

**Fwd: Vacancy circulars for various posts to be filled on deputation basis in UIDAI**

484/c

**From :** Shri Naresh Kumar <csdelhi@nic.in>

Thu, Jul 20, 2023 03:13 PM

**Subject :** Fwd: Vacancy circulars for various posts to be filled on deputation basis in UIDAI

4 attachments

**To :** Dr. Ashish Chandra Verma <psfin@nic.in>, Sh Anil Kumar Singh <secservices@nic.in>



**From:** "Bashisth Gupta" <so1.hr-hq@uidai.net.in>

**To:** "Shri Sukhdev Singh" <cs-jharkhand@nic.in>, cs@karnataka.gov.in, "DR VENU V IAS" <chiefsecy@kerala.gov.in>, "Iqbal Singh Bains" <cs@mp.nic.in>, cs@maharashtra.gov.in, "cs-manipur" <cs-manipur@nic.in>, "cso-meg" <cso-meg@nic.in>, "cs miz" <cs\_miz@rediffmail.com>, "Jan e Alam, Chief Secretary Nagaland" <csnlg@nic.in>, "Shri Pradeep Kumar Jena" <csori@nic.in>, "Chief Secretary, Punjab" <cs@punjabmail.gov.in>, csraj@rajasthan.gov.in, "Vijay Bhushan Pathak" <cs-skm@hub.nic.in>, cs@tn.gov.in, "CS Telangana" <cs@telangana.gov.in>, "cs-tripura" <cs-tripura@nic.in>, "CHIEF SECRETARY GoUP" <csup@nic.in>, chiefsecyuk@gmail.com, "chief secretary" <cs-uttarakhand@nic.in>, "Shri H K Dwivedi" <cs-westbengal@nic.in>, "Chief Secretary Andamans" <cs-andaman@nic.in>, adcgovpb@gmail.com, "Office of the Administrator DNH DD" <administrator-dnh@nic.in>, "cs-jandk" <cs-jandk@nic.in>, "Sh. Umang Narula" <narulau@ias.nic.in>, "Advisor to LG" <advisor-lg-ladakh@gov.in>, "Advisor to the Administrator UTL" <Lk-advisor@gov.in>, "Praful Patel" <lk-admin@nic.in>, "Shri Naresh Kumar" <csdelhi@nic.in>, ce@iba.org.in, "sa hr" <sa.hr@iba.org>, "ChairmanRailwayBoard RailwayBoard" <crb@rb.railnet.gov.in>, "DG HR" <dghr@rb.railnet.gov.in>

**Cc:** "Atul Chaudhary" <ddg.hr-hq@uidai.net.in>, "PiyushChand Gupta" <dir.hr-hq@uidai.net.in>, "Rajeev Sharma" <dd.hr-hq@uidai.net.in>

**Sent:** Thursday, July 20, 2023 3:10:27 PM

**Subject:** Vacancy circulars for various posts to be filled on deputation basis in UIDAI

Madam/ Sir,

Please find attached the vacancy circulars for the following posts to be filled by the Unique Identification Authority of India (UIDAI) on deputation basis in its offices with a request to give wide publicity to the vacancy in your office/ Departments along with Attached and Subordinate offices, Autonomous/Statutory Bodies and PSEs:

Location	link
Vacancy Circular for various posts in Regional Office, Ranchi on deputation basis.	<a href="https://uidai.gov.in/images/Vacancy_Circular_RO_Ranchi.pdf">https://uidai.gov.in/images/Vacancy_Circular_RO_Ranchi.pdf</a>
Vacancy Circular for the post of Section Officer at Regional Office Hyderabad on Deputation basis.	<a href="https://uidai.gov.in/images/Vacancy_Circular_SO_Hyderabad.pdf">https://uidai.gov.in/images/Vacancy_Circular_SO_Hyderabad.pdf</a>
Vacancy Circular for the post of Deputy Director(Technology ) at UIDAI, Manesar Data Center	<a href="https://uidai.gov.in/images/document_-_2023-07-11T134554849.pdf">https://uidai.gov.in/images/document_-_2023-07-11T134554849.pdf</a>
Vacancy Circular for the various posts at Technology Centre Bengaluru	<a href="https://uidai.gov.in/images/document_-_2023-07-11T134619760.pdf">https://uidai.gov.in/images/document_-_2023-07-11T134619760.pdf</a>

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UIDAI is an autonomous statutory Authority under the aegis of the Ministry of Electronics and Information Technology set up under the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 for

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Aadhaar enrolment, authentication and other functions specified in Section 23 and other Sections of the Act. For further details, please visit the website of UIDAI at [www.uidai.gov.in](http://www.uidai.gov.in)

The vacancy circular is available at <https://uidai.gov.in/en/about-uidai/work-with-uidai/current-vacancies.html>

with regards  
BASHISTH GUPT  
SECTION OFFICER(HR-I)  
UIDAI HQ,NEW DELHI  
PH NO 011-23478568

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Regards  
O/o The Chief Secretary, Delhi

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-  **Vacancy Circular SO\_Hyderabad.pdf**  
324 KB
  -  **Vacancy Circular\_RO\_Ranchi.pdf**  
334 KB
  -  **document\_- \_2023-07-11T134554849.pdf**  
321 KB
  -  **document\_- \_2023-07-11T134619760.pdf**  
350 KB
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1/24/2023

No. A-12013/21/Deputation/RO Hyderabad/20-UIDAI

Ministry of Electronics &amp; Information Technology

Unique Identification Authority of India (UIDAI)

HR Division

Bangla Sahib Road, Behind Kali Mandir

Gole Market, New Delhi – 110001

Dated: 14<sup>th</sup> July, 2023**CIRCULAR**

**Subject: Inviting application for post of Section Officer on deputation (Foreign Service term basis) in Unique Identification Authority of India (UIDAI) Regional Office at Hyderabad.**

The Unique Identification Authority of India (UIDAI) is an autonomous statutory Authority set up under the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 for Aadhaar enrolment, authentication and other functions specified in Section 23 and other Sections of the Act.

2. UIDAI invites applications for filling up one post of Section Officer (may vary at the time of selection) on deputation basis on Foreign Service terms, in its Regional Office at Hyderabad from amongst suitable and eligible officers as per the following requirements:-

Sl. No.	Name of the post and Scale of Pay	Number of vacancy	Eligibility/ Qualification Criteria
1	Section Officer  Pay Matrix Level – 8	One	<b>Essential<sup>1</sup>:</b> (i) Officers from the Central Government holding analogous posts on regular basis in the parent cadre/department; <b>OR</b> With three years of regular service in the Pay Matrix Level 7; <b>OR</b> With five years of regular service in the Pay Matrix Level 6; <b>OR</b> (ii) Officers from State Government/ Public Sector Undertaking/ Autonomous Organization holding regular post in corresponding grades with requisite experience. <b>Desirable:</b> (i) Experience of work in Administration/ Legal/ Establishment/ Human Resource/ Finance/ Accounts/ Budgeting / Vigilance/ Procurement/ Planning and Policy / Project implementation and monitoring/ E-Governance etc. (ii) Basic skills for working in a computerized office environment

3. **Age Limit:** for all the posts mentioned above, the candidate should be below 56 years of age as on the closing date of the application.

4. **Period and other terms and conditions of deputation:**

4.1 The period of deputation shall be of five years. The lending department may relieve an officer for a lesser period as per their own policy/rules, which should not be less than three years in any case.

