

NEW DELHI MUNICIPAL COUNCIL PALIKA
KENDRA, NEW DELHI
HEALTH ESTABLISHMENT-II



VACANCY CIRCULAR

To,

1. The Secretary, Ministry of Home Affairs, North Block New Delhi-110001.
2. The Secretary, Department of Personnel & Training, Government of India North Block New Delhi-110001.
3. The Secretary, Ministry of Health and Family Welfare, Nirman Bhawan, New Delhi
4. The Secretary (Services), Govt. of NCT of Delhi, New Delhi.

Subject: Filling up of one post of Director (MS) on deputation in New Delhi Municipal Council (NDMC).

Sir/Madam,

The New Delhi Municipal Council intends to fill up 01 post of **Director (MS)** in the level-14 of pay Matrix (Rs. 144200-218200) (Group-A) as per 7th CPC pay matrix on deputation basis, initially for a period of three years on usual terms & conditions from amongst the officers holding the analogous post on regular basis under the Central Govt, an State Govt./UTs, having completed the probation period satisfactory and possessing the following qualification:-

Specialist Doctors under the Central/ State Govts/ Union territories:

- (a) (i) holding analogous post on regular basis in the parent cadre/department or
- (ii) with three years service in the grade rendered after appointment thereto on a regular basis in posts in pay band -4 of pay scale of Rs. 37400-67000 plus grade pay of Rs. 8700 or equivalent (Level-13/Level-13-A as per 7th CPC pay matrix) in the parent cadre/ department
- (b) Possessing the following educational qualifications and experience:

Essential :-

- (i) MD/MS/Post Graduate Degree in any branch of Medical Sciences.

Desirable:-

Diploma/Degree in Hospital administration or experience of two years Hospital Administration.

2. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/deptt. of the Central Govt, shall ordinarily not exceed five years. The maximum age limit for appointment by deputation shall not be exceeding 58 years as on the closing date of receipt of applications.

3. The circular along with the Proforma (Annexure-1) may also be downloaded from the NDMC website : www.ndmc.gov.in.

4. Applications along with Curriculum Vitae of the candidates and attested copies of their qualifications and experience certificates, APARs for last 5 years, Vigilance/integrity certificate and cadre clearance must reach through proper channel in the Office of Director (Personnel) Room No. 5001, 5th Floor, NDMC, Palika Kendra, Sansad Marg, New Delhi latest by **20th January, 2025**. The envelope containing application should be superscripted 'APPLICATION FOR THE POST OF Director (MS)'.

Sp. Secy (SI)

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5. Applications received after the closing date or without any of the aforesaid documents or otherwise found incomplete or not in the prescribed proforma are liable to be rejected.

Signed by

Satish Kumar

Date: 26-12-2024 17:10:52

(Satish Kumar)
Joint Director (Health)

Copy to:-

1. Dir. (IT):- with request to upload the same on NDMC website.
2. PS to Chairman, NDMC:- for information.
3. PA to Secretary, NDMC:- for information.
4. PA to OSD (Personnel)