



F. No.32013/2/2019-M-I
Government of India

Ministry of Agriculture & Farmer's Welfare
Department of Agriculture & Farmers Welfare
(Agriculture Marketing Division)

'F' Wing, 2nd Floor, Shastri Bhawan, New Delhi
Dated: 21/08/2023



OFFICE MEMORANDUM

Subject: Filling up of the post of Assistant Director in Directorate of Marketing and Inspection an attached office under Department of Agriculture & Farmers Welfare on deputation (including short term contract) basis- regarding.

A copy of Vacancy Circular F. No. 32013/2/2019-M.I dated 21.08.2023 on the above subject is forwarded for information and necessary circulation for giving wide publicity.

To,

- (i) All Ministries/Departments of Government of India. (With a request that the vacancy may please be given wide publicity in their subordinate and attached offices, Public Sector Undertakings, Semi Government/Autonomous or Statutory Organizations under their administrative control.) herewith for requisite information & necessary action in the matter.
- (ii) All State Governments/UT Administrations.
- (iii) All attached and subordinate offices, Autonomous Bodies and Public Sector Undertakings of the Department of Agriculture and Farmers Welfare.
- (iv) Department of Higher Education, Ministry of Human Resources and Development, Shastri Bhawan, New Delhi. It is requested that the vacancies may please be given wide publicity in the Universities.
- (v) Department of Agricultural Research & Education, Krishi Bhawan, New Delhi. It is requested that the vacancy circular may please be given wide publicity under their Research Institutes.
- (vi) Indian Council of Agricultural research, Pusa, New Delhi. It is requested that the vacancies may please be given wide publicity in the Universities.
- (vii) Directorate of Marketing and Inspection, New CGO Building, NH-IV, Faridabad (for uploading on their website).
- (viii) NIC, DAC&FW (for uploading on the website of Department of Agriculture & Farmers Welfare).

Enclosure: As above

Sumar
(Dinesh Kumar) 21/8/23
Section Officer, Marketing-1

Tel. 011-23389891
विभागाध्यक्ष/Section Officer
भारत सरकार/Government of India
कृषि एवं किसान कल्याण विभाग/Ministry of Agriculture & Farmers Welfare
कृषि एवं किसान कल्याण विभाग/Ministry of Agriculture & Farmers Welfare
कृषि भवन, नई दिल्ली/Krishi Bhawan, New Delhi-110001

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कृषि एवं किसान कल्याण मंत्रालय / Ministry of Agriculture and Farmers Welfare
कृषि एवं किसान कल्याण विभाग / Department of Agriculture & Farmers Welfare
(विपणन प्रभाग -I) / (Agricultural Marketing Division-I)

Cabin No. 5, 2nd Floor, F-Wing, Shastri Bhawan,
New Delhi-110001, dated the 2/08/2023

VACANCY CIRCULAR

Subject: Filling up the one (01) post of Assistant Director at Central Agmark Laboratory, Nagpur in Directorate of Marketing & Inspection an attached office under Department of Agriculture & Farmers Welfare on deputation (including short term contract) basis - regarding.

It is proposed to fill up one (01) post of Assistant Director in Level-10 of the pay matrix (Rs.56100-177500/-) in the Directorate of Marketing and Inspection, an attached office under Department of Agriculture and Farmers Welfare on deputation (including short-term contract) basis. Officers of Central or State Government or Union Territories or Autonomous or Statutory Organisations or Public Sector Undertakings or University or recognised Research Institutions are eligible:

- A. (i) Holding analogous post on regular basis; or
(ii) Holding post in Level 8 in pay matrix with two years regular service and
- B. Possessing the following educational qualification and experience:

Essential:

(i) M. Sc. in Chemistry or Agricultural Chemistry or Biochemistry or Microbiology or Dairy Chemistry or Food Technology or Oil Technology or Toxicology or Biotechnology from a recognised University or equivalent with one year experience in the analysis of agricultural commodities and organic materials from Central or State Governments or Union Territories or Autonomous or Statutory Organisations or Public Sector Undertakings or University or recognised Research Institutions or National Accreditation Board for Testing and Calibration Laboratories Accredited Laboratory; or

(ii) B. Tech. in Oil or Food or Chemical Technology from a recognised University or equivalent with two years' work experience in a supervisory capacity in analytical work of agricultural commodities and organic materials out of which one year should be in the analysis of agricultural commodities or organic materials from Central or State Governments or Union Territories or Autonomous or Statutory Organizations or Public Sector Undertakings or University or recognised Research Institutions or National Accreditation Board for Testing and Calibration Laboratories Accredited Laboratory.

Desirable:

- (i) Research experience in framing of standards for agricultural commodities.
- (ii) Research experience in agricultural commodities and organic materials as evidenced by published work.

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Note 1: The departmental Officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation and similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 2: Period of deputation (Including Short Term Contract) including period of deputation (Including Short Term Contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation (Including Short Term Contract) shall not be exceeding 56 (fifty six) years as on the closing date of the receipt of application.

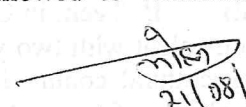
2. The officer selected on 'deputation' basis will have the option to draw his grade pay plus deputation (duty) allowance or to have his pay fixed in the scale of the post in accordance with DOP&T's OM No. 2-11/2017-Estt.(Pay-II) dated 24.11.2017.

