing date of receipt of applications.

The eligible officers are requested to apply for the post and applications of such eligible candidate as are desirous of being considered for the aforesaid post and who can be relieved immediately on selection may be forwarded along with the bio-data (in duplicate) in the prescribed application form together with the following documents **within 60 days from the date of Publication of Vacancy Notice.**

List of documents to be attached with the nomination:

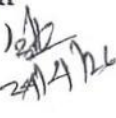
1. Statement of Bio-data in the prescribed Proforma (as per Annexure-I) in duplicate duly signed by the Volunteering Officer and forwarded through proper channel.
2. Vigilance clearance certificate.
3. Integrity certificate.
4. Statement of penalty (Major/Minor) imposed if any.
5. ACR dossier of ACRs for the last five years (it may kindly be noted that in case of photocopy of APAR/ACRs the same should be attested one each page by an officer not below the rank of Under Secretary or equivalent rank).

The application form for this purpose can be obtained from the Office of the Chief Engineer, APWD, Nirman Bhawan, Sri Vijaya Puram, A&N Islands, Pin- 744101. Applications can also be downloaded from the website of the A&N Administration and well as APWD viz <https://andamannicobar.gov.in> or www.apwd.and.nic.in.

The application and the bio-data duly specifying (i) the name (ii) address (iii) date of birth (iv) education qualification (v) detail of present employees (vi) the details of post presently held (vii) present pay scale (viii) present salary (ix) details of experiences (x) vigilance clearance certificate (xi) integrity certificate (xii) Statement if penalty (Major/minor) imposes, if any and (xiii) ACRs dossier or ACRs for the last five years and forwarded by the employer should reach the office of the Chief Engineer, APWD, Nirman Bhawan, Sri Vijaya Puram **within 60 days from the date of Publication of the Vacancy Notice.**

In-complete applications and applications forwarded without the complete set of essential documents listed above shall be rejected. Candidates who apply for the post will not be allowed to withdraw their candidature subsequently.


Deputy Secretary (PWD)
A&N Administration

(F.No.2-65(A)/2020-PWD/323) 
28/4/26

TERMS AND CONDITIONS OF APPOINTMENT

1. In addition to pay the selected persons will be entitled to DA as admissible.
2. Special compensatory allowance and Island Special Allowance as admissible under rules.
3. Rent free unfurnished accommodation subject to general review from time to time.
4. Free sea passage once in a year for self and family members while proceeding / returning from leave in accordance with the orders in force from time to time.
5. Deputation allowance as admissible under rules.
6. Tenure: Initially for a period of Two (02) years, which may be extended in accordance with the rules?
7. They shall be governed by the relevant rules and order in force from time to time in respect of the Government servants of their category serving under the Andaman & Nicobar Administration.
8. The officer selected for appointment on deputation basis will have the option either to get his pay fixed in the depositions post or to draw pay of the post held by him in his parent department plus deputation allowances in accordance with and, subject to the condition, as modified from time to time and such other general or special orders issued by the Ministry of Finance.
9. The period of deputation of official shall not ordinarily exceed four years. The maximum age limit for appointment by transfer on deputation shall not be exceeding 56 years, as on the closing date of receipt of application.
10. The officer once selected shall not be allowed to withdraw or refused to join and it shall be responsibility of sponsoring authority to release the selected officers within a month of the issue of appointment letter / order.

-3-

ANNEXURE-I

BIO-DATA/ CURRICULUM VITAE PROFORMA

1. Name and Address (In Block Letters)	
2. Date of Birth (In Christian era)	
3. i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular	Qualifications/ experience possessed by the officer
Essential	Essential
A) Qualification	A) Qualification
B) Experience	B) Experience
Desirable	Desirable
A) Qualification	A) Qualification
B) Experience	B) Experience
5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of Issue of Circular and issue of Advertisement in the Employment News.	
5.2 In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate.	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
6.1 Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio- data) with reference to the post applied.	

