

Fwd: Publishing of Vacancy Circular for the post of Chief Port Administrator in Port Management Board, A&N Administration

Shri Dharmendra <csdelhi@nic.in>

Tue, 29 Jul 2025 4:46:49 PM +0530

To "Sh Anil Kumar Singh"<secservices@nic.in>

From: shipasstsecy138@gmail.com

To: "K. Vijayanand, IAS" <cs@ap.gov.in>, "Dr. Ravi Kota" <cs-assam@nic.in>, "Chief Secretary, Bihar" <cs-bihar@nic.in>, csguj@gujarat.gov.in, cs-haryana@nic.in, cs@karnataka.gov.in, "Anurag jain" <cs@mp.nic.in>, cs@maharashtra.gov.in, "cso-meg" <cso-meg@nic.in>, "Jan e Alam, Chief Secretary Nagaland" <csngl@nic.in>, "Shri Manoj Ahuja" <csori@nic.in>, "Chief Secretary Punjab" <cs@punjab.gov.in>, "Chief Secretary, Rajasthan" <cs-rajasthan@nic.in>, cs@tn.gov.in, "CS Telangana" <cs@telangana.gov.in>, "cs-tripura" <cs-tripura@nic.in>, "CHIEF SECRETARY OFFCE GOVT OF UP" <csup@nic.in>, "chief secretary" <cs-uttaranchal@nic.in>, chiefsec@wb.gov.in, "Manish Kumar Gupta" <cs-arunachal@nic.in>, "Chief Secretary Office Chhattisgarh" <csooffice.cg@gov.in>, "Dr. V Candavelou IAS" <cs-goaa@nic.in>, "Prabodh Saxena" <cs-hp@nic.in>, "Alka Tiwari" <cs-jharkhand@nic.in>, "Dr. A Jayathilak IAS" <chiefsecy@kerala.gov.in>, "cs-manipur" <cs-manipur@nic.in>, "cs-mizoram" <cs-mizoram@nic.in>, "Shri Ravindra Telang, IAS" <cs-skm@hub.nic.in>, "Shri Dharmendra" <csdelhi@nic.in>, "cs-jandk" <cs-jandk@nic.in>, cspon@nic.in, administrator-dd-dng@nic.in, cs-chd@gov.in, ladakhdivcom@gmail.com, cs-lakshadweep@gov.in

Sent: Tuesday, July 29, 2025 4:00:38 PM

Subject: Publishing of Vacancy Circular for the post of Chief Port Administrator in Port Management Board, A&N Administration

Sir

Kindly find enclosed herewith the Administration's letter dated 28th July, 2025 for the post of Chief Port Administrator Group 'A' post on the subject cited above.

With regards
Deputy Secretary (Shipping)
A&N Administration
Sri Vijaya Puram

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Regards
O/o The Chief Secretary, Delhi

1 Attachment(s)

CPA VACANCY NOTICE.pdf

4.9 MB

F.No. 60-38/2025-TR
अंडमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
सचिवालय/SECRETARIAT

श्री विजया पुरम/ Sri Vijaya Puram
दिनांक/dated the 28th July, 2025

To,

The Director,
Employment News
Ministry of Information and Broadcasting
East Block-IV, Level-5
R.K Puram, New Delhi-110066.
e-mail-director.employmentsnews@gmail.com
e-mail-enewsadvts@yahoo.com
Tel:011-26107405.

Sub: - Publishing of Vacancy Circular for the post of Chief Port Administrator in Port Management Board, A&N Administration- Regarding.

Sir,

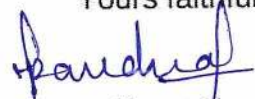
I am directed to say that the following Vacancy Notice may be published in the Employment Newspaper at the earliest and a copy of the publication may be made available to the A&N Administration for reference and record. The advertisement bill in duplicate may be sent to the Secretary (Shipping), A&N Administration, Sri Vijaya Puram for settlement.

VACANCY NOTICE

The Andaman & Nicobar Administration propose to fill up 01 post of "Chief Port Administrator" (Group 'A' Gazetted) in the Revised Pay Level-13 of the Pay Matrix Rs.123100-215900 as per 7th CPC (pre-revised pay scale Rs.37400-67000 plus Grade Pay of Rs.8700) (CDA Scale) in the Port Management Board under Andaman & Nicobar Administration on deputation basis for a period of 03 years.

