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**F.No. F.1(4)(3)/2024/P- III/1745**

**Date: 23/07/2024**

To,

The Secretary (Services),

Services Department, Govt. of NCT of Delhi,

7th Level, - Wing, Delhi Secretariat, I.P. Estate, New Delhi.



**Subject: Inviting applications for the post of Controller of Finance in Pay Level-14 on Deputation.**

Sir/ Madam,

Guru Gobind Singh Indraprastha University is a prestigious University established under GGSIP University Act 1998, to facilitate and promote higher studies & research in emerging areas of higher education with focus on professional education. The University vide Employment Notice No. F.1(4)(3)/2024/P-III/1733 dated 19.07.2024 has invited online applications from eligible candidates as per recruitment rules to fill-up one post of Controller of Finance on Deputation in Pay Level -14 with the last date as One month from the date of publication of this advertisement in Employment News.

A copy of the advertisement containing link to apply online alongwith educational qualification & experience required for the aforesaid post is enclosed.

You are therefore, requested to kindly circulate the above advertisement in your department and subordinate offices for wider publicity.

Yours faithfully,

*Mulham*  
SS(Serv.) I

*[Signature]*  
23.7.24  
(Dr. Kamal Pathak)  
Registrar

Encl: As above

*[Signature]*

*DS-PI* *Jun*  
*31/07.*

*SO(C/DN)* *OK*  
*31/7*  
*81.70822*



**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**  
(A State University Established by the Govt. of NCT of Delhi)  
NAAC Accredited A<sup>++</sup> University  
SECTOR 16C, DWARKA, NEW DELHI – 110078



F.No. F.1(4)(3)/2024/P- III/1733

Dated the 19<sup>th</sup> July, 2024

**EMPLOYMENT NOTICE**

Online applications are invited from eligible candidates as per recruitment rules to fill up one post of Controller of Finance on Deputation in the University as per following details:

S.No	Name of Post	No. of Post	Mode of Recruitment	Pay
1	Controller of Finance	01	On Deputation	Pay Level-14

**Eligibility qualifications & Experience for deputation:-**

Holding analogous post;

**OR**

Working in Pay Level- 13 (Pre-revised PB-4 of Rs. 37,400-67000 with GP of Rs. 8700/-) with 03 years of regular service in Finance & Accounts in Govt. of India / State Govt. , autonomous institution's , Finance & Accounts department, Public Sector undertaking etc.

**OR**

Working in Pay Level- 12 (Pre-revised PB-3 of Rs. 15,600-39100 with GP of Rs. 7600/-) with 05 year of regular service in Finance & Accounts in Govt. of India / State Govt. , autonomous institution's , Finance & Accounts department, Public Sector undertaking etc.

**Age Limit:** The maximum age limit on deputation shall not exceed 56 years.

**Fee:** No fee for appointment on Deputation.

**Period of deputation:** The initial period of deputation shall be for two years which may be extended with mutual consent.

**Link to apply:** <https://ipunt.samarth.edu.in/index.php/site/login>

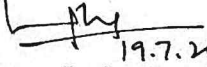
**Last date to apply online application form:**

**One month from the date of publication of this advertisement in Employment News.**

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**Important instructions:**

1. Please visit University Website [www.ipu.ac.in](http://www.ipu.ac.in) for detailed advertisement, instruction, online link to apply *etc.*
2. The candidates who have already applied with reference to university employment notice dated 18.06.2024 need not to apply again.
3. The printout of duly filled online application alongwith copy of educational qualifications/ experience/ latest salary slip *etc.* complete in all respects, should be sent by Speed Post, so as to reach to the Deputy Registrar (Recruitment), Room No-021, Administrative Block, Guru Gobind Singh Indraprastha University, Sector-16C Dwarka, New Delhi-110078 within one week from the last date of submission of online application upto 05:00 pm. The University will not be responsible for any postal delay or loss.

  
19.7.24  
Registrar



GENERAL INSTRUCTIONS AND GUIDELINES

1. No column of application should be left blank. Strike out those columns, which are not applicable.
2. All applicants who are presently employed in Government/Semi Govt./Public Sector Undertaking/University/Recognized Educational Institute etc. should apply through proper channel enclosing a certificate from that Government organization stating that no Vigilance or Disciplinary case was pending or contemplated against them and submit their '**No Objection Certificate**' alongwith **Vigilance Clearance** at the time of interview, if not submitted earlier. Failure to provide the same shall make them ineligible for consideration to the post. Application received late shall not be entertained and delay in transit shall be the responsibility of applicant.
3. The educational qualification, age, experience and other conditions of eligibility as stipulated above against the post shall be determined as on the closing date of receipt of applications.
4. Fulfillment of conditions of minimum qualification shall not necessarily entitle any applicant to be called for further process of recruitment.
5. Application Form must also be accompanied by attested copies of all Educational and Professional Qualifications, Experience Certificates. An application, without the said documents is likely to be rejected during the course of screening.
6. In case of large number of applicants, University reserves the right to short-list applicants in any manner as may be considered appropriate and no reason for rejection shall be communicated.
7. The University reserves the right to fill or not to fill post advertised, no correspondence, whatsoever, will be entertained from the candidates regarding postal delays, conduct, result and reason for not being shortlisted.
8. Update (if any) pertaining to this advertisement, to fill up referred post, will be uploaded on the University website. It is in the interest of the applicant to visit the University website to their convenient.
9. The University reserves the right to withdraw advertised posts at any time without assigning any reason. Any consequential vacancies arising at the time of Interview may also be filled up from the available candidates.
10. Full name may be mentioned in application form. If there was change of name at any stage of time, original name may also be mentioned.
11. Employment of the University shall be governed by the rules and regulations, service conditions, as may be notified by the University from time to time.
12. In addition to basic pay, employee shall be entitled to other allowances as per rules and regulations of the University.
13. No applicant having more than one living wife/husband is eligible for appointment.

- 236
14. Incomplete/unsigned application /application without photograph/application not in prescribed Proforma and those received in University after closing date will be rejected without assigning any reason.
  15. No documents will be accepted or considered by the University after submission of application form by the candidate and no subsequent request for its change will be considered or granted.
  16. Candidature of applicant shall be subjected to verification of testimonials at a subsequent stage.
  17. No TA/DA shall be payable to applicant for any journey performed for attending the test/ interview.
  18. Canvassing in any form shall be treated as disqualification.
  19. No enquiry personal or in writing for recruitment shall be entertained.
  20. Any dispute, if any, with regard to this recruitment will be subject to the Courts/Tribunals having jurisdiction over Delhi.
  21. The last date to submit the online application form is **one month from the date of publication of this advertisement in the Employment News.**
  22. The printout of duly filled online application alongwith copy of educational qualifications/ experience, latest salary slip etc complete in all respects, should be sent by Speed Post, so as to reach to the **Deputy Registrar (Recruitment), Room No-021, Administrative Block, Guru Gobind Singh Indraprastha University, Sector-16C Dwarka, New Delhi-110078 within one week from the last date of submission of online application upto 5.00 pm.** The University will not be responsible for any postal delay or loss.
  23. The envelope containing application should be superscribed as "Application for the post of **Controller of Finance on deputation basis**".