From: Shri Naresh Kumar <csdelhi@nic.in>

Subject: Fwd: filling up one post of stenographer

To: Sh Anil Kumar Singh < secservices@nic.in>



Wed, May 01, 2024 02:36 PM

---- Forwarded Message ----

From: director@ansi.gov.in
To: "Chief Secretary Andamans" <cs-andaman@nic.in>, "Dr K. S. Jawahar Reddy, IAS" <cs@ap.gov.in>,
"Dharmendra" <cs-arunachal@nic.in>, "Dr. Ravi Kota" <cs-assam@nic.in>, "Chief Secretary, Bihar"
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chiefsecretary@gujarat.gov.in, "Sh. T.V.S.N Prasad, IAS" <cs@hry.nic.in>, "Prabodh Saxena" <cshp@nic.in>, "cs-jandk" <cs-jandk@nic.in>, "L.Khiangte, IAS" <cs-jharkhand@nic.in>,
cs@karnataka.gov.in, "DR VENU V IAS" <chiefsecy@kerala.gov.in>, "Veera Rana" <cs@mp.nic.in>,
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Alam, Chief Secretary Nagaland" <csngl@nic.in>, "Shri Pradeep Kumar Jena" <csori@nic.in>, csori@nic.in, "Dr Sharat Chauhan, I.A.S , Chief Secretary to Government, Government of Puducherry"
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SECRETARY OFFCE GOVT OF UP" <csup@nic.in>, "chief secretary" <cs-uttarakhand@nic.in>,
Cc: umeshkolkatahq@gmail.com, "B P Gopalika" <cs-westbengal@nic.in>
Cc: umeshkolkatahq@gmail.com, sankarchatterjee2003@yahoo.co.in
Sent: Wednesday, May 1, 2024 12:55:53 PM
Subject: Fwd: filling up one post of stenographer

Sir/Madam

Kindly find enclosed an advertisement for filling up of one post of Stenographer, Gr-II on Deputation in the Office of Anthropological Survey of India, Ministry of Culture, Government of India for necessary action at your end.

Dr. Umesh Kumar Head of Office

--Regards

O/o The Chief Secretary, Delhi

FILLING UP ONE POST OF STENOGRAPHER GR II391.pdf

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No. 2-179/2022/Estt. Anthropological Survey of India Ministry of Culture

E.N-7-9, Sector-V, Salt Lake City, KOLKATA-700 091

Subject:

Filling up one post of Stenographer, Grade-II, General Central; Service, Group-C (Ministerial) (Non-Gazetted) in the PB-2 (Rs. 9300 – 34800) with Grade Pay Rs. 4200/-(pre-revised) corresponding LEVEL-6 as per 7th CPC by transfer/transfer on deputation (including short term contract) basis in the Anthropological Survey of India-regarding.

Application is invited for appointment to the 01 (one) post of Stenographer Grade-II, General Central; Service, Group-C, (Ministerial) (Non-Gazetted) in the PB-2 (Rs. 9300-34800/-) with Grade Pay Rs.4200/- (pre-revised) corresponding LEVEL-6 as per 7th CPC in the Anthropological Survey of India, Kolkataa Sub-ordinate office under Ministry of Culture on Transfer/ Transfer on deputation (including short-term contract) basis from the officials holding analogous post in the Central Government / autonomous Organizations.

Period of deputation ordinarily does not exceed 3 years. The maximum age limit for appointment by transfer on deputation shall not be exceeding 56 years as on the closing date of receipt of applications. Initially place of posting will be Central Regional Centre of this Survey at Nagpur.

Complete Bio-Data in the given Proforma (Annexure-II) along with the complete and up-to-date APAR for the last five years duly attested on each page, along with their cadre clearance, vigilance clearance, integrity certificate and a statement of major/minor penalties imposed, if any, during the last ten years, kindly be forwarded through proper channel to the Director, Anthropological Survey of India, Government of India, Ministry of Culture, E.N-7-9, Sector-V, Salt Lake City, Kolkata-700 091 within sixty days' time from the date of publication of this advertisement in the "Employment News", within received after the last date or otherwise found incomplete will not be considered and will stand rejected.

