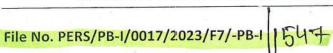


दिल्ली विकास प्राधिकरण / DELHI DEVELOPMENT AUTHORITY कार्मिक शाखा-१ / PERSONNEL BRANCH-1

कमरा नं. बी-३११, विकास सदन, आई.एन.ए., नई दिल्ली-११००२३

Room No. B-311, Vikas Sadan, I.N.A., New Delhi-110023



Date 5 6 25

To

- 1. All Secretaries, Government of India.
- 2. All Chief Secretaries, States/UTs
- 3. The secrtary, Railway Board, Ministry of Railways, Rail Bhawan, New Delhi-01
- 4. The Joint Secretary, Ministry of Law & Justice, Govt. of India, 4th Floor, Awing, Shastri Bhawan, New Delhi-110001
- 5. The Director (Admin.), Department of Personnel & Training, Ministry if Personnel, Public Grievances and Pesnions, Government of India, North Block,
- 6. The Joint Secretary, Ministry of Housing & Urban Affairs, Govt. of India, Nirman Bhawan, Ned Delhi-11
- 7. Controller General of Defence Accounts, West Block V, RK Puram New Delhi-
- 8. The Assistant Controller and Auditor General, office of the Controller and Auditor General of India, 10, Bahadur Shah Safar, New Delhi.
- 9. Controller General of Accounts, Min of Fin, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi-110003.
- 10. Controller General of Accounts, Post & Telegraph Deptt., Patel Chowk, Delhi
- 11. Director (Local Bodies), 9th Level, A wing Delhi Secretariat, IPS Estate, Delhi
- 12. The Secretary (Services), GNCTD, New Sachivalaya, IPS Estate, New Delhi-02
- 13. Chief Executive Officer, Delhi Cantonment Board, Delhi Cantt-10
- 14. Chief Executive Officer, Delhi Jal Board, Barunalaya, Jhandanwalan, Delhi.
- 15. Chairman CBDT, Ministry of Finance, North Block, New Delhi-110001.
- 16. The Director General Works, CPWD Nirman Bhawan, New Delhi-110001.
- 17. Department of Telecommunications, Sanchar Bhawan, Rafi Marg ND-110001.
- 18. Dept. of Electronics & Information Technology, Electronic Niketan, 6, CGO Complex Lodhi Road New Delhi-110003.
- 19. Deptt. of Information Technology, 9th level, B wing Delhi Secretariat, Delhi-110013.
- 20. Centre for Development of Advanced Computing, 1st&2nd Floor, E-25, Hauz Khas, New Delhi-16.
- 21. Centre of Development of Telematics, C-Dot Campus, Mehrauli, New Delhi-110030.

Filling up the post of 02 Chief Engineer (Civil), 01 Superintending Subject:-Engineer (Elect. & Mech.) and 32 Executive Engineer (Civil) in DDA on deputation basis.

Sir/Madam,

DDA invited the applications for filling up 02 Chief Engineer (Civil), 01 Superintending Engineer (Elect. & Mech.) and 32 Executive Engineer (Civil in DDA on deputation basis. The last date of receiving applications in the afore-

Sentosh Datases

mentioned posts is 14.07.2025. The detailed vacancy Notices for afore-mentioned posts are also enclosed herewith.

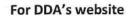
It is therefore, requested that the names of suitable and willing officers fulfilling the conditions, along with (i) their applications and bio-data (proforma as enclosed) with certification that the entries in the applications have been verified form the records and found correct. (ii) ACRs/APARs for the preceding 05 years. (iii) List of major/minor penalties, if any imposed on the officer during the last ten years/No penalty certificate, etc. (an advance copy through e-mail on consultantpbl@dda.gov.in) may please be forwarded to the Commissioner (Personnel), Delhi Development Authority, Block E-1, Ground Floor, Vikas Sadan, New Delhi-110023, on or before 14.07.2025 to enable us to consider selection for appointment to the above post on deputation basis. Application Performa is attached.