-4-

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (In detail) highlighting experience required for the post applied for

*Important: Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP / MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/contract basis, please state-			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organisation
9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate. 9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organisation			

10. Any leave held on Deputation in the past by the applicant, date of return from the last deputation and other details.		
11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others		
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale		
14. Total emoluments per month now drawn		
Basis Pay in the PB	Grade Pay	Total Emoluments
15. In case the applicant belongs to an Organisation which is not following the Central Government pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.		
Basic Pay with Scale of Pay and rate of increment	Dearness Pay/Interim relief/other Allowances etc., (with break-up details)	Total Emoluments
16. A Additional Information, if any, relevant to the post you applied for in support of your suitability for the post. This among other things may provide information with regard to (i) additional academic qualifications (ii)		

-6-

professional training and (iii) work experience over and above prescribed in the Vacancy (Note: Enclose a separate sheet, if the space is insufficient)	
16.B Achievements: The candidates are requested to indicate information with regard to: (i) Research publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organization (v) Any research/ Innovative measure involving official recognition vi) any other information. (Note: Enclose a separate sheet if the space is insufficient)	
17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis.# {Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract}	
# (The option of 'STC' / 'Absorption'/'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").	
18. Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address _____

Date _____

Certification by the Employer/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. _____
- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original is enclosed/ photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed..
- iv) No major/ minor penalty has been imposed on him/ her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/ Cadre Controlling Authority with Seal)

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Annexure-II

Points to be noted by the Borrowing/ Parent Department/ Office to be highlighted in DOP&T circular for compliance by the Ministries/ Departments

1. Vigilance Clearance will not normally be granted for a period of 3 years after the currency of punishment, If a minor penalty has been imposed on an officer. In case of imposition of a major penalty, Vigilance Clearance will not normally be granted for a period of 5 years after the currency of punishment in terms of DOP&T O.M. No.11012/11/2007-Estt.(A) dated 14.12.2007.
2. While forwarding applications in respect of officers who are about to complete their 'cooling-off' period shortly the instructions of DOP&T as contained in O.M. No.2/1/2012-Estt.(Pay.II) dated 04.01.2013 may be strictly adhered to.
3. A copy of the Application format may be provided by the Borrowing Department in their website in a downloadable form as *Word Document* along with the advertisement.
4. In the case of a vacancy already existing at the time of issue of communication inviting nominations/ publication in the Employment News, the eligibility may be determined with reference to the last date prescribed for receipt of nominations in the concerned administrative Ministry/Department. In the case of an anticipated vacancy, the crucial date for determining eligibility should be the date on which the vacancy is expected to arise.
5. It shall be prominently mentioned in the vacancy circular/ advertisement that the applications/CV not accompanied by supporting certificates/ documents in support of Qualification and Experience claimed by the candidates would not be processed for determining the eligibility of the candidates for the selection.
6. Crucial date for determining the eligibility of the applicants will be counted after excluding the first date of publication of the vacancy/ post in the Employment News, i.e., For the vacancy published in the Employment News of 18-24 Jan. 2014, the crucial date will be counted from the 19th Jan. 2014 (excluding the first date of publication).
7. To facilitate determination of eligibility of the applicants working in Public Sector Undertakings/ Autonomous organizations not following the Central Government Scales, their equivalent scales of pay/posts may be confirmed by the borrowing Department. Where necessary, details in this regard may also be ascertained from the lending Department.



To

The Chief Secretaries to circulate ^{DY No.} the vacancies among all State Department autonomous/statutory organization public undertaking department.

- | | | |
|--|--------|--------|
| 1. Puducherry | - | 605004 |
| 2. Lakshadweep | - | 682554 |
| 3. Chandigarh | - | 160001 |
| 4. Dadra Nagar Haveli & Daman and Diu- | 396220 | |
| 5. Jammu & Kashmir- | 180001 | |
| ✓ 6. Delhi | - | 110001 |
| 7. Ladakh | - | 194101 |



h
5/5

5/5/26
K. Sanyal (Sec)

**ANDAMAN AND NICOBAR ADMINISTRATION
SECRETARIAT**

Sri Vijaya Puram, dated the 23rd April, 2026

24th

Vacancy Notice

Subject: Vacancy Circular for appointment of Sr. Architect in Andaman Public Works Department, A&N Administration on deputation (ISTC) basis for a period of 03 years.

