

**SERVICES DEPARTMENT: COORDINATION BRANCH
DELHI SECRETARIAT, 5th LEVEL, 'A' WING
I.P. ESTATE, NEW DELHI-110002
{<http://services.delhigovt.nic.in>}**

No. F.10(471)/Coord./FRD/LTR/2021/081662804/2217

Dated: 13/09/2021

To

All HODs/Pr. Secretaries/Secretaries,
Govt. of NCT of Delhi and
Autonomous Bodies of Delhi

Sub: Comprehensive review of each Cadre of group B and C-regarding.

Madam/Sir,

I am directed to forward/upload a copy of letter No. F.No.15039/05/2021-UT (coord.) dated 28.07.2021 received from SO (UT Coord), MHA, North Block, New Delhi regarding Comprehensive review of each Cadre of group B and C-regarding .

This is for your kind information and necessary action please.

Yours faithfully,

Encl: As above.



(PRADEEP KUMAR)
SECTION OFFICER

7/28/2021

Email

Email

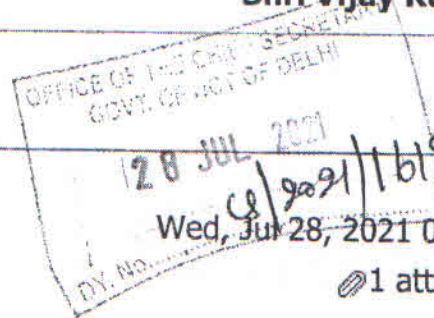
Shri Vijay Kumar Dev

Comprehensive review of all Cadres - regarding

From : UT Coordination UT Coordination Coordinaiton
<soplg@mha.gov.in>

Subject : Comprehensive review of all Cadres - regarding

To : Shri Vijay Kumar Dev <csdelhi@nic.in>, Chief Secretary
Andamans <cs-andaman@nic.in>, Chief Secretary CS,
Puducherry <cs.pon@nic.in>, Dharam Pal <adviser-
chd@nic.in>, Maria Celeste Fernandes <advadmr-
dnh@gov.in>, District Collector UT of Lakshadweep <lk-
coll@nic.in>, Balaji Srivastava
<cp.balajisrivastava@delhipolice.gov.in>



1 attachment

Sir,

Please find attached and take necessary action.

With regards,

SO(UT Coord), MHA
North Block, New Delhi.

so to cs
28-07-2021

ACS (Home)

Secy (Ser.)

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F.No.15039/05/2021-UT(coord.)
भारत सरकार / Government of India
गृह मंत्रालय / Ministry of Home Affairs
(UT Division)

North Block, New Delhi - 110 001
Dated : the 28th July, 2021

To

1. The Chief Secretary, Govt. of NCT of Delhi, Delhi Sachivalaya, I.P. Estate, New Delhi.
2. The Chief Secretary, UT of Andaman and Nicobar Islands, Port Blair.
3. The Chief Secretary, Government of Puducherry, Puducherry.
4. The Adviser to the Administrator, UT of Chandigarh, Chandigarh.
5. The Advisor to the Administrator, UT of Dadra & Nagar Haveli and Daman & Diu Secretariat, Moti Daman, Daman.
6. The Advisor to the Administrator, UT of Lakshadweep, Kavaratti.
7. The Commissioner of Police, New Police Headquarters, Jai Singh Road, New Delhi.

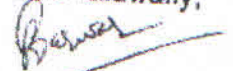
Subject:- Comprehensive review of all Cadres - regarding

Sir,

I am directed to forward herewith a copy of CIC Division's OM No. I-32020/102/2021-Coord.I along with D.O. letter No. 10-02/2021-E.III(A) dated 24/06/2021 of Cabinet Secretary on the subject mentioned above for information and necessary action.

Encl. As above

Yours faithfully,



(Rajesh Kumar)
Section Officer (UT Coord)
Ph.: 2309 3265

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No. 1-34020/102/2021-Coord-I
Government of India
Ministry of Home Affairs
(Coordination-I Section, CIC Division)

Most Immedia


North Block, New Delhi
Dated the 22nd July, 2021

OFFICE MEMORANDUM

Subject:- Comprehensive review of all Cadre regarding.

The undersigned is directed to forward herewith a copy of D.O. letter no. 10-02/2021-E.III(A) dated 24.06.2021 received from the Cabinet Secretary on the subject mentioned above for information and taking further necessary action.

Encl: As above


(Ram Vilas Prasad)
Under Secretary (Coord.-I)
Phone No. 23093856

To

1. RGI
2. AS(UT)AS(PM)/AS(JKL)/AS(Foreigners)/AS(WS&IS-I)/AS(NE)/AS(LWE)/AS&FA
3. All Joint Secretaries in MHA (P)

Div (CT)

Asst (UT)/DS(C)

DS(CIS-3)

SO(UT Coord.)

Asst

राजिव गांधी
Rajiv Gauba



मंत्रिमंडल सचिव
मान्य सरकार
CABINET SECRETARY
GOVERNMENT OF INDIA

D.O. No.10-02/2021-E.III (A)

24 June, 2021

Dear Secretary

JS (Coord)

As you are aware, cadre review of civilian cadres in Government of India falls under the jurisdiction of the respective Cadre Controlling Authorities and is required to be undertaken periodically. However, it has been observed that proposals for **Cadre Review for Group B and C categories** are received in the Department of Expenditure after long periods of twenty to thirty years or even for the first time. This delay is not in consonance with good HR management practices.

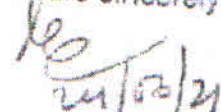
2. In this context, you may appreciate that regular cadre reviews have an important role in overall development of any organisation. Besides, it provides a healthy balance between the functional requirements of the organisation and career progression of the members of the respective cadres. Cadre reviews also provide opportunities to realign the cadres in harmony with the recent initiatives taken by the Government of India and help in maintaining high level of morale and efficiency.

3. It would be appreciated if all the Cadre Controlling Authorities under your Ministry / Department are advised that **cadre reviews of each cadre of Group B and C categories are conducted regularly**. Ideally after every 5 years. The Cadre Controlling Authorities may be asked to review the position and to initiate cadre reviews where a long period has passed since the previous cadre review or where no cadre review has been undertaken so far.

4. I would request you to accordingly issue suitable instructions to the Cadre Controlling Authorities under your administrative control to undertake a comprehensive review of all cadres and initiate cadre review wherever necessary.

With regards

Yours sincerely,


24/06/21
(Rajiv Gauba)