This may please be given "TOP PRIORITY"

Yours sincerely,

Vineet Jain

Commissioner (Personnel)
Delhi Development Authority







दिल्ली विकास प्राधिकरण / DELI-II DEVELOPMENT AUTHORITY कार्मिक शाखा-१ / PERSONNEL BRANCH-1 कमरा नं. बी-३११, विकास सदन, आई.एन.ए., नई दिल्ली-११००२३ Room No. B-311, Vikas Sadan, I.N.A., New Delhi-110023

No. PERS/PB-I/0017/2023/F7/-PB-I/ 1548

Dated: 5/6/25

Sub: - Filling up 02 posts of Chief Engineer (Civil), in DDA on deputation basis

Delhi Development Authority intends to fill up 02 post of Chief Engineer (Civil) in Level 14 on deputation basis (the No. of posts are tentative and can be increased or decreased, as per the requirements of DDA, without prior notice) from eligible and willing officers belonging to Central Government or State Government or Union Territories or Organizations dealing with public works or town planning. The initial tenure of deputation period will be for 03 years extendable upto 05 years on year on year basis, which may, however, be terminated at any time before completion of period/ extended period at the discretion of the Delhi Development Authority. The eligibility conditions etc. are as under:

Eligibility Criteria for the post of Chief Engineer (Civil) on Deputation:

"Officers of the Central Government or State Government or Union Territories or organizations dealing with public works or town planning —

- (i) holding analogous post on regular basis in the parent cadre or department; or
- (ii) eight years regular service in the grade of Superintending Engineer in the respective branch on regular basis in level 12 in the pay matrix (Rs. 78,800-2,09,200) and possessing educational qualification laid down for promotion i.e. degree in Civil Engineering from a recognized University or Institution or equivalent.

Note-1: The period of deputation including the period of deputation in another excadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not exceeding three years. The maximum age limit for deputation shall be not exceeding fifty six years as on the closing date of the receipt of applications.

Note-2: The official in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion."

General Conditions:

(i) Candidates should apply through Cadre Controlling Authority in the parent department in the proforma prescribed by DoPT vide OM No. F. No AB.14017/28/2014-Estt.(RR)dated 02.07.2015 along with relevant documents. The

- Cadre Controlling Authority should also fill up" Certification by the Employer/Cadre Controlling Authority" invariably which is a part of prescribed application format.
- (ii) The application in the prescribed proforms should be forwarded by the concerned Cadre Controlling Authority certifying that the details furnished by the candidate are correct.
- (iii) The applications received after the last date of receipt shall not be entertained under any circumstances.
- (iv) The period of deputation shall not ordinarily exceed 05 years, which may, however, be terminated at any time before completion of period/extended period at the discretion of the Delhi Development Authority.
- (v) The Pay and allowances and other conditions of deputation of the officers selected on deputation shall be regulated in accordance with the Department of Personnel & Training's OM No. 6/8/2009-Estt. (Pay-II) dated 17.06.2010 and OM No.2/6/2016-Estt. (Pay-II) dated 17.02.2016 & as amended from to time.
- (vi) The APARs for the last five years duly certified by the Group 'A' Officer in the parent department along with latest vigilance clearance report indicating the pending and settled disciplinary/criminal cases and the details of penalties imposed, if any, should also be furnished.
- (vii) The level of responsibilities and duties of cadre post of the applicants should be comparable to the duties and responsibilities of the ex-cadre post.
- (viii) The application, complete in all respect should reach the office of Commissioner (Personnel), Delhi Development Authority, E-1, Ground Floor, Vikas Sadan, New Delhi 110023 on or before **14.07.2025**. Incomplete and applications, received after the due date, shall not be considered and will be rejected summarily.

Encl: As above.

(Vineet Jain) Commissioner (Pers.)