<sup>1</sup> Officers already holding analogous posts in the parent cadre/department may be given preference.

483/1/24623/2023 The general terms and conditions of services at UIDAI will be governed as per Unique Identification Authority of India (Appointment of Officers and employees) Regulations, 2020 and guidelines of the Central Government in this regard. The aforesaid regulations are available on the website of UIDAI (www.uidai.gov.in).

4.3 The terms of deputation, including the pay and allowances, except leave shall be governed by the provisions laid down in the Department of Personnel & Training Office Memorandum No. 6/8/2009-Estt.(Pay II) dated 17 June 2010 and other orders/guidelines issued in this regard from time to time. **Leave of an officer on deputation shall be regulated by leave rule of UIDAI.**

4.4 Central Government Employee completing **05 years of service** may also apply for these posts.

5. Eligible and willing candidate may apply through proper channel in prescribed format – Annexure I. Cadre authorities/Head of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on deputation immediately on their selection. The applications of only such officers would be considered that are routed through proper channel and are accompanied by following documents:

- i. Application in prescribed proforma – **Annexure I.**
- ii. Cadre Clearance Certificate from the Controlling Authority
- iii. Statement giving detail of Major/Minor penalties, imposed upon the Officer, if any, during the last ten (10) years **Annexure II**
- iv. Vigilance Clearance/Integrity Certificate - **Annexure II**
- v. Photocopies of the ACRs/APARs for the last five (5) years duly attested on each page by an officer not below the level of Under Secretary or equivalent - **Annexure II.**

6. While forwarding the application it may also be verified and certified by the cadre controlling authority that the particulars furnished by the applicant are correct (**Annexure II**).

7. The applications of suitable and eligible officers complete in all respect, in the prescribed format (Annexure-I), along with documents listed in para 5 and 6 above may be forwarded to the **Director (HR), Unique Identification Authority of India (UIDAI), Regional Office, 6<sup>th</sup> Floor, East Block, Swarna Jayanthi Complex, Beside Matrivanam, Ameerpet Hyderabad-500 038, Telangana . The last date for receipt of applications complete in all respect is 12.09.2023.**

8. Candidates who apply for the post will not be allowed to withdraw their candidature subsequently. Since this vacancy is to be filled up on deputation basis, private candidates are not eligible.

9. Applications received after the last date or otherwise found incomplete shall not be entertained.

10. UIDAI reserves the right to fill up all or some or none of the posts, or to cancel or withdraw the vacancy circular at any stage, without assigning any reasons.

Signed by Piyush Chand  
Gupta  
Date: 14-07-2023 16:07:06  
Reason: Approved  
(Piyush Chand Gupta)  
Director (HR)  
Tel: 23478554



1/24-23/2023

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To,

- i. Director (CS Division), Department of Personnel and Training, Lok Nayak Bhawan, New Delhi – with a request to post the same on DoPT website.
- ii. All Ministries/Departments of the Govt of India with a request to give wide publicity to the vacancy in their Attached and Subordinate offices. Autonomous/Statutory Bodies and PSEs.
- iii. All the State Governments, Administration of Union Territories with a request to give wide publicity to the vacancy in their various Departments/Offices.
- iv. Head of organization; DRDO, Prasar Bharati, ISRO, NIC, Council of Scientific & Industrial Research, TRAI, NHAI, C-DAC, BSNL, MTNL, BBNL with a request to give wide publicity to the vacancy in their Organization.
- v. Indian Banks' Association (IBA): with a request to give wide publicity to the vacancy in all PSU Banks.
- vi. Website of UIDAI
- vii. Media Division, UIDAI HQ for publicizing the vacancy in at least two national dailies and Employment News and on UIDAI Twitter account
- viii. UIDAI Regional Office, Hyderabad : with a request to wide circulation in states of their jurisdiction and publication of the circular in two local news papers.

I/24623/2023

Annexure-I

**APPLICATION FOR DEPUTATION (FOREIGN SERVICE TERM BASIS) IN  
UIDAI, REGIONAL OFFICE, HYDERABAD**

**(Last date for receipt of Application: 12.09.2023 )**

(Since this vacancy is to be filled up on deputation basis, private candidates are not eligible)

1.	Post applied for					
2.	Name of the Candidate (in block letters)					Paste a recent Passport size photograph
3.	Gender (✓ the appropriate box)	Male		Female		
4.	Date of Birth (DD/MM/ YYYY)					
5.	Date of retirement					
6.	Address for correspondence, mobile number and e-mail id					
7.	Education qualification (Graduation level and above)					
	Examination Passed	Year	Name of University/ Institute	Percentage of marks/ CGPA	Subjects	
8(i)	Date of entry in service		Name of organization		Date of initial appointment	
8 (ii)	Details of employment in , in chronological order (enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)					
	Organization/ Institution	Post held	From	To	Scale of Pay	Nature of duties
9.	Complete office address along with telephone number of the present Employer					
10.	Nature of the present employment (✓ the appropriate box)		Ad-hoc		Temporary	
			Quasi-permanent		Permanent	
11.	Present grade and date from which held on regular/substantive basis					



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12.	Name of the Service, if belonging to Organised Service of the Central Government		
13.	Whether Educational and other qualifications required for the post are satisfied If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same. If applied for more than one post, desired experience for all such posts may be indicated.		
Qualification/ Experience required		Qualification/ Experience possessed by the officer	
Essential: (i) (ii) (iii)			
Desired: (i) (ii) (iii)			
14.	In case the present employment is held on deputation/ contract basis, please state	Date of initial appointment	
		Period of appointment on deputation/contract	
		Name of the parent office/organization to which you belong	
15.	Training/Courses attended		
16.	Details of award/ honour/ appreciation		
17.	Additional information, if any, which you would like to furnish in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient		

Date:

Place:

(Signature of the Candidate)

Mobile No. : \_\_\_\_\_

Office Tel.No. : \_\_\_\_\_

Certified that the service particulars given by the applicant have been verified from his/her service records and found to be correct.

Signature with seal of the Competent Authority

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Annexure-II

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**To be filled up by the cadre controlling authority**

Office of .....

F.No.....

Date:.....

1. The applicant Shri/Smt./Ms ..... if selected, will be relieved immediately for a period of five years. The lending department may relieve an officer for a lesser period as per their own policy/rules, which should not be less than three years in any case.
2. Certified that the particulars furnished by the officer have been checked from available records and found correct.
3. Certified that the applicant is eligible for the post applied as per conditions mentioned in the circular/ advertisement.
4. Integrity of the applicant is certified as 'Beyond Doubt'.
5. No Vigilance case is pending/contemplated against the Officer
6. It is certified that no penalty has been imposed on the applicant during the last 10 years (Alternatively, penalty statement during the last 10 years may be enclosed).
7. Attested photocopies of up-to-date ACRs/APARs for the last 5 years are enclosed. Photocopies of ACRs/APARs have been attested on each page by an officer not below the rank of Under Secretary or equivalent.

Signature.....

Name, Designation & Tele of the forwarding officer

(Office Stamp)

Date:

Place:

4771  
HQ-12018/1/2023-HR-HQ

I/24623/2023

**No. A-12013/21/Deputation/RO Hyderabad/20-UIDAI**  
Ministry of Electronics & Information Technology  
Unique Identification Authority of India (UIDAI)  
HR Division

Bangla Sahib Road, Behind Kali Mandir  
Gole Market, New Delhi – 110001

Dated: 14<sup>th</sup> July, 2023

**CIRCULAR**

**Subject: Inviting application for post of Section Officer on deputation (Foreign Service term basis) in Unique Identification Authority of India (UIDAI) Regional Office at Hyderabad.**

Unique Identification Authority of India (UIDAI), invites application for filling up the post of Section Officer on deputation basis (Foreign Service terms) at its Regional Office in.

