

Fwd: Workshop on Cyber Security by ISTM

Shri Dharmendra <csdelhi@nic.in >

Thu, 11 Sep 2025 12:36:50 PM +0530

To "Sh Anil Kumar Singh"<secservices@nic.in>

From: "Institute of Secretariat Training and Management (ISTM)" <istm@nic.in>

To: jsns@ddpmod.gov.in

Sent: Thursday, September 11, 2025 12:23:56 PM

Subject: Workshop on Cyber Security by ISTM



Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : Workshop on Cyber Security

Course Code : W-CS-11

Date : 01 Dec 2025 to 02 Dec 2025

Mode : Offline

For more details, click here for "[COURSE CIRCULAR](#)" and please visit our website at www.istm.gov.in.

Regards

Rizwana Bano

Assistant Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD), Olof Palme Marg,

New Delhi - 110067

--

Regards

O/o The Chief Secretary, Delhi

Fwd: Workshop on Cyber Security by ISTM

Shri Dharmendra <csdelhi@nic.in >

Thu, 11 Sep 2025 12:36:50 PM +0530

To "Sh Anil Kumar Singh"<secservices@nic.in>

From: "Institute of Secretariat Training and Management (ISTM)" <istm@nic.in>

To: jsns@ddpmod.gov.in

Sent: Thursday, September 11, 2025 12:23:56 PM

Subject: Workshop on Cyber Security by ISTM



Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : Workshop on Cyber Security

Course Code : W-CS-11

Date : 01 Dec 2025 to 02 Dec 2025

Mode : Offline

For more details, click here for "[COURSE CIRCULAR](#)" and please visit our website at www.istm.gov.in.

Regards

Rizwana Bano

Assistant Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD), Olof Palme Marg,

New Delhi - 110067

--

Regards

O/o The Chief Secretary, Delhi

Fwd: ToT on e-Content Development by ISTM

Shri Dharmendra <csdelhi@nic.in >

Thu, 11 Sep 2025 4:29:24 PM +0530

To "Sh Anil Kumar Singh"<secservices@nic.in>

From: "Institute of Secretariat Training and Management (ISTM)" <istm@nic.in>

To: jsns@ddpmod.gov.in

Sent: Thursday, September 11, 2025 4:01:23 PM

Subject: ToT on e-Content Development by ISTM



Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : ToT on e-Content Development

Course Code : TOTECD-03

Date : 08 Dec 2025 to 09 Dec 2025

Mode : Offline

For more details, click here for "[COURSE CIRCULAR](#)" and please visit our website at www.istm.gov.in.

Regards

Balaji N

Deputy Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD), Olof Palme Marg,

New Delhi - 110067

--

Regards

O/o The Chief Secretary, Delhi

Fwd: ToT on e-Content Development by ISTM

Shri Dharmendra <csdelhi@nic.in >

Thu, 11 Sep 2025 4:29:24 PM +0530

To "Sh Anil Kumar Singh"<secservices@nic.in>

From: "Institute of Secretariat Training and Management (ISTM)" <istm@nic.in>

To: jsns@ddpmod.gov.in

Sent: Thursday, September 11, 2025 4:01:23 PM

Subject: ToT on e-Content Development by ISTM



Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : ToT on e-Content Development

Course Code : TOTECD-03

Date : 08 Dec 2025 to 09 Dec 2025

Mode : Offline

For more details, click here for "[COURSE CIRCULAR](#)" and please visit our website at www.istm.gov.in.