Bio-data /Curriculum Vitae (CV) proforma for submission by the candidate for appointment by deputation for the Post of Chief Engineer (Civil)

Strike out whichever is not applicable

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	(in Block Letters)	9				
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2	Date of Birth					
3	i.)Date of entry into service				1 1	
	ii)Date of retiremen /State Government Ru	t under Central			8	
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	Qualifications /experi mentioned in the vacancy circular	ence required as				the officer
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	B) Experience		B) Experience			
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	A)Qualification:-		A)Qualifica	ition:-		seamental tital
	B) Experience	E1 0 0 1 1875E5	B) Experier			
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6	Please state clearly w above, you meet the work experience of the	ne requisite Esse ne post.	ntial Qualif	ications	and	
6.1	Note: Borrowing Departments are to provide their specific comments / views confirming the relevant Essential Qualification / Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.			indicated in		
7	Details of employme by your signature, it however remain as u	the space below	l order. En	close a seent (Col .	eparate sheet duly au on the separate sl	neet should
7	Office / Institution	Post held on regular basis	From	То	*Pay Band and Grade Pay / Pay	Nature of Duties (in



						for the post applied for
		Const. Springers of the Const.				N. 64
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		drawn under A Scheme	CP / MACP			2
					3	
8	Nature of present employmen					
9	In case the present employme deputation / contract basis, ple	nt is held on			91	
	a) The date of initial appointment	b)Period of appointment on deputation/ contract	c)Name of the parent office / organization to which the applicant belongs.	Pay subs	of the po	e post and ost held in acity in the tion.
			- Allery	1.3		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
9.1	Note:- In case of officers applications of such officers sh cadre / Department along w Clearance and Integrity Certific	ould be forwarded with Cadre Clearar	by the parent nce , Vigilance			
9.2	Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre / organization.					
10	If the post held on Deputation date of return from the last de					
11	Additional details about preser Please state whether working your employer against the rele a) Central Government	nt employment: g under (indicate	19.8			
8 8	a, central dovernment					



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	c) Autonomous Organization			
	d) Government Undertaking			
	e) Union Territories			
	f) Others	and the grade of the second		
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	and are in the feeder grade or feeder to feede			
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14	Total emoluments per month now drawn		7 0	
		rade Pay	Total Emolum	ents
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15	In case the applicant belongs to an Organization government Pay –scales, the latest salary slip following details may be enclosed.			2
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		up details)	cto. (with break	ments
-		ap actails)		memo
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	for in support of your suitability for the post.			
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	training and (iii)work experience over and al			1
	the Vacancy Circular/Advertisement}	ove presended in		
16B	Achievements:			
	The candidates are requested to indicate	information with	- 145.15 - 1	
	regard to;		a e higelij mekinie	11114 ×
	(i) Research publications and reports and spec	ial projects		
	(ii)Awards / Scholarships / Official Appreciation			
2 1	(iii)Affiliation with the professional bodies	7.6 (2)		
	societies and;	, institutions ,		
100	(iv) Patents registered in own name or	achieved for the	Date Aplanta Colo	
	organization	acmeved for the		
****	(v)Any research / innovative measure	involving official		
	recognition	myorving official		11 11
F., 1	(vi) any other information.		part of the same	50
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	Candidates of non-Government Organizations	are eligible only		
	for Short Term Contract)			
	#(The option of 'STC' / 'Absorption' / Re-			
	available only if the vacancy circular spe	cially mentioned	=	



	recruitment by "STC" or "Absorption" or "re-employment")	
18	Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification / Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld.

(Signature of the candidate)

Name:
S/D/W/o
Post
Department
Address(Office)

Address (Residential)

Mobile No.______



(Employer / Cadre Controlling Authority with Seal)

Certification by the Employer /Cadre Controlling Authority

The information / details provided in the above application by the applicant are true and correct as per the facts available on records. He / she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he / she will be relieved immediately.