2. The application may be furnished in the prescribed *pro forma* and forwarded to **Director (HR), Unique Identification Authority of India (UIDAI), Regional Office, 6th Floor, East Block, Swarna Jayanthi Complex, Beside Matrivanam, Ameerpet Hyderabad-500 038, Telangana State.** The last date for receipt of applications complete in all respect is **12.09.2023.** Since this vacancy is to be filled up on deputation basis private candidates are not eligible.

3. Application received after the last date or otherwise found incomplete shall not be considered. Further details may be obtained from the website [www.uidai.gov.in](http://www.uidai.gov.in).

Director (HR)



I/24620/2023

स. ए-12013/21/डेपुटेशन/क्षे. का./ हैदराबाद/20- भा.वि.प.प्रा.

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इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय  
भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई)  
मा. सं. अनुभाग

बंगला साहिब रोड  
काली मंदिर के पीछे  
गोल मार्केट, नई दिल्ली-110001  
दिनांक: 14 जुलाई, 2023

विषय : भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई) क्षेत्रीय कार्यालय, हैदराबाद में अनुभाग अधिकारी के पद को प्रतिनियुक्ति (बाह्य सेवा शर्तों) के आधार पर भरने हेतु रिक्ति परिपत्र ।

भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई) अपने क्षेत्रीय कार्यालय, हैदराबाद में अनुभाग अधिकारी के पद को प्रतिनियुक्ति (बाह्य सेवा शर्तों) के आधार पर भरने का इच्छुक है ।

2. निर्धारित प्रपत्र में आवेदन निदेशक (एच आर), भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई), क्षेत्रीय कार्यालय, छठी मंजिल, पूर्वी खंड, स्वर्ण जयंती कॉम्प्लेक्स, मातृवनम के साथ में, अमीरपेट, हैदराबाद – **500038** को भेजा जा सकता है । सभी तरह से पूर्ण आवेदन पत्र प्राप्त करने की अंतिम तिथि **12.09.2023** है । चूंकि यह रिक्तियाँ प्रतिनियुक्ति के आधार पर भरी जानी हैं, अतः गैर-सरकारी अभ्यर्थी पात्र नहीं हैं ।

3. आवेदन प्राप्त करने की अंतिम तिथि के बाद या अधूरे पाये गए आवेदन पत्रों पर विचार नहीं किया जाएगा । विस्तृत जानकारी के लिए कृपया हमारी वेबसाइट [www.uidai.gov.in](http://www.uidai.gov.in) देखें ।

निदेशक (मा. सं.)

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No. A-12013/21/Deputation/RO Ranchi/20-UIDAI

Ministry of Electronics & Information Technology

Unique Identification Authority of India (UIDAI)

HR Division

Bangla Sahib Road, Behind Kali Mandir

Gole Market, New Delhi – 110001

Dated: 14<sup>th</sup> July, 2023

474/C

**CIRCULAR**

**Subject: Inviting application for filling up various posts on deputation (Foreign Service term basis) in Unique Identification Authority of India (UIDAI), Regional Office at Ranchi.**

The Unique Identification Authority of India (UIDAI) is an autonomous statutory Authority set up under the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 for Aadhaar enrolment, authentication and other functions specified in Section 23 and other Sections of the Act.

2. UIDAI invites applications for filling up various posts (may vary at the time of selection) on deputation basis on Foreign Service terms, on deputation basis on Foreign Service terms, in its Regional Office, Ranchi from amongst suitable and eligible officers as per the following requirements :-

Sl. No.	Name of the post and Scale of Pay	Number of vacancy	Eligibility <sup>1</sup> / Qualification Criteria
1	Assistant Account Officer  Pay matrix level -08	01(One)	<b>Essential:</b> i) Officers from the Central Government holding analogous posts on regular basis in the parent cadre/ department, <b>OR</b> With three years of regular service in the Pay Matrix Level 7, <b>OR</b> With five years of regular service in the Pay Matrix Level 6. <b>OR</b> Officers from State Government/ Public Sector Undertaking/ Autonomous Organization holding regular post in corresponding grades with requisite experience. ii) Professional qualifications of Chartered Accountant/Cost Accountant/MBA (Finance), <b>OR</b> Having passed SAS/equivalent examination of organised Accounts Cadre of Central/State Government, <b>OR</b> Having successfully completed Cash & Accounts Training organised by ISTM; <b>OR</b> Having at least five years' experience in handling accounts related work. <b>Desirable:</b> (i) Basic skills for working in a computerized office environment.

<sup>1</sup> Officers already holding analogous posts in the parent cadre/department may be given preference.

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Sl. No.	Name of the post and Scale of Pay	Number of vacancy	Eligibility/ Qualification Criteria
2	Assistant Section Officer  Pay matrix level -06	01(One)	<p><b>Essential :</b>  Officers from the Central Government holding analogous posts on regular basis in the parent cadre/ department; <b>OR</b>  With three years of regular service in the Pay Matrix Level 5;<b>OR</b>  With five years of regular service in the Pay Matrix Level 4;  <b>OR</b>  With seven years of regular service in the Pay Matrix Level 3;  <b>OR</b>  Officers from State Government/ Public Sector Undertaking/ Autonomous Organization holding regular post in corresponding grades with requisite experience.</p> <p><b>Desirable:</b>  (i) Experience of work in Administration/ Legal/ Establishment/ Human Resource/ Finance/ Accounts/ Budgeting / Vigilance/ Procurement/ Planning and Policy / Project implementation and monitoring/ E-Governance etc.  (ii) Basic skills for working in a computerized office environment.</p>

3. **Age Limit:** for post mentioned above, the candidate should be below 56 years of age as on the closing date of the application.

4. **Period and other terms and conditions of deputation:**

4.1 The period of deputation shall be of five years. The lending department may relieve an officer for a lesser period as per their own policy/rules, which should not be less than three years in any case.

4.2 The general terms and conditions of services at UIDAI will be governed as per Unique Identification Authority of India (Appointment of Officers and employees) Regulations, 2020 and guidelines of the Central Government in this regard. The aforesaid regulations are available on the website of UIDAI ([www.uidai.gov.in](http://www.uidai.gov.in)).