The candidate selected for appointment will be required to join immediately. The candidate once nominated will not be permitted to withdraw on his/her own.

(AMIT KUMAR GHOSH) HEAD OF OFFICE

कार्यालय अध्यक्ष
Head of Office
भारतीय मानविज्ञान सर्वेक्षण
Anthropological Survey of India
धारत सरकार/Govt. of India
इ एन 79, सेक्टर-V साल लंक सिटी
EN 79, Sector-V, Salf Lake City
कोलकाता-700 091
Kolkata-700 091

ANNEXURE-II

BIO-DATA /CURRICULUM VITAE PROFORMA

1. Name and Address	
(in Block Letters)	200 - 100 -
1(A) Applied for the post of	
2. Date of Birth (in Christian era)	
3. i) Date of entry into service	
ii) Date of retirement under	
Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other	
qualifications required for the post are	. 日本中国共享中国国际的公司的特别是国际人员的企业。
satisfied (if any qualification has been	。
treated as equivalent to the one	A Company of the second
prescribed in the Rules, state the	
authority for the same)	Qualifications/experience possessed by the officer
Qualifications/Experience required as	Qualifications/ experience possessed by the office
mentioned in the	
advertisement/vacancy circular	P. did
Essential	Essential
A) Qualification	A) Qualification
B) Experience	B) Experience
Desirable	Desirable
A) Qualification	A) Qualification
B) Experience	B) Experience
5.1 Note: This column needs to be amplif	ied to indicate Essential and Desirable Qualifications as
mantioned in the RRs by the Administrat	ive Ministry/ Department/ Office at the time of its
	a amnioument ivews
5.2 Note: In the case of Degree and Post C	Fraduate Qualifications Elective, main subjects and subjects
subjects may be indicated by the candida	te.
6. Please state clearly whether in the	
light of entries made by you above, you	
meet the requisite Essential	
Qualifications and work experience of	
	Librianus confirming the
6.1 Note: Borrowing Departments are to	provide their specific comments/views confirming the
relevant Essential Qualification/Work ex	sperience possessed by the Candidate (as indicated in the Bio-
7. Details of Employment, in chronologic	al order. Enclose a separate sheet duly authenticated by your
signature, if the space below is insufficie	nt.

Office/Institution	Post held on regular basis	From	То	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in details) Highlighting experience required for the post applied for

uasto

8. Nature of present emplo	yment i.e. /	Adhoc or			
Temporary or Quasi-Perm	anent or Pe	rmanent			
9. In case the present empl					
deputation/contract basis					
a) The date of initial appointment	b) Period of appointment on deputation/contract		office/org which the belongs	of the parent ganization to applicant	d) Name of the post and Pay of the post held in substantive capacity in the parent organization
9.1 Note: In case of Officer	already on	deputation, th	ne applications	of such office	rs should be
forwarded by the parent of Integrity certificate 9.2 Note: Information und holding a post on deputation cadre/organization	adre/depar er Column (ion outside	tment along w 9(c) & (d) abov the cadre/orga	vith Cadre Clea ve must be give	irance, Vigilar en in all cases	where a person is
10. If any post held on Dep	outation in t	the past by			
the applicant, date of retur	rn from the	last			
deputation and other deta	ils				
11 Additional details abo	ve present				
employment:					Algorithms and the second
Please state whether work	ing under (indicate the			out there is a first of the
name of your employer ag	gainst the re	levant			
column)					
 a) Central Government 					
b) State Government					
c) Autonomous Orga					ANSAN HAYE II.
d) Government Unde	ertaking				where you have a
e) Universities					Property of
f) Others					
12. Please state whether yo	ou are work	ing in the			at part to the second
same Department and are	in the feede	er grade or			he We controlled
feeder to feeder grade.					
13. Are you in Revised Sca	ale of Pay? I	f yes, give			legal (all anno)
the date form which the re	evision took	place and			
also indicate he pre-revise	d scale.	A			
14. Total emoluments per		drawn	Maria de la companya	•	
Basic Pay in the PB	Pay in the PB Grade Pay		Total Emolun	nents	
					Marian Salah
15. In case the applicant be	elongs to an	Organization	which is not fo	ollowing the C	Central Government
Pay-scales, the latest salary	v slip issued	by the Organ	ization showin	ng the following	ng details may be
enclosed	,				
Basic Pay with Scale of Pa	v and De	earness Pay/in	terim	Total Em	oluments
rate of increment	relief/other Allow				
Tate of increment		ith break up d		NO A LONG.	endran
				Dr. January	, 1 % %
				- 1 ms p	
16.A. Additional informa	tion, if any,	relevant to			
the post you applied for ir	support of	your			
suitability for the post				Maria Later	

