

Reminder - I

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT : SERVICES-II BRANCH
DELHI SECRETARIAT : 5TH LEVEL : 'A' WING
I.P. ESTATE : NEW DELHI - 110002
<http://services.delhigovt.nic.in> ::: Phone : 011-23392238**

No.F.3(1)/(4)/2019/S.II/2929-34

Dated : 23/11/21

To

1. Director,
Dte. of Education,
Govt. of NCT of Delhi.
2. Medical Superintendent,
B.J.R.M. Hospital,
Govt. of NCT of Delhi.
3. The Director,
Department of Women & Child,
Govt. of NCT of Delhi.

Sub: Preparation of panel of Gr.III (DASS) officials under PwD category for consideration of their promotion to the post of Gr.II (DASS) on regular basis

Sir/Madam,

Kindly refer to this department's letter of even number dated 08/10/2021 wherein it was intimated that this Department is considering the cases of Gr.III (DASS) officials under PwD category for promotion to the post of Gr.II (DASS) on regular basis (as per list enclosed) and it was requested to send the information i.e. Integrity Certificate, Vigilance clearance report in the prescribed proforma alongwith Service particulars proforma, of the eligible PwD officials working in your department and APARs for the period 2014-15 to 2018-19. It has been observed that the requisite information/documents have not been received in this department till date.

Head of the Departments concerned are, therefore, requested to personally ensure that the requisite documents in respect of the officials (as per list enclosed) should reach the Services Department within 15 days of the receipt of this letter so that vacant posts could be filled up.

It may be noted that only those officials will be considered whose record is made available and in case any official does not get considered due to non-furnishing of requisite documents/papers/information by the concerned Department, the responsibility shall rest with the concerned Department.



Contd....

The contents of this circular may be brought to the notice of the officials concerned.

This issues with the prior approval of the Competent Authority. This may be treated as **MOST URGENT/TIME BOUND** and necessary documents may be furnished to this department within 15 days of issue of this letter.

Yours faithfully,



(BHAIRAB DUTT)
Dy. Secretary (Services)

No.F.3(1)/(4)/2019/S.II/2929-34.

Dated : 23/11/21

Copy forwarded to the following for information & necessary action :-

1. The Deputy Secretary (Services-IV), Services Department, GNCT of Delhi.
2. The Section Officer, Services-IV Branch, Services Department with the request to prepare the detailed grading chart of the ACRs/APARs in respect of the officials and provide the same to Services-II Branch when the meeting of DPC is convened.
3. The Section Officer (Coordination), Services Department, GNCT of Delhi, with the request to upload this letter on the website of Services Department for wide circulation.



(BHAIRAB DUTT)
Deputy Secretary (Services)

DEFICIENCY LIST OF GRADE-III (DASS) OFFICIALS UNDER PwD CATEGORY

S.No.	PRESENT DEPTT	NAME	DOB	CAT	USNTY	DOCUMENTS REQUIRED
1.	EDN	RISHI PARKASH	27/04/62	UR PH/OH	U10361	VC (HQ)
2.	EDN	MANJU RANI	26/01/65	UR/PH	U10436	IC/VC/Proforma/APAR 2014-15 TO 2018-19
3.	EDN	PRAMOD KUMAR	04/03/76	UR/PH-OH	U10504	IC/VC/Proforma/APAR 12/2014-03/2015, 2015-16 TO 2018-19
4.	EDN	MANTRAM KAIVART	25/12/81	UR/PH-VH	U10528	IC/VC/Proforma
5.	EDN	MEENU SHARMA	11/02/77	UR/PH-DD)	U10551	IC/VC/Proforma/APAR 2014-15 TO 2018-19
6.	BJRMH	YOGENDER KUMAR KARDAM	08/10/66	UR/PH-VH)	U10673	IC/VC/Proforma/APAR 2016-17 TO 2018-19
7.	W&CD	RAJ KUMAR VERMA	30/10/70	UR/PH-OH)	U10832	IC/VC/Proforma