4.3 The terms of deputation, including the pay and allowances, except leave shall be governed by the provisions laid down in the Department of Personnel & Training Office Memorandum No. 6/8/2009-Estt.(Pay II) dated 17 June 2010 and other orders/guidelines issued in this regard from time to time. **Leave of an officer on deputation shall be regulated by leave rule of UIDAI.**

4.4 Central Government Employee completing **05 years of service** may also apply for these posts.

5. Eligible and willing candidate may apply through proper channel in prescribed format – Annexure I. Cadre authorities/Head of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on deputation immediately on their selection. The applications of only such officers would be considered that are routed through proper channel and are accompanied by following documents:

- Application in prescribed proforma – **Annexure I.**
- Cadre Clearance Certificate from the Controlling Authority
- Statement giving detail of Major/Minor penalties, imposed upon the Officer, if any,



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- during the last ten (10) years **Annexure II**
- iv. Vigilance Clearance/Integrity Certificate (**Annexure II**)
  - v. Photocopies of the ACRs/APARs for the last five (5) years duly attested on each page by an officer not below the level of Under Secretary or equivalent (**Annexure II**).
6. While forwarding the application it may also be verified and certified by the cadre controlling authority that the particulars furnished by the applicant are correct (**Annexure II**).
7. The applications of suitable and eligible officers complete in all respect, in the prescribed format (Annexure-I), along with documents listed in para 5 and 6 above may be forwarded to the **Director (HR), Unique Identification Authority of India (UIDAI), Regional Office, 1st Floor, RIADA Central Office Building, Namkum Industrial Area, Near STPI Lowadih, Ranchi - 834 010. The last date for receipt of applications complete in all respect is 12.09.2023 .**
8. Candidates who apply for the post will not be allowed to withdraw their candidature subsequently. Since this vacancy is to be filled up on deputation basis, private candidates are not eligible.
9. Applications received after the last date or otherwise found incomplete shall not be entertained.
10. UIDAI reserves the right to withdraw the vacancy circular at any time without assigning any reasons.

Signed by Piyush Chand  
Gupta  
Date: 14-07-2023 16:05:23  
(Piyush Chand Gupta)  
Reason: Approved  
Director (HR)  
Tel: 23478554

To,

- i. Director (CS Division), Department of Personnel and Training, Lok Nayak Bhawan, New Delhi – with a request to post the same on DoPT website.
- ii. All Ministries/Departments of the Govt of India with a request to give wide publicity to the vacancy in their Attached and Subordinate offices. Autonomous/Statutory Bodies and PSEs.
- iii. All the State Governments, Administration of Union Territories with a request to give wide publicity to the vacancy in their various Departments/Offices.
- iv. Head of organization; DRDO, Prasar Bharati, ISRO, NIC, Council of Scientific & Industrial Research, TRAI, NHAI, C-DAC, BSNL, MTNL, BBNL with a request to give wide publicity to the vacancy in their Organization.
- v. Indian Banks' Association (IBA): with a request to give wide publicity to the vacancy in all PSU Banks.
- vi. Website of UIDAI
- vii. Media Division, UIDAI HQ for publicizing the vacancy in at least two national dailies and Employment News and on UIDAI Twitter account
- viii. UIDAI Regional Office, Ranchi : with a request to wide circulation in states of their jurisdiction and publication of the circular in two local news papers.



I/24622/2023

Annexure-I

APPLICATION FOR DEPUTATION (FOREIGN SERVICE TERM BASIS) IN  
UIDAI REGIONAL OFFICE, RANCHI

(Last date for receipt of Application: 12.09.2023)

(Since this vacancy is to be filled up on deputation basis, private candidates are not eligible)

1.	Post applied for (Please mention name of the post)					
2.	Name of the Candidate (in block letters)					Paste a recent Passport size photograph
3.	Gender (✓ the appropriate box)	Male		Female		
4.	Date of Birth (DD/MM/YYYY)					
5.	Date of retirement					
6.	Address for correspondence, mobile number and e-mail id					
7.	Education qualification (Graduation level and above)					
	Examination Passed	Year	Name of University/ Institute	Percentage of marks/ CGPA	Subjects	
8.	Details of employment in , in chronological order (enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)					
	Organization/ Institution	Post held	From	To	Scale of Pay	Nature of duties
9.	Complete office address along with telephone number of the present Employer					
10.	Nature of the present employment (✓ the appropriate box)		Ad-hoc		Temporary	
			Quasi-permanent		Permanent	
11.	Present grade and date from which held on regular/substantive basis					
12.	Name of the Service, if belonging to Organised Service of the Central Government					
13.	Whether Educational and other qualifications required for the post are satisfied If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same. If applied for more than one post, desired experience for all such posts may be indicated.					
	Qualification/ Experience required			Qualification/ Experience possessed by the officer		
	Essential: (i) (ii)					

I/2462/2023

170k

(iii)			
Desired:			
(i)			
(ii)			
(iii)			
14.	In case the present employment is held on deputation/ contract basis, please state	Date of initial appointment	
		Period of appointment on deputation/contract	
		Name of the parent office/organization to which you belong	
15.	Training/Courses attended		
16.	Details of award/ honour/ appreciation		
17.	Additional information, if any, which you would like to furnish in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient		

Date:

Place:

(Signature of the Candidate)

Mobile No. : \_\_\_\_\_

Office Tel.No. : \_\_\_\_\_

Certified that the service particulars given by the applicant have been verified from his/her service records and found to be correct.

Signature with seal of the Competent Authority

I/24622/2023

Annexure-II

**To be filled up by the cadre controlling authority**

Office of .....

F.No.....

Date:.....

1. The applicant Shri/Smt./Ms ..... if selected, will be relieved immediately for a period of five years. The lending department may relieve an officer for a lesser period as per their own policy/rules, which should not be less than three years in any case.
2. Certified that the particulars furnished by the officer have been checked from available records and found correct.
3. Certified that the applicant is eligible for the post applied as per conditions mentioned in the circular/ advertisement.
4. Integrity of the applicant is certified as 'Beyond Doubt'.
5. No Vigilance case is pending/contemplated against the Officer
6. It is certified that no penalty has been imposed on the applicant during the last 10 years (Alternatively, penalty statement during the last 10 years may be enclosed).
7. Attested photocopies of up-to-date ACRs/APARs for the last 5 years are enclosed. Photocopies of ACRs/APARs have been attested on each page by an officer not below the rank of Under Secretary or equivalent.

Signature.....

Name, Designation & Tele of the forwarding officer

(Office Stamp)

Date:

Place:

1/24622/2023

No. A-12013/21/Deputation/RO Ranchi/20-UIDAI  
Ministry of Electronics & Information Technology  
Unique Identification Authority of India (UIDAI)  
HR Division

Bangla Sahib Road, Behind Kali Mandir  
Gole Market, New Delhi – 110001

Dated: 14<sup>th</sup> July, 2023**CIRCULAR**

**Subject: Inviting application for various posts on deputation (Foreign Service term basis) in Unique Identification Authority of India (UIDAI), Regional Office, Ranchi.**

Unique Identification Authority of India (UIDAI), invites application for filling up the posts of (i) Assistant Account Officer and (ii) Assistant Section Officer on deputation basis (Foreign Service terms) at its **Regional Office, Ranchi.**

2. The application may be furnished in the prescribed *pro forma* and forwarded to **Director (HR), Unique Identification Authority of India, Regional Office (UIDAI), First Floor, RIADA Central Office Building, Namkum Industrial Area, Near STPI Lowadih, Ranchi – 834010.** The last date for receipt of applications complete in all respect is **12.09.2023.** Since this vacancy is to be filled up on deputation basis private candidates are not eligible.

3. Application received after the last date or otherwise found incomplete shall not be considered. Further details may be obtained from the website [www.uidai.gov.in](http://www.uidai.gov.in).

Director (HR)



I/24622/2023

स. ए-12013/21/डेपुटेशन/क्षे. का./ राँची/20- भा.वि.प.प्रा.