The eligibility criteria and other terms and conditions are available in the website www.andaman.gov.in.

Yours faithfully,



(उप सचिव (नौवहन))

Deputy Secretary (Shipping)

Copy to:

1. The Under Secretary to the Govt. of India, Ministry of Ports, Shipping & Waterways, Transport Bhawan, 1, Parliament Street, New Delhi-110001 with the request to circulate all relevant officers for wider publicity.
2. The Correspondent, IP Division, Dte. of Information and Publicity, Sri Vijaya

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Puram with the request to publish the above Vacancy Notice in the Daily Telegrams & Dweep Samachar for 01 day.

3. The Chief Editor, Daily Telegrams, Govt. Press, Sri Vijaya Puram for publication of the above Vacancy Notice in the Daily Telegrams for 01 day.
4. The Mukhya Sampadak, Dweep Samachar, Govt. Press, Sri Vijaya Puram for publication of the above Vacancy Notice in newspaper for 01 day.
5. The Manager, Govt. Press, Sri Vijaya Puram for necessary action.
6. The Chief Port Administrator, PMB for information.



(उप सचिव (नौवहन))

Deputy Secretary (Shipping)

VACANCY NOTICE

The Andaman & Nicobar Administration propose to fill up one post of "Chief Port Administrator" (Group "A" Gazetted) in the Revised Pay Level- 13 of the Pay Matrix ₹.123100 – 215900 as per the 7th CPC (pre-revised pay scale ₹.37400-67000 + Grade Pay of ₹.8700) (CDA Scale) in the Port Management Board under Andaman & Nicobar Administration on deputation basis for a period of 03 years.

The eligibility criteria and terms and conditions are available in the website www.andaman.gov.in

रिक्ति सूचना

अण्डमान तथा निकोबार प्रशासन द्वारा प्रशासन के अधीन पत्तन प्रबंधन बोर्ड में "मुख्य पत्तन प्रशासक" (वर्ग 'क' राजपत्रित) के एक पद, जो कि 7वें वेतन आयोग के तहत वेतन मैट्रिक्स रु. 123100 – 215900 के वेतन स्तर -13 (परिशोधन-पूर्व वेतनमान रु. 37400 – 67000+ ग्रेड वेतन रु. 8700) (सीडीए वेतनमान) का है, को 03(तीन) वर्ष की अवधि के लिए प्रतिनियुक्ति पर भरने का प्रस्ताव है।

इस पद से संबंधित पात्रता की मानदण्ड तथा निबंधन एवं शर्तें वेबसाइट www.andaman.gov.in पर उपलब्ध है।

FNo. 60-38/2025-TR

अंडमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
 सचिवालय / SECRETARIAT

श्री विजया पुरम/Sri Vijaya Puram

दिनांक / dated 28th July 2025

To,

1. The Secretary to Government of India, Ministry of Ports, Shipping and Waterways, Transport Bhawan, 1, Parliament Street, New Delhi - 110 001.
2. The Secretary to Government of India, Ministry of Personnel, Public Grievances, Pension (Department of Personnel & Training), New Delhi.
3. The Director of Personnel, Integrated Headquarters Ministry of Defence
(Navy), New Delhi - 110 011.
4. The Chairman of Major Port Trusts (Chennai, Kolkata Visakhapatnam,
Tuticorin, Ennore, Mangalore, Mumbai, Goa, Cochin, Pradeep and Kandla).
5. The Chairman & Managing Director of all Public Sector Undertakings/Semi-Governmental Organizations.
6. The Managing Director, Dredging Corporation of India Ltd., Visakhapatnam.
7. The Chairman & Managing Director, SCI Ltd., 245 Madame Cama Road, Mumbai.
8. The Chief Secretaries of all States/UTs (except A&N Islands).
9. The Commander-in-Chief, Andaman and Nicobar Command, Sri Vijaya Puram.
10. The Director General Coast Guard, Headquarters Coast Guard, National Stadium Complex, New Delhi.

11. The Director General of Shipping, 9th Floor, Beta Building, i-Think Techno Campus, Kanjurmarg (East), Mumbai - 400 042.

12. The Inspector General of Coast Guard, Headquarters, Coast Guard Region (A&N), Sri Vijaya Puram.

13. The Indian Port Association, 1st Floor, South Tower, NBCC Place, Bhisham Pitamah Marg, Lodhi Road, New Delhi - 110 003.

14. The Bureau of Public Enterprises, New Delhi, All Central Government

Ministries/Departments.

15. The Secretary (Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi.

16. The Director General (Resettlement), Ministry of Defence, West Block

Sector-V, R.K. Puram, New Delhi.

17. The Central (Surplus Staff) Cell, Department of P&T, Nirvachan Sadan, New Delhi.

Sub: - Filling up of 01 post of “**Chief Port Administrator**” in the Revised Pay level-13 of the Pay Matrix ₹ 123100-215900 as per 7th CPC in the Port Management Board under Andaman & Nicobar Administration on deputation basis **for a period of 03 years**.

Applications are invited to fill up **01 post of Chief Port Administrator**, (Group ‘A’ Gazetted) in the Revised Pay level-13 of the Pay Matrix ₹ 123100-215900 as per 7th CPC (pre-revised pay scale ₹ 37400-67000 plus Grade Pay of ₹ 8700) (CDA scale) in the Port Management Board under Andaman & Nicobar Administration on **Deputation basis for a period of 03 years**. The post will be filled up in accordance with the procedure laid down by the Government under the Senior Staffing Scheme.

1. Duties and Responsibilities: -

The incumbent who will hold the post of CPA will function as Deputy Chairman and Chief Executive Officer of the Port Management Board which has been set up for the purpose of looking after the work of Administration of the Ports in Andaman &

Nicobar Islands. He/She will co-ordinate and oversee the various activities relating to Ports & Harbour in Andaman & Nicobar Islands including planning, development, budgeting, Administration and Port Operation.

2. Eligibility Conditions as per RR: -

The Officers working under the Central Government / State Governments /Union Territories Administration/ Major Port Trusts/ Public Sector Undertakings and Autonomous organizations are eligible for the post who are possessing the following qualifications and experience as under:

- (i) Degree in any discipline from a recognized university or equivalent.
- (ii) Minimum 10 years regular service in managerial capacity in Group 'A' post; and
- (iii) Minimum seven (07) years experience in the field of Port & Harbour Planning/Engineering/ Construction/ Operations/ Administration etc.

3. Submission of Application: -

Applications are invited from the eligible Officers willing to serve on deputation, who could be spared immediately in the event of their selection may be forwarded by the Head of the Department/Employer alongwith the following documents: -

- (i) The duly filled Bio-data proforma (in the enclosed format) signed by the applicant should be certified by the Head of the Department/Employer and be forwarded.
- (ii) The application/Bio data proforma should be accompanied with the following certificate/documents:
 - (a) Copies of CR Dossier/ACRs/APARs for the last 05 years duly attested in each page.
 - (b) Vigilance Clearance Certificate
 - (c) Cadre Clearance Certificate
 - (d) Integrity Certificate

(e) No Objection Certificate

(f) A certificate to the effect that No major/minor penalties have been imposed upon the applicant during the last 10 years.

(iii) The above certificates must be issued for the purpose of applying for the post of Chief Port Administrator, Port Management Board under A&N Administration.

(iv) Before forwarding the Department may ensure that the Terms & Conditions are adhered.

(v) The duly filled certified Bio-data proforma alongwith the certificate/documents and Mail ID of applicant **may be forwarded by the Head of Department/Employer** in physical to:

The Secretary (Shipping), Andaman & Nicobar Administration, Secretariat, Sri Vijaya Puram - 744101

(or)

Through email ID: shipasstsecy138@gmail.com

4. Terms and Conditions: -

(i) In the event of selection, the concerned Officer will not be permitted to withdraw his candidature.

(ii) On selection of the candidate whose application was forwarded through Head of Department/Employer should be relieved as soon as possible by the Department.

(iii) Applications of those officers against whom disciplinary/vigilance cases are pending or being contemplated need not be forwarded.

(iv) Applications not forwarded by the Head of Department/Employer, incomplete applications, advance copy of applications or applications received after the due date and the applications not accompanied by the above documents as per point 3(ii) **will not be entertained and summarily rejected and returned in original.**

(v) The maximum age limit for appointment on deputation (ISTC) shall not be exceeding 56 years as on the closing date of the receipt of application.

