Delhi Sachivalaya
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No. 16145/Deputation/SO/IDS/Pers

HQ Integrated Defence Staff, Directorate of Personnel, Ministry of Defence, Government of India, Room No. 33, Kashmir Hourse, Rajaji Marg

New Delhi - 110011, dated 08 Sep, 2023

Subject FILLING UP THE POSTS OF STATISTICAL OFFICER BY DEPUTATION (INCLUDING SHORT TERM CONTRACT) AT NDA

Applications are intriced to fill up One (0.) post of Statistical Officer (Group B Gaz) in Level – 7 (Rs. 44,900-1.42,400) in the pay matrix at National Defence Academy, Pune by Composite Method [Deputation (Including Short Term Contract) plus Promotion].

The eligibility conditions for applicants are as under:-

- (a) Officers under the Central Government or a State Governments or Statutory or autonomous bodies or public sector undertakings or Universities or semi Government or recognized research institutes:-
 - (i) holding analogous post on a regular basis in the parent cadre or department; or
 - (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in Level-6 (Rs. 35400-112400) of pay matrix or equivalent in the parent cadre or department; or
 - (iii) with eleven years' service in the grade rendered after appointment thereto on a regular basis in Lavor-5 (Rs. 29200-92300) of pay matrix or equivalent in the parent cadre or department; and
- (b) possessing the following educational qualifications and experience:-

Essential

- (i) Bachelor of Arts or Bachelor of Science with Mathematics and Statistics as main subject from a recognized University.
- (ii) Three years experience of collection, compilation, analysis and interpretation of statistical data

Desirable

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Master's degree in Statistics or Operations Research or Mathematics or Economics or Commerce (with Statistics) from a recognized University.

Note 1: The departmental Statistical Assistant of the concerned establishment under Headquarters Integrated Defence Staff in the level-5 of pay matrix with eleven years regular service in the grade and having the educational qualification and experience prescribed for considering appointment on deputation basis is to be considered along with the outsiders. If the departmental candidate is selected for appointment to the post, it shall be treated as having been filled by promotion.

Note 2: Period of Deputation (Including Short Term Contract) including the period of Deputation (Including Short Term Contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation (Including Short Term Contract) shall not be exceeding fifty six years as on the closing date of receipt of applications.

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- 2. The terms and conditions of deputation will be governed by the DoP&T's OM No. 6/8/2009-Estt(Pay-II) dated 17 June 2010, as amended from time to time.
 - 3. It is requested that the applications (in duplicate) duly completed in all respects in the enclosed Proforma alongwith the complete and upto date Confidential Reports/APARs for the preceding five years of the officers, who could be spared in the event of their selection duly countersigned by the employer may be sent to the office of the Principal Director (Pers), Headquarters Integrated Defence Staff, Room No. 33, Kashmir House, New Delhi 110011, within 60 days of the issue of this advertisement. Applications received after the last date or without the Confidential Reports/APARs or otherwise found incomplete in any respect will not be considered. While forwarding the applications, it may be verified and certified that the particulars furnished by the officer are correct and that no disciplinary and vigilance case is pending or being contemplated against the officer. The details of major/minor penalties imposed on the officer during the last 10 years may also be furnished. Integrity of the officer may also be certified and 'NOC' from Cadre Controlling Authority may also be enclosed. For Gp 'B' Gaz-posts besides weightage for 'APAR', weightage in the form of gradings ('A'/'B'/'C') for 'Knowledge about the job' and 'General Awareness and Personality' has been prescribed for which 'Personal Talk' will be essential.
- 4. All Ministries/Departments are requested to circulate this vacancy circular to all Organisations, Universities, Recognized Research Institutions, Public Sector Undertakings, Semi-Government or Statutory or Autonomous Organisations under their administrative control.

(Dharmendra Kumar) Dy Dir (Pers), HQ IDS

All the Ministries/Deptts of Government of India.

All the Chief Secretaries of State Governments & Union territories.

Copy to:-

The Commandant, (for Col 'A') National Defence Academy, Khadakwasla, Pune.

The Commandant, (for Col 'A') College of Defence Management, Secunderabad. The Commandant, (for Col 'A') Defence Services Staff College, Wellington, the Nilgiris.