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय  
भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई)

मा. सं. अनुभाग

बंगला साहिब रोड  
काली मंदिर के पीछे

गोल मार्केट, नई दिल्ली-110001

दिनांक: 14 जुलाई, 2023

विषय : भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई) क्षेत्रीय कार्यालय, राँची में भिन्न भिन्न पदों को प्रतिनियुक्ति (बाह्य सेवा शर्तों) के आधार पर भरने हेतु रिक्ति परिपत्र ।

भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई) अपने क्षेत्रीय कार्यालय, राँची में (i) सहायक लेखाधिकारी एवं (ii) सहायक अनुभाग अधिकारी के पदों को प्रतिनियुक्ति (बाह्य सेवा शर्तों) के आधार पर भरने का इच्छुक है ।

2. निर्धारित प्रपत्र में आवेदन निदेशक (एच आर), भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई), क्षेत्रीय कार्यालय, प्रथम तल, रियाडा केंद्रीय कार्यालय, नामकुम औद्योगिक क्षेत्र, लोवाडिह, राँची- 834010 को भेजा जा सकता है । सभी तरह से पूर्ण आवेदन पत्र प्राप्त करने की अंतिम तिथि 12.09.2023 है । चूंकि यह रिक्तियाँ प्रतिनियुक्ति के आधार पर भरी जानी हैं, अतः गैर-सरकारी अभ्यर्थी पात्र नहीं हैं ।

3. आवेदन प्राप्त करने की अंतिम तिथि के बाद या अधूरे पाये गए आवेदन पत्रों पर विचार नहीं किया जाएगा ।  
विस्तृत जानकारी के लिए कृपया हमारी वेबसाइट [www.uidai.gov.in](http://www.uidai.gov.in) देखें ।

निदेशक (मा. सं.)

I/24437/2023

**No. A-12013/21/Deputation/BTC/2020-UIDAI**  
 Ministry of Electronics & Information Technology  
 Unique Identification Authority of India (UIDAI)  
 HR Division

Bangla Sahib Road, Behind Kali Mandir  
 Gole Market, New Delhi – 110001  
 Dated: 10<sup>th</sup> July, 2023

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**CIRCULAR**

**Subject: Inviting application for various posts on deputation (Foreign Service term basis) at Unique Identification Authority of India (UIDAI) Technology Centre, Bengaluru.**

The Unique Identification Authority of India (UIDAI) is an autonomous statutory Authority set up under the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 for Aadhaar enrolment, authentication and other functions specified in Section 23 and other Sections of the Act. The Technology Centre, Bengaluru is responsible for operation and maintenance of Central Identities Data Repository (CIDR) of the UIDAI which includes a state of art Tier-3 Data Centre.

2. UIDAI invites applications for filling up the following vacancies (may vary at the time of selection) on deputation basis on Foreign Service terms at Aadhaar Complex, NTI Layout, Tata Nagar, Kodigehalli, Technology Centre, Bengaluru- 560092 from amongst suitable and eligible officers as per the following requirements:-

Sl. No.	Name of post and Scale of Pay	Number of vacancies	Eligibility <sup>1</sup> / Qualification Criteria
1.	Deputy Director(Tech.)  Pay Matrix level-11	02(Two)	<b>Essential :</b> i. Officers from the Central Government holding analogous posts on regular basis in the parent cadre/department; <b>OR</b> With three years of regular service in the Pay Matrix level 10 <b>OR</b> With five years of regular service in the Pay Matrix level 9 <b>OR</b> With six years of regular service in the Pay Matrix level 8 <b>OR</b> Officers from State/UT Government/Public Sector Undertaking/Autonomous Organization holding regular post in corresponding grades with requisite experience. ii. Four year degree in Engineering or Technology or Master's Degree in Computer Applications from an Institute recognized by Govt. agencies. <b>Desirable :</b> i. Handling ICT/E-governance Projects in Central Government/State Govt./PSU/Autonomous body etc. ii. Handling IT/Telecom/Networking/Data Centre operations related works. iii. Dealing IT procurements/IT inventory management related work.

<sup>1</sup> Officers already holding analogous posts in the parent cadre/department may be given preference.

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			<p>iv. Dealing with planning, execution, O&amp;M nature of works in Technical projects in the field of IT, Software, Telecom etc.</p> <p>v. Handling the work of software development, DATABASE administration, Network/Network Security Administration, Linux administration etc.</p>
2.	Assistant Director(Technology) Pay Matrix Level – 10	02(Two)	<p><b>Essential :</b> Officers from the Central Government holding analogous posts on regular basis in the parent cadre/ department; <b>OR</b> With three years of regular service in the Pay Matrix Level 9; <b>OR</b> With four years of regular service in the Pay Matrix Level 8; <b>OR</b> With six years of regular service in the Pay Matrix Level 7; <b>OR</b> Officers from State/UT Government/ Public Sector Undertaking/ Autonomous Organization holding regular post in corresponding grades with requisite experience. (ii) Possessing Four year degree in engineering or technology or Masters degree in Computer applications from an institution recognized by Government agencies. <b>Desirable:</b> Experience of work in ICT projects/ e-Governance/ networking/ Telecom/ Data Centre Operations/ IT procurement and inventory management/ Software development/ Database administration/ Information Security.</p>
3	Technical Officer Pay Matrix level-8	02(Two)	<p><b>Essential :</b> Officers from the Central Government holding analogous posts on regular basis in the parent cadre/ department. <b>OR</b> With three years of regular service in the Pay Matrix Level 7.<b>OR</b> With five years of regular service in the Pay Matrix Level 6. <b>OR</b> Officers from State Government/ Public Sector Undertaking/ Autonomous Organization holding regular post in corresponding grades with requisite experience. ii) Four year degree in Engineering or technology or Masters degree in computer applications from an institution recognized by Government agencies. <b>Desirable :</b> Experience of work in ICT projects/ e-Governance/ networking/ Telecom/ Data Centre Operations and infra Management/ IT procurement and inventory management/ Software development/ Database</p>



1/24457/2023

			administration/ Information Security.
4.	Assistant Technical Officer  Pay Matrix level-6	04(Four)	<b>Essential :</b> (i) Officers from the Central Government holding analogous posts on regular basis in the parent cadre/ department <b>OR</b> With three years of regular service in the Pay Matrix Level 5. <b>OR</b> With five years of regular service in the Pay Matrix Level 4 <b>OR</b> With seven years of regular service in the Pay Matrix Level 3 <b>OR</b> Officers from State Government/ Public Sector Undertaking/ Autonomous Organization holding regular post in corresponding grades with requisite experience. (ii) Four year degree in Engineering or Technology or Masters degree in computer applications from an institution recognized by Government agencies. iii) Age below 56 years. <b>Desirable :</b> Experience of work in ICT projects/ e-Governance/ Infra Management/ IT procurement and inventory management

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3. **Age Limit:** for all the posts mentioned above, the candidate should be below 56 years of age as on the closing date of the application.

4. **Period and other terms and conditions of deputation:**

4.1 The period of deputation shall be of five years. The lending department may relieve an officer for a lesser period as per their own policy/rules, which should not be less than three years in any case.

4.2 The general terms and conditions of services at UIDAI will be governed as per Unique Identification Authority of India (Appointment of Officers and employees) Regulations, 2020 and guidelines of the Central Government in this regard. The aforesaid regulations are available on the website of UIDAI ([www.uidai.gov.in](http://www.uidai.gov.in)).