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This among other things may provide aformation with regard to (i) additional cademic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy. Circular/ Advertisement Note: Enclose a separate sheet, if the space is	
nsufficient) 6.B. Achievements: The candidates are requested to indicate information with regard to (i) Research publications and reports and special	
projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organization (v) any research/innovative measure involving official recognition (vi) any other information (Note: Enclose a separate sheet if the space is	
insufficient) 17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis# (Officers under Central/State Government are only eligible for "Absorption" Candidates or non-Government Organizations are eligible only for	
# (The option of 'STC/Absorption/Reemployment are available only if the vacancy circular specially mentioned recruitment by STC or Absorption of Re-employment 18. Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of time of selection for the post. The information/details provided by me are correct and true to the best of the work of the post. The information of the post of the post of the post of the post of the post. The information of the post of

D	at	e	d	:

(Signature of the candidate)

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Certification by employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He /She possess educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected he/she will be relieved immediately.

2. Also certified that:-

- There is no vigilance or disciplinary case pending/contemplated against (i) Shri/Smt....
- His/Her integrity is certified. (ii)
- His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly (iii) attested by an officer of the rank of Under Secretary or the Govt. of India or above are enclosed.
- No major/minor penalty has been imposed on him/her during the last 10 years or a list of (iv) major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigned (Employer/Cadre Controlling Authority with Seal)

No. 2-179/2022/Estt.

Copy forwarded to:

- (1) The Under Secretary, Ministry of Culture, A&A Section, New Delhi.
- (2) The Secretary, Department of Agriculture Research & Education, Ministry of Agriculture, Room No. 107, Krishi Bhawan, New Delhi- 110001.
- (3) The Secretary, Department of Chemicals & Petrochemicals, Ministry of Chemicals and Fertilizers, A-Wing Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi- 110001
- (4) The Secretary, Ministry of Civil Aviation, Rajiv Gandhi Bhawan, Safdarjung Airport, New Delhi-
- (5) The Secretary, Department of Industrial Policy & Promotion, Ministry of Commerce & industry, Udyog
- (6) The Secretary, Ministry of Coal, A-Wing, Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-
- (7) The Secretary, Department of Telecommunications, Ministry of Communications & Information Technology, Sanchar Bhawan, Rafi Marg, New Delhi -110001
- (8) The Secretary, Department of Posts, Ministry of Communications & Information Technology, Dak Bhawan, Sansad Marg, New Delhi -110001
- (9) The Secretary, Department of Food and Public Distribution, Ministry of Consumer Affairs Food & Public Distribution, Room no. 169 Krishi Bhawan, New Delhi -110001
- (10) The Secretary, Ministry of Corporate Affairs, A- wing Shastri Bhawan, Dr. Rajendra Prasad Road, New
- (11) The secretary Department of Defence, Ministry of Defence, 101 South Block, New Delhi -110001
- (12) The Secretary Ministry of Development of North Eastern Region, Vigyan Bhawan Annexe, Maulana Azad Road, New Delhi- 110011
- (13) The Secretary, Ministry of Disinvestment, Room No. 407, 4th Floor Block No. 12 DGO Complex Lodi Road, New Delhi- 110003
- (14) The Secretary, Ministry of Drinking Water & Sanitation, C- Wing Paryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi-110003
- (15) The Secretary, Ministry of Earth Sciences, Mahasagar Bhawan, Block- 12, CGO Complex, Lodhi Road,
- (16) The Secretary, Ministry of Environment, Forest & Climate Change, Paryavaran Bhawan, CGO Comples, Lodhi Road, New Delhi-110003
- (17) The Secretary, Ministry of External Affairs, South Block, New Delhi-110011
- (18) The Secretary, Ministry of Finance, 3rd Floor Jeevan Deep Building, Sansad Marg, New Delhi-110011
- (19) The Secretary, Ministry of Food Processing Industries, Panchsheel Bhawan, August Kranti Marg, New
- (20) The Secretary, Ministry of Health & Family Welfare, C- Wing Nirman Bhawan, New Delhi-110001
- (21) The Secretary, Ministry of Heavy Industries & Public Enterprises, Udyog Bhawan, New Delhi-110001
- (22) The Secretary, Ministry of Home Affairs, Room no. 114, North Block, New Delhi-110001
- (23) The Secretary, Ministry of Housing & Urban Poverty Alleviation, Nirman Bhawan, Maulana Azad Road, New Delhi-110001
- (24) The Secretary, Min8istry of Human Resource Development, C- Wing Shastri Bhawan, Dr. Rajendra Prashad Road, New Delhi-110001
- (25) The Secretary, Ministry of Information & Broadcasting, Shastri Bhawan, Dr. Rajendre Prasad Road,
- (26) The Secretary, Department of Justice, Ministry of Law and Justice, A- Wing Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi- 110001

- (27) The Secretary, Ministry of Mines, C- Wing Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001
- (28) The Secretary, Ministry of Micro Small & Medium Enterprises, Udyog Bhawan, Rafi Marg New Delhi-110011
- (29) The Secretary, Ministry of Minority Affairs, 11th Floor Paryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi-110003
- (30) The Secretary, Ministry of New & renewable Energy, Block No. 14 CGO Complex; Lodhi Road, New Delhi-110003
- (31) The Secretary, Ministry of Overseas Indian Affairs, Akbar Bhawan, Chankyapuri, New Delhi-110021
- (32) The Secretary, Ministry of Panchayati Raj, Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001
- (33) The Secretary, Ministry of Parliamentary Affairs, Parliament House, Sansad Marg, New Delhi-110001
- (34) The Secretary , Ministry of Personnel, Public Grievances & Pension, Department of Personnel & Training, North Block, New Delhi-110001
- (35) The Secretary, Ministry of Petroleum & Natural Gas, A- Wing Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001
- (36) The Secretary, Ministry of Power, Shram Shakti Bhawan, Rafi Marg, New Delhi-110001
- (37) The Secretary, Ministry of Rural Development, Krishi Bhawan, Dr. Rajendra Prasad Road New Delhi-110001
- (38) The Secretary, Ministry of Science and Technology, Technology Bhawan, New Mehrauli Road, New Delhi-110016
- (39) The Secretary, Ministry of Science and Technology, Department of Biotechnology, 7th Floor, Block -2 CGO Complex, Lodhi Road, New Delhi-110003
- (40) The Secretary, Ministry of Skill Development & Entrepreneurship, 2nd Floor Shivaji Stadium Annexe, Shaheed Bhagat Singh Marg, Near Connaught Place, New Delhi-110001
- (41) The Secretary, Ministry of Social Justice & Empowerment, C-Wing Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001
- (42) The Secretary, Ministry of Statistics and Programme Implementation, sardar Patel Bhawan, Sansad Marg, New Delhi-110001
- (43) The Secretary, Ministry of Steel, Udyog Bhawan, Dr. Maulana Azad Road, New Delhi-110001
- (44) The Secretary, Ministry of Textiles, Udyog Bhawan, Dr. Maulana Azad Road, New Delhi-110001
- (45) The Secretary, Ministry of Tourism, Transport Bhawan, Sansad Marg, New Delhi-110001
- (46) The Secretary, Ministry of Tribal Affairs, Room 738 Shastri Bhawan A-Wing, New Delhi-110001
- (47) The Secretary, Ministry of Urban Development, Nirman Bhawan D- Wing, Dr. Maulana Azad Road, New Delhi-110001
- (48) The Secretary, Ministry of Water Resources, River Development and Ganga Rejuvenation, Room No. 412 Shram Shakti Bhawan, Rafi Marg, New Delhi-110001
- (49) The Secretary, Ministry of Women and Child Development, Shastri Bhawan A Wing, Dr. Rajendra Prashad Road, New Delhi-110001
- (50) The Secretary, Ministry of Youth Affairs and Sports, C- Wing Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001
- (51) Chairman, Central Board of Direct Taxes, North Block, New Delhi-110001
- (52) Chief Secretary, Government of Arunachal Pradesh, Secretariat, Itanagar-791111.
- (53) Chief Secretary, Government of Assam Secretariat Block -C 3rd Floor, Dispur, Guwahati-781006
- (54) Chief Secretary, Government of Bihar, Old Secretariat, Rajbansi Nagar, Patna, Bihar -800015
- (55) Chief Secretary, Government of Chattishgarh DKS Bhavan Mantralay Raipur-492001
- (56) Chief Secretary, Government of Goa, Secretariat, Porvorim, Goa- 403001
- (57) Chief Secretary, Government of Gujrat, Block no.1, 3rd Floor, New Sachivalaya Complex, Gandhi Nagar-382010

