

MOST URGENT
TIME BOUND

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT – (COORDINATION)
5TH LEVEL, 'A'-WING, DELHI SECRETARIAT,
I.P.ESTATE, NEW DELHI-110002

No.F.10(496)/Coord/C.S./2022/081695832/1546-1549 Dated: 20/05/2022

To

All the Head of Departments,
Govt. of N.C.T. of Delhi,
Delhi / New Delhi

Sub: Regarding preparation of DPC calendar.

Madam/Sir,

I am directed to invite your attention towards a meeting held on 13.05.2022 at 06.00 P.M. under the chairmanship of the Chief Secretary, Delhi, wherein it has been directed that all the Departments should prepare their DPC calendar for the service(s) / cadre(s) managed by them and submit the same to Services Department **within a fortnight**.

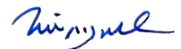
In service matters, the Govt. of N.C.T. of Delhi, being Union Territory, is guided by OM's / Instructions etc. issued by Govt. of India from time to time. On the subject matter, DoPT's OM No. 22011/4/2013—Estt(D) dated 08.05.2017 regarding – ***"Procedure to be observed by the Departmental Promotion Committees (DPCs) – Model Calendar for DPCs – Relevant year up to which APARs are to be considered and Model Calendar for conducting DPCs – regarding"*** along with OM No.22011/1/2021-Estt.(D) dated 27.08.2021 are enclosed herewith for ready reference.

All the departments are requested to prepare DPC Calendars in respect of service(s) / cadre(s) being dealt by them, including Organizations under their Administrative Control and forward the same to Services Department latest by 24.05.2022

This issues with the approval of the Competent Authority.

Yours faithfully,

Encls: As above



(Amitabh Joshi)

Dy. Secretary (Services)

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Copy forwarded for information and necessary action to:-

1. The Staff Officer to Chief Secretary, Govt. of N.C.T. of Delhi, Delhi Secretariat, New Delhi.
2. The Section Officer (Coordination Branch), Services Department with the direction to upload this letter/circular on the website of the Services Department for information to all concerned.
3. Monitoring Cell (Services Deptt.) 5th Floor, A-Wing, Delhi Secretariat for necessary action.



(Amitabh Joshi)

Dy. Secretary (Services)