4.3 The terms of deputation, including the pay and allowances, except leave shall be governed by the provisions laid down in the Department of Personnel & Training Office Memorandum No. 6/8/2009-Estt.(Pay II) dated 17 June 2010 and other orders/guidelines issued in this regard from time to time. **Leave of an officer on deputation shall be regulated by leave rule of UIDAI.**

4.4 Central Government Employee completing **05 years of service** may also apply for these posts.

5. Eligible and willing candidate may apply through proper channel in prescribed format – Annexure I. Cadre authorities/Head of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on deputation immediately on their selection. The applications of only such officers would be considered that are routed through proper channel and are accompanied by following documents:

- Application in prescribed proforma – **Annexure I.**
- Cadre Clearance Certificate from the Controlling Authority
- Statement giving detail of Major/Minor penalties, imposed upon the Officer, if any,



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- during the last ten (10) years **Annexure II**
- iv. Vigilance Clearance/Integrity Certificate - **Annexure II**
  - v. Photocopies of the ACRs/APARs for the last five (5) years duly attested on each page by an officer not below the level of Under Secretary or equivalent - **Annexure II.**

6. While forwarding the application it may also be verified and certified by the cadre controlling authority that the particulars furnished by the applicant are correct (**Annexure II**).

7. The applications of suitable and eligible officers complete in all respect, in the prescribed format (Annexure-I), along with documents listed in para 5 and 6 above may be forwarded to the **Director (HR), Unique Identification Authority of India (UIDAI), Aadhaar Complex, NTI Layout, Tata Nagar, Kodigehalli, Technology Centre, Bengaluru- 560092. The last date for receipt of applications complete in all respect is 11.09.2023.**

8. Candidates who apply for the post will not be allowed to withdraw their candidature subsequently. Since this vacancy is to be filled up on deputation basis, private candidates are not eligible.

9. Applications received after the last date or otherwise found incomplete shall not be entertained.

10. UIDAI reserves the right to fill up all or some or none of the posts, or to cancel or withdraw the vacancy circular at any stage, without assigning any reasons.

Signed by Piyush Chand  
(Piyush Chand Gupta)  
Date: 10-07-2023 17:24:59  
Director (HR)  
Reason: Approved  
Tel: 25478334

To,

- i. Director (CS Division), Department of Personnel and Training, Lok Nayak Bhawan, New Delhi – with a request to post the same on DoPT website.
- ii. All Ministries/Departments of the Govt of India with a request to give wide publicity to the vacancy in their Attached and Subordinate offices. Autonomous/Statutory Bodies and PSEs.
- iii. All the State Governments, Administration of Union Territories with a request to give wide publicity to the vacancy in their various Departments/Offices.
- iv. Head of organization; DRDO, Prasar Bharati, ISRO, NIC, Council of Scientific & Industrial Research, TRAI, NHAI, C-DAC, BSNL, MTNL, BBNL with a request to give wide publicity to the vacancy in their Organization.
- v. Indian Banks' Association (IBA): with a request to give wide publicity to the vacancy in all PSU Banks.
- vi. Website of UIDAI
- vii. Media Division, UIDAI HQ for publicizing the vacancy in at least two national dailies and Employment News and UIDAI Twitter account.
- viii. UIDAI Technology Centre, Bengaluru with a request to give wide publicity to the vacancy through regional/ local newspaper(s).

**APPLICATION FOR DEPUTATION (FOREIGN SERVICE TERM BASIS) IN  
UIDAI TECHNOLOGY CENTRE, BENGALURU**

**(Last date for receipt of Application: 11.09.2023 )**

(Since this vacancy is to be filled up on deputation basis, private candidates are not eligible)

1.	Post applied for					
2.	Name of the Candidate (in block letters)				Paste a recent Passport size photograph	
3.	Gender (✓ the appropriate box)	Male		Female		
4.	Date of Birth (DD/MM/ YYYY)					
5.	Date of retirement					
6.	Address for correspondence, mobile number and e-mail id					
7.	Education qualification (Graduation level and above)					
	Examination Passed	Year	Name of University/ Institute		Percentage of marks/ CGPA	Subjects
8(i)	Date of entry in service		Name of organization		Date of initial appointment	
8 (ii)	Details of employment in , in chronological order (enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)					
	Organization/ Institution	Post held	From	To	Scale of Pay	Nature of duties
9.	Complete office address along with telephone number of the present Employer					
10.	Nature of the present employment (✓ the appropriate box)		Ad-hoc		Temporary	
Quasi-permanent			Permanent			
11.	Present grade and date from which held on regular/substantive basis					
12.	Name of the Service, if belonging to Organised Service of the Central Government					
13.	Whether Educational and other qualifications required for the post are satisfied If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same.					

HQ-12016/1/2021-HR-HQ

I/24437/2023	If applied for more than one post, desired experience for all such posts may be indicated.		
Qualification/ Experience required		Qualification/ Experience possessed by the officer	
Essential: (i) (ii) (iii)			
Desired: (i) (ii) (iii)			
14.	In case the present employment is held on deputation/ contract basis, please state	Date of initial appointment	
		Period of appointment on deputation/contract	
		Name of the parent office/organization to which you belong	
15.	Training/Courses attended		
16.	Details of award/ honour/ appreciation		
17.	Additional information, if any, which you would like to furnish in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient		

Date:

Place:

(Signature of the Candidate)

Mobile No. : \_\_\_\_\_

Office Tel.No. : \_\_\_\_\_

Certified that the service particulars given by the applicant have been verified from his/her service records and found to be correct.

Signature with seal of the Competent Authority



469/C

**To be filled up by the cadre controlling authority**

Office of .....

F.No.....

Date:.....

1. The applicant Shri/Smt./Ms ..... if selected, will be relieved immediately for a period of **five years**. The lending department may relieve an officer for a lesser period as per their own policy/rules, which should not be less than **three years** in any case.
2. Certified that the particulars furnished by the officer have been checked from available records and found correct.
3. Certified that the applicant is eligible for the post applied as per conditions mentioned in the circular/advertisement.
4. Integrity of the applicant is certified as 'Beyond Doubt'.
5. No Vigilance case is pending/contemplated against the Officer
6. It is certified that no penalty has been imposed on the applicant during the last 10 years (Alternatively, penalty statement during the last 10 years may be enclosed).
7. Attested photocopies of up-to-date ACRs/APARs for the last 5 years are enclosed. Photocopies of ACRs/APARs have been attested on each page by an officer not below the rank of Under Secretary or equivalent.

Signature.....

Name, Designation & Tele of the forwarding officer

(Office Stamp)

Date:

Place:



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HQ-12016/1/2021-HR-HQ

I/24437/2023

**No. A-12013/21/Deputation/BTC/20-UIDAI**  
Ministry of Electronics & Information Technology  
Unique Identification Authority of India (UIDAI)  
HR Division

Bangla Sahib Road, Behind Kali Mandir  
Gole Market, New Delhi – 110001

Dated: 10<sup>th</sup> July, 2023

**CIRCULAR**

**Subject: Inviting application for various posts on deputation (Foreign Service term basis) at Unique Identification Authority of India (UIDAI), Technology Centre, Bengaluru.**

Unique Identification Authority of India (UIDAI), invites application for filling up the posts of (i) Deputy Director (Tech.) (ii) Assistant Director(Tech.) (iii) Technical Officer and (iv) Assistant Technical Officer on deputation basis (Foreign Service terms) at its Technology Centre at Bengaluru.

2. The application may be furnished in the prescribed *pro forma* and forwarded to **Director (HR), Unique Identification Authority of India (UIDAI), Aadhaar Complex, NTI Layout, Tata Nagar, Kodigehalli, Technology Centre, Bengaluru- 560092**. The last date for receipt of applications complete in all respect is **11.09.2023**. Since this vacancy is to be filled up on deputation basis private candidates are not eligible.