 Sh. /Smt	reneve	ed ininiediately.
 Sh. /Smt	2.	Also certified that;
 iii) His / Her CR Dossier in original is enclosed / photocopies of the ACRs for the las years duly attested by an officer of the rank of Under Secretary of the Govt. of Incor above are enclosed. iv) No major / minor penalty has been imposed on him / her during the last 10 years enclosed. (as the case may be) 	i)	There is no vigilance or disciplinary case pending / contemplated against Sh. /Smt
years duly attested by an officer of the rank of Under Secretary of the Govt. of Incor above are enclosed. iv) No major / minor penalty has been imposed on him / her during the last 10 years of the Cor and the cor and the last 10 years enclosed. (as the case may be)	ii)	His / Her integrity is certified.
OR A list of major / minor penalties imposed on him / her during the last 10 years enclosed.(as the case may be)	iii)	His / Her CR Dossier in original is enclosed / photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
Countersign	iv)	No major / minor penalty has been imposed on him / her during the last 10 years or A list of major / minor penalties imposed on him / her during the last 10 years is enclosed.(as the case may be)
		Countersigned

Points to be noted by the Parent Department

- Vigilance Clearance will not normally be granted for a period of 3 years after the currency of punishment, if a minor penalty has been imposed on an officer. In case of imposition of a major penalty, Vigilance Clearance will not normally be granted for a period of 5 years after the currency of punishment in terms of DOP&T O.M. No. 11012/11/2007-Estt (A) dated 14.12.2007.
- While forwarding applications in respect of officers who are about to complete their 'cooling-off' period shortly the instructions of DOP&T as contained in O.M No. 2/1/2012-Estt. (Pay. II) dated 04.01.2013 may be strictly adhered to.
- 3. The applicants/CV not accompanied by supporting certificate/documents in support of Qualification and Experience claimed by the candidates would not be processed for determining the eligibility of the candidate for the selection.
- 4. Crucial date for determining the eligibility of the applicants will be counted after excluding the first date of publication of the vacancy/post in the employment News i.e. for the vacancy published in the Employment News of 18-24 Jan. 2014, the crucial date will be counted from the 19th Jan.2014 (excluding the first date of publication).

For DDA's website



दिल्ली विकास प्राधिकरण / DELH! DEVELOPMENT AUTHORITY कार्मिक शाखा-१ / PERSONNEL BRANCH-1 कमरा नं. बी-३११, विकास सदन, आई.एन.ए., नई दिल्ली-११००२३ Room No. B-311, Vikas Sadan, I.N.A., New Delhi-110023

No. PERS/PB-I/0017/2023/F7/-PB-I/ 1549

Dated: 5 6 25

Sub: - Filling up 01 post of Superintending Engineer (Electrical/Mechanical) in Level-12 in the Pay Matrix as per 7th CPC in DDA on deputation basis.

Delhi Development Authority intends to fill 01 post of Superintending Engineer (Elect./Mech.) in Level-12 in the Pay Matrix as per 7th CPC (Pay Band-3 with Grade Pay of Rs. 7600/- as per 6th CPC) on deputation basis (The No. of posts are tentative and can be increased or decreased, as per the requirements of DDA, without prior notice.) from eligible and willing officers belonging to Central/State Governments or Organizations dealing with public works or town planning. The eligibility conditions etc. are as under:

Eligibility Criteria for the post of Superintending Engineer (Electrical/Mechanical) on Deputation:

"Officers of the Central Governments or State Government or organizations dealing with public works or town planning —

- (i) holding analogous post on regular basis in the parent cadre or department; or
- (ii) with five years regular service in the grade of Executive Engineer rendered after appointment thereto on regular basis in Level 11 of the pay matrix.

General Conditions:

- (i) Candidates should apply through Cadre Controlling Authority in the parent department in the Proforma prescribed by DoPT vide OM No. F. No AB.14017/28/2014-Estt.(RR) dated 02.07.2015 along with relevant documents. The Cadre Controlling Authority should also fill up "Certification by the Employer/Cadre Controlling Authority" invariably which is a part of prescribed application format.
- (ii) The application in the prescribed Proforma should be forwarded by the concerned Cadre Controlling Authority certifying that the details furnished by the candidate are correct.
- (iii) The applications received after the last date of receipt shall not be entertained under any circumstances.