Regards

Balaji N

Deputy Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD), Olof Palme Marg,

New Delhi - 110067

--

Regards

O/o The Chief Secretary, Delhi

Fwd: Big Data Analytics in Government - Basic by ISTM

Shri Dharmendra <csdelhi@nic.in >

Thu, 11 Sep 2025 4:39:10 PM +0530

To "Sh Anil Kumar Singh"<secservices@nic.in>,"Secretary (IT)"<secyit@nic.in>

From: "Institute of Secretariat Training and Management (ISTM)" <istm@nic.in>

To: jsns@ddpmod.gov.in

Sent: Thursday, September 11, 2025 4:12:05 PM

Subject: Big Data Analytics in Government - Basic by ISTM



Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : Big Data Analytics in Government - Basic

Course Code : BDAB-10

Date : 22 Dec 2025 to 24 Dec 2025

Mode : Offline

For more details, click here for "[COURSE CIRCULAR](#)" and please visit our website at www.istm.gov.in.

Regards

Balaji N

Deputy Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD), Olof Palme Marg,

New Delhi - 110067

--

Regards

O/o The Chief Secretary, Delhi

Fwd: Capacity Building of the Head of the Office in Administrative, Vigilance and Financial Matters by ISTM

Shri Dharmendra <csdelhi@nic.in>

Mon, 15 Sep 2025 12:26:38 PM +0530

To "Sh Anil Kumar Singh"<secservices@nic.in>

From: "Institute of Secretariat Training and Management (ISTM)" <istm@nic.in>

To: jsns@ddpmod.gov.in

Sent: Monday, September 15, 2025 11:20:00 AM

Subject: Capacity Building of the Head of the Office in Administrative, Vigilance and Financial Matters by ISTM



Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name :	Capacity Building of the Head of the Office in Administrative, Vigilance and Financial Matters
Course Code :	CBHOAVFM-03
Date :	13 Oct 2025 to 15 Oct 2025
Mode :	Offline

For more details, click here for "[COURSE CIRCULAR](#)" and please visit our website at www.istm.gov.in.

Regards

Bhagaban Padhy

Deputy Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD), Olof Palme Marg,

New Delhi - 110067

--

Regards

O/o The Chief Secretary, Delhi

Fwd: Two Days Workshop on Data Analytics using MS-Excel by ISTM from 15th December to 16 December, 2025

Shri Dharmendra <csdelhi@nic.in>

Mon, 15 Sep 2025 4:22:14 PM +0530

To "Sh Anil Kumar Singh"<secservices@nic.in>

From: "Institute of Secretariat Training and Management (ISTM)" <istm@nic.in>

To: jsns@ddpmod.gov.in

Sent: Monday, September 15, 2025 3:11:43 PM

Subject: Two Days Workshop on Data Analytics using MS-Excel by ISTM from 15th December to 16 December, 2025



Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : Data Analytics using MS-Excel

Course Code : DA-Ex-11

Date : 15 Dec 2025 to 16 Dec 2025

Mode : Offline

For more details, click here for "[COURSE CIRCULAR](#)" and please visit our website at www.istm.gov.in.

Regards

Priyanka Dhull

Deputy Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD), Olof Palme Marg,

New Delhi - 110067

--

Regards
O/o The Chief Secretary, Delhi

Fwd: Workshop on Financial Management in Government2l8zw8**Shri Dharmendra** <csdelhi@nic.in >

Tue, 16 Sep 2025 12:45:01 PM +0530

To "ACS Finance & Planning"<psfin@nic.in>,"Sh Anil Kumar Singh"
<secservices@nic.in>

From: "Institute of Secretariat Training and Management (ISTM)" <istm@nic.in>**To:** jsns@ddpmod.gov.in**Sent:** Tuesday, September 16, 2025 12:36:44 PM**Subject:** Workshop on Financial Management in Government2l8zw8

Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : Workshop on Financial Management in Government

Course Code : WFM-14

Date : 01 Dec 2025 to 03 Dec 2025

Mode : Offline

For more details, click here for "[COURSE CIRCULAR](#)" and please visit our website at www.istm.gov.in.

Regards

Deepak Kumar Bist

Joint Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD), Olof Palme Marg,

New Delhi - 110067

--

Regards

O/o The Chief Secretary, Delhi