3. Application received after the last date or otherwise found incomplete shall not be considered. Further details may be obtained from the website [www.uidai.gov.in](http://www.uidai.gov.in).

**Director (HR)**

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स.ए-12013/21/डेपुटेशन/बी टी सी/20-भा.वि.प.प्रा.

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय

भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई)

मा. सं. अनुभाग

बंगला साहिब मार्ग, काली मंदिर के पीछे

गोल मार्केट, नई दिल्ली – 110001

दिनांक: 10 जुलाई, 2023

परिपत्र

**विषय :** भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई) के प्रौद्योगिकी केंद्र बंगलुरु में भिन्न-भिन्न पदों को प्रतिनियुक्ति (बाह्य सेवा शर्तों) के आधार पर भरने हेतु रिक्ति परिपत्र ।

भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई) के प्रौद्योगिकी केंद्र बंगलुरु में प्रतिनियुक्ति (बाह्य सेवा शर्तों) के आधार पर, (i) उप निदेशक (प्रौद्योगिकी) (ii) सहायक निदेशक (प्रौद्योगिकी) (iii) तकनीकी अधिकारी एवं (iv) सहायक तकनीकी अधिकारी के पद के लिए आवेदन आमंत्रित किए जाते हैं ।

2. निर्धारित प्रपत्र में आवेदन, निदेशक (मा.सं.), भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई), आधार कॉम्प्लेक्स, एन टी आई लेआउट, टाटा नगर, कोडिगेहाली, बंगलुरु – 560092 को भेजा जा सकता है । सभी तरह से पूर्ण आवेदन पत्र प्राप्त करने की अंतिम तिथि **11.09.2023** है। चूंकि ये रिक्तियाँ प्रतिनियुक्ति के आधार पर भरी जानी हैं, अतः गैर-सरकारी अभ्यर्थी पात्र नहीं हैं ।

3. आवेदन प्राप्त करने की अंतिम तिथि के बाद या अधूरे पाये गए आवेदन पत्रों पर विचार नहीं किया जाएगा। विस्तृत जानकारी के लिए कृपया हमारी वेबसाइट [www.uidai.gov.in](http://www.uidai.gov.in) देखें।

निदेशक (मा.सं.)

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I/24435/2023

No. A-12013/21/Deputation/MDC/2020-UIDAI  
Ministry of Electronics & Information Technology  
Unique Identification Authority of India (UIDAI)  
HR Division

Bangla Sahib Road, Behind Kali Mandir  
Gole Market, New Delhi – 110001  
Dated: 10<sup>th</sup> July, 2023

**CIRCULAR**

**Subject: Inviting application for post of Deputy Director (Technology) on deputation (Foreign Service term basis) in Unique Identification Authority of India (UIDAI) Data Centre at Manesar(Gurugram) .**

The Unique Identification Authority of India (UIDAI) is an autonomous statutory Authority set up under the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 for Aadhaar enrolment, authentication and other functions specified in Section 23 and other Sections of the Act.

2. UIDAI invites applications for following post on deputation basis on Foreign Service terms at Data Centre, Technology Centre-Office Complex Plot No. 1, Sector-M2, IMT Manesar, (Gurugram) – 122050 from amongst suitable and eligible officers as per the following requirements:-

Sl. No	Name of the post and Scale of Pay	Number of vacancies	Eligibility <sup>1/</sup> Qualification Criteria
1	Deputy Director(Tech.)  Pay Matrix level-11	01(One)	<b>Essential :</b> i. Officers from the Central Government holding analogous posts on regular basis in the parent cadre/department; <b>OR</b> With three years of regular service in the Pay Matrix level 10 <b>OR</b> With five years of regular service in the Pay Matrix level 9 <b>OR</b> With six years of regular service in the Pay Matrix level 8 <b>OR</b> Officers from State/UT Government/Public Sector Undertaking/Autonomous Organization holding regular post in corresponding grades with requisite experience. ii. Four year degree in Engineering or Technology or Master's Degree in Computer Applications from an Institute recognized by Govt. agencies. <b>Desirable :</b> i. Handling ICT/E-governance Projects in Central Government/State Govt./PSU/Autonomous body etc. ii. Handling IT/Telecom/Networking/Data Centre operations related works. iii. Dealing IT procurements/IT inventory management related work. iv. Dealing with planning, execution, O&M nature of works in Technical projects in the field of IT, Software, Telecom etc. v. Handling the work of software development, DATABASE administration, Network/Network Security Administration, Linux administration etc.

3. **Age Limit:** for post mentioned above, the candidate should be below 56 years of age as on the closing date of the application.

4. **Period and other terms and conditions of deputation:**

4.1 The period of deputation shall be of five years. The lending department may relieve an officer for a lesser period as per their own policy/rules, which should not be less than three years in any case.

4.2 The general terms and conditions of services at UIDAI will be governed as per Unique Identification Authority of India (Appointment of Officers and employees) Regulations, 2020 and guidelines of the Central

<sup>1</sup> Officers already holding analogous posts in the parent cadre/department may be given preference.



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1/24435/2023 Government in this regard. The aforesaid regulations are available on the website of UIDAI (www.uidai.gov.in).

4.3 The terms of deputation, including the pay and allowances, except leave shall be governed by the provisions laid down in the Department of Personnel & Training Office Memorandum No. 6/8/2009-Estt. (Pay II) dated 17 June 2010 and other orders/guidelines issued in this regard from time to time. **Leave of an officer on deputation shall be regulated by leave rule of UIDAI.**

4.4 Central Government Employee completing **05 years of service** may also apply for this post.

5. Eligible and willing candidate may apply through proper channel in prescribed format – Annexure I. Cadre authorities/Head of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on deputation immediately on their selection. The applications of only such officers would be considered that are routed through proper channel and are accompanied by following documents:

- i. Application in prescribed proforma – **Annexure I.**
- ii. Cadre Clearance Certificate from the Controlling Authority
- iii. Statement giving detail of Major/Minor penalties, imposed upon the Officer, if any, during the last ten (10) years **Annexure II**
- iv. Vigilance Clearance/Integrity Certificate - **Annexure II**
- v. Photocopies of the ACRs/APARs for the last five (5) years duly attested on each page by an officer not below the level of Under Secretary or equivalent - **Annexure II.**

6. While forwarding the application it may also be verified and certified by the cadre controlling authority that the particulars furnished by the applicant are correct (**Annexure II**).

7. The applications of suitable and eligible officers complete in all respect, in the prescribed format (Annexure-I), along with documents listed in para 5 and 6 above may be forwarded to the **Director (HR), Unique Identification Authority of India (UIDAI), Data Centre, Technology Centre-Office Complex Plot No. 1, Sector-M2, IMT Manesar, (Gurugram) – 122050. The last date for receipt of applications complete in all respect is 11.09.2023.**

8. Candidates who apply for the post will not be allowed to withdraw their candidature subsequently. Since this vacancy is to be filled up on deputation basis, private candidates are not eligible.