The Andaman & Nicobar Administration propose to fill up one (01) post of Sr. Architect, (General Central Services) Group 'A' Gazetted (Non-Ministerial) carrying the Pay Level- 13 (Rs.123100-215900) in the Andaman Public Works Department under A&N Administration on deputation (ISTC) basis for a period of three (03) years from the officers under the Central Government or State Government or Union Territory Administration or Autonomous or Statutory Organization or Public Sector Undertaking or Recognized University/Institute/ Research Institutions and possessing the following experience and other eligibility conditions of appointment.

Deputation (Including short term contract):

Officers under the Central Government/State Govt./UT Administration/PSUs /Universities/recognized Research Institutions/Semi-Government or Autonomous Bodies or Statutory Organization:-

(A)

(i) Holding analogous posts on regular basis in the parent cadre/ department;
OR

(ii) With five years' service in the grade rendered after appointment thereto on a regular basis in the post in the Pay Band-3 Rs.15600-39100 with Grade Pay of Rs.7600 or equivalent in the parent cadre/ department ;OR

(iii) With ten years' service in the grade rendered after appointment thereto on a regular basis in posts in the Pay Band-3, Rs. 15600-39100 plus Grade Pay Rs.6600 or equivalent in the parent cadre/ department ; AND

B. Possessing the following educational qualification and experience prescribed as under:

Essential:

- i. Degree in Architecture from a recognized University/Institute.
- ii. 11 years' experience in Government Organizations /Department /PSU/Autonomous Institution.
- iii. Registered with the Council of Architecture.

Desirable:

- I. Post Graduate Degree in Architecture or Degree or Diploma in Town/City/Urban/Regional Planning from a recognized University.
- II. One year experience in Town Planning/Civic Designing/Building Control Regulations.
- III. Fellowship of the Indian Institute of Architect or membership of a professional Institute
- IV. Six months Certificate/Diploma Course in Auto Cad, Archi Cad, Revit.

The Departmental Officers in the feeder category who is in the direct line of promotion shall not be eligible for consideration for appointment on Deputation/Absorption. Similarly, deputation shall not be eligible for consideration for appointment by promotion.

(Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed five years. The maximum age limit for appointment by deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of application).

Note:- For the purpose of appointment on deputation basis, the service rendered on regular basis by an officer, prior to 01/01/2006, the date from which the revised pay structure based on the VIth CPC recommendation has been extended, shall be deemed to be the service rendered in the corresponding Grade Pay/Pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised Pay Scale of Pay into one Grade with a common Grade Pay/Pay Scale and where this benefit will extend only for the post (s) for which the Grade Pay/Pay Scale is the normal replacement grade without any up-gradation .

The eligible officers are requested to apply for the post and applications of such eligible candidate as are desirous of being considered for the aforesaid post and who can be relieved immediately on selection may be forwarded along with the bio-data (in duplicate) in the prescribed application form together with the following documents **within 60 days from the date of Publication of the Vacancy Notice.**

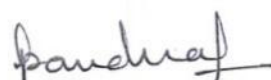
List of documents to be attached with the nomination:

1. Statement of Bio-data in the prescribed Proforma (as per Annexure- I) in duplicate duly signed by the Volunteering Officer and forwarded through proper channel.
2. Vigilance clearance certificate.
3. Integrity certificate.
4. Statement of penalty (Major/Minor) imposed if any.
5. ACR dossier of ACRs for the last five years (it may kindly be noted that in case of photocopy of APAR/ACRs the same should be attested one each page by an officer not below the rank of Under Secretary or equivalent rank).

The application form for this purpose can be obtained from the Office of the Chief Engineer, APWD, Nirman Bhawan, Sri Vijaya Puram, A&N Islands, Pin- 744101. Applications can also be downloaded from the website of the A & N Administration as well as APWD viz. <https://andamannicobar.gov.in> or www.apwd.and.nic.in.