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(vi) The application should **reach within 60 days from the date of publication of this vacancy notice in the Employment News.**

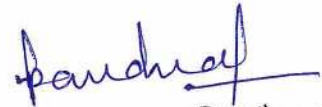
(vii) Note: For the purpose of appointment in this post on deputation basis, the service rendered on a regular basis by an officer prior to 01.01.2016/the date from which the revised pay structure based on the 7th CPC recommendation has been extended shall be deemed to be service rendered in the corresponding level in the Pay Matrix extended based on the recommendation of the commission.

(viii) The period of deputation applied for and including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Govt. shall **ordinarily not to exceed 03 years.**

(ix) The pay of Officers/Officials, selected for appointment on deputation basis will be regulated in terms of the Department of Personnel & Training's orders contained in their OM No. 6/8/2009-Estt.(Pay-II) dated 17.06.2010 and as amended from time to time.

(x) In case of any queries/enquiries, kindly email to the undersigned at **shipasstsecy138@gmail.com**

Yours Faithfully



उप सचिव(नौवहन)

Deputy Secretary (Shipping)

ANNEXURE 'A'

**APPLICATION FOR THE POST OF CHIEF PORT
ADMINISTRATOR IN THE PORT MANAGEMENT BOARD UNDER
ANDAMAN & NICOBAR ADMINISTRATION ON DEPUTATION
BASIS FOR A PERIOD OF 03 YEARS.**

BIO-DATA PROFORMA

1.	Name in B L O C K letters with Designation	
2.	Office Address (with Tel. No. & E-mail ID)	
3.	Residential Address (with Tel. No.)	
4.	Fax No.	
5.	Mobile No.	
6.	Email ID	
7.	Date of Birth (in Christian Era) (Copy attached)	
8.	Present employment, please state whether working under- Central Govt./ State Govt./ Union Territory/ Public Sector Undertaking/Recognized research Institution/University/ Semi- Government/ Statuary organization/ Autonomous body	
9.	Date of Retirement	

10.	Educational and other qualifications i.e. point (ii) & (iii) in detail as per the eligibility of vacancy circular as under	
	(i) Degree in any discipline from a recognized University (Copy attached)	
	(ii) Minimum 10 years regular service in managerial capacity in Group 'A' post; and	
	(iii) Minimum 07 years' experience in the field of Port and Harbour Planning/ Engineering/Construction/Operations/ Administration etc.	

11. Details of service, in chronological order (from the entry into service other than private service). **Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.**

Office/ Institution/ Organization	Post held/ indicate whether Ad-hoc or Regular	Period of Service		Scale of pay	Basic Pay	Nature of duties
		From	To			

12.	In case the present employment is held on deputation/ contact basis, please state. a. The date of initial appointment b. Period of appointment on deputation/contract. c. Name of parent office/organization to which you belong	
13.	The present pay structure in which the pay is drawn with pre-revised scale.	

14.	The Basic pay and the total emoluments presently drawn	
15.	Additional information, if any, which you like to mention in support of your suitability for the post (enclose a separate sheet if the space is insufficient).	
16.	Remarks if any	

Date:.....

SIGNATURE OF
CANDIDATE
Full Office Address

Countersigned

Head of the Department/Employer
(Official Seal with date)

**CERTIFICATE TO BE FURNISHED BY EMPLOYER/HEAD OF
THE DEPARTMENT/FORWARDING AUTHORITY FOR THE
POST OF CHIEF PORT ADMINISTRATOR, PMB, A&N
ADMINISTRATION**

1. Certified that the particulars furnished by Shri/Smti/Ms..... are correct and he/she possess educational qualifications and eligibility conditions as mentioned in the vacancy circular.
2. It is certified that no disciplinary/vigilance/criminal case is either pending or contemplated against the applicant and he/she is clear from the vigilance angle.
3. It is certified that his/her integrity is beyond doubt.
4. The Department have No Objection for applying to the post.
5. Cadre/Administrative clearance is certified.
6. Attested copies in all pages of the last 05 years CR dossier/ACRs/APARs are attached.
7. It is certified that No major/minor penalties imposed on him/her during the last 10 years.

Signature of the Head of Department/

Forwarding Authority

(Official Seal with date)