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- (58) Chief Secretary, Government of Haryana, Secretariat, Chandigarh -160001
- (59) Chief Secretary, Government of Himachal Pradesh Secretariat Shimla -171001
- (60) Chief Secretary, Government of Andhra Pradesh Secretariat Hyderabad-500022
- (61) Chief Secretary, Government of Jammu & Kashmir, Civil Secretariat, Srihagar-190001
- (62) Chief Secretary, Government of Jharkhand, Secretariat, Ranchi -834001
- (63) Chief Secretary, Government of Karnataka 3rd Floor, Vidhan Sabha Secretariat, Bangalore-560001
- (64) Chief Secretary, Government of Kerala Secretariat Thiruvanthapuram -695001
- (65) Chief Secretary, Government of Maharastra, 5th Floor Main Building Mantralaya, Mumbai-400032
- (66) Chief Secretary, Government of Madhya Pradesh, Vallabh Bhawan Mantralaya, Bhopal-462003
- (67) Chief Secretary, Government of Manipur, Room No. 171, South Block Secretariat, Imphal -795001
- (68) Chief Secretary, Government of Meghalaya, Main Secretariat Building, Shillong-793001
- (69) Chief Secretary, Government of Mizoram, Civil Secretariat Block -C, Aizawl-796001
- (70) Chief Secretary, Government of Nagaland Secretariat Kohima-797001
- (71) Chief Secretary, Government of NCT of Delhi, New Secretariat Building, I.P. Estate, New Delhi-110002
- (72) Chief Secretary, Government of Odisha Secretariat, Bhubaneswar-751001
- (73) Chief Secretary, Government of Puducherry, Secretariat 1, Beach Road, Puducherry-605001
- (74) Chief Secretary, Government of Punjab, Punjab Civil Secretariat, Chandigarn-160001
- (75) Chief Secretary, Government of Rajasthan Secretariat, Jaipur-302005
- (76) Chief Secretary, Government of Sikkim, Gangtok -737101
- (77) Chief Secretary, Government of Tamil Nadu Secretariat, Chennai -600009
- (78) Chief Secretary, Government of Telangana Secretariat, Hyderabad -500022
- (79) Chief Secretary, Government of Tripura, Civil Secretariat, Agartala -799001
- (80) Chief Secretary, Government of Uttar Pradesh, Lal Bahadur Shastri Bhawan, UP Secretariat, Lucknow 226001
- (81) Chief Secretary, Government of Uttarakhand Secretariat, 4B Subhash Road, Dehradun -248001
- (82) Chief Secretary, Government of West Bengal, Writers Building, Kolkata-700001
- (83) Chief Secretary, Government of U.T. Of Andaman & Nicobar Islands, Secretariat Port Blair, Andaman 744101
- (84) Adviser to Administrator. U.T. of Chandigarh Secretariat, Sector 9 Chandigarh-160001.
- (85) Administrator Union Territory, Dadra & Nagar Haveli Secretariat, Silvassa -3962305
- (86) Administrator U.T, Daman & Diu Secretariat, Moti, Daman-396220
- (87) Administrator U.T, Lakshadweep Secretariat, Lakshadweep House, Kavaratti-682555
- (88) The Chairman, Kolkata Port Trust, 15 Strand Road, Kolkata -70001 West Bengal
- (89) The Chairman, Chennai Port Trust, 1 Rajaji Selai, Chennai- 600001
- (90) The Chairman, Jawaharlal Nehru Port Trust, Admn. Building, Sheva Uran, Navi Mumbai
- (91) The Chairman, Kandala Port Trust, Sector -8 Gandhidham, Gujrat -370201
- (92) The Chairman, MormugoaSada Vasco da Gama Goa -403804
- (93) The Chairman, Mumbai Port Trust, Port House, Shoorji Vallabhadas Marg, Mumbai -400001
- (94) The Chairman, New Mangalore Port Trust, Near Panambur Beach, Panambur Mangaluru, Karnataka 575006
- (95) The Chairman, Paradip Port Trust, Paradip Port -754142 Odisha.
- (96) The Chairman, VOC Port Trust, Tuticorin _628004 Tamil Nadu.
- (97) The Chairman, Visakhapatman Port Trust, Police Colony Road, Nearby Children's Park Srinivasa Nagar, Madhavadhara, Visakhapatnam, Andhra Pradesh -530008.
- (98) The Chairman, Cochin Port Trust, Willingdon Island, Cochin -682009
- (99) The Chairman, Gujrat Maritime Board, Sector 10A, Gandhinagar, Gujrat -382010
- (100) The Shipping Corporation of India, 5th Floor Shipping House, 245 Madame Cama Road,

