

Request for Nomination for Residential Training Programme on "Advance Course on Right to Information Act, 2005 and Modern Office Management" at Goa during 23rd-27th December, 2024

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From : S PSingh <ab.group@npcindia.gov.in>

Tue, Oct 01, 2024 05:00 PM

Subject : Request for Nomination for Residential Training Programme on "Advance Course on Right to Information Act, 2005 and Modern Office Management" at Goa during 23rd-27th December, 2024

2 attachments

To : CSC North west railway <csc@nwr.railnet.gov.in>, CSCRPF SECR <csc@secr.railnet.gov.in>, PCSC SER <csc@ser.railnet.gov.in>, SWR Hubli <csc@swr.railnet.gov.in>, csc src <csc_src@yahoo.co.in>, cscacell@gmail.com, cscbose@isro.gov.in, CSC ETDC Customer Service Cell Hyderabad <cscetdchyd@stqc.gov.in>, cscmd@seclhq.com, csd@aquapumps.com, Shri Dharmendra <csdelhi@nic.in>, csdubey@gmail.com, CSE NCR <cse@ncr.railnet.gov.in>, cse@ner.railnet.gov.in, cse@nitp.ac.in, CSE NWR <cse@nwr.railnet.gov.in>, CHAITANYASEEMALA ASST.MANAGER(MINING) <cseemala@coalindia.in>, csehod mrec <csehod.mrec@gmail.com>, CHANDRA SEKAR <csekar@nic.in>, CHAIRMAN CSERC <cserc.cm.cg@nic.in>

03 OCT 2024

CS/2024/23456

Ref. No.:- T2425AGR04
Dated 30-09-2024

Dear Sir/Madam,

Greetings from NPC India!

We are glad to inform you that National Productivity Council is a premier organization under the Department for Promotion of Industry and Internal Trade, Ministry of Commerce & Industry, Govt. of India. NPC plays a catalytic role in productivity promotion by undertaking consultancy, training and research assignments in frontier areas of management and technology-oriented disciplines. We are pleased to inform you that NPC-Headquarter New Delhi is conducting a residential training programme on **"Advance Course on Right to Information Act, 2005 and Modern Office Management" at Goa during 23rd-27th December, 2024.**

The programme has been designed keeping in view of the mandatory requirements under the RTI Act that Govt. departments (Central and State Govt.), Academic Institutions, PSUs, Boards, Corporations, Banks, Autonomous Organizations etc. should train their concerned Officers/officials on RTI for effective implementation. As you are aware that the Right to Information Act has got the assent of President on 15th June, 2005. The Act aims at empowering citizens to provide access to information under the control of public authorities to promote transparency and accountability in public dealings. As Right to Information Act is mandatory to be implemented, there is need for the organizations to understand all the requirements under the Act, interlinkages of this Act with other relevant acts and formulate strategies to implement the same within the organization. This training programme has been designed to equip the participants with the right interpretation and implications of the Act and explain the different articles under the Indian Constitution that have correlation with this Act.

As you know that people are the assets on which competitive advantage is built, whether in the public or private sector, so human resource management and the practices associated with it have become accepted by managers in all forms of organisations as one of the most important strategic levers to ensure continuing success. Effective communication, interpersonal relations, conflict resolution, employee performance management, Time and stress management, creating good organizational culture, knowledge management and talent management are some of the core HR skills that all officers/managers must possess in order to contribute maximum to the organizational objectives. Also, a key element in modern HR practices is its alignment of human efforts with the strategy of the organisation. Getting best out of human resources under all circumstances is what an organization needs for survival and growth.

The programme has been designed to equip the participants about modern HR practices so that they can manage human resources to get maximum productivity from employees.

644) C A brochure containing detailed information about the programme (Programme Coverage & Fee) is attached herewith. You are requested to nominate personnel from your department/organization to participate in this programme. We are sure that your department/organization would take advantage of this opportunity by sponsoring delegates in this training programme. It will be highly appreciated if you kindly circulate these details within the organization/among your employees.


The programme is residential and fee is inclusive of board and lodge. The numbers of seats are limited and nominations will be accepted on first-cum-first-served basis. Last date for nomination is **13-12-2024.**


Link for online application https://www.npcindia.gov.in/NPC/User/nomination_application?id=MTE0NA==&code=VDI0MjVBR1IwNA==

Looking forward nominations from your esteemed organization/department.

Thanking you!

S P Singh
Director & Group Head
AB Group
National Productivity Council
(Under Ministry of Commerce & industry, Govt. of India)
Phone:- 011-24607332, 326

 **1. RTP Brochure 23rd-27th December 2024 at Goa.pdf**
310 KB

 **Cover letter Goa 23-27 December 2024.pdf**
502 KB