9. Applications received after the last date or otherwise found incomplete shall not be entertained.

10. UIDAI reserves the right to withdraw the vacancy circular at any time without assigning any reasons.

(Piyush Chandra Gupta)  
Director (HR)  
Date: 10.07.2023 17:22:02  
Reason: Approved

To,

- i. Director (CS Division), Department of Personnel and Training, Lok Nayak Bhawan, New Delhi – with a request to post the same on DoPT website.
- ii. All Ministries/Departments of the Govt of India with a request to give wide publicity to the vacancy in their Attached and Subordinate offices. Autonomous/Statutory Bodies and PSEs.
- iii. All the State Governments, Administration of Union Territories with a request to give wide publicity to the vacancy in their various Departments/Offices.
- iv. Head of organization; DRDO, Prasar Bharati, ISRO, NIC, Council of Scientific & Industrial Research, TRAI, NHAI, C-DAC, BSNL, MTNL, BBNL with a request to give wide publicity to the vacancy in their Organization.
- v. Indian Banks' Association (IBA): with a request to give wide publicity to the vacancy in all PSU Banks.
- vi. Website of UIDAI/ NCS Portal
- vii. Media Division, UIDAI HQ for publicizing the vacancy in at least two national dailies and Employment News and UIDAI Twitter account.

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Annexure-I

APPLICATION FOR DEPUTATION (FOREIGN SERVICE TERM BASIS) IN  
UIDAI Data Centre, Manesar (Gurugram)

(Last date for receipt of Application: 11.09.2023)

(Since this vacancy is to be filled up on deputation basis, private candidates are not eligible)

1.	Post applied for				
2.	Name of the Candidate (in block letters)			Paste a recent Passport size photograph	
3.	Gender (✓ the appropriate box)	Male		Female	
4.	Date of Birth (DD/MM/ YYYY)				
5.	Date of retirement				
6.	Address for correspondence, mobile number and e-mail id				
7.	Education qualification (Graduation level and above)				
	Examination Passed	Year	Name of University/ Institute	Percentage of marks/ CGPA	Subjects
8(i)	Date of entry in service		Name of organization		Date of initial appointment
8 (ii)	Details of employment in , in chronological order (enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)				
	Organization/ Institution	Post held	From	To	Scale of Pay Nature of duties
9.	Complete office address along with telephone number of the present Employer				
10.	Nature of the present employment (✓ the appropriate box)		Ad-hoc		Temporary
			Quasi-permanent		Permanent
11.	Present grade and date from which held on regular/substantive basis				

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13.	Name of the Service, if belonging to Organised Service of the Central Government		
13.	Whether Educational and other qualifications required for the post are satisfied If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same. If applied for more than one post, desired experience for all such posts may be indicated.		
Qualification/ Experience required		Qualification/ Experience possessed by the officer	
Essential: (i) (ii) (iii)			
Desired: (i) (ii) (iii)			
14.	In case the present employment is held on deputation/ contract basis, please state	Date of initial appointment	
Period of appointment on deputation/contract			
Name of the parent office/organization to which you belong			
15.	Training/Courses attended		
16.	Details of award/ honour/ appreciation		
17.	Additional information, if any, which you would like to furnish in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient		

Date:

Place:

(Signature of the Candidate)

Mobile No. : \_\_\_\_\_

Office Tel.No. : \_\_\_\_\_

Certified that the service particulars given by the applicant have been verified from his/her service records and found to be correct.

Signature with seal of the Competent Authority



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Annexure-II

**To be filled up by the cadre controlling authority**

Office of .....

F.No.....

Date:.....

1. The applicant Shri/Smt./Ms ..... if selected, will be relieved immediately for a period of five years. The lending department may relieve an officer for a lesser period as per their own policy/rules, which should not be less than three years in any case.
2. Certified that the particulars furnished by the officer have been checked from available records and found correct.
3. Certified that the applicant is eligible for the post applied as per conditions mentioned in the circular/advertisement.
4. Integrity of the applicant is certified as 'Beyond Doubt'.
5. No Vigilance case is pending/contemplated against the Officer
6. It is certified that no penalty has been imposed on the applicant during the last 10 years (Alternatively, penalty statement during the last 10 years may be enclosed).
7. Attested photocopies of up-to-date ACRs/APARs for the last 5 years are enclosed. Photocopies of ACRs/APARs have been attested on each page by an officer not below the rank of Under Secretary or equivalent.

Signature.....

Name, Designation & Tele of the forwarding officer

(Office Stamp)

Date:

Place:



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No. A-12013/21/Deputation/MDC/2020-UIDAI  
Ministry of Electronics & Information Technology  
Unique Identification Authority of India (UIDAI)  
HR Division

Bangla Sahib Road, Behind Kali Mandir  
Gole Market, New Delhi – 110001

Dated: 10<sup>th</sup> July, 2023

**CIRCULAR**

**Subject: Inviting application for post of Deputy Director(Tech.) on deputation (Foreign Service term basis) in Unique Identification Authority of India (UIDAI) Data Centre at Manesar(Gurugram).**

Unique Identification Authority of India (UIDAI), invites application for filling up one post of Deputy Director(Technology) on deputation basis (Foreign Service terms) at its Data Centre in Manesar(Gurugram).

2. The application may be furnished in the prescribed *pro forma* and forwarded to **Director (HR), Unique Identification Authority of India (UIDAI), Data Centre, Technology Centre-Office Complex Plot No. 1, Sector-M2, IMT Manesar, (Gurugram) – 122050**. The last date for receipt of applications complete in all respect is **11.09.2023**. Since this vacancy is to be filled up on deputation basis private candidates are not eligible.

3. Application received after the last date or otherwise found incomplete shall not be considered. Further details may be obtained from the website [www.uidai.gov.in](http://www.uidai.gov.in).

**Director (HR)**

स. ए-12013/21/डेपुटेशन/डा सें मानेसर/20- भा.वि.प.प्रा.  
इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय  
भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई)  
मा. सं. अनुभाग

बंगला साहिब रोड  
काली मंदिर के पीछे  
गोल मार्केट, नई दिल्ली-110001  
दिनांक: 10 जुलाई, 2023

परिपत्र

विषय : भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई) के डाटा सेंटर मानेसर, गुरुग्राम में सहायक निदेशक (प्रौद्योगिकी) के पद को प्रतिनियुक्ति के आधार (बाह्य सेवा शर्तों) पर भरने हेतु रिक्ति परिपत्र ।

भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई) के डाटा सेंटर मानेसर, गुरुग्राम में प्रतिनियुक्ति (बाह्य सेवा शर्तों) के आधार पर सहायक निदेशक (प्रौद्योगिकी) के पद के लिए आवेदन आमंत्रित किए जाते हैं ।

2. निर्धारित प्रपत्र में आवेदन, निदेशक (मा. सं.), भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई), डाटा सेंटर, प्रौद्योगिकी केंद्र-कार्यालय परिसर प्लॉट नंबर 1, सेक्टर-एम 2, आईएमटी मानेसर, मानेसर, गुरुग्राम) - 122050 को भेजा जा सकता है । सभी तरह से पूर्ण आवेदन पत्र प्राप्त करने की अंतिम तिथि **11.09.2023** है। चूंकि ये रिक्तियाँ प्रतिनियुक्ति के आधार पर भरी जानी हैं, अतः गैर-सरकारी अभ्यर्थी पात्र नहीं हैं ।

3. आवेदन प्राप्त करने की अंतिम तिथि के बाद या अधूरे पाये गए आवेदन पत्रों पर विचार नहीं किया जाएगा । विस्तृत जानकारी के लिए कृपया हमारी वेबसाइट [www.uidai.gov.in](http://www.uidai.gov.in) देखें ।

निदेशक (मा. सं.)