The Chief of Staff (for CAPO), HQs A&NC, Port Blair

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GOVERNMENT OF INDIA MINISTRY OF DEFENCE/HQ INTEGRATED DEFENCE STAFF

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(Dharmendra Kumar) Dy Dir (Pers), HQ IDS

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BIO DATA-PROFORMA

POST APPLIED FOR		

1.	Name and address (in block letters)	
2.	Date of Birth (in Christan era)	
3.	(i) Date of entry into service	
	(ii) Date of retirement under	
	Central/State Government Rules;	
4.	Educational qualifications	
	(enclose copy of Degree Certificate	
5.	Whether educational and other	
	qualifications required for the post	
	are satisfied. (if any, qualifications	
	have been treated as equivalent to	
	the one prescribed in the rules, state	
	the authority for the same)	
	Qualifications/Experience required as	Qualifications/Experience possessed by the
	mentioned in the	officer
	advertisement/vacancy circular	
	Essential	Essential
	(a) Qualification	(a) Qualification
	(b) Experience	(b) Experience
		Qualifications/Experience possessed by the
	mentioned in the	officer
	advertisement/vacancy circular	
	Desirable	Desirable
	(a) Qualification	(a) Qualification
w.		
	(b) Experience	(b) Experience
		amplified to indicate Essential and Desirable
		the RRs by the Administrative
	Ministry/Department/Office at the ti	
1	Advetisement in the Employment News	[18] - 18]
		nd Postgraduate Qualifications Elective/main
-	subjects and subsidiary subjects may b	e indicated by the candidate.
6.	Please state clearly whether in the	
	light of entries made by you above,	
	you meet the requisite Essential	
# 1	Qualifications and work experience	
	for the post.	
		re to provide their specific comments/views
		ification/Work experience possessed by the
	Candidate (as indicated in the Bio-Data) with reference to the post applied.

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	(c) Name	of the	Parent						
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	applicant belo	ngs							
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	capacity in the	e present organ	nization						
	9.1 NOTE -	In case of offi	cers alre	eady	on de	putatio	n, the a	pplication	ns of such
	officers shoul	d be forwarde	ed by the	e pa	arent c	adre/De	epartmer	nt alongy	vith Cadre
	Clearance, Vi	gilance Clearai	nce and I	nte	arity Ce	rtificate			
	9.2 NOTE - I	nformation und	der Colur	nns	9(c) ar	nd 9(d)	above n	nust be d	given in all
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16-B	Achievements:		
	The candidates are requested to		
	indicate information with regard to:-	198	
ii	(i) Research publications and		
	reports and special projects		
	(ii) Awards/Scholarships/Official	:	
	Appreciation		Control of the Contro
	(iii) Affiliation with the		
	professional bodies/institutions/		
	societies and		
	(iv) Patents registered in own		
	name of achieved for the		
	organization		
	(v) Any research/innovative		
	measure involving official		
	recognition.		
	(vi) Any other information		
	(Note - Enclose a separate sheet if		
	the space is insufficient)	-	·
17.	Please state whether you are		
	applying for deputation		
	(ISTC)/Absorption/Re-employment		
	Basis. # (Officers under		
	Central/State Governments are only		
	eligible for "Absorption". Candidates of non-Government Organisations		
	are eligible only for Short Term		
	Contract" # (The option of		
	'STC'/'Absorption'/'Re-employment'		
	are available only if the vacancy		
	circular specially mentions		
	recruitment by "STC" or "Absorption".		
	or "Re-employment").		
18.	Whether belongs to SC/ST	:	
19.	Contact Telephone/Mobile No.	:	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by documents in respect of Essential Qualifications/Work experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

Date	Signature of the Candidate
	Address:

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Certification by the employer/Cadre Controlling Authority

The information/details provided in the above application by the Applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the vacancy circular, if selected, he/she will be relieved immediately.

2.	Also	certified that –
	(i) Shri/S	There is no vigilance or disciplinary case pending/contemplated against
	(ii)	His/Her integrity is certified.
		His/Her CR Dossier in original is enclosed/photocopies of the ACRs for st 5 years duly attested by an officer of the rank of Under Secretary of the rnment of India or above are enclosed.
		No major/minor penalty has been imposed on him/her during the last 10 or A list of major/minor penalties imposed on him/her during the last 10 is enclosed (as the case may be).
		Countersigned

(Employer/Cadre controlling Authority with Seal)

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