- (iv) The period of deputation shall be initially for three years extendable up to five years on year to year basis, which may, however, be terminated at any time before completion of period/extended period at the discretion of the Delhi Development Authority.
- (v) The Pay and allowances and other conditions of deputation of the officers selected on deputation shall be regulated in accordance with the Department of Personnel & Training's OM No. 6/8/2009-Estt. (Pay-II) dated 17.06.2010 and OM No.2/6/2016-Estt. (Pay-II) dated 17.02.2016 & as amended from to time.
- (vi) The APARs for the last five years duly certified by the Group 'A' Officer in the parent department along with latest vigilance clearance report indicating the pending and settled disciplinary/criminal cases and the details of penalties imposed, if any, should also be furnished.
- (vii) The level of responsibilities and duties of cadre post of the applicants should be comparable to the duties and responsibilities of the ex-cadre post.
- (viii) The application, complete in all respect should reach the office of Commissioner (Personnel), Delhi Development Authority, E-1, Ground Floor, Vikas Sadan, New Delhi – 110023 on or before 14.07.2025. Incomplete and applications received after the due date shall not be considered and will be rejected summarily.

Encl: As Above.

(Vineet Jain)

Commissioner (Personnel)



Bio-data /Curriculum Vitae (CV) Proforma for submission by the candidate for appointment by deputation for the Post of Superintending Engineer (Elect./Mech.) Strike out whichever is not applicable

	10	Strike out which	hever is no	t applicabl	e	
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-	parent cadre / Department along with Vigilance Clearance and Integrity Certifi	Cadre Clearance ,		
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10	maintaining a lien in his parent cadre / o			
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	applicant, date of return from the las	st deputation and	a tar a s	
	other details.			
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	of your employer against the relevant co	olumn:	9	
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	b) State Government	0		
	c) Autonomous Organization	6. 5 0.30		
	d) Government Undertaking			
	e) Union Territories			
12	f) Others			
12	Please state whether you are worki	ng in the same		
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	revised scale.	By Car A faith a b		
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	following details may be enclosed. Pasic Pay with Scale of Pay and rate of	Dearness Pay / other Allowance	interim relief /	Total Emolu
64	Following details may be enclosed. Pasic Pay with Scale of Pay and rate of increment	Dearness Pay / other Allowance break-up details)	interim relief /	Total Emolu
.6A	Pasic Pay with Scale of Pay and rate of increment Additional information, if any, relevant to	Dearness Pay / other Allowance break-up details)	interim relief /	Total Emolu
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6A	Pasic Pay with Scale of Pay and rate of increment Additional information, if any, relevant to applied for in support of your suitability f (This among other things may provide regard to (i) additional academic	Dearness Pay / other Allowance break-up details) o the post you for the post. Information with qualifications	interim relief /	Total Emolu
6A	Additional information, if any, relevant to applied for in support of your suitability f (This among other things may provide regard to (i) additional academic (ii) professional training and (iii) work exp	Dearness Pay / other Allowance break-up details) o the post you for the post. information with a qualifications perience over and	interim relief /	Total Emolu
	Additional information, if any, relevant to applied for in support of your suitability of this among other things may provide regard to (i) additional academic (ii) professional training and (iii) work expand to Prescribed in the Vacancy Circular,	Dearness Pay / other Allowance break-up details) o the post you for the post. information with a qualifications perience over and	interim relief /	Total Emolu
6B	Additional information, if any, relevant to applied for in support of your suitability f (This among other things may provide regard to (i) additional academic (ii) professional training and (iii) work exp	Dearness Pay / other Allowance break-up details) o the post you for the post. Information with a qualifications perience over and //Advertisement	interim relief /	Total Emolu

	regard to;	
	(i) Research publications and reports and special projects (ii) Awards / Scholarships / Official Appreciation	
	(iii)Affiliation with the professional bodies / institutions / societies and;	e de la
	(iv) Patents registered in own name or achieved for the organization	
	(v)Any research / innovative measure involving official recognition	*
	(vi) Any other information.	A 10 8 1
	(Note: Enclose a separate sheet if the space is insufficient)	
17	Please state whether you are applying for deputation (ISTC) / Absorption / Re-employment Basis # (officers under Central / state Governments are only eligible for	
	"Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract)	=
	#(The option of 'STC' / 'Absorption' / Re-employment' are available only if the vacancy circular specially mentioned	
	recruitment by "STC" or "Absorption" or "re- employment")	
18	Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification / Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld.