- Mumbai -440021
- (101) The Chairman, Directorate General of Shipping, 9th Floor Beta Building, i-Think Techno Campus, Kanjurmarg, East Mumbai -400042
- (102) The Chairman, Minor Port Survey Organization (MPSO), 2nd Floor, KendriyaSadan, Sector -10 CBD Belapur, Navi Mumbai -400614.
- (103) The Director General, Council of Scientific and Industrial Research (CSIR) Anusandhan Bhawan, 2 Rafi Marg, New Delhi-110001.
- (104) The Chairman, National Institute of Ocean Technology Velacherry- Tambaram Main Road, Narayanpuram, Palikarani, Chennai -601100 Tamil Nadu.
- (105) The Chairman, Central Institute of Costal Engineering, Abshot Layout, Vasnth Nagar, Bengaluru- 560051 Karnataka.

(107) Shri Santosh Kumar Pathak, DPA, Anthropological Survey of India, Kolkata with the request to place the vacancy circular in the Survey's website.

(AMIT KUMAR GHOSH) HEAD OF OFFICE

कार्यात्त्य अध्यक्ष Head of Office भारतीय मानविज्ञान सर्वेक्षण Anthropological Survey of India भारत सरकार/Govt. of India इ एन 79, सेक्टर-V साल्ट लेक सिटी EN 79, Sector-V. Salt Lake City चीलकाता-700 091 Kelkata-700 091