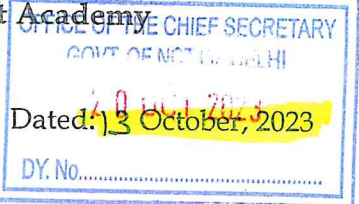


Government of India

Ministry of Environment, Forests & Climate Change

Office of the Director, Indira Gandhi National Forest Academy

P.O. - New Forest, Dehradun-248006 (UK)

Vacancy Circular

Sub: Filling up of one post of PT & Sports Officer (Group "B", Gazetted, Non- Ministerial) on deputation basis including Short- term contract) in Indira Gandhi National Forest Academy, Dehradun.

Sir,

I am directed to say that it is proposed to fill up one post of PT & Sports Officer (Group B, Gazetted, Non- Ministerial) Level-07 (Pre-revised PB-2, 9300-34800+ Grade Pay-4600) in Indira Gandhi National Forest Academy, Dehradun on deputation basis (including Short-term contract).

2. The essential qualification, experience etc required for the post are given in Annexure-I
3. The incumbents of the post are required to undertake full time PT & Sports and other allied activities for the Probationers of Indian Forest Service.
4. The period of deputation, including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department shall ordinarily not exceed 3 years.
5. The deputation (duty) allowance will be regulated in terms of the prevailing orders/rules.
6. It is requested that applications for the above posts in the enclosed proforma (Annexure-II) along-with photocopies of complete and up to date ACR/APAR Dossiers of the last five years (duly certified by the Head of Office on each page) of the eligible and willing officers, who can be spared in the event of their selection, may please be sent to the undersigned in triplicate, within 30 days from the date of publication of this short circular in the 'Employment News'. Applications without attested photocopies of the ACRs/APARs or otherwise found incomplete and received after the last date will not be considered. Candidates applying for the post will not be allowed to withdraw their names later.
7. While forwarding the applications, it may please be confirmed that information furnished by the applicant is true and that no disciplinary/vigilance case is either pending or contemplated against the applicant. Integrity of the officer should also be certified. The application must be accompanied by the following documents: -

1. Photocopies of ACARs/APARs of last five years duly certified by the Head of Office.
2. Certificate of Vigilance Clearance.
3. Certificate of Integrity Certificate.
4. Certificate of Major/Minor penalties statement imposed during the last ten years.
5. Certificate of Educational Qualifications and Experience.

The Vacancy circular and annexures are also available on the website www.ignfa.gov.in of this Academy.

Encl: As above

Yours faithfully,

Associate Professor (Admin.)
Indira Gandhi National Forest Academy

12/11/21
5. Qualification : Essential

- A. (i) A degree from a recognized University;
(ii) Diploma in Physical Education from a recognized University/ Institution;
(iii) Two years experience in imparting physical education in a recognized Institution.

Or

- B. (i) A degree in physical education from a recognized University/Institution;
(ii) Two years experience in imparting physical education in a recognized Institution.

Note 1: Qualifications are relaxable at the discretion of the Union Public Service Commission, (for reasons to be recorded in writing) in case of candidates otherwise well qualified.


Note 2: The qualification regarding experience is relaxable at the discretion of the Union Public Service Commission, for reasons to be recorded in writing, in the case of candidates belonging to the Scheduled Caste or the Scheduled Tribes, if at any stage of selection, the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the posts reserved for them.

6. Age limit : The maximum age limit for Deputation shall be not exceeding 56 years as on the closing date of receipt of applications.
7. Period of Deputation : The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not to exceed three years.
8. Place of Posting : Dehradun.

Note: It is requested that applications for the above posts in the enclosed proforma (Annexure-II) along-with photocopies of complete and up to date ACR/APAR Dossiers of the last five years (duly certified by the Head of Office on each page) of the eligible and willing officers, who can be spared in the event of their selection, may please be sent to the undersigned in triplicate, within 30 days from the date of publication of this short circular in the 'Employment News'. Applications without attested photocopies of the ACRs/APARs or otherwise found incomplete and received after the last date will not be considered. Candidates applying for the post will not be allowed to withdraw their names later.

While forwarding the applications, it may please be confirmed that information furnished by the applicant is true and that no disciplinary/vigilance case is either pending or contemplated against the applicant. Integrity of the officer should also be certified. The application must be accompanied by the following documents: -

1. Photocopies of ACARs/APARs of last five years duly certified by the Head of Office.
2. Certificate of Vigilance Clearance.
3. Certificate of Integrity Certificate.
4. Certificate of Major/Minor penalties statement imposed during the last ten years.
5. Certificate of Educational Qualifications.


Associate Professor (Admin)
Indira Gandhi National Forest Academy

BIO-DATA PROFORMA

1. Name and Address in Block Letters _____
2. Date of Birth _____
3. Date of retirement under Central/State Government rules _____
4. Educational Qualifications _____
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules. state the authority for the same)

| | Qualifications/Experience required | Qualifications/Experience possessed by the officers |
|------------------|---|---|
| Essential (1) | <p>A. (i) A degree from a recognized University; (ii) Diploma in Physical Education from a recognized University/ Institution; (iii) Two years experience in imparting physical education in a recognized Institution.</p> <p style="text-align: center;">Or</p> <p>B. (i) A degree in physical education from a recognized University/Institution; (ii) Two years experience in imparting physical education in a recognized Institution.</p> | |

6. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post. _____
7. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient

| Office/Instt./ Orgn. | Post held | From | To | Scale of pay and basic pay (*) therein | Nature of duties |
|----------------------|-----------|------|----|--|------------------|
| | | | | | |
| | | | | | |
| | | | | | |

* Basic pay in the post being held on regular basis

8. Nature of present employment. i.e. ad hoc or temporary or permanent _____

- 119/C
9. In case the present employment is held on deputation/contract basis, please state-
- (a) The date of initial appointment _____
- (b) Period of appointment on deputation/contract _____
- (c) Name of the parent office/organization to which you belong _____
10. Date of return from the last ex-cadre post, if any. _____
11. Additional details about present employment:
Please state whether working under-
- (a) Central Government
- (b) State Government
- (c) Autonomous Organizations
- (d) Government Undertakings
- (e) Universities/Colleges
12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale _____
13. Total emoluments per month now drawn _____
14. Additional information. if any, which you would like to mention in support of your suitability for the post, enclose a separate sheet, if the space is insufficient _____
15. Whether belong to SC/ST/OBC _____
16. Remarks _____

Signature of the candidate

Address.....

Telephone No.....

Email Address.....

**CERTIFICATE TO BE FURNISHED BY THE EMPLOYER/HEAD OF OFFICE /
FORWARDING AUTHORITY.**

Certified that the particulars furnished by Sh./Smt./Km.....are correct and he/she possesses educational qualification and experience mentioned in the vacancy circular

Also certified that:

- (i) There is no vigilance case pending/contemplated against him/her
- (ii) His/her complete ACR Dossier/ACRs for the last five years duly attested (on each page) are enclosed.
- (iii) His/her integrity is beyond doubt.
- (iv) No major/minor penalties have been imposed in the last 10 years (strike out whichever is not applicable).
- (v) Specific cadre clearance certificate from his/her parent office is enclosed.

Signature.....

Name and Department with Office Seal

Phone No. _____

Fax No. _____