3. Application (in duplicate) in the enclosed proforma (Annexure-I) of the eligible candidates whose services can be spared immediately on selection, together with the certificate should be forwarded by the Forwarding Authority (in proforma Annexure-II) along with the following documents:-

- (i) Cadre Clearance certificate,
- (ii) Integrity Certificate,
- (iii) Vigilance Clearance Certificate,
- (iv) List of major/minor penalties imposed if any, on the official during the last 10 years; (if no penalty has been imposed a 'NiL' Certificate should be enclosed)
- (v) Attested photocopies of the Annual Performance Appraisal Reports (APARs) for the last 5 years (photocopies of the APARs to be got attested by an officer not below the rank of Under Secretary to the Government of India)

4. Complete application in all respects must reach to Shri Mohan Lal Meena, Under Secretary (Marketing-I), Department of Agriculture & Farmers Welfare, Cabin No. 5, 2nd Floor, F-Wing, Hall No. 208, Shastri Bhawan, New Delhi- 110001, within 60 days from the date of publication of the advertisement in the Employment News/Rozgar Samachar. It may also be noted that applications received without the APARs, Cadre clearance, Vigilance Clearance, Integrity Certificate and a Statement of major/minor penalty and other requisite documents will not be considered.

5. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.


(Mohan Lal Meena)

Under Secretary to the Government of India

Telephone:- 011-23389891

Email; mohanlal.meena70@nic.in.


Copy for necessary action to :-

- (i) All Ministries/Departments of Government of India. It is requested that the vacancy circular may please be given wide publicity in their subordinate and attached offices, Public Sector Undertakings, Semi Government/ Autonomous or Statutory Organizations under their administrative control.

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- (ii) All State Governments/UT Administrations.
- (iii) All Attached and Subordinate offices, Autonomous Bodies and Public Sector Undertakings of the Department of Agriculture and Farmers Welfare.
- (iv) Department of Higher Education, Ministry of Education, Government of India Shastri Bhawan, New Delhi. It is requested that the vacancy circular may please be given wide publicity in the Universities.
- (v) Department of Agricultural Research & Education, Krishi Bhawan, New Delhi. It is requested that the vacancy circular may please be given wide publicity under their Research Institutes.
- (vi) Indian Council of Agricultural Research, Krishi Anusandhan Bhavan-II, Pusa, New Delhi-110012. It is requested that the vacancy circular may please be given wide publicity in the Universities.
- (vii) Directorate of Marketing and Inspection, New CGO Building, NH-IV, Faridabad (for uploading the vacancy circular on their website).
- (viii) IT/NIC Division, DA&FW, Krishi Bhawan, New Delhi (for uploading the vacancy circular on the website of Department of Agriculture & Farmers Welfare).
- (ix) Notice Board.


21/08/2023

(Mohan Lal Meena)

Under Secretary to the Government of India

Telephone:- 011-23389891

Email; mohanlal.meena70@nic.in.

PROFORMA

Proforma for application for the post of Assistant Director Assistant Director at Central Agmark Laboratory, Nagpur in Directorate of Marketing & Inspection an attached office under Department of Agriculture & Farmers Welfare on deputation (including short term contract) basis

1. Name and Address
(in Block Letters)
2. Date of Birth
(in Christian era)
3. Date of retirement under Central/State
Government Rules
4. Educational Qualifications
5. Whether Educational and other qualifications
required for the post are satisfied. (If any
qualification has been treated as equivalent
to the one prescribed in the Rules, state the
authority for the same.)

Qualifications/ Experience required

Qualifications/ Experience
Possessed by the officer

(1)

(2)

(3)

6. Please state clearly whether in the light of entries
made by you above, you meet the requirement of
the post.

7. Details of Employment, in chronological order. Enclose a separate sheet duly
authenticated by your signature, if the space below is insufficient.

Office/ Institution	Post held on regular basis	From	To	*Pay Scale of the post held on regular basis and present Basic Pay	Nature of duties performed

* **Important:** Pay Scale/Pay Band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay band and Grade pay/Pay Scale of the post held on regular basis to be mentioned.

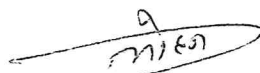
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8. Nature of present employment i.e. ad-hoc or temporary or Quasi- permanent or permanent.
9. In case, the present employment is held on deputation/ contract basis, please state:
 - (a) The date of initial appointment
 - (b) Period of appointment on deputation/contract
 - (c) Name of the parent office/organization to which you belong
10. If any post held on deputation in the past by the applicant, date of return from the last deputation and other details.
11. Additional details about present employment.
Please state whether working under
(Indicate the name of your employer against the relevant column)
 - (a) Central Government
 - (b) State /UT Government
 - (C) Autonomous or Statutory Organization
 - (d) Public Sector Undertakings
 - (e) Universities
 - (f) Semi – Governments
 - (g) Recognized Research Institutions
12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
13. Basic pay and total emoluments per month now drawn.
14. In case the applicant belongs to an Organization which is not following the Central Government pay scales, details of their pay (IDA pay equivalent to CDA Pay) may be provided to consider their eligibility.
15. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the place is insufficient.
16. Please state whether you are working in the same Department and are you holding a post, which is feeder to the feeder grade for promotion?
17. Whether belongs to SC/ST.
18. Remarks.

..../-



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I have carefully gone through the vacancy circular /advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of essential qualification/work experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information /details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed /withheld.

(Signature of the candidate)

Date:

Address _____

Place:

Mobile No. _____

Countersigned

(Employer/ Cadre Controlling Authority with Seal)

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Annexure-II

Certification by the Employer/Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/ She possess educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. _____
- ii) His/ Her integrity is certified.
- iii) Photocopies of the His/Her APARs/ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Government of India or above are enclosed.
- iv) No major/ minor penalty has been imposed on him/ her during the last 10 years or a list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed (as the case may be).

Countersigned

(Employer/ Cadre Controlling Authority with Seal)

Name & Designation:
Telephone No.:
Email ID:
Office Seal:

Place:
Dated:



