

23/6

**Circular regarding sponsoring of names for appointment of post Chief Law Officer in Municipal Corporation of Delhi on deputation basis.**

**Director Personnel** < director-ced@mcd.nic.in >

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To "Dr. Chandra Bhushan Kumar IAS"<cs-andaman@nic.in>,"adcgovpb"<adcgovpb@gmail.com>,"Office of the Administrator DNH DD"<administrator-dnh@nic.in>,"cs-jandk"<cs-jandk@nic.in>,"Sh. Umang Narula"<narulau@ias.nic.in>,"Advisor to LG"<advisor-lg-ladakh@gov.in>,"Advisor to the Administrator UTL"<lk-advisor@gov.in>,"Praful Patel"<lk-admin@nic.in>,"Shri Dharmendra"<csdelhi@nic.in>,"Dr Sharat Chauhan, I.A.S , Chief Secretary to Government, Government of Puducherry"<cs.pon@nic.in>,"CGDA Office"<cgda@nic.in>,"CAG Office"<cagoffice@cag.gov.in>,"KV Hamza"<sys@nic.in>,"Director General Posts"<dgposts@indiapost.gov.in>,"Sh Anil Kumar Singh"<secservices@nic.in>,"ceodelhicanth"<ceodelhicanth@gmail.com>,"Manoj Kumar Verma"<rga.dhc@nic.in>,"SH Ravi Agrawal"<chairmancbdt@nic.in>,"vcdda"<vcdda@dda.org.in>,"Satinder Pal Singh"<cpwd\_dgw@nic.in>,"Chairperson NDMC"<chairperson@ndmc.gov.in>,"Shri Sanjay Kumar Agarwal"<chmn-cbic@gov.in>,"RAJIB DHAR CHOUDHURY"<rajib\_3441@dmrc.org>,"Prashant Goyal"<psud@nic.in>,"Dr ML Jat"<dg.icar@nic.in>

Please find attached Circular No. SO-IV/CED/MCD/2025/1014 dated 03.06.2025 regarding sponsoring of names for appointment of post Chief Law Officer in Municipal Corporation of Delhi on deputation basis-further extension of date for submitting application-reg., along with proforma for application. The names of suitable and willing officers fulfilling the prescribed conditions, along with their application, Bio-data duly attested by Employer, ACRs for the preceding five (5) years, integrity Certificate, Vigilance Clearance and Cadre Clearance etc. may please be forwarded, within a period of 30 days to the office of Director Personnel, Central Establishment Department, Municipal Corporation of Delhi, 22nd Floor, Dr. S.P. Mukherjee Civic Centre, J.N. Nehru Marg, New Delhi-110002.

**Administrative Officer  
Central Establishment Department  
Municipal Corporation of Delhi**

**1 Attachment(s)**

Circular No. 1014.pdf  
1.2 MB

Sentash Dabho  
PS  
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DST/IS  
Sh. Yagem  
co(CDH)  
Pl. Secy (sev)  
5.6.25



# MUNICIPAL CORPORATION OF DELHI

Central Establishment Department  
22<sup>nd</sup> Floor, Dr. Shyama Prasad Mukherjee  
Civic Centre, JawaharLal Nehru Marg,  
Minto Road, New Delhi-110002



सत्यमेव जयते  
ONE EARTH - ONE FAMILY - ONE FUTURE

Dated: 03-06-25

No. SO-IV/CED/MCD/2025/104

## CIRCULAR

1. All Secretaries, Government of India.
2. All Chief Secretaries, States/UTs
3. Controller General of Defence Accounts, west Block V, RK Puram New Delhi-66
4. The Assistant Controller and Auditor General, office of The Controller and Auditor General of India, 10, Bahadur Shah Safar, New Delhi.
5. Controller General of Accounts, Min of Fin, 7<sup>th</sup> Floor, Lok Nayak Bhawan, Khan Market, New Delhi-110003
6. Controller General of Accounts, Post & Telegraph Deptt., Patel Chowk, Delhi
7. Director (Local Bodies), 9<sup>th</sup> Level, A wing Delhi Secretariat, IPS Estate, Delhi
8. The Secretary (services), GNCTD, New Sachivalaya, IPS Estate, New Delhi-02
9. Chief Executive Officer, Delhi Cantonment Board, Delhi Cantt-10
10. Chief Executive Officer, Delhi Jal Board, Barunalaya, jhandanwalan, Delhi.
11. The Registrar General, Delhi High Court.
12. The Registrar General, All High Courts of all States.
13. All District Judges, Delhi.
14. Chairman CBDT, Ministry of Finance, North Block, New Delhi-110001.
15. Vice Chairman, DDA, Vikas Sadan, INA, New Delhi
16. The Director General Works, CPWDm Nirman Bhawan, New Delhi - 110001
17. The Secretary, New Delhi Municipal Council, New Delhi.
18. The Dy. Secy. (Services), GNCTD, Players Bldg., IP Estate, New Delhi.
19. The Secretary, Min of Environment & Forest, Paryavarn Bhawan, CGO Complex Lodhi Road, New Delhi-03
20. National Informatics Centre Services Level 3' Bwing, Delhi Sachivalaya, Delhi 54
21. Educational Consultants India Ltd, EDCIL House, 18A Sector 16A, Noida-201301.
22. Department of Telecommunications, Sanchar Bhawan, Rafi Marg New Delhi 110001
23. Dept of Electronics & Information Technology, Electronic Niketan, 6, CGO Complex Lodhi Road New Delhi-110003
24. Deptt of Information Technology, 9<sup>th</sup> level, B wing Delhi Secretariat, Delhi 110013.
25. Centre for Development of Advanced Computing, Ist & 2<sup>nd</sup> Floor, E-25, Hauz Khas, New Delhi - 16
26. Centre of Development of Telematics, C-Dot Campus, Mehrauli, New Delhi 110030
27. Secretary (Environment & Forest), Govt. Of India.
28. Secretary (Agriculture), Govt. Of India.

**Sub: - Sponsoring of Names for appointment to the post of Chief Law Officer in Municipal Corporation of Delhi on deputation basis-further extension of date for submitting applications regarding.**

**Ref. No. SO-IV/CED/MCD/2024/7108 Dated 19.03.2025**

Sir/Madam,

I am directed to communicate that post of Chief Law Officer is required to be filled up urgently in Municipal Corporation of Delhi on deputation basis in Level -13A Pay Band-4, Rs. 37400-67000 + Grade Pay Rs. 8900 (Pre-Revised). The eligibility conditions/qualifications are given below:-

**Officers of the Central/States Governments/UTs/Public Sector Undertaking/Semi Govt. Autonomous or Statutory Organisations:-**

- (i) Holding analogous posts on regular basis in the parent cadre/departement.
- OR
- (ii) With 02 years service in the grade rendered after appointment thereto on

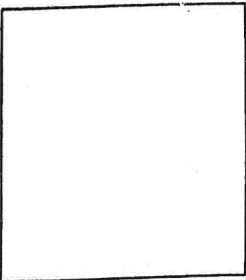
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APPLICATION FOR THE POST OF .....IN MUNICIPAL CORPORATION OF DELHI ON  
DEPUTATION BASIS.

- 1 Name and address in Block letters :- .....
- 2 Mobile No. & Email ID :- .....
- 3 Date of Birth (in Christian era) :- .....
- 4 Date of retirement under Central/State Government Rules :- .....
- 5 Educational Qualifications :- .....
- 6 Whether education and other qualification required for the post are satisfied :-  
(Details of given qualification) .....
- 7 Please state clearly whether in the light of entries made by you above, you meet the requirements of the post and you are eligible as per RRs. ....
- 8 Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.



Period		Post held	Pay Scale/ Grade Pay	Office	Nature of Duties
From	To				

- 9 Nature of present employment i.e. Adhoc or temporary or quasi-permanent or permanent :- .....
- 10 In case the present employment is held on deputation/contract basis, please state :-  
(a) The date of initial appointment  
(b) Period of appointment on deputation/contract  
(c) Name of the parent office/organization to which you belong  
.....
- 11 Additional details about present employment. :-  
Please state whether working under: .....

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4. It is certified that the officer is eligible to hold this post as per the provisions of the Recruitment Rules mentioned in deputation vacancy circular.
  5. It is certified that cadre controlling authority has no objection to the consideration of the applicant for the post mentioned in the advertisement.

NAME OF THE OFFICER/DESIGNATION  
WITH OFFICIAL SEAL OF HEAD OF OFFICE

DATE: .....

NOTE:- Application should be forwarded through proper channel with approval of Competent Authority.