		(Signature of the candidate)
	Name:	N N N N N N N N N N N N N N N N N N N
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Ad	dress (Residential)	i i i i i i i i i i i i i i i i i i i
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	Mobile	No
ed:-	5 5 9	

Dated:

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Certification by the Employer /Cadre Controlling Authority

The information / details provided in the above application by the applicant are true and correct as per the facts available on records. He / she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he / she will be relieved immediately.

- Also certified that;
- i) There is no vigilance or disciplinary case pending / contemplated against Sh. /Smt......
- ii) His / Her integrity is certified.
- iii) His / Her CR Dossier in original is enclosed / photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major / minor penalty has been imposed on him / her during the last 10 years OR A list of major / minor penalties imposed on him / her during the last 10 years is enclosed.(as the case may be)

and the second of the second	Countersigned
kamika da jaket Kengle 11. lugaran	odere 1490. ditt.
(Employer / Cadre Controlling	Authority with Seal)

Points to be noted by the Parent Department

- 1. Vigilance Clearance will not normally be granted for a period of 3 years after the currency of punishment, if a minor penalty has been imposed on an officer. In case of imposition of a major penalty, Vigilance Clearance will not normally be granted for a period of 5 years after the currency of punishment in terms of DOP&T O.M. No. 11012/11/2007-Estt (A) dated 14.12.2007.
- While forwarding applications in respect of officers who are about to complete their 'cooling-off' period shortly the instructions of DOP&T as contained in O.M No. 2/1/2012-Estt. (Pay. II) dated 04.01.2013 may be strictly adhered to.
- The applicants/CV not accompanied by supporting certificate/documents in support
 of Qualification and Experience claimed by the candidates would not be processed
 for determining the eligibility of the candidate for the selection.
- 4. Crucial date for determining the eligibility of the applicants will be counted after excluding the first date of publication of the vacancy/post in the employment News i.e. for the vacancy published in the Employment News of 18-24 Jan. 2014, the crucial date will be counted from the 19th Jan. 2014 (excluding the first date of publication).



For DDA's website दिल्ली विकास प्राधिकरण / DELHI DEVELOPMENT AUTHORITY कार्मिक शाखा-१ / PERSONNEL BRANCH-1 कमरा नं. बी-३११, विकास सदन, आई.एन.ए., नई दिल्ली-११००२३

Room No. B-311, Vikas Sadan, I.N.A., New Delhi-110023

No. PERS/PB-I/0017/2023/F7/-PB-I/ 1550

Dated: 5 6 25

Sub: - Filling up 32 posts of Executive Engineer (Civil) in Level-11 in the Pay Matrix as per 7th CPC in DDA on deputation basis.

Delhi Development Authority intends to fill up 32 posts of Executive Engineer (Civil) in Level-11 in the Pay Matrix as per 7th CPC (Pay Band-3 with Grade Pay of Rs. 6600/- as per 6th CPC) on deputation basis (the No. of posts are tentative and can be increased or decreased, as per the requirements of DDA, without prior notice) from eligible and willing officers belonging to Central/State Governments or Organizations dealing with public works or town planning. The eligibility conditions etc. are as under:

Eligibility Criteria for the post of Executive Engineer (Civil) on Deputation:

"Officers of the Central Governments or State Government or organizations dealing with public works or town planning –

- holding analogous post on regular basis in the parent cadre or department; or
- (ii) with seven years regular service in the grade of Assistant Engineer rendered after appointment thereto on regular basis in Level 7 of the pay matrix; or
- (iii) With five years regular service in the grade of Assistant Engineer rendered after appointment thereto on regular basis in level 9 of the pay matrix

General Conditions:

- (i) Candidates should apply through Cadre Controlling Authority in the parent department in the Proforma prescribed by DoPT vide OM No. F. No AB.14017/28/2014-Estt.(RR) dated 02.07.2015 along with relevant documents. The Cadre Controlling Authority should also fill up "Certification by the Employer/Cadre Controlling Authority" invariably which is a part of prescribed application format.
- (ii) The application in the prescribed Proforma should be forwarded by the concerned Cadre Controlling Authority certifying that the details furnished by the candidate are correct.
- (iii) The applications received after the last date of receipt shall not be entertained under any circumstances.

- (iv) The period of deputation shall be initially for three years extendable up to five years on year to year basis, which may, however, be terminated at any time before completion of period/extended period at the discretion of the Delhi Development Authority.
- (v) The Pay and allowances and other conditions of deputation of the officers selected on deputation shall be regulated in accordance with the Department of Personnel & Training's OM No. 6/8/2009-Estt. (Pay-II) dated 17.06.2010 and OM No.2/6/2016-Estt. (Pay-II) dated 17.02.2016 & as amended from to time.
- (vi) The APARs for the last five years duly certified by the Group 'A' Officer in the parent department along with latest vigilance clearance report indicating the pending and settled disciplinary/criminal cases and the details of penalties imposed, if any, should also be furnished.
- (vii) The level of responsibilities and duties of cadre post of the applicants should be comparable to the duties and responsibilities of the ex-cadre post.
- (viii) The application, complete in all respect should reach the office of Commissioner (Personnel), Delhi Development Authority, E-1, Ground Floor, Vikas Sadan, New Delhi – 110023 on or before 14.07.2025. Incomplete and applications received after the due date shall not be considered and will be rejected summarily.

Encl: As Above.

(Vineet Jain)

Commissioner (Personnel)

350/

Bio-data /Curriculum Vitae (CV) Proforma for submission by the candidate for appointment by deputation for the Post of Executive Engineer (Civil) Strike out whichever is not applicable

1	Name and address (in Block Letters)	*
	(III DIOCK ECCCO)	
2	Date of Birth	ST REVO.
3	i.)Date of entry into service	
	ii)Date of retirement under Central	
	/State Government Rules	7
4	Educational Qualifications	
5	Whether Educational and other qualifications required for the post are satisfied (if any qualification	
	has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
5.	Qualifications /experience required as mentioned in the advertisement / vacancy circular	Qualifications / experience possessed by the officer
	Essential	Essential
. 79	A)Qualification:-	A)Qualification:-
	B) Experience	B) Experience
	Desirable	Desirable
	A)Qualification:-	A)Qualification:-
	B) Experience	B) Experience
5.1	qualifications as mentioned in the R	amplified to indicate Essential and Desirable Rs by the Administrative Ministry /Department / ar and issue of advertisement in the Employment
5.2	News.	
	In the case of Degree and Post Grad subsidiary subjects may be indicated	duate Qualifications Elective / main Subjects and by the Candidate.
6	Please state clearly whether in made by you above, you meet the Qualifications and work experien	ne requisite Essential
6.1	confirming the relevant Essential Q	to provide their specific comments / views ualification / Work experience possessed by the ta) with reference to the post applied.
7	Details of employment, in chrono	logical order. Enclose a separate sheet duly f the space below is insufficient (Col. on the
	Office / Institution Post held on regular basis	From To *Pay Band and Nature of Grade Pay / Duties (in Pay Matrix of detail) the post held highlighti on regular basis ng

349/V

						*		experien ce required for the post applied for
	*Important: 1. P personal to the substantive Pay Ba basis is to be men Grade Pay where indicated as below 2. If the parent de their equivalent Candidate/Cadre (officer and and itioned. such be d. epartme scales	and the Grade F Details nefits h nt is no of p ng Auth	erefore, Pay / Pa of ACP ave bed t follow ay/post ority.	, should in the second of the	not be the vith poy the entral	pe mention post held resent Pay e Candidat Governmentioned	ned. Only on regular Band and e, may be ent Scales, by the
42 12 41	Office/Institution			under A	and Grade ACP / MACP		from	То
	* * * * * * * * * * * * * * * * * * * *							
8	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			-hoc				
9	In case the present employment is held on deputation / contract basis, please state-			ite-				
	a) The date of appointment	· · · · · · · · · · · · · · · · · · ·	b)Period appointm on deput contract	ent	c) Name of the parer office organizatio to which the applicant belongs.	nt Pa / su n the	Name of the post o	ost held in capacity in
9.1	Note: In case of applications of such parent cadre / Department	officers	should b	e forwa	arded by th	e		