The application and the bio-data duly specifying (i) the name (ii) address (iii) date of birth (iv) education qualification (v) detail of present employees (vi) the details of post presently held (vii) present pay scale (viii) present salary (ix) details of experiences (x) vigilance clearance certificate (xi) integrity certificate (xii) Statement if penalty (Major/minor) imposes, if any and (xiii) ACRs dossier or ACRs for the last five years and forwarded by the employer should reach the office of the Chief Engineer, APWD, Nirman Bhawan, Sri Vijaya Puram **within 60 days from the date of Publication of the Vacancy Notice.**

In-complete applications and applications forwarded without the complete set of essential documents listed above shall be rejected. Candidates who apply for the post will not be allowed to withdraw their candidature subsequently.


Deputy Secretary (PWD)
A&N Administration
(F.No.2-65(A)/2020-PWD)/
23/4/26 1222 24/4/26

TERMS AND CONDITIONS OF APPOINTMENT

1. In addition to pay the selected persons will be entitled to DA as admissible.
2. Special compensatory allowance and Island Special Allowance as admissible under rules.
3. Rent free unfurnished accommodation subject to general review from time to time.
4. Free sea passage once in a year for self and family members while proceeding / returning from leave in accordance with the orders in force from time to time.
5. Deputation allowance as admissible under rules.
6. Tenure: Initially for a period of 3 (Three) years, which may be extended, if required in accordance with the rules.
7. They shall be governed by the relevant rules and order in force from time to time in respect of the Government servants of their category serving under the Andaman & Nicobar Administration.
8. The officer selected for appointment on deputation basis will have the option either to get his pay fixed in the deputations post or to draw pay of the post held by him in his parent department plus deputation allowances in accordance with and, subject to the condition, as modified from time to time and such other general or special orders issued by the Ministry of Finance.
9. The period of deputation of official shall not ordinarily exceed four years. The maximum age limit for appointment by transfer on deputation shall not be exceeding 56 years, as on the closing date of receipt of application.
10. The officer once selected shall not be allowed to withdraw or refused to join and it shall be responsibility of sponsoring authority to release the selected officers within a month of the issue of appointment letter /order.

BIO-DATA/ CURRICULUM VITAE PROFORMA

1. Name and Address (In Block Letters)		
2. Date of Birth (In Christian era)		
3. i) Date of entry into service		
ii) Date of retirement under Central/State Government Rules		
4. Educational Qualifications		
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)		
Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular	Qualifications/ experience possessed by the officer	
Essential	Essential	
A) Qualification	A) Qualification	
B) Experience	B) Experience	
Desirable	Desirable	
A) Qualification	A) Qualification	
B) Experience	B) Experience	
5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of Issue of Circular and issue of Advertisement in the Employment News.		
5.2 In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate.		
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.		
6.1 Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.		

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (In detail) highlighting experience required for the post applied for

*Important: Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP / MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent

9. In case the present employment is held on deputation/contract basis, please state:-

a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organisation

9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.

9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organisation

10. Any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.		
11. Additional details about present employment: Please state whether working under (Indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others		
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale		
14. Total emoluments per month now drawn		
Basis Pay in the PB	Grade Pay	Total Emoluments
15. In case the applicant belongs to an Organisation which is not following the Central Government pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.		
Basic Pay with Scale of pay and rate of increment	Dearness Pay/Interim relief/other Allowances etc., (with break-up details)	Total Emoluments
6.A Additional information, if any, relevant to the post you applied for in support of your suitability for the post. This among other things may provide information with regard to (i) additional academic qualifications (ii)		

-6-

professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)

(Note: Enclose a separate sheet, if the space is insufficient)

16.B Achievements:

The candidates are requested to indicate information with regard to;

- (i) Research publications and reports and special projects
- (ii) Awards/Scholarships/Official Appreciation
- (iii) Affiliation with the professional bodies/institutions/societies and;
- (iv) Patents registered in own name or achieved for the organization
- (v) Any research/ innovative measure involving official recognition vi) any other information.

(Note: Enclose a separate sheet if the space is insufficient)

17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis. # (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract)

(The option of 'STC' / 'Absorption'/'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").