348/

	Vigilance Clearance and Integrity Certific	ate						
9.2	Note: Information under Column 9(c) &							
	given in all cases where a person is h	nolding a post on						
	deputation outside the cadre/ organ							
	maintaining a lien in his parent cadre / or	rganization						
10	If the post held on Deputation in the past by the							
	applicant, date of return from the last deputation and							
	other details.							
11	Additional details about present employe	ment:						
	Please state whether working under (indicate the name							
	of your employer against the relevant column:							
	a) Central Government b) State Government							
	c) Autonomous Organization							
	d) Government Undertaking							
	e) Union Territories							
er.	f) Others	y with						
12	Please state whether you are working	g in the same						
	Department and are in the feeder grade or feeder to							
20 1000	feeder grade.							
13	Are you in Revised Scale of Pay? If yes, given		F 14 (1) (4)					
	which the revision took place and also i	ndicate the pre-						
	revised scale.							
14	Total emoluments per month now drawn	a special little stability	+					
	Basic Pay in the PB Grade Pay Total Emolu		nents					
15	In case the applicant belongs to an Organization which is not following the Central government Pay –scales, the latest salary slip issued by the Organization showing the following details may be enclosed.							
	Pasic Pay with Scale of Pay and rate of	Dearness Pay / interim relief /	Total					
	increment	other Allowances etc. (with	Total					
	The control of the co	break-up details)	Emolu					
		break-up details)	ments					
(* **)								
16A	Additional information, if any, relevant to							
	applied for in support of your suitability for the post. {This among other things may provide information with regard to (i) additional academic qualifications							
_								
	(ii)professional training and (iii)work experience over and							
	above prescribed in the Vacancy Circular/Advertisement}							
	Achievements:							
L6B	- ioinio ioinion	The candidates are requested to indicate information with						
L6B		information with						
16B		information with						

 (i) Research publications and reports and special projects (ii) Awards / Scholarships / Official Appreciation (iii) Affiliation with the professional bodies / institutions / societies and; (iv) Patents registered in own name or achieved for the 	
organization (v)Any research / innovative measure involving official	
recognition (vi) Any other information.	et
(Note: Enclose a separate sheet if the space is insufficient)	n 9
Please state whether you are applying for deputation (ISTC) / Absorption / Re-employment Basis # (officers	
"Absorption". Candidates of non-Government	a 8
#(The option of 'STC' / 'Absorption' / Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "re-	
Whether belongs to SC/ST	
	(iii)Awards / Scholarships / Official Appreciation (iii)Affiliation with the professional bodies / institutions / societies and; (iv) Patents registered in own name or achieved for the organization (v)Any research / innovative measure involving official recognition (vi) Any other information. (Note: Enclose a separate sheet if the space is insufficient) Please state whether you are applying for deputation (ISTC) / Absorption / Re-employment Basis # (officers under Central / state Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract) #(The option of 'STC' / 'Absorption' / Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "re-employment")

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 Frid T. August El. & Rejon g St. P. Cantal p. 1 a. 185 y t 	Name:	(Signature of the	: candidate)
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	Address (Residential)	1	W 3000 0 0
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	Mobile N	No.	33 j

Dated:

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Certification by the Employer /Cadre Controlling Authority

The information / details provided in the above application by the applicant are true and correct as per the facts available on records. He / she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he / she will be relieved immediately.

- Also certified that;
- i) There is no vigilance or disciplinary case pending / contemplated against Sh. /Smt.....
- His / Her integrity is certified.
- iii) His / Her CR Dossier in original is enclosed / photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- No major / minor penalty has been imposed on him / her during the last 10 years OR A list of major / minor penalties imposed on him / her during the last 10 years is enclosed.(as the case may be)

	Countersigned
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Iling Auth	ority with Spall

(Employer / Cadre Controlling Authority with Seal)

Points to be noted by the Parent Department

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