18. Whether belongs to SC/ST

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address _____

Date _____

Certification by the Employer/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. _____
- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original is enclosed/ photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed..
- iv) No major/ minor penalty has been imposed on him/ her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/ Cadre Controlling Authority with Seal)

Annexure-II

Points to be noted by the Borrowing/ Parent Department/ Office to be highlighted in DOP&T circular for compliance by the Ministries/ Departments]

1. Vigilance Clearance will not normally be granted for a period of 3 years after the currency of punishment, if a minor penalty has been imposed on an officer. In case of imposition of a major penalty, Vigilance Clearance will not normally be granted for a period of 5 years after the currency of punishment in terms of DOP&T O.M. No.11012/11/2007-Estt.(A) dated 14.12.2007.
2. While forwarding applications in respect of officers who are about to complete their 'cooling-off' period shortly the instructions of DOP&T as contained in O.M. No.2/1/2012-Estt.(Pay.II) dated 04.01.2013 may be strictly adhered to.
3. A copy of the Application format may be provided by the Borrowing Department in their website in a downloadable form as Word Document along with the advertisement.
4. In the case of a vacancy already existing at the time of issue of communication inviting nominations/ publication in the Employment News, the eligibility may be determined with reference to the last date prescribed for receipt of nominations in the concerned administrative Ministry/Department. In the case of an anticipated vacancy, the crucial date for determining eligibility should be the date on which the vacancy is expected to arise.
5. It shall be prominently mentioned in the vacancy circular/ advertisement that the applications/CV not accompanied by supporting certificates/ documents in support of Qualification and Experience claimed by the candidates would not be processed for determining the eligibility of the candidates for the selection.
6. Crucial date for determining the eligibility of the applicants will be counted after excluding the first date of publication of the vacancy/ post in the Employment News, i.e., For the vacancy published in the Employment News of 18-24 Jan. 2014, the crucial date will be counted from the 19th Jan. 2014 (excluding the first date of publication).
7. To facilitate determination of eligibility of the applicants working in Public Sector Undertakings/ Autonomous organizations not following the Central Government Scales, their equivalent scales of pay/posts may be confirmed by the borrowing Department. Where necessary, details in this regard may also be ascertained from the lending Department.



4th Floor, Worldmark 1, East Wing, Asset 11,
Hospitality District, Aerocity, New Delhi-110037
Tel : 011-49111200, Fax : 011-49111210
Email : info@gstn.org.in, Website : www.gstn.org.in
CIN : U72200DL2013GOI249988

No. GSTN/HR/2026/02/SVP (Finance)Hiring

Date 30.04.2026

To

The Chief Secretary,
Govt. of NCT of Delhi,
3rd Floor, Delhi Secretariat, I P Estate, Delhi-110 002

Sub: Request for sponsoring eligible and willing Officers for appointment as Senior Vice President (Finance) in the Goods and Services Tax Network (GSTN), New Delhi on deputation basis.

Sir/Madam,

The Goods and Services Tax Network (GSTN) intends to fill up the position of Senior Vice President (Finance) on deputation basis from amongst eligible and willing Officers of the Government of India/State Governments.

2. For the position of Senior Vice President (Finance), GSTN officers working at level 13 and officers with five years experience at Level 12 are eligible to apply. The detailed Eligibility, Experience, Pay Scale and Perks attached to the above position is enclosed as **Annexure**. The details may also be viewed at <https://gstn.org.in/gstn-openings>.

3. I would request you to please forward the names of eligible and willing officers possessing relevant experience for consideration for the above position, along with the attested copies of their last 5 years' APARs/ACRs and Vigilance Clearance to us at the earliest, and positively by 8th June, 2026.

Encl: As above.

Yours Sincerely,

Alok Kumar

(Alok Kumar)

Executive Vice President (Services)



GOODS AND SERVICES TAX NETWORK [A Government Enterprises]

Corporate Office: East Wing, 4th Floor, World Mark-1, Aerocity, New Delhi – 110037

Tel: 011-49111200 Website: www.gstn.org.in

Date: 30.04.2026

GSTN invites applications from eligible Serving Government Officers from Central/State Government for 01 position of Senior Vice President (Finance) on deputation or on from open market. Details of Pay Scale, Essential Qualification and Experience, Perks etc. attached to the post for deputationist and from open market are as under:

Sr. No.	Name of the post	Pay scale	Essential Qualification and Experience	Perks
1.	Senior Vice President (Finance)	Level 13 of Central Govt. Pay Matrix & allowances as decided by the Board	On Deputation: Holding analogous post at Level 13 on regular basis in parent department; or Having five year' experience in Level 12 on regular basis in the parent cadre or department AND Overall, 13 years of service at Group 'A' level in Government. Desirable:- Possessing 05 years or more of experience in Finance and Administration. A CA or ICWA would be preferable but not mandatory. For Candidate from open Market: Minimum work experience of 15-18 years in an organization specializing in large-scale IT transaction processing on financial services/government sector serving large cross-section of retail and business users, of which at least 5 (five) years should have been spent as part of the top management team. Experience of heading the Finance of an organization (company, Society or trust). Experience of managing a multi-stakeholder driven organization and a demonstrated ability to both lead and build the capabilities of a driven, bright and diverse team. Ability to think strategically, anticipate future consequences and trends and incorporate them into the organization plan. High level of business acumen, including successful P&L management and the ability to balance the delivery of the programs within the approved budget. Capacity for managing and leading people: A team builder who has experience in scaling up organization, has the ability to connect staff both on an individual level in large groups.	On Deputation: HRA: Rs 85000/- Other perks: Company Car, Medical Insurance, Children Education Allowance etc. (as per GSTN rules) For Candidate from open Market: As per GSTN Policy.

Age Limit: The maximum age-limit for appointment by deputation shall not exceeding fifty-six and for appointment from the market shall be not exceeding Forty-five years as on the closing date of receipt of application i.e. 08th June, 2026.

Interested eligible Government Officers may apply through proper channel, in prescribed format, to:

OSD (HR)
Goods & Services Tax Network
East Wing, 4th Floor, Worldmark-I,
Aerocity, New Delhi – 110037.

The application should be forwarded along with Integrity Certificate, DE/Vigilance clearance certificate, details of major/minor penalty in last 10 years, if any, and attested copy of ACR/APAR of last five years for deputationists.

A soft copy of the application may also be emailed to careers@gstn.org.in

Senior Vice President (Finance)

Role	Senior Vice President (Finance)
Reporting to	Executive Vice President
Function	Finance
Grade	G3
Experience	For Deputation: Minimum 13 years in Group 'A' Service.
	For Open Market: 15 – 18 Years

Role Description:

To lead the Finance Division and be responsible for overseeing the financial resource management for GSTN.

The role holder would also be responsible for overseeing the compliance with all statutory and policy requirements; continuously monitoring, reporting on all aspects of financial management and accounting and providing inputs for financial decisions related to organization's short- and long-term strategy.

Key Responsibilities:***Strategy Design and Implementation***

- ▶ Formulate financial objectives of GSTN and lead the annual financial planning process, in coordination with all other departments.
- ▶ Ensure the creation of systems and processes relating to accounts payable, creation of book of accounts, balance sheet, P & L, and other financial statements, in line with the latest accounting practices.
- ▶ Provide inputs for the budget of Finance division during internal budgeting exercise.

Governance and Compliance

- ▶ Identify laws, compliances and governance mechanisms to be followed by GSTN as detailed by the Government, Ministry of Finance and as per defined internal guidelines.
- ▶ Ensure effective and timely adherence to the identified laws, compliances and governance mechanisms.
- ▶ Liaison with Internal and Statutory Auditors to ensure conduct of the Statutory Audit process as per the defined schedules and timelines.

Funding, Budgeting and Cost Control

- ▶ Estimate GSTN's budget requirement based on short- and long-term plans.
- ▶ Ensure arrangement of funds for smooth operation of GSTN through Government sanctions, in coordination with the Ministry of Finance.

- ▶ Identify alternate areas from where funds can be obtained and prepare a roadmap for creating GSTN as a self-sustainable organization (in consultation with the CEO and all Functional Heads).
- ▶ Support the Chairman and CEO in evaluation of investment strategies for GSTN and build a business case around the same to seek approval from the Board.
- ▶ Finalize department wise budgets in line with the annual financial planning process through close coordination with Functional Heads.
- ▶ Monitor monthly cash flows and ensure adherence to budgets.
- ▶ Supervise cost analysis initiatives and suggest cost control measures.
- ▶ Highlight areas of cost overrun to all Functional Heads.
- ▶ Appraise & review the Expenditure Proposals and RFPs from financial standpoint.

Finance Operations

- ▶ Supervise the finance team and oversee timely preparation of financial statements, balance sheets, Financial Statement, payables and receivables, and other financial reports as per accounting standards.
- ▶ Ensure availability of effective working capital to meet GSTN's requirements and monitor cash flow management.
- ▶ Oversee efficient management and optimum utilization of company's financial resources.
- ▶ Minimize receivables by ensuring timely deposition of customer cheques.
- ▶ Provide relevant inputs to Procurement and Contracts team as and when required.

Payroll

- ▶ Supervise the accounting of all employees related expenses such as processing of salary, reimbursements, full and final settlements etc. while ensuring statutory compliance with respect to Employee TDS, Salary, Form 16, etc.
- ▶ Ensure timely processing of vendor and contractor payments pertinent to payroll.

Direct/ Indirect Taxation

- ▶ Provide for most effective tax planning and ensuring timely assessment and filing of direct and indirect tax returns.
- ▶ Articulate effective tax planning measures for payment of optimum amount of tax in accordance with law.

People Development

- ▶ Take an active role in recruitment of incumbents into own team.
- ▶ Conduct formal performance appraisal and provide developmental feedback for own team.

Identify training needs of subordinates and provide functional training inputs through internal and external sources.

Others

- ▶ Ensure timely preparation of MIS and Status Updates for circulation to Top Management and other authorities as may be required.
- ▶ Participate in the selection of outsourced vendors.
- ▶ Provide inputs during the procurement process for all technology and other items.

Key Interfaces:

External:	Internal:
▶ Vendors/ Service Providers/ Consultants ▶ Ministry of Finance ▶ Auditors ▶ Banks/ Financial Institutions	▶ Leadership Team ▶ All internal departments

Eligibility Criteria and Age Limit:

1. For Government Servants on Deputation:

Essential:

- (i)(a) holding analogous posts at level 13 on regular basis in the parent cadre or department; or
- (b) having five years' experience in Level 12 on regular basis in the parent cadre or department.

AND

- (ii) Overall 13 years of service at Group 'A' level in Government.

Desirable:

Possessing 5 years or more of experience in Finance and Administration. A CA or ICWA would be preferable but not mandatory.

Note: The Maximum age-limit for appointment by deputation shall be not exceeding fifty-six years as on the closing date of receipt of applications.

2. For Candidates from Open Market:

Essential:

- Candidates with MBA (Finance) from reputed institutions/CA with 15-18 years of experience in large companies.
- For candidates from the private sector: Minimum work experience of 15-18 years in an organisation specializing in large-scale IT transaction processing in financial services/government sector serving large cross-section of retail and business

users, of which at least 5 (five) years should have been spent as part of the top management team.

- Experience of heading the Finance of an organization (company, society or trust).
- Experience of managing a multi-stakeholder driven organization and a demonstrated ability to both lead and build the capabilities of a driven, bright and diverse team.
- Ability to think strategically, anticipate future consequences and trends and incorporate them into the organization plan.
- High level of business acumen, including successful P&L management and the ability to balance the delivery of the programs within the approved budget.
- Capacity for managing and leading people: A team builder who has experience in scaling up organization, has the ability to connect staff both on an individual level and in large groups.

Note:

- ***Engagement with GSTN would be on tenure basis. The tenure would be of 4 Years. GSTN allows multiple tenure based on the performance.***
- The Maximum age-limit for appointment from the market shall be not exceeding Forty-five years as on the closing date of receipt of applications.

Pay and Allowances:

1. **For Government Servants on Deputation:** The pay scale of the selected Officer will be fixed in Level 13 of Central Govt. Pay Matrix plus admissible DA. The Allowances will be as per GSTN's policies including HRA: Rs 85,000/-, IT & Professional Allowance of 45% of Basic Pay + DA etc., other perks: Company Car, Medical Insurance and other allowances as per GSTN rules.
2. **For Candidates from Open Market:** As per GSTN Policy.

Note:

GSTN is not an eligible office under the General Pool Accommodation of the Directorate of Estates, Government of India.

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